



**ORDINARY MEETING NO. 5/25
WEDNESDAY, 28 MAY 2025**

OPEN AGENDA

Councillors George Seymour (Chairperson), Michelle Byrne, Phil Truscott, Paul Truscott, Daniel Sanderson, Michelle Govers, Lachlan Cosgrove, John Weiland, Denis Chapman, Sara Faraj and Zane O'Keefe

Councillors are advised that an **ORDINARY MEETING** will be held in the Fraser Coast Regional Council Chambers, Kent Street, Maryborough on **WEDNESDAY, 28 MAY 2025** at **10:00AM**.

A handwritten signature in black ink, appearing to read "Ken Diehm", is positioned above the printed name and title.

**KEN DIEHM
CHIEF EXECUTIVE OFFICER**

Fraser Coast Regional Council acknowledges the traditional owners of the land upon which we meet today.

BUSINESS

ITEM NO.		PAGE NO.
ORD 1	OPENING PRAYER	
ORD 2	APOLOGIES AND LEAVE OF ABSENCE	
ORD 3	DISCLOSURE OF INTERESTS	
	In accordance with the provisions of the Local Government Act 2009, Councillors are required to declare a "Prescribed Conflict of Interest" or "Declarable Conflict of Interest" that may exist on any item on the agenda of the Council or Committee Meeting.	
ORD 4	MAYORAL MINUTES	

ITEM NO.		PAGE NO.
ORD 5	CONFIRMATION OF MINUTES OF MEETINGS	
ORD 5.1	Ordinary Meeting No. 4/25 – 23 April 2025	5
ORD 5.2	Special Meeting No. 1/25 – 16 April 2025	17
ORD 6	OUTSTANDING ACTIONS	
ORD 6.1	Open Resolutions Register - May 2025	21
ORD 7	ADDRESSES/PRESENTATIONS	
ORD 7.1	Community Presentations	
ORD 8	DEPUTATIONS	
ORD 9	PETITIONS	
ORD 9.1	Receipt of Petitions	
ORD 10	COMMITTEES' REPORTS	
ORD 10.1	Water and Waste Services Advisory Committee Meeting Minutes - Meeting held on 17 April 2025	35
ORD 10.2	Informal Meetings - Record of Matters Discussed	40
ORD 10.3	Fraser Coast Events Advisory Committee Meeting Minutes - 26 September 2024	56
ORD 10.4	Fraser Coast Events Advisory Committee Minutes - 6 February 2025	59
ORD 10.5	Minutes of the Arts, Culture and Heritage Committee - 24 February 2025	64
ORD 11	OFFICERS' REPORTS	
ORD 11.1	Office of CEO	
ORD 11.1.1	Councillor Leave of Absence - Councillor Zane O'Keefe	67
ORD 11.1.2	Councillor Meeting Attendance for June 2025	69
ORD 11.2	Organisational Services	
ORD 11.2.1	Amendment to Corporate Plan 2023-2028	72
ORD 11.3	Strategy, Community & Development	
ORD 11.3.1	Fraser Coast Local Heritage Register - Proposed Nomination for Entry of Scarness Band Rotunda	99
ORD 11.3.2	Response to Resolution for 'Rescinding of the Conservation Areas Rates Concession Policy'	138

ITEM NO.		PAGE NO.
ORD 11.3.3	Regional Arts Development Fund Program 2025/26	151
ORD 11.4	Infrastructure Services	
ORD 11.4.1	Formal renaming of Urraween Extension Road as Boundary Road	172
ORD 11.4.2	Appointment of Deputy Chairperson of the Local Disaster Management Group	176
ORD 11.4.3	Master Plan for Old Maryborough Administration Centre and Baby Clinic - Landscaping Concepts	179
ORD 11.5	Water & Waste Services	
	Nil	
ORD 12	MATTERS/MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN	
ORD 12.1	Request for a report on the effectiveness of Council's Sun Smart Policy	191
ORD 12.2	Request to Change June and October Ordinary Council Meeting Dates	192
ORD 13	QUESTIONS ON NOTICE	
ORD 13.1	Response to Question on Notice - Ordinary Meeting No. 03/25 - Local Spend by Directorate	193
ORD 14	GENERAL BUSINESS	
ORD 15	CONFIDENTIAL	
	Council resolves that under the Local Government Regulation 2012 the Meeting be closed to the public.	
ORD 15.1	Sale of Land for Overdue Rates and Charges	-
	<i>Section 254J(3) (f) – matters that may directly affect the health and safety of an individual or a group of individuals</i>	
ORD 15.2	Community Engagement - Future of Cemetery Services	-
	<i>Section 254J(3) (g) – negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government</i>	
ORD 15.3	Land Acquisition - Chapel Road Nikenbah	-
	<i>Section 254J(3) (h) – negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967</i>	

ITEM NO.**PAGE NO.**

ORD 15.4 Exemption under s235 b) Local Government Regulation 2012 for the Provision of RFID Support and Maintenance -

Section 254J(3) (g) – negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

ORD 16 LATE ITEMS

ORD 16.1 Late Open Reports

ORD 16.2 Late Confidential Reports



ITEM NO: ORD 5.1



**MINUTES OF THE ORDINARY MEETING NO. 4/25
HELD IN THE FRASER COAST REGIONAL COUNCIL CHAMBERS, KENT STREET, MARYBOROUGH
ON WEDNESDAY, 23 APRIL 2025 COMMENCING AT 10:00AM**

PRESENT: Councillor George Seymour (Chairperson)
Councillor Michelle Byrne
Councillor Phil Truscott
Councillor Paul Truscott
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor Lachlan Cosgrove
Councillor John Weiland
Councillor Denis Chapman
Councillor Sara Faraj
Councillor Zane O'Keefe

STAFF IN ATTENDANCE: Chief Executive Officer, Mr Ken Diehm
Director Strategy, Community & Development, Mr Gerard Carlyon
Director Organisational Services, Mr Keith Parsons
Director Infrastructure Services, Mr Davendra Naidu
(Acting) Director Water & Waste Services, Mr Umur Natus-Yildiz
Meeting Secretary, Ms Chloe Hansen

Mayor George Seymour acknowledged the traditional owners of the land upon which we meet today, the Butchulla people and paid respects to the elders past, present and emerging.

