



MINUTES OF THE WATER AND WASTE ADVISORY COMMITTEE MEETING NO. 9/24
held in the Fraser Coast Regional Council Chambers, Tavistock Street, Hervey Bay
on Friday, 22 November 2024 commencing at 8:00 AM.

PRESENT:

Chairperson Peter Borrows
Member Janice Wilson
Member Adrian Morey (online)
Member Zane O'Keefe
Member Michelle Byrne

STAFF IN ATTENDANCE:

Director Water & Waste Services, Mr Mark Vanner
Director Organisational Services, Mr Keith Parsons
Executive Manager Process Operations, Mr Cameron Ansell
Executive Manager Engineering & Technical Services, Mr Trevor Dean
Executive Manager Network Operations and Maintenance, Mr Darren Smith
Executive Manager Resource Recovery Services, Mr Umur Natus-Yildiz
Business Services Manager, Mrs Megan Gibbs
Meeting Secretary, Mrs Nicole Puli
Planning & Environmental Services Manager, Mr Scott Scruton
Senior Planning Engineer, Mr Craig Rieck
Treatment Manager, Mr Isaac Roberts
Quality Officer, Mrs Amanda Rieck

WWS 1

APOLOGIES

Chief Executive Officer, Mr Ken Diehm

WWS 2

DISCLOSURE OF INTERESTS

Nil

SAFETY & VALUES MOMENT

The first Regional Waste Management Plan Steering Committee was held this week at the Maryborough Landfill, where members were privileged with a tour of the newly fitted out education room in the Material Recovery Facility. The Executive Manager Resource Recovery Services thanked Cr O'Keefe, who has been appointed as the Chair, for chairing the meeting and hosting the meeting on the Fraser Coast.

The Executive Manager Resource Recovery Services praised the assistance and time taken by the new Safety Business Partner, following his visit to the Maryborough Landfill this week, for identifying a number of improvements that can be undertaken to improve safety at the site. The Executive Manager Resource Recovery said he is looking forward to working with the new safety team to achieve positive outcomes.

Committee Member Wilson and the Business Services Manager expressed their thanks and appreciation following the meeting with Council's Internal Auditor. The meeting was a great opportunity to discuss audit processes and procedures and exchange of ideas and ways to continuously improve in the quality management space.

The Business Services Manager commended the Resource Recovery Team for the recent opening of the Waste to Art exhibition. The event was well received and saw over 130 entries this year.

Yesterday a Process Operations team member suffered a medical treatment injury while working at a sewerage treatment plant. The incident is currently being investigated.

The Executive Manager Network Operations and Maintenance thanked and commended the teamwork and initiative demonstrated by the Lead Engineer who arranged a contractor to conduct repairs and relining of a sewer manhole that was recently damaged by an excavator. Her efforts were greatly appreciated.

WWS 3 CONFIRMATION OF MINUTES OF MEETINGS

WWS 3.1 Water and Waste Advisory Committee Meeting No. 8/24 – 18 October 2024

RESOLUTION (Zane O'Keefe/Janice Wilson)

That the minutes of the Water and Waste Advisory Committee Meeting No. 8/24 held on 18 October, 2024 be confirmed.

WWS 4 OUTSTANDING ACTIONS

Outstanding action updates were taken as read.

WWS 5 OFFICERS' REPORTS

WWS 5.7 Water and Waste Services Advisory Committee Meeting Performance Surveys - Results September and October 2024

RESOLUTION (Peter Borrows/Zane O'Keefe)

That the Water and Waste Advisory Committee receive the results of the September and October 2024 Water and Waste Services Advisory Committee meeting performance surveys.

The Committee noted that they valued and would like to continue:

- the current semi-formal approach, and
- introductions from report authors.

WWS 5.1 Toogoom Heights Reservoir - Planning Report

RESOLUTION (Zane O'Keefe/Michelle Byrne)

That the Water and Waste Services Advisory Committee:

1. Receive and note the *Toogoom Heights Reservoir – Planning Report* (eDOCS# 5086582).
2. Endorse the recommendations of the report, specifically:
 - a. Increase the reservoir storage capacity for the Toogoom township by replacing the existing reservoir at Toogoom Heights with a new 1.6 ML reservoir.
 - b. Include the latest planning estimate in the next capital budget cycle.

WWS 5.2 Drinking Water Quality Briefing

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the Water and Waste Services Advisory Committee:

1. Receive and note the background report, including an update on the quality of drinking water supplied to the Fraser Coast community.

WWS 5.3 Drinking Water Quality Management Annual Report

RESOLUTION (Janice Wilson/Michelle Byrne)

That the Water and Waste Services Advisory Committee:

1. Receive and note the final draft Drinking Water Quality Management Plan Annual 2023/24.
2. Note that the Drinking Water Quality Management Plan Annual Report 2023/24 will be published on the Fraser Coast Regional Council website in accordance with Council's legislative reporting requirements.

WWS 5.4 Wide Bay Water Management Review Report - 2023/24

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the Water and Waste Services Advisory Committee:

1. Receive and note the Wide Bay Water Management Review Report 2023/24 as presented in Attachment 1.
2. Receive the internal audit report for the Integrated Quality Management System (Attachment 2), the internal audit schedule for Laboratory Quality Audits against ISO 17025 (Attachment 3), the external audit report for the IQMS (Attachment 4) and the external audit report for ISO 17025 (Attachment 5)

WWS 5.5 FY2024/25 Proposed Amended Capital Budget

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the Water and Waste Services Advisory Committee receive and note the proposed amended 2024/25 Capital Budget for internal use.

WWS 5.6 Directorate Performance Report - October 2024

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the Water and Waste Services Advisory Committee receive and note the Directorate Performance Report for the month of October 2024.

WWS 6 GENERAL BUSINESS

In recognition of the recent resignation of Committee Member Mr Adrian Morey, the Chair acknowledged and thanked Adrian Morey and his contribution to the committee over the past 12 months and wished him well in the future.

Committee Member Adrian Morey thanked the Chair, Committee members and Water and Waste Services Management team for their support over the past 12 months.

WWS 7 CONFIDENTIAL REPORTS

Nil

WWS 8 LATE ITEMS

WWS 8.1 Late Open Reports

Nil

WWS 8.2 Late Confidential Reports

There being no further business, the Meeting closed at 9:41am.

Confirmed that the next Water and Waste Services Committee Meeting will be held on 21 February 2025.



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Chairperson