



**MINUTES OF THE WIDE BAY WATER AND WASTE ADVISORY COMMITTEE MEETING NO. 5/23
HELD IN THE FRASER COAST REGIONAL COUNCIL CHAMBERS, TAVISTOCK STREET, HERVEY BAY
ON FRIDAY, 23 JUNE 2023 COMMENCING AT 8:00AM**

PRESENT:

Chairperson Cliff Searle
Member Peter Borrows
Member Randal McLellan
Member Darren Everard
Member David Lee

STAFF IN ATTENDANCE:

Director Wide Bay Water and Waste Services, Mr Mark Vanner
Chief Executive Officer, Mr Ken Diehm
Director Organisational Services, Mr Keith Parsons
Executive Manager Process Operations, Mr Cameron Ansell
Executive Manager Engineering & Technical Services, Mr Trevor Dean
Executive Manager Network Operations and Maintenance, Mr Darren Smith
Executive Manager Waste Services, Mr Umur Natus-Yildiz
Business Services Manager, Mrs Megan Gibbs
Meeting Secretary, Mrs Nicole Puli
Observer; Incoming Member, Ms Janice Wilson
Observer; Incoming Member, Mr Jason Swemmer
Acting Executive Manager Information Services, Mr Brett Morrison
Environmental Services Manager, Mr Scott Scruton
Catchment Officer, Ms Melinda Barlow

WBWWS 1 APOLOGIES

Nil

WBWWS 2 DISCLOSURE OF INTERESTS

Nil

SAFETY AND VALUES MOMENT

The Executive Manager Network Operations and Maintenance advised that in light of some staff beginning their transition into retirement and staff resignations, there have been some challenges in recruitment skilled water industry workers. However despite these challenges, we have been fortunate in attracting and recruiting some new staff with a good skill set in both the water network, sewer and administration teams.

On Wednesday evening Council's Manager Corporate Projects was the keynote speaker at the International Women in Engineering Day evening which focused on Cyber Security and IIOT for Critical Infrastructure. The Director acknowledged the Manager's expertise in the water industry and extensive knowledge in the operational technology space. He also commended the attendance and support shown by council staff.

The Executive Manager Process Operations recognised the value of service, and the improvements in safety culture within the team demonstrated by proactive incident and near miss reporting.

An initiative for the Executive Leadership Team to better connect with the business, involved Directors participating in a job swap day to assist in better understanding various areas of the business. The Director Organisational Services acknowledged and thanked the Operations and Maintenance Control Room Supervisor and the Control Room team who took him through their daily operations, how they operate in their systems, including TechOne. The Director gained a great insight into how the team currently operates and gained a better understanding on their ideas moving forward. He congratulated the team on their efforts.

WBWWS 3 CONFIRMATION OF MINUTES OF MEETINGS

WBWWS 3.1 Wide Bay Water and Waste Advisory Committee Meeting No. 4/23 – 18 May 2023

RESOLUTION (Peter Borrows/David Lee)

That the minutes of the Wide Bay Water and Waste Advisory Committee Meeting No. 4/23 held on 18 May, 2023 be confirmed.

WBWWS 4 OFFICERS' REPORTS

Nil

WBWWS 5 OFFICERS' REPORTS

WBWWS 5.1 Confirmation of Flying Minute - Wide Bay Regional Waste Management Plan

RESOLUTION (Randal McLellan/Cliff Searle)

That the Wide Bay Water and Waste Advisory Committee confirm the Flying Minute issued on 24 May 2023, seeking the Committees endorsement for the report titled *Flying Minute: Wide Bay Regional Waste Management Plan (eDOCS #4771281)*.

WBWWS 5.2 Confirmation of Flying Minute Wide Bay Water Annual Performance Plan 2023-24

RESOLUTION (Randal McLellan/David Lee)

That the Wide Bay Water and Waste Advisory Committee confirm the Flying Minute issued on 30 May 2023, seeking the Committees endorsement for the report titled *Flying Minute: Wide Bay Water Annual Performance Plan 2023-24 (eDOCS #4796792)*.

WBWWS 5.3 Confirmation of Flying Minute WBW Capital Structure and Distribution Policy

RESOLUTION (David Lee/Peter Borrowes)

That the Wide Bay Water and Waste Advisory Committee confirm the Flying Minute issued on 30 May 2023, seeking the Committees endorsement for the report titled *Flying Minute: WBW Capital Structure and Distribution Policy (eDOCS #4797372)*.

The Director confirmed that the final amended policy resolved in the flying minute will be presented back to the Executive Leadership Team for endorsement.

WBWWS 5.4 Directorate Performance Report - May 2023

RESOLUTION (Peter Borrows/Darren Everard)

That the Wide Bay Water and Waste Services Advisory Committee receive and note the Directorate Report for the month of May 2023.

WBWWS 5.5 Fraser Coast Drinking Water Catchment Management Strategy

RESOLUTION (David Lee/Peter Borrows)

That the Wide Bay Water and Waste Services Advisory Committee:

1. Endorse the final draft of the *Fraser Coast Drinking Water Catchment Management Strategy 2023 – 2033* as a guiding document for future catchment management activities and projects in Fraser Coast drinking water catchments.
2. Note that the final draft of the *Fraser Coast Drinking Water Catchment Management Strategy 2023 – 2033* will be presented to Council at its July Ordinary meeting.

WBWWS 5.6 Water Network Asset Data Quality

RESOLUTION (Cliff Searle/Peter Borrows)

That the Wide Bay Water and Waste Services Advisory Committee receive and note the report which details the outcome of the water network asset data quality checks that followed the roundtable workshop in April.

WBWWS 5.7 Information Technology Cyber Security Update

RESOLUTION (Peter Borrows/Randal McLellan)

That the Wide Bay Water and Waste Services Advisory Committee receive and note the report.

WBWWS 6 GENERAL BUSINESS

During recent community engagement sessions, Councillor Everard noted that there were a number of positive comments on the taste of water from constituents.

Councillor Everard noted that as we approach the election season, water security will continue to be front of mind. Councillor Everard has requested that consideration be given to advertising the regions usage.

On behalf of the Committee, the Director Wide Bay Water and Waste Services thanked Chairman Cliff Searle and Dr Randal McLellan for their service over the past 10 years. Their service has been pivotal in shaping the Committee to ensure that good governance practices were established following the transition back into Council from 2013. As members they have contributed their expertise in leaving a lasting legacy of not only the physical infrastructure across the region, but strong leadership and governance. The Committee has gone from strength to strength. The Director's comments were endorsed by the Fraser Coast Regional Council CEO.

Dr Randal McLellan thanked the Committee, both past and present, for their service and the organisation for its trust in appointing him to the position for the past 10 years. Acknowledging the organisation, Dr McLellan was proud to see the organisation grow into a strong and enduring business that delivers good quality water and services to the community.

Chairman Cliff Seale thanked Council for the opportunity to chair the Committee and aid in the transition to Council 10 years ago. It has been a great journey, and it's been a great privilege working with staff, both past and present. Mr Searle is proud of the legacy he leaves behind, knowing that the business is in safe and capable hands not only in the executive team, but the incoming members.

WBWWS 7 CONFIDENTIAL

Nil

WBWWS 8 LATE ITEMS

WBWWS 8.1 Late Open Reports

Nil

WBWWS 8.2 Late Confidential Reports

There being no further business, the Meeting closed at **10:13AM**.

Confirmed at the next Wide Bay Water and Waste Advisory Committee Meeting to be held on 25 August 2023.



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CHAIRMAN
