T 1300 79 49 29
F (07) 4197 4455
E enquiry@frasercoast.qld.gov.au
www.frasercoast.qld.gov.au

Return Information:
Fax: 07 4197 4455 **Post: PO Box 1943, Hervey Bay** **In Person: Council Administration Centres**

Volunteer / Ambassador Registration

Purpose of Form: ***This form will be used to process your registration to become a volunteer/ambassador..***

***Denotes a Mandatory field**

Name _____

Address _____

Telephone _____

Email _____

Area/s of Interest

Regional Events & Promotional Activities		☐		
Library	Burrum Heads	☐	Howard	☐
	Maryborough	☐	Pialba	☐
	Tiaro	☐		
Visitor Information Centre	Hervey Bay	☐	Maryborough	☐
	Airport	☐	Tiaro	☐
Museums	Hervey Bay	☐	Maryborough	☐
Galleries	Hervey Bay	☐	Maryborough	☐
Environment	☐			

Other _____

Skills you currently have (eg truck license, administration, horticulture certificate)

_____

_____

Skills you would like to acquire _____

_____

Please indicate availability

Any Time	☐
School Hours Only	☐
Business Hours Only	☐
Outside Business Hours	☐
Weekends Only	☐
Specify _____	

Current Drivers Licence Yes ☐ No ☐ Type _____

Privacy Notice: In using this form you are providing personal information such as name and contact details**.** This information will be used only for the purpose stated above and will only be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*. **More ...**
#1898403

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Volunteer / Ambassador Rights and Responsibilities

Please read the following so that you understand your rights and responsibilities.

Volunteering is a mutual arrangement and as such any agreement to undertake activities on behalf of the Fraser Coast Regional Council are done so only with the consent of the volunteer / ambassador. Notwithstanding the above either party may terminate the arrangement at any time by notification to the other party.

No payment will be made for any volunteer activity undertaken. The undertaking of volunteer activity does not create any right or expectation of future paid work.

An Officer of the Fraser Coast Regional Council is appointed to direct and supervise the activities of volunteers and you ae expected to undertake all reasonable requests and directions given in order to perform tasks and activities by your appointed Supervisor.

If you are unable to undertake or complete any assisged task or activity, or where you are unsure of how tasks are to be performed, you are to seek clarification for your Supervisor.

Where your activities are part of a roster you should notify your Supervisor if you are unable to attend on any day that you are expected to attend.

You are expected to be courteous at all times to staff, clients, the public and other volunteers.

You will be advised of appropriate dress requirements for the tasks you will undertake and be expected to dress appropriately, including wearing safety shoes where required. The Fraser Coast Regional Council will provide any personal protective equipment, other than Safety Shoes, required to be worn during your placement.

Under the Workplace Health and Safety Act 1995 you must follow reasonable direction given by the Fraser Coast Regional Council, its agent or representative in regard to safety practices and procedures. Under the Act you are also requested to take reasonable responsibility for your own health and safety as well as the health and safety of others.

Any plant, property or equipment that is provided for use during your placement is only to be used to undertake tasks assigned to you and remains the property of the Fraser Coast Regional Council at all times.

The Fraser Coast Regional Council will indemnify you for any damage to plant, property or equipment used by yourself in undertaking assigned tasks, other than where you willfully or deliberately cause that damage.

While undertaking tasks under the direction of the Fraser Coast Regional Council, its agent or representative you will be indemnified by the Fraser Coast Regional Council's Public Liability Insurance for any injury or damage caused by your actions, other than where you willfully or deliberately cause that injury or damage.

While under the Fraser Coast Regional Council's direction you will be covered by a limited accident insurance cover, subject to the terms of the policy. (Details of the policy are available upon request).

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