

Application for Tourist and Community Facility (Fingerboard Sign)

IMPORTANT INFORMATION

Tourist and Community Facility (fingerboard) Signs are provided in accordance with Council Policy, the Manual of Uniform Traffic Control Devices (MUTCD) and is subject to the availability of position. The time taken for the works to be carried out is dependent upon the resources of the Fraser Coast Regional Council.

An Initial application fee will apply for all Tourist and Community Facility fingerboard signs, and the applicant will be responsible for the costs of the manufacture, installation and any replacement costs. <https://www.frasercoast.qld.gov.au/fees-and-charges>
Costs of any maintenance required during the life of the sign (graffiti removal, or minor damage) will be at Council's expense

PURPOSE OF FORM This form is used for the following, please indicate what your request relates to:

- Requesting a new fingerboard sign ☐
- Requesting the relocation of an existing fingerboard sign ☐
- Requesting the replacement of an existing fingerboard sign ☐

APPLICANT INFORMATION

Full Name of Applicant:

Company or Association:
(if applicable)

Email Address:

Address of Applicant:

Street No:

Street Name:

Suburb:

Postcode:

Contact Phone:

Mobile:

Home:

Preferred Response Method:

Email: ☐ Post: ☐

CHECKLIST

Has the applicant read the Tourist & Community Facility (fingerboard) signs policy? Yes: ☐ No: ☐

insert new link once adopted

Not-for-profit organisations may have their fees waived through application of the Fees and Charges Waiver or Reduction Policy.

Are you requesting a fee waiver or reduction? Yes: ☐ No: ☐

SIGN DETAILS:

Requested Location of Sign/s:

Requested words on Sign/s:

Please provide a sketch of the locations for the proposed sign/s:

DECLARATION

☐

I declare that I have answered all questions truthfully and that all the information I have provided is accurate.

Applicant Signature:

Date:

OFFICE USE ONLY

Date Created: / /

CSO Initials:

☐ Declaration consent signed

Receipt No.

OFFICE USE ONLY

Date Inspected: / /

Community: Y ☐ N ☐

Local Road: Y ☐ N ☐

Date Processed: / /

Commercial: Y ☐ N ☐

State Road: Y ☐ N ☐

Date Ordered WR No:

Meets Policy Specifications: Y ☐ N ☐

Request Approval: Y ☐ N ☐

METHOD OF PAYMENT

In Person:

At a Council Office

Present this form intact with cash, cheque, EFTPOS or credit card at Council offices between 8.15am-4.30pm Mon – Fri

Over Phone:

Email form to enquiry@frasercoast.qld.gov.au and a Customer Service Officer will call for Credit Card payment

By Mail: Post with cheque/money order only to:

Chief Executive Officer: Fraser Coast Regional Council, PO Box 1943, HERVEY BAY QLD 4655