ORD 1 OPENING PRAYER

George Seymour
Mayor – Fraser Coast Regional Council

ORD 2 APOLOGIES

Nil

ORD 3 DISCLOSURE OF INTERESTS

Nil

ORD 4 MAYORAL MINUTES

Nil

ORD 5 CONFIRMATION OF MINUTES OF MEETINGS

ORD 5.1 Ordinary Meeting No. 3/25 – 26 March 2025

RESOLUTION (Michelle Govers/Sara Faraj)

That the minutes of the Ordinary Meeting No. 3/25 held on 26 March, 2025 be confirmed.

Carried Unanimously

ORD 6 OUTSTANDING ACTIONS

ORD 6.1 Open Resolutions Register - April 2025

RESOLUTION (Michelle Byrne/Denis Chapman)

That Council receive and note the Open Resolutions Register – April 2025 as per Attachment 1 (eDocs#3752248).

Carried Unanimously

ORD 7 ADDRESSES/PRESENTATIONS

ORD 7.1 Community Presentations

Nil

ORD 8 DEPUTATIONS

Nil

ORD 9 PETITIONS

ORD 9.1 Receipt of Petitions

ORD 9.1.1 Request for Effective Drainage of Hyne, Queen and Warry Streets

Councillor Daniel Sanderson tabled a petition from chief petitioner, Ranald Millar containing 35 signatures regarding a request for effective drainage of Hyne, Queen, Pallas and Warry Streets.

RESOLUTION (Daniel Sanderson/Phil Truscott)

That the petition be received and referred to the Chief Executive Officer for consideration and a report to Council.

Carried Unanimously

ORD 9.1.2 Request for Council to Upgrade Russel and Alice Street Intersection for Resident Safety

Councillor Paul Truscott tabled a petition from chief petitioner, Leonard Camm containing 48 signatures regarding a request for Council to upgrade Russell and Alice Street intersection for resident safety.

RESOLUTION (Paul Truscott/Sara Faraj)

That the petition be received.

Carried Unanimously

ORD 10 COMMITTEES' REPORTS

ORD 10.1 Traffic Advisory Committee Minutes - 4 February 2025

RESOLUTION (Denis Chapman/John Weiland)

That Council receive and note the Minutes of the Traffic Advisory Committee meeting held on 4 February 2025.

Carried Unanimously

ORD 10.2 Water and Waste Services Advisory Committee Meeting Minutes - Meeting held on 21 March 2025

RESOLUTION (Zane O'Keefe/Denis Chapman)

That Council receive and note the Minutes of the Water and Waste Services Advisory Committee Meeting held on 21 March 2025 as detailed in Attachment 1.

Carried Unanimously

ORD 10.3 Informal Meetings - Record of Matters Discussed

RESOLUTION (Sara Faraj/Paul Truscott)

That Council receive and note the record of matters discussed of Council Informal Meetings held between 1 March 2025 to 31 March 2025 as detailed in the attachments.

Carried Unanimously

ORD 11 OFFICERS' REPORTS

ORD 11.2.1 Councillor Meeting Attendance for May 2025

RESOLUTION (Michelle Govers/Phil Truscott)

That Council:

1. Approve the following meetings for the period 1 May 2025 to 31 May 2025 as relevant meetings which require the attendance and meaningful participation of all Councillors as per the Councillor Code of Conduct and Councillor Attendance Policy:

Date of Meeting	Time of Meeting	Meeting
7 May 2025	9.00am	Council Concept Forum
12 May 2025	10.00am	Councillor and Executive Briefing
14 May 2025	9.00am	Council Concept Forum
19 May 2025	10.00am	Councillor and Executive Briefing
21 May 2025	10.00am	Council Agenda Forum
26 May 2025	10.00am	Councillor and Executive Briefing
28 May 2025	9.00am	Community Presentations

2. Note the requirement to attend the Ordinary Meeting scheduled for 28 May 2025.

Carried (9/2)

FOR: Councillor George Seymour
Councillor Michelle Byrne
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor Lachlan Cosgrove
Councillor John Weiland
Councillor Denis Chapman
Councillor Sara Faraj
Councillor Zane O'Keefe

AGAINST: Councillor Phil Truscott
Councillor Paul Truscott

ORD 11.2.2 2024/25 Operational Plan Progress Report - January to March 2025

RESOLUTION (Zane O'Keefe/Lachlan Cosgrove)

That Council receive and note the 2024/25 Operational Plan Progress Report for the period ending 31 March 2025 (Attachment 1).

Carried Unanimously

ORD 11.2.3 Appointment of Deputy Mayor

RESOLUTION (George Seymour/Paul Truscott)

That Council:

1. Declares the position of Deputy Mayor vacant;
2. Delegates the Chair to call for nominations to the position of Deputy Mayor;
3. Delegates the Chief Executive Officer as Returning Officer and the Director Organisational Services as Observer, to conduct a secret ballot for the position of Deputy Mayor with the preferred candidate being selected by a majority of Councillors using a preferential voting system;

Carried Unanimously

PROCEDURAL MOTION (George Seymour)

That standing orders be suspended to call for nominations and conduct a secret ballot to determine the preferred nominee for the position of Deputy Mayor.

Carried Unanimously

Councillor Michelle Govers nominated Councillor Sara Faraj for the position of Deputy Mayor.

Councillor Denis Chapman nominated Councillor Daniel Sanderson for the position of Deputy Mayor.

At the conclusion of the secret ballot, the Chief Executive Officer advised the Chair that Councillor Sara Faraj was the successful candidate.

PROCEDURAL MOTION (George Seymour)

That standing orders be resumed.

Carried Unanimously

RESOLUTION (Michelle Byrne/Paul Truscott)

That Council:

1. Appoints Councillor Sara Faraj to the position of Deputy Mayor pursuant to Section 165(5) of the Local Government Act 2009; and
2. Reviews the position of the Deputy Mayor at the Ordinary Meeting to be held in March 2026.

