



**RECORD OF MATTERS DISCUSSED AT THE COUNCIL AGENDA FORUM MEETING NO. 10/20
HELD IN THE FRASER COAST REGIONAL COUNCIL CHAMBERS, HERVEY BAY COUNCIL CHAMBERS,
TAVISTOCK STREET, HERVEY BAY
ON FRIDAY, 23 OCTOBER 2020 COMMENCING AT 12.00PM**

PRESENT: Councillor George Seymour (Chairperson)
Councillor Phil Truscott
Councillor Paul Truscott
Councillor Jade Wellings
Councillor David Lewis
Councillor Darren Everard
Councillor David Lee
Councillor Zane O'Keefe

STAFF IN ATTENDANCE: Chief Executive Officer, Mr Ken Diehm
Director Development and Community, Mr Gerard Carlyon
Director Organisational Services, Mr Keith Parsons
Director Infrastructure Services, Mr Davendra Naidu
Director Wide Bay Water and Waste Services, Mr Mark Vanner
Meeting Secretary, Ms Alison Drummond Jones
Meeting Observer, Ms Colette Kloet

CAF 1 APOLOGIES

Council noted the apologies from Councillors Denis Chapman, James Hansen and Daniel Sanderson on leave of absence.

CAF 2 DISCLOSURE OF INTERESTS

1. Councillor Jade Wellings informed the meeting that she had a declarable conflict of interest in Item ORD 15.1, 'Amendment to Commencement Date of Rates Concessions for Maryborough CBD Renovation of the former Royal Hotel and former St Stephen's Hospital sites'. Councillor Jade Wellings advised the meeting that she had declared a perceived conflict of interest when this matter was previously considered by Council.

- (a) The nature of Councillor Jade Wellings interest was that she has a controlling interest in QSD Pty Ltd, who had a contract of sale which was cancelled and didn't go through with the applicant.
 - (b) Councillor Jade Wellings advised that she would leave the room during discussion on the matter.
- 2. Councillor Jade Wellings informed the meeting that she had a declarable conflict of interest in Item ORD 16.2.1, 'Fraser Coast Regional Council 2020-21 Community Grants Program – Round 1 Projects, Round 1 Events, Festive Fraser Coast, Small Township Festive Decorations – Panel Recommendations to Council for Funding'.
 - (a) The nature of Councillor Jade Wellings interest is that her father in-law is the president of a sporting club which is recommended to receive funding.
 - (b) Councillor Jade Wellings advised that she would leave the room during discussion on the matter.
- 3. Councillor David Lewis informed the meeting of a potential conflict of interest in Item 16.1.1, 'Hinkler Project Deliverables Update' and advised that Council had previously resolved that he did not have a real or perceived conflict.
 - (a) The nature of Councillor David Lewis's interest is that his wife, Susan Ann Lewis and the Lewis Family Trust own shares in Lakeside Law Pty Ltd of which his wife is a director Lakeside Law Pty Ltd, who owns a commercial unit at 5/6 Liuzzi Street, Pialba which is located on the fringe of the Pialba CBD area.
 - (b) Councillor David Lewis also advised that he is a Director of Fraser Coast Community Enterprise Pty Ltd which is the franchisee of the Bendigo Bank, Hervey Bay and operates at 55 Main Street, which is within the Pialba CBD area.
 - (c) Councillor David Lewis said, as previously resolved by Council on previous occasions, he did not believe there was a prescribed or declarable conflict of interest and that he intended to remain in the meeting during discussion on the matter.
- 3. Councillor George Seymour informed the meeting that he had a declarable conflict of interest in Item ORD 16.2.1, 'Fraser Coast Regional Council 2020-21 Community Grants Program – Round 1 Projects, Round 1 Events, Festive Fraser Coast, Small Township Festive Decorations – Panel Recommendations to Council for Funding'.
 - (a) The nature of Councillor George Seymour's interest is that his wife is an employee of an organisation who is a potential grant recipient.
 - (b) Councillor George Seymour advised that he would leave the room during discussion on the matter.

