

## REGULATORY COMPLIANCE SEARCH APPLICATION FORM 2019/20



**PURPOSE OF FORM:** This form will be used to process your request for a Regulatory Compliance search.

APPLICANT'S NAME:			
POSTAL ADDRESS:			
EMAIL ADDRESS:			
CONTACT DETAILS:	PHONE:	MOBILE:	FAX:
APPLICANT'S REFERENCE:	LOT:	PLAN:	
PROPERTY ADDRESS:			
TRADING / BUSINESS NAME			
LICENCE /APPROVAL NO'S* <i>(if known)</i>			
BUSINESS TYPE * <i>(Tick required search/s)</i>	<input type="checkbox"/> Food Business <input type="checkbox"/> Public Swimming Pools <input type="checkbox"/> Budget Accommodation <input type="checkbox"/> Caravan Park / Camping Grounds <input type="checkbox"/> Personal Appearance Services		
<i>*NOTE: The business you selected above may hold current approval/s to operate a Local Law activity, eg Commercial Use of Local Government Controlled Areas and Roads (Mobile Food/Roadside Vending), Temporary Advertising Device (eg A or T Frame), Footpath Dining/Parklet, or Displaying Goods for sale on Footpaths. Upon sale, should you wish to continue to operate the activity/s, please complete and return to Council the relevant application form to transfer the approval/s into your name. Fees and charges apply.</i>			
VENDOR:			
PURCHASER:			
SETTLEMENT DATE:	<input type="checkbox"/> URGENT SEARCH <input type="checkbox"/> STANDARD SEARCH		

**PREFERRED RESPONSE METHOD: (Please choose ONE option)**     Mail     Email     Fax

Please note that Council will only commence action required upon receipt of full payment. Allowance must be made for postage delays. Searches can be faxed or emailed at no extra cost, however only one selection of response method is permitted.

### Methods of Payment

 <p><b>At a Council Office</b></p> <p>Present this notice intact with cash, cheque, EFTPOS or Credit Card (Visa / MasterCard) at a Council Office from 8.15-4.30pm Monday – Friday.</p>	 <p><b>By Mail</b></p> <p><b>By Mail</b>          Post your cheque or money order, made payable to <b>Fraser Coast Regional Council</b>, to:          Chief Executive Officer          Fraser Coast Regional Council          PO BOX 1943          HERVEY BAY QLD 4655  <b>Cheques with a Post Mark date will not be accepted</b></p>
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<p><b>OFFICE USE ONLY</b></p> <p>Application # _____ Amount \$ _____ R# _____ Date: _____</p> <p>CSO Initials: _____</p>
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# 2019/2020 FEES AND CHARGES

(Please tick as required)

## REGULATORY COMPLIANCE SEARCH

- |                             |  |          |
|-----------------------------|--|----------|
| a) <input type="checkbox"/> | Licensed/registered premises – single licence – Non Urgent (10 business days)                                  | \$547.00 |
| b) <input type="checkbox"/> | Licensed/registered premises – single licence – Urgent (5 working days)  | \$647.00 |
| c) <input type="checkbox"/> | Licensed/registered premises – per additional licensed activity licence on the same property (10 working days) | \$267.00 |
| d) <input type="checkbox"/> | Additional inspection fee if requested (inspection within 5 business days)                                     | \$219.00 |
| e) <input type="checkbox"/> | <b>Fraser Island visit</b> – Kingfisher Bay Resort (no vehicle required)                                       | \$60.00  |
| f) <input type="checkbox"/> | <b>Fraser Island visit</b> – Kingfisher Bay, Eurong, Happy Valley  | \$340.00 |
| g) <input type="checkbox"/> | <b>Fraser Island visit</b> – Other areas (Orchid Beach etc.)   | \$500.00 |

**Note:** Regulatory compliance searches only apply to existing licensed or approved premises and/or activities.

Advice in the form of a search report will not be provided for any proposed future use of the premises. This is the subject of a new business application.

A 'search' application is recommended for any person who is proposing to purchase any existing business activity that requires a licence or approval under State legislation or Council's Local Laws that is regulated by Council's Regulatory Unit.

Failure to make an informed choice before purchase may result in you accepting responsibility for any outstanding requisitions or otherwise bringing the business activity into compliance with all relevant legislative requirements.

**Please note Council is unable to commence action if the Vendor's authorisation section below is not completed and signed.**

## VENDORS AUTHORISATION FOR RELEASE OF INFORMATION

I, \_\_\_\_\_ of \_\_\_\_\_  
(Licence / Approval holder for premises) (Business name)

located at \_\_\_\_\_  
(Address of premises)

hereby authorise the Fraser Coast Regional Council's Regulatory Unit to release details of the findings of the Regulatory Compliance Search requested:

by: \_\_\_\_\_  
(Name/s of person/s requesting this search)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*This request relates solely to the licence/s pursuant to the Food Act 2003 or the Public Health (ICPAS) 2003 or the Local Law Approval pursuant to Subordinate Local Law 1 (Administration) 2011 administered by Council's Regulatory Unit. Please note it does not cover any requirements of other Council Departments such as Plumbing or Building Services or Planning & Development. For further advice about requirements of other Council Departments, please contact **1300 79 49 29**.*