Carried Unanimously

ORD 11.3.1 Proposed Establishment - Community Safety Advisory Committee

RESOLUTION (Lachlan Cosgrove/Michelle Govers)

That Council continue to consider and address community safety issues via operational multi-team programming and targeted community development initiatives by;

1. Council officers attending community network and government agency network programs; and
2. Working in collaboration with Government agencies and not for profit groups; and
3. Council teams continuing to address community safety issues through operational multi-team programming and community development initiatives targeting identified community safety trends within the Fraser Coast.

Carried Unanimously

ORD 11.3.2 Options for the utilisation of the proceeds of the sale of the land at Royle Street Maryborough

RESOLUTION (Zane O'Keefe/Michelle Govers)

That Council:

1. Receive and note the identified options for utilisation of proceeds obtained from the sale of land at Royle Street, Maryborough.
2. Approve that the proceeds obtained from the sale of land at Royle Street, Maryborough, be utilised for the prioritised options as provided by the former Environmental Advisory Group and further by the reformed Environment & Sustainability Advisory Committee.
3. Endorse the prioritisation of identified options in Attachment 1 for further investigation as part of future budget deliberations:
 - a. Priority 1: Develop the Takura Reserve Environmental Hub (Option 6);
 - b. Priority 2: Develop land along Eli Creek Road (Point Vernon/Eli Waters) into a parkland with walking trails (Option 1);
 - c. Priority 3: Develop a migratory shorebird interpretation hub (Option 3);
 - d. Priority 4: Establish a corridor connection between Pioneer Country Park and Police Conservation Paddock (Option 4);
 - e. Priority 5: Acquire, restore and enhance riparian land along the Mary River (Option 2); and
 - f. Priority 6: Cultivate a Kauri forest on Mary River flats at Maryborough (Option 5).
4. Delegate authority to the Chief Executive Officer to consider opportunities for external funding for the prioritised options.

Carried (10/1)

FOR:

Councillor George Seymour
Councillor Michelle Byrne
Councillor Paul Truscott
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor Lachlan Cosgrove

Councillor John Weiland
Councillor Denis Chapman
Councillor Sara Faraj
Councillor Zane O'Keefe

AGAINST: Councillor Phil Truscott

ORD 11.3.3 Reef Guardian Council Membership

RESOLUTION (Zane O'Keefe/John Weiland)

That Council:

1. Resolve to become a member of the Reef Guardian Council Program.
2. Delegate authority to the Chief Executive Officer to undertake the necessary steps to secure membership.

Carried Unanimously

ORD 11.4.1 Consideration for the Reduction of Parking Concerns in Endeavour Way, Eli Waters

RESOLUTION (Lachlan Cosgrove/Michelle Byrne)

That Council refer the report back to the Chief Executive Officer to:

1. Include indicative costings for the installation of traffic control (regulated parking) signs.
2. Allow the Divisional Councillor to undertake further engagement with residents.
3. Consider additional patrols of the area to ensure vehicles are parking appropriately.
4. Continue to liaise with Xavier Catholic College to encourage the use of provided spaces within the school facility.

Carried Unanimously

Statement of Reasons for Inconsistency with Officer's Recommendation (*Standing Orders - Section 21.10*)

As required by the Meeting Procedures and Standing Orders for Council Meetings and Standing Committees, the following reasons are recorded to explain the inconsistency between the Officer's recommendation and the decision of Council:

"The provision of additional costing and other information and engagement with residents will enable Councillors to make a more informed decision on the matter."

ORD 11.4.2 Establishment of Temporary Beach Volleyball Courts at Pialba Foreshore

RESOLUTION (Zane O'Keefe/Lachlan Cosgrove)

That Council:

1. Approve the construction of temporary beach volleyball courts for social and public use adjacent to the All Abilities car park as indicated in attachment 1.
2. Delegate authority to the Chief Executive Officer to consult with local volleyball groups and enter into agreements, or issue permits, for the use of the volleyball courts.

Carried Unanimously

Statement of Reasons for Inconsistency with Officer's Recommendation (*Standing Orders - Section 21.10*)

As required by the Meeting Procedures and Standing Orders for Council Meetings and Standing Committees, the following reasons are recorded to explain the inconsistency between the Officer's recommendation and the decision of Council:

"To ensure that all local volleyball groups are able to be provided access to the volleyball courts."

ORD 11.5.1 Water and Waste Services Advisory Committee Member Appointment

RESOLUTION (Michelle Byrne/Denis Chapman)

That Council resolves to:

1. Endorse the resignation of Mr Adrian Morey as of 22 November 2024.
2. Appoint Mr Paul Heaton as external member of the Water and Waste Advisory Committee commencing from May 2025 for a period of five (5) years.
3. Adopt the revised Water and Waste Services Advisory Committee Charter v8 (Docs #3365206).

Carried Unanimously

ORD 12 MATTERS/MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

ORD 12.1 Amendment to Meeting Procedures and Standing Orders for Council Meetings and Standing Committees

The Councillor withdrew the motion from this item and advised that it will be raised under General Business.

ORD 13 QUESTIONS ON NOTICE

Nil

ORD 14 GENERAL BUSINESS

RESOLUTION (Paul Truscott/Lachlan Cosgrove)

That Council introduce a new item of business relating to the amendment of the Meeting Procedures and Standing Orders for Council Meetings and Standing Committees.

Carried Unanimously

ORD 14.1 Amendment of Meeting Procedures and Standing Orders for Council Meetings and Standing Committees

RESOLUTION (Paul Truscott/Lachlan Cosgrove)

That Council:

1. Approve the following changes to the Meeting Procedures and Standing Orders for Council Meetings and Standing Committees:
 - a) Amend section 14.1 from "8 business days" to "3 business days".
 - b) Insert the following text as part of clause 14.1: "Additionally, a Councillor should give notice to Council of their intention to raise a motion, and details of its nature, at or before the Agenda Forum meeting, whether verbally or in writing, so as to allow for questioning or requests for further information to be made at that meeting."
 - c) Amend section 21.7 from "three minutes" to "five minutes"
2. Confirms that the amended Meeting Procedures and Standing Orders for Council Meetings and Standing Committees will take effect immediately upon approval.