ORD 5 CONFIRMATION OF MINUTES OF MEETINGS

- ORD 5.1 Councillors received and considered the Minutes of:
The Ordinary Meeting No.9/20 – 23 September 2020 and
- ORD 5.2 The Special Meeting No.4/20 – 16 September 2020.
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ORD 9 COMMITTEES' AND DELEGATES' REPORTS

ORD 9.1 Fraser Coast Regional Council Audit and Risk Committee Meeting Minutes

Councillors received and considered the report titled Fraser Coast Regional Council Audit And Risk Committee Meeting Minutes dated 28 October 2020.

ORD 9.2 Informal Meetings - Record of Matters Discussed

Councillors received and considered the report titled Informal Meetings - Record Of Matters Discussed dated 28 October 2020.

ORD 9.3 Wide Bay Water and Waste Services Advisory Committee Meeting Minutes - 18 September 2020

Councillors received and considered the report titled Wide Bay Water And Waste Services Advisory Committee Meeting Minutes - 18 September 2020 dated 28 October 2020.

ORD10 OFFICERS' REPORTS

ORD 10.1.1 Open Resolutions Register - October 2020

Councillors received and considered the report titled Open Resolutions Register - October 2020 Dated 28 October 2020.

ORD 10.2.1 Amended Meeting Procedures and Standing Orders for Council Meetings, Standing Committees and Informal Meetings

Councillors received and considered the report titled Amended Meeting Procedures And Standing Orders For Council Meetings, Standing Committees And Informal Meetings Dated 28 October 2020.

ORD 10.2.2 Report of the Audit and Risk Committee for 2019-20

Councillors received and considered the report titled Report Of The Audit And Risk Committee For 2019-20 Dated 28 October 2020.

ORD 10.2.3 Request for New Lease - Hervey Bay Softball Association Inc.

- a) Councillors received and considered the report titled Request for New Lease – Hervey Bay Softball Association Inc. Dated 28 October 2020.
- b) Councillor Paul Truscott requested that the Chief Executive Officer provide further information on the legislative requirements for registering survey plans on council land and council reserves; and the maximum term permissible for the lease to be issued without a survey plan.

Councillor Zane O’Keefe left the meeting at 12:43pm.

Councillor Zane O’Keefe returned to the meeting at 12:45pm.

ORD 10.2.4 Councillor Meeting Attendance for November 2020

- a) Councillors received and considered the report titled Councillor Meeting Attendance For November 2020 Dated 28 October 2020.
 - b) Councillors requested further information on the proposed Concept Forum on the 11 November 2020.
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ORD 10.2.5 Organisational Performance Report - September 2020

- (a) Councillors received and considered the report titled Organisational Performance Report – September 2020 dated 28 October 2020.
- (b) Councillor Jade Wellings requested further information on the following:
 - Number of abandoned calls as set out on page 214 of the agenda, in particular the number of staff that are in the call centre as compared to similar councils.
 - The average duration in segmented time blocks of on-hold times before calls are abandoned.
 - The percentage of abandoned calls which have opted to receive a call back.
- (c) Councillor David Lee requested further information on:
 - How to present the improvement of local spending segregated on the graph (especially in regards to major projects).
 - Strategies taken to support local spending and engage local suppliers.
 - The significant increase in the use of asbestos for the period of August 2020 in the regulated waste disposal graph as set out on page 215.

Councillor Paul Truscott left the meeting at 12:49pm.

Councillor Paul Truscott returned to the meeting at 12:54pm.

ORD 10.2.6 Quarterly Progress Report - September 2020

Councillors received and considered the report titled Quarterly Progress Report - September 2020 Dated 28 October 2020.

ORD 10.2.7 Debt Recovery Policy Amendment

Councillors received and considered the report titled Debt Recovery Policy Amendment Dated 28 October 2020.

ORD 10.2.8 Auditor-General's Observation Report 2019/20

Councillors received and considered the report titled Auditor-General's Observation Report 2019/20 Dated 28 October 2020.

ORD 10.2.9 Proposed Lease - Tiaro

Councillors received and considered the report titled Proposed Lease - Tiaro dated 28 October 2020.

