

## INTERMENT BOOKING

(Please email directly to the Cemetery Office [cemeteries@frasercoast.qld.gov.au](mailto:cemeteries@frasercoast.qld.gov.au) after phone confirmation from Cemeteries Supervisor 0409 897 012)

Contact Person: \_\_\_\_\_ Funeral Company: \_\_\_\_\_

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Maryborough Cemetery        | <input type="checkbox"/> Tiaro Cemetery  | <input type="checkbox"/> Munna Creek Cemetery        |
| <input type="checkbox"/> Polson Cemetery, Hervey Bay | <input type="checkbox"/> Howard Cemetery | <input type="checkbox"/> Deborah / Nikenbah Cemetery |

Day & Date of Service:- \_\_\_\_\_ Time of Service:- \_\_\_\_\_

### DECEASED'S DETAILS

Surname: \_\_\_\_\_ Christian Name/s: \_\_\_\_\_

### INTERMENT DETAILS

- Grave   
  Columbarium   
  Garden Niche   
  Children's Memorial Garden Niche (Maryborough only)

Section/Wall/Garden: \_\_\_\_\_ Row: \_\_\_\_\_ Grave/Niche No: \_\_\_\_\_

New Grave/Niche  Is reserve required alongside?  Yes  No

Reserve  Alongside (deceased): \_\_\_\_\_ Interment Date: \_\_\_\_\_

Reopen  Name of previous interment: \_\_\_\_\_ Interment Date: \_\_\_\_\_

**FUNERAL:**

Church to Graveside		Graveside Only	
Approx. arrival time at the cemetery from the church?	am / pm	Time graveside service is scheduled to commence?	am / pm
What time is the church service scheduled to commence?	am / pm	Funeral Directors approx. arrival time to set up at the graveside?	am / pm
		Coffin to be placed on grave prior to service? (Please circle one)	Yes No

### GRAVE DIMENSIONS & DEPTH (Including handles in width)

- Coffin     Casket  
 **Standard Grave:** 2200L x 720W x 2000D   
  **Other Size:** \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

NOTE: Standard grave depth allows for 2 interments unless otherwise notified.

Remarks or Special Requests: \_\_\_\_\_

**ASHES:**

Ashes canister size: \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

Family Attending? Yes/No    Approx no. of attendees \_\_\_\_\_    Shelter Required? Yes/No    Chairs? Yes/No

Remarks or Special Requests: \_\_\_\_\_

As Funeral Director, I will fulfil all statutory requirements to allow interment of the deceased as per the applicant's information provided.

**Signed:** \_\_\_\_\_

NOTE: Council acts in good faith when it relies on advice provided by Applicants and does not accept any responsibility for allowing an interment that might be the subject of a later dispute between family members.

**Privacy Notice:** In using this form, you are providing personal information such as name and contact details. This information will be used for the purpose of processing your application. Your personal information will be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*. Docs #2936537

## **CEMETERY TERMS AND CONDITIONS**

### **APPLICANT'S OBLIGATIONS**

1. The Burial Rights Holder/Applicant must comply with all rules and regulations which apply to the operation of Council's cemeteries, including these terms and conditions, which may be varied at any time and in any manner deemed appropriate by the Fraser Coast Regional Council as Trustees of the cemetery. Any variation of these terms and conditions and Council rules and regulations shall be binding on all valid Certificates of Right of Burial and applicants for burial.

### **BURIAL RIGHTS**

2. The applicant for burial in a pre-purchased grave or niche must hold a valid Certificate of Right of Burial that is consistent with a register maintained by the Fraser Coast Regional Council.
3. The Burial Rights Holder has the right during their lifetime to nominate persons whose bodies or ashes may, subject to such local laws, be buried in the grave or interred in the niche and subject to local laws, the body or ashes of the Burial Rights Holder upon their death, be buried in the grave or niche.
4. The Burial Rights Holder has the right during their lifetime, subject to local laws and Council procedures, to arrange for the installation of a monument or plaque on the grave or niche.
5. On the death of the Burial Rights Holder, where the Burial Rights Holder is or is not interred in the grave or niche for which the Burial Rights Holder holds the rights, the Burial Right for that grave or niche will transfer to the executor, heirs or beneficiaries of the estate of the deceased upon provision of a statutory declaration or the signing of an approved form and where Council has no reason to believe that the Burial Rights Holder would have objected to such transfer.
6. Where the Burial Rights Holder cannot be clearly determined Council, in its absolute discretion, may transfer the burial rights to a spouse, child, partner, relative or direct descendant of the deceased provided Council has no reason to believe that the deceased would have objected to such transfer.
7. The Burial Rights Holder may apply to Council to close the grave to further interments.
8. A burial right cannot be sold, however the burial rights holder can transfer the burial right for an unused grave or niche by application to, and approval from Council. A transfer fee will apply. Alternately a burial right may be surrendered to Council wherein Council will refund an amount as pre-determined by Council at its annual budget meeting.
9. Permission for all interments and installation of monuments or plaques, must be provided in writing by the Burial Rights Holder except where the permission is being sought by the next of kin for the interment of or undertaking of installation of a monument of plaque for the Burial Rights Holder.
10. Council acts in good faith when it relies on advice provided by Applicants and does not accept any responsibility for allowing an interment that might be the subject of a later dispute between family members.

### **PLAQUES AND MONUMENTAL WORK**

11. The grave or niche and its structures or improvements, and maintenance of such structures or improvements will always remain the responsibility of the Burial Rights Holder or family and descendants.
12. Fraser Coast Regional Council does not accept any responsibility for the maintenance of any improvements including but not limited to headstones, monuments, plaques, vaults or grave surrounds. Such improvements are to be supplied and installed at the cost of the Burial Rights Holder or family and descendants and in accordance with Council specifications, rules and regulations.
13. Council reserves the right to remove any structure or improvements in the event that the condition of same renders it dangerous or unsafe to Council staff or visitors. Where possible, Council will provide due notice to family or descendants, prior to removal.
14. Council reserves the right to remove any structure or improvement that has not been authorised by Council.
15. Under no circumstances is a person permitted to carry out works within the cemetery without prior authorisation.

### **FLOWERS & MEMENTOS**

16. A maximum of 3 standard plastic vases can be placed on each individual gravesite. Standard plastic vases are available free of charge from dispensing points within the cemetery grounds. Stands are provided for easy access to and display of vases. The standard plastic vases will be returned to the dispensing points for reuse.
17. All standard plastic vases and their contents will be inspected each fortnight and old fresh flowers or plastic flowers from each gravesite will be removed.
18. Remains of the fresh and old plastic flowers will be placed in refuse bins for disposal.
19. Suitable plastic flowers will be placed in designated areas for reuse.
20. Trees, shrubs or other plants are not permitted. If planted they will be immediately removed.
21. Wooden crosses, ornaments, jars, glass or ceramic containers are not permitted within the lawn sections. If used they will be immediately removed from the **lawn sections** of the cemetery.
22. Small ornaments or mementos may be placed within that area relating to the gravesite within the **concrete beam sections**. No items are to be placed on the grassed area of the gravesite.
23. Glass jars, ceramic pots, crosses and large mementos are not permitted. If used they will be immediately removed from the cemetery.
24. Any non-approved items will be removed.
25. Mementos and items placed on new graves will not be removed for a period of six (6) months from the date of burial. After this period any non-approved items will be removed. Only standard plastic vases with fresh or artificial flowers will be permitted.