





**Section 7 - Attachments -**

Please provide the following applicable attachments with this application dependent on the type of application being lodged:

Application for accreditation of a new Food Safety Program:

- A copy of the Food Safety Program, including all associated documentation (i.e. record keeping templates).
- A copy of Written Advice from an approved auditor, where obtained.

OR

Application for amendment of an accredited Food Safety Program

- A copy of the changes made to the food safety program.
- A copy of Written Advice from an approved auditor, where obtained.

**Section 8 - Declaration -**

I \_\_\_\_\_ declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth Department in regards to any matters relevant to this application.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicable Fees and Charges:**

The following fees apply to an Application for Accreditation of a Food Safety Program:

- **Application Fee where Written Advice from an approved auditor accompanies the application-** this fee applies to the lodgement and accreditation of the Food Safety Program, allowing for up to three hours of assessment. An additional hourly rate may be applied should assessment exceed three hours.
- **Application Fee where Written Advice from an approved auditor is not provided-** this fee applies to the lodgement and accreditation of the Food Safety Program, allowing for up to three hours of assessment. An additional hourly rate may be applied should assessment exceed three hours. The Food Safety Program will be referred to an approved auditor for Written Advice prior to assessment. The auditor’s fee will be invoiced to the applicant and payment is required prior to accreditation being issued.
- **Amendment fee where Written Advice from an approved auditor accompanies the application-** this fee applies to the lodgement and assessment of amendments to an accredited Food Safety Program, allowing for up to three hours of assessment. An additional hourly rate may be applied should assessment exceed three hours.
- **Amendment fee where Written Advice from an approved auditor is not provided-** this fee applies to the lodgement and assessment of amendments to an accredited Food Safety Program, allowing for up to three hours of assessment. An additional hourly rate may be applied should assessment exceed three hours. Amendments to the Food Safety Program will be referred to an approved auditor for Written Advice prior to assessment. The auditor’s fee will be invoiced to the applicant and payment is required prior to approval being issued.

Please refer to the Fees and Charges Schedule in place at the time of making this Application for fee amounts. The Fees and Charges Schedule for the current financial year can be accessed on Council’s website.

**OFFICE USE ONLY**

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|------------------------|----------------|-----------------|----------------------------|
| Date:<br>CSO Initials: | Amount Paid \$ | Receipt Number: | Application Number:<br>FSP |
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