

Attachment 1 – to accompany applications for registration certificates for multiple ERAs

Application for a Registration Certificate for an environmentally relevant activity

Environmental Protection Act 1994

This form is to be used when applying for a single registration certificate for multiple activities under s73D of the Environmental Protection Act 1994, and is to be attached to the application form for a registration certificate.

Form ERA1Att1

If you have any specific enquiries regarding how to complete this form or any applicable fees please contact Fraser Coast Regional Council on 1300 79 49 29 or SmartLicence on 1300 36 37 11.
Please complete this application in BLOCK LETTERS and tick boxes where applicable.
If a question does not apply, please indicate by writing "n/a".

GUIDE

Please answer the questions on this form in order, unless instructed to go to another question and label attachments alphabetically (e.g. 'Attachment A') 2-5. While you are not required to provide supporting information, a single registration certificate will not be issued if the administering authority is not satisfied the activities will be carried out as a single integrated operation. There are four criteria specified in section 73F(4) of the EP Act for determining whether the activities will be carried out as a single integrated operation.

3. Supporting information could include an operations manual, map or plan that shows where all the sites are located and how environmental management is integrated across these sites.

4. To demonstrate that your activities are operationally interrelated, consider providing the following information:

- A statement about your business and the services it provides (e.g. waste-related services);
- An explanation of the role each activity plays in the enterprise as a whole, including how one activity affects the other (e.g. an extraction company also undertakes screening; the undertaking of the screening is dependent on the undertaking of the extraction
- 5. Examples of causing a lower environmental risk are:
 - The design and operation of boiler plant to effectively and efficiently use by-products for energy generation rather than disposal of unwanted by-products to landfill or their inefficient combustion as a form of incineration
 - The use of the waste from one facility as a raw material in another as part of the integration of the operations; and
 - The implementation of cleaner production/environmental management programs has reduced emissions to the general environment per unit production when benchmarked against the Australian industry

ERAs to be included on registration certificate

1. List all the ERAs to be listed on the registration certificate (including any on an existing certificate that you would like combined with these new activities).
DETAILS

What is the number of your existing registration certificate? (where applicable)
DETAILS

2. Are the activities listed in section 1 (above) carried out under the day-to-day management of a single responsible person (e.g Site Manager or Operations Manager)?

☐ No → You will not be issued with a single registration certificate.

☐ Yes → Please list name and position of responsible person.

NAME AND POSITION OF RESPONSIBLE PERSON

3. Please complete this question if your activities are to be carried out at two or more places at or about the same time.

Are your activities sufficiently close in distance to make feasible the integrated day-to-day management of the activities?

☐ No → You will not be issued with a single registration certificate.

☐ Yes → Please attaché information supporting this.

4. Are the activities operationally interrelated?

☐ No → You will not be issued with a single registration certificate.

☐ Yes → Please attach information supporting this.

5. Does the integrated operation of the activities lead to a lower risk of environmental harm being caused by the activities?

☐ No → You will not be issued with a single registration certificate.

☐ Yes → Please attach information supporting this.

6. An example of this is an Integrated Environmental Management System (IEMS). The EP Act does not require that operators have a certified management system, for example, ISO14001. However, one way for an organization with extensive operations or many sites to demonstrate that it can effectively manage all the environmental impacts

6. Have you attached any other plans or documents that you think would assist the administering authority in making a decision about whether the activities will be carried out as a single integrated operation?

☐ No → You will not be issued with a single registration certificate.

☐ Yes → Please attach this information.

7. Declaration

Note: If you have not told the truth in this application you may be liable for prosecution under the relevant Acts or Regulations.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Freedom of Information Act 1992* and the *Evidence Act 1977*.

Applicant's Full Name	Applicant's Position e.g. (Director, Manager, Owner)	
Applicant's Signature:		Date:

Lodgement:

On completion of this application, please forward it, the required supporting documentation, and your application fee to Council at the address on the front of this form.

Please note: This application MUST be lodged with your Council.

Office use only

Health Number:	Receipt Number:
Amount Paid: \$	Date Paid: / /

Privacy Notice: In using this form you are providing personal information such as name and contact details. This information will be used for the purpose of processing your application as required under the Environmental Protection Act 1994. Your personal information will be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*.