

**MINUTES OF THE MEETING OF THE WIDE BAY WATER & WASTE SERVICES  
ADVISORY COMMITTEE  
HELD IN THE WIDE BAY FEDERATION ROOM, BROLGA THEATRE MARYBOROUGH  
ON FRIDAY, 8 MAY 2020 COMMENCING AT 8:58AM**

**PRESENT:** Mr Cliff Searle  
Mr Lance Stone  
Dr Randal McLellan (via teleconference)  
Mr Peter Borrows (via video conference)  
Cr Paul Truscott  
Cr David Lee

**STAFF IN  
ATTENDANCE:** Director Wide Bay Water and Waste Services, Mr Mark Vanner  
Executive Manager Process Operations, Mr Cameron Ansell  
Executive Manager Network Operations & Maintenance, Mr Darren Smith  
Executive Manager Engineering & Technical Services, Mr Trevor Dean  
Executive Manager Waste Services, Mr Umur Natus-Yildiz  
Business Services Manager, Mr Graham Cole  
Chief Executive Officer, Mr Ken Diehm  
Director Organisational Services, Mr Keith Parsons  
Meeting Secretary, Mrs Linda Vanner

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**ITEM 1 APOLOGIES**

Nil

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**ITEM 2 DISCLOSURE OF INTERESTS**

Nil

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**ITEM 3 CONFIRMATION OF MINUTES OF MEETING**

(Stone/Borrows)

That the Minutes of the Meeting held on 10 March 2020 be confirmed.

**Carried Unanimously**

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**ITEM 4 COMMITTEE ACTIONS**

#1 Fire Flow on Ghost Hill – The Director advised that the Fire flow report has been removed from the Agenda and a workshop will be held with the Advisory Committee at a future Roundtable Group meeting.

#2 Lenthall Dam Deflector Wall Defects - completed.

#3 WBW Capital Programme Report Q2 – completed.

#4 Safety Values Training – The Director advised that this item has been added to the Roundtable Topic List for a future meeting with the Safety team in regard to future safety culture programs and participation in these programs by the Advisory Committee.

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**ITEM 5 OFFICER'S REPORT**

**REPORT 1 Directorate Performance Report**

**Environmental Compliance Table**

The EMETS provided a correction to the Howard Reuse Dam information as follows:

Date	Description	DES Ref	Update	Status
17 March 2020	Howard Reuse Dam (M7) Licence limit reported for pH	Pending	pH (10.1) was higher than licence limit 9.5. Reported to DES on 1 April.	New

**RESOLUTION** (Stone/Truscott)

That the Wide Bay Water and Waste Services Advisory Committee receive the Directorate Performance report.

**Carried Unanimously**

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**REPORT 2 2019/20 Quarter 3 Report (January - March)**

The Advisory Committee requested the following amendments to the report:

- An Executive summary be included in the Quarter report.
- Non-financial performance indicator – additional information to clarify the long term solution that waste are working on with the regulator.
- Outcomes from THM exceedances to clarify health implications.
- Budget figure vs actuals.
- Financial dashboards to be bigger and without a black background.
- Emergent Issues – include the Emergent Issue associated with the Major Sewage Treatment Plant upgrade project owing to the reef regulations.
- Customer complaints were not reflected in the report when Maryborough shut down, The Director will incorporate these into the report.
- Water Security level of service – add time to complete project once Consultants are engaged.

**RESOLUTION** (Borrows/Stone)

That the Wide Bay Water and Waste Services Advisory Committee receive the 2019/20 Quarter 3 Report (January – March) and note that the final report will be presented, for adoption, via Flying Minute, subject to the amendments requested by the Committee.

**Carried Unanimously**

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**REPORT 3      Annual Performance Plan 2020/21 - Draft**

**RESOLUTION** (Lee/Truscott)

That the Wide Bay Water and Waste Services Advisory Committee:

1. Receive the draft Annual performance Plan 2020/21.
2. Note that the final Annual Performance Plan 2020/21 will be presented, for adoption, via Flying Minute prior to the Advisory Committee's June meeting, subject to the amendments requested by the Committee.

**Carried Unanimously**

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**REPORT 4      Hervey Bay Water Supply Network – Fire Flows**

This Hervey Bay Water Supply Network – Fire Flows was removed from the Agenda prior to the meeting and will be workshopped with the Advisory Committee at a future Roundtable Group Meeting.

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**REPORT 5      Waste Services Performance Metrics**

The Advisory Committee agreed, that due to the detailed content of the report, the Waste Services Performance Metrics would be workshopped at a future Roundtable Group Meeting.

**RESOLUTION** (Searle/Truscott)

That the Wide Bay Water and Waste Services Advisory Committee endorse the proposal to workshop the Waste Services Performance Metrics at a Roundtable Group meeting.

**Carried Unanimously**

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**CONFIDENTIAL**

**REPORT 6      Wide Bay Water Capital Works Programme – Quarter 3 Report**

The Director has taken comments/questions on notice from Member Borrows and Member McLellan.

**RESOLUTION** (Borrows/McLellan)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Action 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That the Wide Bay Water and Waste Services Advisory Committee receive the Wide Bay Water Capital Works Programme Quarter 3 Report noting the feedback provided by the Advisory Committee to further refine the report by:
  - Reviewing the overall structure and content to elevate the report to have a more strategic focus on the capital delivery performance.
  - Reviewing the Executive Summary and Background of the report to clarify performance, significant aspects such as major deviations and events over the reporting period, and corrective action being taken.
  - Addressing possible report inconsistency of Year End \$ expenditure Vs budget against Table 2 – Project completion Planned Vs Forecast.
  - Clarifying the source of funding applicable to projects that are either renewal projects or new/growth projects.
  - Presenting the report at a Program level with the detailed updates concerning the Strategic Category A projects.
  - Investigate the systemic problems with project estimates reflected in the current report.

**Carried Unanimously**

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**REPORT 7      Fraser Coast Waste Capital Works Programme – Quarter 3 Report**

**RESOLUTION** (Lee/Stone)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Action 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That the Wide Bay Water and Waste Services Advisory Committee receive the Fraser Coast Waste Capital Works Programme Quarter 3 Report noting the feedback provided by the Advisory Committee.

**Carried Unanimously**

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**REPORT 8      Strategic Risk Register – Quarter 3 Report**

**RESOLUTION** (Stone/Searle)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Act 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That the Wide Bay Water and Waste Services Advisory Committee receive the Strategic Risk Register Quarter 3 Report.

**Carried Unanimously**

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**ITEM 6      GENERAL BUSINESS**

The Advisory Committee thanked the Meeting Secretary for her service to the Wide Bay Water and Waste Services Advisory Committee, the Directorate and Council.

**Meeting closed at 10:20am**

**Mr Cliff Searle  
CHAIRMAN  
WIDE BAY WATER & WASTE SERVICES ADVISORY COMMITTEE**