



CEMETERIES  
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 P O Box 1943, HERVEY BAY QLD 4655  
 E [cemeteries@frasercoast.qld.gov.au](mailto:cemeteries@frasercoast.qld.gov.au)  
 www.frasercoast.qld.gov.au

OFFICE USE ONLY	
<input type="checkbox"/> CONFIRMED	<input type="checkbox"/> DETAILS CORRECT
<input type="checkbox"/> EXCAVATOR BOOKED _____ Dig _____ Backfill _____	<input type="checkbox"/> CALENDAR
<input type="checkbox"/> PO _____	<input type="checkbox"/> EMAILED POLSON
<input type="checkbox"/> Invoice # _____ Date _____ Fee _____	

**PRIVACY NOTICE:** Council is collecting your personal information (name) for the purpose of booking an interment. This information will only be accessed by authorised Council employees and handled in accordance with the *Information Privacy Act 2009*.

**NOTE:** Council acts in good faith when it relies on advice provided by Applicants and does not accept any responsibility for allowing an interment that might be the subject of a later dispute between family members.

## INTERMENT BOOKING

(Please email directly to the Cemetery Office [cemeteries@frasercoast.qld.gov.au](mailto:cemeteries@frasercoast.qld.gov.au) after phone confirmation from Cemeteries Coordinator 0409 897 012)

Contact Person: \_\_\_\_\_ Funeral Company: \_\_\_\_\_

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Maryborough Cemetery        | <input type="checkbox"/> Tiaro Cemetery  | <input type="checkbox"/> Munna Creek Cemetery        |
| <input type="checkbox"/> Polson Cemetery, Hervey Bay | <input type="checkbox"/> Howard Cemetery | <input type="checkbox"/> Deborah / Nikenbah Cemetery |

Day & Date of Service:- \_\_\_\_\_ Time of Service:- \_\_\_\_\_  
 (At Cemetery)

### DECEASED'S DETAILS

Surname: \_\_\_\_\_ Christian Name/s: \_\_\_\_\_

### INTERMENT DETAILS

- Grave     Columbarium     Garden Niche     Children's Memorial Garden Niche (Maryborough only)

Section/Wall/Garden: \_\_\_\_\_ Row: \_\_\_\_\_ Grave/Niche No: \_\_\_\_\_

New Grave/Niche  Is reserve required alongside?  Yes  No

Reserve  Alongside (deceased): \_\_\_\_\_ Interment Date: \_\_\_\_\_

Reopen  Name of previous interment: \_\_\_\_\_ Interment Date: \_\_\_\_\_

### FUNERAL:

Church to Graveside		Graveside Only	
Approx. arrival time at the cemetery from the church?	am / pm	Time graveside service is scheduled to commence?	am / pm
What time is the church service scheduled to commence?	am / pm	Funeral Directors approx. arrival time to set up at the graveside?	am / pm
		Coffin to be placed on grave prior to service? (Please circle one)	Yes No

### GRAVE DIMENSIONS & DEPTH (Including handles in width)

- Coffin     Casket  
 **Standard Grave:** 2200L x 720W x 2000D     **Other Size:** \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

**NOTE:** Standard grave depth allows for 2 interments unless otherwise notified.

Will this be a private service?  Yes  No

Remarks or Special Requests: \_\_\_\_\_

**ASHES:** Ashes canister size: \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_  
 Family Attending? Yes/No    Approx no. of attendees \_\_\_\_\_    Shelter Required? Yes/No    Chairs? Yes/No  
 Remarks or Special Requests: \_\_\_\_\_

As Funeral Director, I will fulfil all statutory requirements to allow interment of the deceased as per the applicant's information provided.

Signed: \_\_\_\_\_