

Direct Debit Request and/or Amendment/Cancellation Form

Purpose of Form: This form will be used to process your new application/amend your existing details of your direct debit, or to hold/cancel your direct debit.

FREQUENCY:

Weekly/Fortnightly – Commencing on the date specified, then on the same day each week/fortnight

Monthly – Commencing on the date specified (between the 1st – 28th), then on the same date each month

Due Date – The balance of any rate notice issued, on the due date for payment shown on the notice

New application
 Change to Frequency/Amount
 Change to Bank Account Details

Application Type:

Cancellation
 Hold

NAME:			
PAYMENT REFERENCE NO/S:			
LOT AND PLAN NUMBER/S:			
PROPERTY ADDRESS/ES:			
TELEPHONE NO/S:			
EMAIL:			

Direct Debit Option/s:

For New Applications/Amendments (select frequency)

Weekly
 Fortnightly
 Monthly
 Due Date

		ACCOUNT INFORMATION	
FINANCIAL INSTITUTION			
ACCOUNT HOLDER/S NAME/S			
BSB NUMBER			
ACCOUNT			
AMOUNT (For frequency other than Due Date)			
DATE EFFECTIVE (For frequency other than Due Date)			
HOLD DATE	EFFECTIVE FROM	TO RESUME	

Please note: Direct debits can be taken from a bank account only. Credit cards cannot be accepted for direct debits to Fraser Coast Regional Council.

Customer Summary:

I/we authorise Fraser Coast Regional Council to arrange for funds to be debited from my/our account at the financial institution identified above and as prescribed through the Bulk Electronic Clearing System (BECS).

Please note: If your Direct Debit is dishonoured, your Direct Debit agreement may be cancelled. A Direct Debit agreement will automatically be cancelled when Council receives a Property Search, which indicates the property is being sold.

I/we acknowledge that I/we have read and understood the Customer Summary (governing the direct debit payment option between myself/ourselves and Fraser Coast Regional Council), and the Direct Debit Request Service Agreement

Signature	Signature	Date

Office Use Only	Processed by Initials:		Date:		Prop ID:	Arrangement ID:	<input type="checkbox"/> Memo
	Verified by Initials:		Date:		Old:	New:	<input type="checkbox"/> Email