

Definition

T 1300 79 49 29 **F** (07) 4197 4455

P PO Box 1943 HERVEY BAY QLD 4655

E enquiry@frasercoast.qld.gov.au
W www.frasercoast.qld.gov.au

Principal Place of Residence Declaration Form

Purpose of Form: This form is to be completed when a property owner wishes to apply for the owner-occupier rating category for general rates.

resides on t		efined as a residential dw this owner can verify								
		nition of Principal Place I by all owners who resid				se complete	and retu	urn this decla	aration form	to Council.
This declarat	ion must be receiv	red and approved by Cou	ıncil, f	or the ov	vne	r occupier g	eneral ra	ting categor	y to be appli	ed.
Property Det										
Payment Refe	erence Number									
Address of Pr	operty									
Suburb				State QLD			Postcode			
	o Reside at the Pro	operty				-				
Owner 1	Given Name					Surname				
Owner 2	Given Name				Surname					
Owner 3	Given Name			Surname						
Owner/s Pos	tal Datails									
Current Posta										
Suburb				State				Postcode		
Home Phone				Mobile Phone						
Email Addres										
Rate Notice Delivery via Email Yes – use above email a				dress No – use above postal address						
Council wil	l undate vour reco	rd with the contact deta	ils voi	ı nrovide	on	this form. Tl	hese deti	ails will he us	sed for the di	elivery of
Council Wil		nd Charges Notices, Rem	-	-		-			-	
Is the above _I	postal address the	same for each owner?	Yes	s N	o – p	provide deta	ails belov	v		
Do you own any other properties in the FCRC area?				Yes – provide details below						
								·		



Life Tenant/s Who Reside at the Property

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Important Information

- Adjustments will only be made from the receipt date of the signed declaration. It is the owners' responsibility to check that all rates and charges are correct at the time of issue of the rate notice. Adjustments will not be made for prior financial years where a property has been categorised as not a principal place of residence and the owner/s have not provided a declaration that the property is their principal place of residence
- Please pay the net amount shown on your rate notice by the due date unless you receive written notification from council of a category adjustment
- Ongoing checks are made by authorised Council Officers to maintain the accuracy of council's records
- Council may contact you to provide any of the following documents indicating your residency at the property. If your postal address is a PO Box the document provided must include the property address
 - A telephone or electricity account in owner/s name, addressed to the property
 - Confirmation of electoral enrolment with a current date of lodgement
 - Other legal documentation to confirm your current residency at the dwelling or unit

If application is being made by an appointed life tenant (not Title Owner), supporting documentation must be provided with this

application - copy of valid Will or Supreme/Family Court Order showing right to reside and rate payment responsibility.

Current Drivers Licence showing dwelling or unit address

Please ensure declaration below is signed and supporting documentation is attached.

	_			
Life Tenant 1 Gi	ven Name	Si	ırname	
Life Tenant 2 Gi	ven Name	Sı	ırname	
'	,	·	'	
Declaration				
Print name/s of	the owners who reside at the	property		
Given Name/s		Surname		
Given Name/s		Surname		
Given Name/s		Surname		
that this propert correct in all res	y meets the definition and is pects at the time of lodgeme	my/our principal place of resid	ence. I/we also declare any of the details given	evenue Statement and declare that the above information is in relation to this declaration
Signature		Date		
Signature		Date		
Signature		Date		
		1		
OFFICE USE ONLY	Application #	Date Created	CSO	
	·	<u> </u>		