ORD 10.2.10 Proposed Lease - Maryborough

- (a) Councillors received and considered the report titled Proposed Lease – Maryborough dated 28 October 2020.
- (b) Councillor David Lee requested clarification on the following:
- Size of the lot; and
 - The references to the lot and plan number as the SP number in the purpose is different to that in the Officer's recommendation.

ORD 10.2.11 Annual Report and Financial Statements for the period 1 July 2019 to 30 June 2020

- (a) Councillors received and considered the report titled Annual Report And Financial Statements For The Period 1 July 2019 To 30 June 2020 dated 28 October 2020
- (b) Councillor Jade Wellings requested further information on the total amount of discretionary funds expended for Division 5.
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ORD 10.3.1 Economic Recovery Initiative to Streamline Planning - Response to COVID-19

Councillors received and considered the report titled Economic Recovery Initiative To Streamline Planning - Response To COVID-19 Dated 28 October 2020.

Councillor David Lee left the meeting at 1:13pm.

Councillor David Lee returned to the meeting at 1:15pm.

ORD 10.3.2 Development of a Natural Burial Site on the Fraser Coast

Councillors received and considered the report titled Development Of A Natural Burial Site On The Fraser Coast Dated 28 October 2020.

ORD 10.3.3 Glyphosate Use - Options for use of fulvic acid

- (a) Councillors received and considered the report titled Glyphosate Use - Options For Use Of Fulvic Acid Dated 28 October 2020.
 - (b) Councillor David Lee requested further information on:
 - the cessation of the use of fulvic acid in 2008; and
 - the advice from the supplier as detailed on page 402 of the report which suggested against the use of fulvic acid additions in water weed.
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Councillor George Seymour left the meeting at 1:28pm.

Councillor George Seymour returned to the meeting 1:29pm.

ORD 10.3.4 Ululah Lagoon Well - Heritage Listing, Public Consultation for Naming, and Access

Councillors received and considered the report titled Ululah Lagoon Well - Heritage Listing, Public Consultation For Naming, And Access Dated 28 October 2020.

ORD 10.3.5 List of Priorities: Tiaro Community Working Group – COVID-19 State Government Funding Allocation

Councillors received and considered the report titled List Of Priorities: Tiaro Community Working Group – COVID-19 State Government Funding Allocation Dated 28 October 2020.

ORD 10.4.1 Flooding Mitigation Solution - Inabui Subdivision - Lamerton Drive, Tinana

Councillors received and considered the report titled Flooding Mitigation Solution - Inabui Subdivision - Lamerton Drive, Tinana Dated 28 October 2020.

Councillor Paul Truscott left the meeting 1:42pm.
Councillor Paul Truscott returned to meeting 1:43pm.

ORD 11 MATTERS/MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

ORD 11.1 Rescue of injured wildlife responsibilities

Councillors received and considered the report titled Rescue Of Injured Wildlife Responsibilities Dated 28 October 2020.

ORD 11.2 2021 Australia Day Additional Awards

Councillors received and considered the report titled 2021 Australia Day Additional Awards Dated 28 October 2020.

ORD 11.3 Online Petitions

Councillors received and considered the report titled Online Petitions dated 28 October 2020.

Councillor Phil Truscott left the meeting at 1:46pm.
Councillor Phil Truscott returned to meeting at 1:53pm.

ORD 11.4 Maryborough Residential Growth

Councillors received and considered the report titled Maryborough Residential Growth Dated 28 October 2020.

ORD 11.5 Return of the Time Cannon tradition

Councillors received and considered the report titled Return Of The Time Cannon Tradition Dated 28 October 2020.

ORD 11.6 Feasibility Study for Inclusive Amenities block

Councillors received and considered the report titled Feasibility Study For Inclusive Amenities Block Dated 28 October 2020.

ORD 11.7 Update on Granville Bridge to Brolga Theatre Boardwalk Feasibility Study

Councillors received and considered the report titled Update On Granville Bridge To Brolga Theatre Boardwalk Feasibility Study Dated 28 October 2020.

Councillor David Lee left the meeting at 1:48pm.

Councillor David Lee returned to the meeting at 1:59pm.

Councillor David Lewis left the meeting at 1:50pm.

Councillor David Lewis returned to meeting at 1:53pm.

