



Honorary Position

Group Leader – Maryborough

Fraser Coast State Emergency Service Unit

The Group Leader position provides the opportunity to assist the Local Controller in Leading and Managing a State Emergency Service (SES) Group within the framework of and consistent with the State Emergency Services Act 2024, the policies, procedures and doctrine of the State Emergency Services, Queensland Police Service and local government guidance.

The Group Leader reports to the Local Controller and is responsible for -

- Leading and managing the SES Group's response to disaster and emergency operations, which may involve high pressure situations.
- Maintaining the operational effectiveness of the SES Group by ensuring –
 - the members have the necessary skills to competently perform their roles within the Unit;
 - the equipment is maintained in appropriate condition; and
 - the Group performs its functions and other activities in a way that is consistent with Queensland State Emergency Service and Local Government policies and procedures about the performance of the functions and activities.
- Managing and administering the SES Group in compliance with approved instructions, directives and policies issued by the Chief Officer or delegate, and/or Local Government.
- Coordinating the financial management of the SES Group.
- Assisting in the selection process for general members of the SES Group.
- In conjunction with the Local Controller, coordinating the training for volunteer SES members to enable them to competently perform their allocated roles.
- In conjunction with the Local Controller, developing public relations and education programs at local community level.
- Assisting with the maintenance and security of equipment on issue or loan to the SES Group.
- Assisting with ensuring the effective management and maintenance of allocated communications systems to meet operational requirements.
- Performing other duties as directed by the Chief Officer or delegate

We are seeking Applicants who –

- Are community minded
- Achieve results
- Cultivate productive working relationships and communicate with influence
- Are prepared to contribute to the ongoing development of a professional volunteer emergency service organisation, and
- Exemplify personal drive and integrity.

For a Vacancy Application Kit or further information, please contact: –

Jenny Millers, Area Controller, on 0407 647 142 or alternatively email Jenny.Millers@ses.qld.gov.au

**Applications close
Midnight Sunday 13 October 2024**