Carried Unanimously

ORD 16 LATE ITEMS

ORD 16.1 Late Open Reports

ORD 16.1.1 Audit and Risk Committee remuneration

RESOLUTION (Michelle Byrne/John Weiland)

That Council resolve to remunerate external members of the Audit and Risk Committee at the usual meeting attendance fee for participation at a risk appetite workshop being held on 7 May 2025.

Carried Unanimously

ORD 16.1.2 Organisational Performance Report - March 2025

RESOLUTION (Phil Truscott/Michelle Govers)

That Council receive and note the Organisational Performance Report for the period ending 31 March 2025 as per Attachment 1.

Carried Unanimously

ORD 15 CONFIDENTIAL

RESOLUTION (George Seymour/Sara Faraj)

That Council move into Closed Session pursuant to section 254J(3) of the *Local Government Regulation 2012*, for discussion of the following items for the reasons:

1. In accordance with Section 254J(3)(g), it is necessary to close the meeting to discuss ORD 15.1 - Application for Ministerial Exemption under s236(1)(f) Local Government Regulations 2012 - Lot 1 RP205010 as it relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
2. In accordance with Section 254J(3)(g), it is necessary to close the meeting to discuss ORD 15.2 - Contract - Council and HBC Build Australia Pty Ltd - 7-19 Hillyard Street Pialba as it relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
3. In accordance with Section 254J(3)(g), it is necessary to close the meeting to discuss ORD 16.2.1 - Dayman Spit Sand Sourcing Investigations Project as it relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

Carried Unanimously

Councillor John Weiland left the Chamber at 11:25am.

Councillor John Weiland returned to the Chamber at 11:26am.

RESUMPTION OF OPEN MEETING

RESOLUTION (George Seymour/Sara Faraj)

That the meeting resume in open meeting.

Carried Unanimously

ORD 15.1 Application for Ministerial Exemption under s236(1)(f) Local Government Regulations 2012 - Lot 1 RP205010

RESOLUTION (Sara Faraj/Michelle Govers)

That Council:

1. Deem the report/attachment a confidential document and that it be treated as such in accordance with sections 171 and 200 of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. Resolve to withdraw the application to the Minister for exemption from compliance with section 277 *Local Government Regulation 2021* to dispose of the land situated at Lot 1 RP205010.
3. Note that the current lease to Certane Ct Pty Ltd over Lot 1 RP205010 continues.
4. Note that the future land use of Lot 1 RP205010 will be considered as part of Council's Land Audit.

Carried Unanimously

ORD 15.2 Contract - Council and HBC Build Australia Pty Ltd - 7-19 Hillyard Street Pialba

RESOLUTION (Denis Chapman/Phil Truscott)

That Council authorise the Chief Executive Officer to proceed with the making of contract or contracts for the sale of 7-19 Hillyard Street, Pialba with HBC Build Australia Pty Ltd generally in accordance with the terms outlined in this report and with the following special conditions:

1. Early Title Transfer/Sale of the land prior to commencement of construction - If condition precedents are met, then early title transfer is approved with Performance Bond Guarantee of \$750,000.
2. Buy Back Option – if construction has not commenced within 12 months (plus 12-month extension) – Council has the option to purchase the land at the current sale price of \$5,000,000 and retain the \$750,000 Performance Bond Guarantee.

Carried (9/2)

FOR:
Councillor Michelle Byrne
Councillor Phil Truscott
Councillor Paul Truscott
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor John Weiland
Councillor Denis Chapman
Councillor Sara Faraj
Councillor Zane O'Keefe

**AGAINST: Councillor George Seymour
Councillor Lachlan Cosgrove**

ORD 16.2 Late Confidential Reports

ORD 16.2.1 Dayman Spit Sand Sourcing Investigations Project

RESOLUTION (Zane O'Keefe/Michelle Govers)

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. That Council resolve to enter into a medium/large-sized contractual agreement with AW Maritime for the ongoing Dayman Spit Sand Sourcing Investigation Project without first inviting written quotes or tenders, pursuant to section 235(b) of the *Local Government Regulation 2012*, because it would be impractical and disadvantageous for Council to invite quotes or tenders due to the specialised nature of the services sought.

Carried Unanimously

There being no further business, the Meeting closed at 11:28am.

Confirmed at Ordinary Meeting No. 5/25 of the Fraser Coast Regional Council at Maryborough on 28 May 2025.

.....
CHAIRPERSON



**MINUTES OF THE SPECIAL MEETING NO. 1/25
HELD IN THE FRASER COAST REGIONAL COUNCIL CHAMBERS, HERVEY BAY COUNCIL CHAMBERS, 77
TAVISTOCK STREET, HERVEY BAY
ON WEDNESDAY, 16 APRIL 2025 COMMENCING AT 9:00 AM**

PRESENT: Councillor George Seymour (Via Microsoft TEAMS)
Councillor Paul Truscott (Chairperson)
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor Lachlan Cosgrove
Councillor John Weiland
Councillor Denis Chapman
Councillor Sara Faraj
Councillor Zane O'Keefe

STAFF IN ATTENDANCE: Chief Executive Officer, Mr Ken Diehm
Director Strategy, Community & Development, Mr Gerard Carlyon
Director Organisational Services, Mr Keith Parsons
Director Infrastructure Services, Mr Davendra Naidu
Director Water & Waste Services, Mr Mark Vanner
Meeting Secretary, Ms Chloe Hansen

Councillor George Seymour acknowledged the traditional owners of the land upon which we meet today, the Butchulla people and paid respects to the elders past, present and emerging.

RESOLUTION (George Seymour/Paul Truscott)

That Councillor Paul Truscott preside as Chairperson as Councillor George Seymour is joining remotely and not physically present to preside.

Carried Unanimously

SPEC 1 APOLOGIES

RESOLUTION (Daniel Sanderson/Lachlan Cosgrove)

That Council:

1. Approve a Leave of Absence for Councillor Michelle Byrne and Councillor Phil Truscott for the 16 April 2025.
2. Note that Councillor Michelle Byrne and Councillor Phil Truscott will not be in attendance at the 16 April 2025 Special Meeting.

