

Property Summary Application Form 2025/2026

Purpose of Form: This form will be used to process your request for a Property Summary. * Refer to table overleaf for range of separate searches available

Applicant's Name:					
Postal Address:					
Suburb:		State:		Postcode:	
Email:					
Phone/Fax:		Mobile:			

Site Details: *A Separate application form and relevant fee is required for each individual lot

Street Address:					
Suburb:		State:		Postcode:	
Lot Number:		Plan Number:			

Preferred Response Method:	<input type="checkbox"/> Email	<input type="checkbox"/> Mail
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Application Date:	
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Please note that Council will only commence action required upon receipt of full payment. Allowance must be made for postage delays. Only one selection of response method is permitted.

APPLICATION FEE (tick required)

1. ☐ **PROPERTY SUMMARY – Does not include Rates and Charges information** \$34.65
 (Information provided in 2-5 working days after date of receipt of application)

Methods of Payment

In Person Payment can be made at Council offices between 8.15am-4.30pm Monday – Friday		By Phone Contact Customer Service on 1300 79 49 29 to make credit card payment over the phone.		By Mail Post with cheque/money: Fraser Coast Regional Council PO Box 1943 HERVEY BAY QLD 4655	
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Office Use Only

Receipt to:	Date Received		Amount	
Rates > Financial Services > PROPSUMM	Receipt Number		CS Officer	

Additional Searches: Please refer to the below for separate searches

PROPERTY SEARCH – Refer Property Search Application	www.frasercoast.qld.gov.au/forms
SPECIAL WATER METER – Refer Special Water Meter Reading	www.frasercoast.qld.gov.au/forms
TRADE WASTE SEARCH – Refer Trade Waste Compliance Inspection / Search	www.frasercoast.qld.gov.au/forms
BUILDING & PLUMBING – Refer Building / Plumbing Search Application	www.frasercoast.qld.gov.au/forms
PLANNING & DEVELOPMENT – Refer Planning & Development Certificate	www.frasercoast.qld.gov.au/planning-development-certificates
FLOODING – Refer Property Flood Search Application	www.frasercoast.qld.gov.au/forms
COMPLIANCE SEARCH – Refer Regulatory Compliance Search Application	www.frasercoast.qld.gov.au/forms
MAPPING INFORMATION Easements / Covenants / Main Roads Limited Access / Location of Water and Sewerage Mains / Water Meter Connections	https://mapping.frasercoast.qld.gov.au

Property Summary Application

Property Summary includes:

- Property Address
- Property Description (Lot & Plan)
- Current Registered Owner/s Details
 - Full Name
 - Postal Address
- Land Area (ha)

This summary does NOT include any Rates and Charges information.

If you require additional information please contact Council's Customer Service on 1300 79 49 29.

Disclaimer

The information and/or material provided in any requested search is given without acceptance of responsibility for its accuracy. Fraser Coast Regional Council (and its officer, servants and agents) contract and agree to supply the information only on that basis. Neither the Council nor any officer, servant or agent of the Council shall be liable for any loss or damage incurred or suffered by any person relying on such information in any circumstances whatsoever whether in contract or in tort (including as a consequence of negligence or otherwise). It should be carefully noted that the land and its improvements, if any, have not been inspected by Council for the purpose of supplying such information and consequently, such information is given on that understanding. Any person or his agent seeking to verify such information may inspect personally such of Council's records as are of a public nature on payment of the prescribed fee.