T 1300 79 49 29
F (07) 4197 4455
E enquiry@frasercoast.qld.gov.au
www.frasercoast.qld.gov.au

Return Information: (Form must be returned with payment via cheque, cash or credit Card details)
Fax: 07 4197 4455 Post: PO Box 1943, Hervey Bay In Person: Council Administration Centres

PROPERTY SEARCH APPLICATION 2011/2012

Purpose of Form: *This form will be used to process your request for a property search.*

***Denotes a Mandatory field**

Please Note: All applications for SPECIAL WATER METER READINGS AND TRADE WASTE SEARCHES must be directed (on the appropriate form and with the required payment) to Wide Bay Water Corporation (Ph: 1300 808 888).

APPLICANT'S NAME:			
POSTAL ADDRESS:			
EMAIL ADDRESS:			
PHONE:		**FAX:**	
REFERENCE:			
LOT:	*	**ON PLAN:**	
** A separate search application and relevant fee is required for each individual lot.*			
IMPROVEMENT:			
PROPERTY ADDRESS:			
VENDOR:			
PURCHASER:			
APPLICATION DATE:			
ANTICIPATED SETTLEMENT DATE:			

2011/12

*Please note that Council will only commence action required upon receipt of payment. Allowance must be made for postage delays, **fax fees** will apply for Searches that are urgently required due to settlement times.*

Credit Card Payment Details:

Name of Cardholder: _____

Credit Card Number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Expiry Date: ☐☐/☐☐ *Card Verification Number:* ☐☐☐

*Amount to Process: $*_____ * *Type of Card:* ☐*Mastercard* ☐*Visa*

** Credit card payments attract at 1% surcharge which will automatically be charged upon application.*

Privacy Notice: In using this form you are providing personal information such as name and contact details**.** This information will be used only for the purpose stated above and will only be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*. **More ...**
#2039934 v1a

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2011/2012 FEES

(Please tick the required)

1. ***CHANGE OF OWNERSHIP -*** *processing fee* ☐ *$100.00*

*(This fee is charged on receipt of each transfer and is payable by the new owner. It is **suggested that this payment be discussed** with the purchaser and forwarded to Council if a rates notice for this fee is **not** required by the new owner)*

2. ***WRITTEN PROPERTY SEARCH*** ☐ *$164.00*

*(Information provided posted **5-10 working days** after date of receipt of application barring equipment failure)*

3. **FAXED** ***WRITTEN PROPERTY SEARCH*** ☐ *$172.20*

*(Information provided faxed **5-10 working days** after date of receipt of application barring equipment failure)*

4. ***URGENT WRITTEN PROPERTY SEARCH REQUEST*** ☐ *$248.00*

*(Information provided posted **3 working days** after date of receipt of application barring equipment failure)*

5. **FAXED** ***URGENT WRITTEN PROPERTY SEARCH REQUEST*** ☐ *$260.00*

*(Information provided faxed **3 working days** after date of receipt of application barring equipment failure)*

6. ***RATE CERTIFICATE REPORT*** *(included in written property search)* ☐ *$34.00*

7. ***FAXED RATE CERTIFICATE REPORT*** *(included in written property search)* ☐ *$42.20*

8. ***HEALTH/ENVIRONMENTAL COMPLIANCE SEARCH***

a) Licensed/Registered Premises - Fraser Island 10 working days ☐ *$706.00*

b) Licensed/Registered Premises - Mainland 10 working days ☐ *$350.00*

*c) Urgent - Licensed/Registered Premises – Mainland and Fraser Island *Additional* ☐ *$175.00*

9. ***SEARCH OF OLD RECORDS*** *(PER HOUR) minimum fee 1 hour* ☐ *$100.00*

BUILDING/PLUMBING AND TOWN PLANNING - REFER DEVELOPMENT SERVICES SEARCH APPLICATION

2011/12

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Information Supplied on Rates Certificates

Rates Certificate

Applicant Details
Description-Lot and Plan Number
Address of property
Land Area
Owner
Valuation
Rates and Charges (detailed)

Information Supplied on Property Searches

Property Search

Applicant Details
Description-Lot and Plan number
Address of property
Land Area
Owner
Valuation
Rates and Charges (detailed)
Property Search Indicators
(There are 20 Property Search Indicators e.g.: water; sewerage; covenants; easements; building notes and requisitions)
Search Text
(Information that the purchaser needs to know e.g.: levies to issue; flooding; water accounts issued; minimum floor heights; pool fences and so on)

Note: This search does not contain any information about the zoning of the land or any other town planning matters. For this information, it will be necessary to apply for either a limited, standard or full Planning and Development Certificate in accordance with Sustainable Planning Act 2009.

For further advice about Planning and Development Certificates, please contact Council's Development Assessment Department on **1300 79 49 29.**

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#1071480