Carried Unanimously

Councillor Denis Chapman joined the meeting at 9:01am

SPEC 2 DISCLOSURE OF INTERESTS

Nil

SPEC 3 OFFICERS' REPORTS

SPEC 3.1 Amendment Package 1 - Fraser Coast Planning Scheme

RESOLUTION (Lachlan Cosgrove/John Weiland)

That Council:

1. Resolve to make amendments to the *Fraser Coast Planning Scheme 2014* as detailed in *Draft Fraser Coast Planning Scheme* (Attachments 1 – 14) in accordance with Chapter 2, Part 4 of the *Ministers Guidelines and Rules* with an amendment to the Table 5.5.1 on page 173, Low Density Residential Zone, to remove the ability to apply for a triplex via a code assessable application, and any other amendments required to the documents to make it clear that triplex's are not a preferred form of development in the Low Density Residential Zone.
 2. Give notice to the Minister for State Development, Infrastructure and Planning advising of its decision to amend the planning scheme and provide the material required in accordance with Chapter 2, Part 4, Section 16.5 of the *Ministers Guidelines and Rules*.
 3. Resolve to make amendments to the *Local Government Infrastructure Plan* as detailed in the *Draft Fraser Coast Planning Scheme* (Attachments 1 – 14) in accordance with Chapter 5, Part 3 of the *Ministers Guidelines and Rules*.
 4. Request that the Minister for State Development, Infrastructure and Planning undertake a State review of the proposed *Local Government Infrastructure Plan* and provide the material required in accordance with Chapter 5, Part 3, Section 16.4 of the *Ministers Guidelines and Rules*.
 5. Endorse the Fraser Coast Planning Scheme – Amendment Package 1 Engagement and Public Consultation Strategy (Attachment 15).
 6. Note that Amendment Package 1 represents the first of a series of amendment packages with work commenced on Package 2- Inundation risk and bushfire risk, and concurrently Package 3- Nikenbah and Dundowran growth area
-

investigations.

Carried (8/1)

FOR: Councillor George Seymour
Councillor Paul Truscott
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor Lachlan Cosgrove
Councillor John Weiland
Councillor Sara Faraj
Councillor Zane O'Keefe

AGAINST: Councillor Denis Chapman

Statement of Reasons for Inconsistency with Officer's Recommendation (*Standing Orders - Section 21.10*)

As required by the Meeting Procedures and Standing Orders for Council Meetings and Standing Committees, the following reasons are recorded to explain the inconsistency between the Officer's recommendation and the decision of Council:

"Council believes that not all areas of established low density residential suburbs are suitable for large scale intensification, in the form of triplex developments, due to the potential impacts on liveability of those established areas."

FORESHADOWED MOTION (Denis Chapman)

That Council:

1. Resolve to make amendments to the *Fraser Coast Planning Scheme 2014* as detailed in *Draft Fraser Coast Planning Scheme* (Attachments 1 – 14) in accordance with Chapter 2, Part 4 of the *Ministers Guidelines and Rules*.
2. Give notice to the Minister for State Development, Infrastructure and Planning advising of its decision to amend the planning scheme and provide the material required in accordance with Chapter 2, Part 4, Section 16.5 of the *Ministers Guidelines and Rules*.
3. Resolve to make amendments to the *Local Government Infrastructure Plan* as detailed in the *Draft Fraser Coast Planning Scheme* (Attachments 1 – 14) in accordance with Chapter 5, Part 3 of the *Ministers Guidelines and Rules*.
4. Request that the Minister for State Development, Infrastructure and Planning undertake a State review of the proposed *Local Government Infrastructure Plan* and provide the material required in accordance with Chapter 5, Part 3, Section 16.4 of the *Ministers Guidelines and Rules*.
5. Endorse the *Fraser Coast Planning Scheme – Amendment Package 1 Engagement and Public Consultation Strategy* (Attachment 15).
6. Note that Amendment Package 1 represents the first of a series of amendment packages with work commenced on Package 2- Inundation risk and bushfire risk, and concurrently Package 3- Nikenbah and Dundowran growth area investigations.

Lapsed

There being no further business, the Meeting closed at 9:21am.

Confirmed at Ordinary Meeting No. 5/25 of the Fraser Coast Regional Council at Maryborough on 28 May 2025.

.....
CHAIRPERSON

UNCONFIRMED

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT: OPEN RESOLUTIONS REGISTER - MAY 2025

DIRECTORATE: ORGANISATIONAL SERVICES

RESPONSIBLE OFFICER: DIRECTOR ORGANISATIONAL SERVICES

AUTHOR: CORPORATE OPERATIONS OFFICER

LINK TO CORPORATE PLAN: Focused Organisation and Leadership.
Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community.

1. PURPOSE

The purpose of this report is to provide Council with an update on the status of outstanding Council Resolutions.

2. EXECUTIVE SUMMARY

N/A

3. OFFICER'S RECOMMENDATION

That Council receive and note the Open Resolutions Register – May 2025 as per Attachment 1 (eDocs#3752248).

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

N/A

5. PROPOSAL

Attachment 1 provides details of the status of outstanding Council Resolutions at the reporting date.

