



**COUNCILLOR AND EXECUTIVE BRIEFING
RECORD OF MATTERS DISCUSSED**

Monday 23 November 2020

11.00am

Docs#4191412

Councillors	Mayor Cr Seymour Deputy Mayor Cr Everard Cr Hansen – Via Teams Cr Phil Truscott Cr Sanderson Cr Paul Truscott – Retired from meeting 1.20pm Cr Wellings Cr Lewis - Retired from meeting 1.10pm Cr Chapman Cr Lee – Retired from meeting 1.10pm Cr O’Keefe
CEO and Directors	Ken Diehm, Chief Executive Officer Keith Parsons, Director Organisational Services Davendra Naidu, Director Infrastructure Services Gerard Carlyon, Director Development & Community Mark Vanner, Director Wide Bay Water and Waste Services
Apologies	
Attendance	Leanne Kimber – IT Support Officer Jacob Burke - IT Support Officer Martin Drydale – Technical Director - AEC Group Ltd Gavin O’Donovan - AEC Group Ltd Kaitlin McInnes - AEC Group Ltd Tony Trace – Executive Manager Corporate Project & Asset Management Hendrik Boshoff - Executive Manager Information Services Adrian Burns - Executive Manager Open Space & Environment Matthew Keleher – Manager Assets Darren Smith - Executive Manager Network Operations & Maintenance Damion Beety - Principal Engineer Roads Sydney Shang - Executive Manager Governance & Customer Service Scott Whitby - Manager Marketing and Communications

BUSINESS ITEMS

1. Conflicts of Interest

NIL

2. List of Topics Discussed

- **Item 1** - IT Update

- **Item 2** - Presentation – AEC - Range and Level of Service Review
- **Item 3** - Record of Matters Discussed 161120
- **Item 4** - Outstanding Action List
- **Item 5** - Fraser Coast Volleyball Association – Request for Council to construct permanent beach volleyball courts
- **Item 6** - Water & Sewer Strategic Asset Management Plan and Network Condition Report
- **Item 7** - Alice Street and Tooley Street – Pedestrian Crossing Upgrade
- **Item 8** - Expenses Reimbursement & Provision of Facilities for Mayor & Councillors Policy

Cr Lee retired from the meeting during Item 8

Cr Lewis retired from the meeting during Item 8
- **Item 9** - Level 2 Water Restrictions
- **Item 10** - Media Update
- **Late Item 1** – Project Update – Takura Environmental Reserve
- **Late Item 2** – Ordinary Meeting Schedule 2021

Cr Paul Truscott retired from the meeting during Late Item 2

3. Further Information Sought or Provided

Item 2 - Presentation – AEC - Range and Level of Service Review

During discussion it was noted that the following Councillors expressed an interest in being one of the two team members of the Project Leadership Team for the Range and Level of Service Review:

- Cr Lee
- Cr Chapman
- Cr Wellings
- Cr Lewis
- Cr Paul Truscott

It was further noted that the CEO would utilise Survey Monkey for Councillors to indicate their preference for the two nominated Councillor memberships.

MEETING CLOSED 1.35pm