ORD 11.8 Beelbi Creek Road Safety

Councillors received and considered the report titled Beelbi Creek Road Safety Dated 28 October 2020.

ORD 11.9 Naming the Pedestrian Bridge over Maria Creek, Howard

Councillors received and considered the report titled Naming The Pedestrian Bridge Over Maria Creek, Howard Dated 28 October 2020.

ORD 11.10 Councillor Attendance at Informal Meetings

Councillors received and considered the report titled Councillor Attendance At Informal Meetings Dated 28 October 2020.

ORD 16 LATE ITEMS

ORD 16.1 Late Open Reports

2.01pm – External Consultant, Lawson Katiza, Director, Project Management, Savills Australia joined the meeting.

Chief Executive Officer, Ken Diehm retired from the meeting at 2.04pm.

Councillor Paul Truscott left the meeting at 2:10pm.

Councillor Paul Truscott returned to the meeting at 2:12pm.

ORD 16.1.1 Hinkler Program Deliverables Update

Councillors received and considered the report titled Hinkler Program Deliverables Update Dated 28 October 2020.

2.16pm - External Consultant, Lawson Katiza, Director, Project Management, Savills Australia left the meeting.

2.22pm - The meeting was adjourned.

Councillor Paul Truscott retired from the meeting at 2:22pm.

Councillor George Seymour retired from the meeting at 2:22pm.

Deputy Mayor Darren Everard resumed the Chair.

2.33pm – The meeting was reconvened.

ORD 16.1.2 Tender Award - CTIS010-20/21 - Maryborough CBD Street Works - Adelaide Street - Ellena Street to Alice Street

Councillors received and considered the report titled Tender Award – CTIS 010-20/21 - Maryborough CBD Street Works - Adelaide Street - Ellena Street To Alice Street Dated 28 October 2020.

ORD 16.1.3 Maaroom Progress & Ratepayer's Association - Onsite Sewage Facility

Councillors received and considered the report titled Maaroom Progress & Ratepayer's Association - Onsite Sewage Facility Dated 28 October 2020.

ORD 15 CONFIDENTIAL

In relation to agenda **ITEMS ORD 15.1, ORD 15.2 and ORD 16.2.1** pursuant to section 254J(3) of the *Local Government Regulation 2012*, the meeting was closed to the public so that councillors can discuss:

(c) - the local government's budget

(d) - rating concessions.

(g) - negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Councillor Jade Wellings left the meeting at 2:45pm while item ORD 15.1 was considered.

ORD 15.1 Amendment to Commencement Date of Rates Concessions for Maryborough CBD Renovation of the former Royal Hotel and former St Stephen's Hospital Sites

Councillors received and considered the report titled Amendment To Commencement Date Of Rates Concessions For Maryborough CBD Renovation Of The Former Royal Hotel And Former St Stephen's Hospital Sites Dated 28 October 2020.

Councillor Jade Wellings returned to meeting at 2:55pm.

ORD 15.2 Conditions of Proposed Lease at Hervey Bay Airport

Councillors received and considered the report titled Conditions Of Proposed Lease At Hervey Bay Airport Dated 28 October 2020.

Councillor Jade Wellings left the meeting at 2:15pm while item ORD 16.2.1 was considered.

ORD16.2 Late Confidential Reports

ORD 16.2.1 Fraser Coast Regional Council 2020-21 Community Grants Program - Round 1 Projects, Round 1 Events, Festive Fraser Coast, Small Township Festive Decorations - Panel Recommendations to Council for Funding Decision

Councillors received and considered the report titled Fraser Coast Regional Council 2020-21 Community Grants Program - Round 1 Projects, Round 1 Events, Festive Fraser Coast, Small Township Festive Decorations - Panel Recommendations To Council For Funding Decision Dated 28 October 2020.

Councillor Jade Wellings returned to the meeting at 2:16pm.

RESUMPTION OF OPEN COUNCIL AGENDA FORUM

The meeting resumed in open Forum.

There being no further business, the Meeting closed at 2.54pm.

Confirmed at Ordinary Meeting No. 11/20 of the Fraser Coast Regional Council at Maryborough on 25 November 2020.

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MAYOR