6. FINANCIAL & RESOURCE IMPLICATIONS

N/A

7. POLICY & LEGAL IMPLICATIONS

N/A

8. RISK IMPLICATIONS

N/A

9. CRITICAL DATES & IMPLEMENTATION

N/A

10. CONSULTATION

N/A

11. CONCLUSION

N/A

12. ATTACHMENTS

1. Open Resolutions Register – May 2025 (eDocs#3752248) [↓](#)



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
Ordinary Meeting No.8/22 – 24 August 2022 (eDocs#4629281)				
SC&D	ActID 6774	<p>ORD 11.3.1 – Rescinding of the Conservation Areas Rates Concession Policy</p> <p>RESOLUTION (George Seymour/Zane O'Keefe) That Council:</p> <ol style="list-style-type: none"> 1. Maintain the Conservation Areas Rates Concession Policy; 2. Commends private landholders who actively seek to improve land for wildlife habitat and natural conservation; 3. Confirm its commitment to protecting and conserving wildlife habitat and natural areas; and 4. Be provided with a report to consider further measures to assist private landholders to conserve natural areas, town planning amendments that would improve habitat conservation and policy measures the Council can take to improve its care of publicly owned land. <p style="text-align: right;">Carried Unanimously</p>	<p>Revised Jun 2025</p> <p>Revised Apr 2025</p> <p>Revised Feb 2025</p> <p>Revised Dec 2024</p> <p>Revised May 2024</p> <p>Revised Apr 2024</p> <p>Revised Jan 2024</p> <p>Initial Jun 2023</p>	<p>(May 25) COMPLETED – Refer to report titled 'Response to Resolution for 'Rescinding of the Conservation Areas Rates Concession Policy' listed on the agenda for the May Ordinary Meeting.</p> <p>(Feb 25 – Apr 25) Council report proposed to be tabled at the June Ordinary Council Meeting, following appointment of Manager Sustainability in March and finalisation of Planning Scheme Package 1 amendments that includes outcomes from technical studies.</p> <p>(Dec 24 – Jan 25) Interdepartmental meeting was held on 22 November to consolidate measures for consideration in future Council report in early 2025.</p> <p>(Sept 24 – Nov 24) A Council report will be prepared following Concept Forum discussions as part of the Planning Scheme Review.</p> <p>(Aug 24) Councillor Concept Forums have been scheduled in October 2024 to discuss potential amendments to the Planning Scheme.</p> <p>(June - July 24) This matter is being listed for consultation with Councillors at a future Concept Forum, which will occur in the 24/25 financial year as part of the proposed planning scheme amendments.</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
				<p>(Apr - May 24) This matter is being listed for consultation with Councillors at a future Concept Forum.</p> <p>(Mar 24) No change to current status.</p> <p>(Feb 24) No change to current status.</p> <p>(Jan 24) Report to be prepared and submitted to the May Ordinary Meeting to allow Councillors to be briefed on the proposed policy.</p> <p>(Jun 23 – Dec 23) Detailed review on further measures to assist landholders will be programmed late in the financial year. Progression of this report has been impacted by multiple staff vacancies and delayed recruitment in the responsible area.</p> <p>(May 23) Detailed review on further measures to assist landholders will be programmed later in the financial year. Progression of this report has been impacted by multiple staff vacancies and delayed recruitment in the responsible area.</p> <p>(Sep 22 – Apr 23) Detailed review on further measures to assist private landholders will be programmed later in the financial year.</p>
Ordinary Meeting No.12/22 –15 December 2022 (Docs#4703549)				
SC&D	ActID7055	ORD 11.3.2 – Wetside Water Park Oceanview Boardwalk	Revised Aug 2025	(Apr 25 – May 25) Impacts from recent weather events (including TC Alfred) are under investigation and will



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
		<p>RESOLUTION (David Lee/Jade Wellings)</p> <p>1. That Council approve the removal of the Oceanfront Boardwalk at Wetside as detailed in the report.</p> <p>2. That a report be provided to Council on options to make the beach and the coffee shop/cafe more accessible from WetSide.</p> <p>3. That Council be provided with a report on the feasibility of constructing a revetment wall on Alignment A (Natural Alignment), pursuant to the GHD (2017) Consultancy Report.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>Revised May 2025</p> <p>Revised Apr 2025</p> <p>Revised Mar 2025</p> <p>Revised Jan 2025</p> <p>Revised Dec 2024</p> <p>Revised Oct 2024</p> <p>Revised Aug 2024</p> <p>Initial Jun 2024</p>	<p>potentially delay tabling Council report until August Ordinary Council Meeting.</p> <p>(Feb 25 – Mar 25) The availability of suitable materials for coastal protection works are being assessed as part of the feasibility assessment for coastal protection works to protect the Wetside Water Park. Council report proposed to be tabled at the May Ordinary Council Meeting.</p> <p>(Dec 24 – Jan 25) Councillor briefing was held on 18 November 2024. Additional information is being collated for Council's further consideration.</p> <p>(Nov 24) A Councillor briefing on conceptual design is proposed for November, in advance of reports in relation to Items 2 and 3.</p> <p>(Oct 24) Concept plan received and under review.</p> <p>(Sept 24) An internal working group is scheduled for 23 September to review this matter and undertake site inspection. Councillors will also visit the facility as part of an Esplanade Study Tour to be undertaken on 13 September 2024.</p> <p>(Aug 24) Survey data is under review as part of the investigating feasibility of potential coastal protection works and improved accessibility.</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
				<p>(July 24) Survey has been recently undertaken, which will help to inform the investigation work already underway.</p> <p>(June 24) Demolition of the Boardwalk has been completed as planned and consultants have been engaged to investigate options and a feasibility assessment for potential coastal protection works.</p> <p>(May 24) Demolition of the Boardwalk will commence in May 2024. Demolition and removal will only occur for the pylons located below the observable Highest Astronomical Tide (HAT), as well as the substructure and decking installed to pylons above the HAT. The pylons located above the HAT will remain. Removal of the substructure and decking will be performed whilst working from the beach.</p> <p>(Apr 24) Item 1 completed by IS. Relevant officers from across the organisation have met to plan a course of action to progress design of foreshore protection works subject to the 2024/25 budget deliberations.</p> <p>(Mar 24) No change to current status.</p> <p>(Feb 24) No change to current status.</p> <p>(Jan 24) No change to current status.</p> <p>(Dec 23) No change to current status.</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
				<p>(Nov 23) Preliminary works associated with the relocation of services commenced on 6 August 2023 and are planned for completion by the end of February 2024. The removal of the superstructure and pier foundations will commence early March and be completed by 30 May 2024 with the final landscaping and reinstatement works completed by the end of June 2024.</p> <p>(Sep 23 – Oct 23) Item 2 has been programmed with new stairs planned to be installed adjacent the café. Items 1 and 3 will be considered in future years when funding is allocated to progress the project.</p> <p>(Jan 23 – Aug 23) Prior to developing a report to Council, it is proposed to list this matter for discussion at a future briefing session.</p>
Ordinary Meeting No.1/24 – 24 January 2024 (eDocs#4939696)				
SC&D	ActID 7688	<p>ORD 11.3.2 – Mary to Bay Rail Trail - Colton Coal Mine - Proposed Alternative Route</p> <p>RESOLUTION (David Lewis/Paul Truscott) That Council:</p> <ol style="list-style-type: none"> Note the possible Churchill Mines Road/Peridge Road proposed alternative Mary to Bay Rail Trail route as detailed in the attachments. 	<p>Revised July 2025</p> <p>Revised Jun 2025</p> <p>Revised Apr 2025</p> <p>Revised</p>	<p>(May 25) Following a Councillor Briefing, some additional work is required to identify any constraints around a southern option, in addition to the northern option.</p> <p>Report is now expected to be tabled at the July Ordinary Meeting.</p> <p>(Apr 25) Briefing held with Councillors on 7 April, 2025. Councillors noted the options presented. Council Report to be</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
		<p>2. Authorise the Chief Executive Officer, or his delegate, to carry out the further investigations referred to in this report, and negotiate further with New Colton Pty Ltd in relation to agreement and progress of the Churchill Mines Road/Peridge Road alternative route for Mary to Bay Rail Trail, with a report to be tabled at a future Council meeting.</p> <p style="text-align: right;">Carried Unanimously</p>	<p>Feb 2025</p> <p>Initial Dec 2024</p>	<p>tabled at May Council Meeting subject to finalisation of more detailed discussions with DTMR</p> <p>(Mar 25) Negotiations with New Colton Coal Pty Ltd and Butchulla Native Title Aboriginal Corporation ongoing.</p> <p>(Jan 25 – Feb 25) DTMR currently awaiting response from Butchulla Native Title contact. Discussions with New Colton Coal Pty Ltd ongoing.</p> <p>(Dec 24) Negotiations are ongoing with DTMR leading the communication efforts with Butchulla Native Title Corporation to enable the preferred outcome for the alternative route.</p> <p>(Aug 24 - Nov 24) Alternative route still under investigation with attention turned more to a north/west route around the rail trail. Negotiations currently occurring with New Colton Pty Ltd, Council and DTMR.</p> <p>(May - July 24) Alternative route under investigation.</p> <p>(Apr 24) Meeting organised for 26 April with New Colton Pty Ltd and DTMR to discuss. DTMR now obtaining further advice on potential Native Title issues.</p> <p>(Mar 24) Discussions held at Mary to Bay Rail Trail Advisory Committee held on 8 February, 2024. This is a large body of work that will take some time. Internal Working Group to be</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
				formed and to prepare a list of activities, costs and resources etc. (Feb 24) Assigned to officers to commence investigations.
Ordinary Meeting No.6/24 – 26 June 2024 (eDocs#5026997)				
IS	ActID 7839	<p>ORD 11.3.1 - Maryborough Old Admin Site Masterplan - Community Engagement Report</p> <p>RESOLUTION (Daniel Sanderson/Phil Truscott) That Council:</p> <ol style="list-style-type: none"> Note the outcomes of the community engagement evaluation report. Delegate authority to the Chief Executive Officer to present an updated master plan, incorporating the outcomes of the engagement evaluation report, at a future Council meeting for consideration. <p style="text-align: right;">Carried Unanimously</p>	<p>Revised Jun 2025</p> <p>Revised Feb 2025</p> <p>Revised Jan 2025</p> <p>Initial Nov 2024</p>	<p>(May 25) COMPLETED – Refer to report titled “Master Plan for Old Maryborough Administration Centre and Baby Clinic - Landscaping Concepts” listed on the May Ordinary Meeting Agenda.</p> <p>(Mar 25 – Apr 25) Report to be prepared and submitted to the June Ordinary Meeting</p> <p>(Feb 25) Community Engagement completed. Council Briefing held on 25 November 2025 and the matter will be further discussed in conjunction with the Maryborough Admin Centre proposal.</p> <p>(Jan 25) Report to be prepared and submitted to the February Ordinary Meeting</p> <p>(Dec 24) This item is listed for discussion/consideration at the Councillor Executive Briefing Session on Monday 25 November 2024 to inform future direction for development of the site.</p> <p>(Nov 24) This item will be presented to the Councillor Executive Briefing scheduled for Monday 25 November 2024.</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
				<p>(Oct 24) This item will be presented to the Councillor Executive Briefing scheduled for Monday 25 November 2024.</p> <p>(Sept 24) This item will be presented to the Councillor Executive Briefing scheduled for Monday 25 November 2024.</p> <p>(Aug 24) This item will be presented to a future Councillor Briefing or Concept Forum.</p> <p>(July 24) Report to be prepared and submitted to the November Ordinary Council Meeting.</p>
Ordinary Meeting No.2/25 – 26 February 2025 (eDocs# 5169215)				
OS	ActID 8066	<p>ORD 11.2.5 – Redevelopment Of Pialba and Torquay Caravan Parks</p> <p>RESOLUTION (Lachlan Cosgrove/Zane O'Keefe) That Council:</p> <ol style="list-style-type: none"> Resume the redevelopment of the Pialba Caravan Park utilising the current park design. Endorse the development of concept layout plans for the Torquay Caravan Park, based on the two options outlined in this report with the following amendments to the Proposal; 	Initial Aug 2025	<p>(May 25) <u>Item 1:</u> Pialba Tender closed and under Panel Assessment. <u>Items 2-5:</u> No change.</p> <p>(Apr 25) <u>Item 1:</u> Construction Tender for Pialba advertised and closes 17/4/2025.</p> <p><u>Items 2-5:</u> Consultant engagement is being finalised for alternate uses for Torquay, concept plans and public consultation will follow.</p> <p>(Mar 25) Request for Quotation to develop concept plans has been drafted and appointment of consultant expected in late March 25. The tender for redevelopment of Pialba Caravan Park will be advertised in March 2025.</p>



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
		<ul style="list-style-type: none"> • change the words “Key elements for layout plan development” to “options for consideration”. • change Option A to “Open Space” and, delete the word “natural” from Option A goal. • change the words “design scope to only encompass the current Torquay Caravan Park land Boundary” to “design scope to focus on current Torquay Caravan Park land, and also consider connectivity to the Sea Scouts Hall and Sailing Club on either side of the land”, in both Option A & B. <ol style="list-style-type: none"> 3. Authorise the Chief Executive Officer to further engage with Councillors to develop a community consultation program at the Consult level as per the IAP2 public participation Spectrum. 4. Undertake community consultation to seek community feedback on the identified options for the Torquay Caravan Park. 		



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
		<p>5. Be provided with a further report with the outcomes of the community consultation.</p> <p style="text-align: right;">Carried (7/3)</p>		
IS	ActID 8079	<p>ORD 12.1 – Request for Report Regarding Community Garden Site on Endeavour Way, Eli Waters</p> <p>RESOLUTION (Lachlan Cosgrove/Daniel Sanderson) That Council be provided with a report that:</p> <ol style="list-style-type: none"> 1. Details the history, management & status of the community garden site on Endeavour Way, Eli Waters, and 2. Provides options, including cost estimates, to decommission the site to provide improved community use and enjoyment. <p style="text-align: right;">Carried Unanimously</p>	Initial Aug 2025	(Mar 25 – May 25) Report to be prepared and submitted to the August 2025 Ordinary Council Meeting.
Ordinary Meeting No.3/25 – 26 March 2025 (eDocs#5183361)				
S,C&D	ActID 8161	<p>ORD 14.1 – Request for Report that Considers Increasing all Infrastructure Charges to the Maximum Allowed State Government Caps</p> <p>RESOLUTION (Lachlan Cosgrove/John Weiland) That Council be provided with a report that considers increasing all infrastructure charges</p>	Initial Jun 2025	(May 25) Discussion on the opportunities and impacts of increasing Infrastructure Charges was discussed with the Housing Diversity Working Group on 30 April. A briefing will be prepared to present at a Councillor and Executive briefing.



OPEN RESOLUTIONS REGISTER

Directorate	Reference	Resolution Details	Target Date	Status
		to the maximum allowed State Government caps. The report should include detail of the increasing costs of providing trunk infrastructure, growth levels and the potential revenue which could be achieved by moving from the current discounted rates to the full State capped charges. Carried Unanimously		(Apr 25) Assigned to officers to commence investigations and prepare Council workshop to align with Housing Working Group incentives and charges report request.
Ordinary Meeting No.4/25 – 28 April 2025 (eDocs#5205157)				
IS	ActID 8185	ORD 9.1.1 – Request for Effective Drainage of Hyne, Queen and Warry Streets RESOLUTION (Daniel Sanderson/Phil Truscott) That the petition be received and referred to the Chief Executive Officer for consideration and a report to Council. Carried Unanimously	Initial Sep 2025	(May 25) Report to be prepared and submitted to the September 2025 Ordinary Council Meeting.

QUESTIONS ON NOTICE				
Directorate	Reference	Question Details	Target Date	Status
Ordinary Meeting No.3/25 – 26 March 2025 (Docs#5183361)				
OS	N/A	QUESTION ON NOTICE (George Seymour)	Initial May 2025	(May 25) COMPLETED – Refer to report titled 'Response to Resolution for 'Response to Question on Notice - Ordinary



OPEN RESOLUTIONS REGISTER

		<p>Councillor George Seymour requested the Chief Executive Officer to provide additional details on the Local Spend targets, along with a deeper analysis of local spending based on directorate and the main categories of goods and services utilised by the Council.</p>		<p>Meeting No. 03/25 - Local Spend by Directorate' listed on the agenda for the May Ordinary Meeting.</p> <p>(Apr 25) Data being collated to circulate May 25.</p>
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FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT: WATER AND WASTE SERVICES ADVISORY COMMITTEE
MEETING MINUTES - MEETING HELD ON 17 APRIL 2025

DIRECTORATE: WATER & WASTE SERVICES

RESPONSIBLE OFFICER: DIRECTOR WATER & WASTE SERVICES

AUTHOR: EXECUTIVE ASSISTANT

1. PURPOSE

The purpose of this report is to present Council with the Minutes of the Water and Waste Services Advisory Committee meeting held on 17 April 2025.

2. EXECUTIVE SUMMARY

The Water and Waste Services Advisory Committee is a Local Government Committee appointed under s264 of the *Local Government Regulation 2012* to provide governance oversight and performance monitoring of the Water and Waste Directorate.

The Minutes of the Advisory Committee meeting held on 17 April 2025 are presented to Council in accordance with the Committees Charter.

3. RECOMMENDATION

That Council receive and note the Minutes of the Water and Waste Services Advisory Committee Meeting held on 17 April 2025 as detailed in Attachment 1.

4. ATTACHMENTS

1. Minutes of Water and Waste Services Advisory Committee Meeting – 17 April 2025 (eDOCS #5194676) [↓](#)



MINUTES OF THE WATER AND WASTE ADVISORY COMMITTEE MEETING NO. 3/25

held in the Microsoft Teams
on Thursday, 17 April 2025 commencing at 1:00 PM.

PRESENT: Chairperson Peter Borrows
Member Janice Wilson
Member Zane O'Keefe

STAFF IN ATTENDANCE: Director Water & Waste Services, Mr Mark Vanner
Chief Executive Officer, Mr Ken Diehm
Executive Manager Process Operations, Mr Cameron Ansell
Executive Manager Engineering & Technical Services, Mr Trevor Dean
Executive Manager Resource Recovery Services, Mr Umur Natus-Yildiz
Business Services Manager, Mrs Megan Gibbs
Meeting Secretary, Mrs Nicole Puli

WWS 1 APOLOGIES
Member Councillor Michelle Byrne
Director Organisational Services, Mr Keith Parsons
Executive Manager Network Operations and Maintenance, Mr Darren Smith

WWS 2 DISCLOSURE OF INTERESTS
Nil

SAFETY & VALUES MOMENT

Recognising the initiative of the Resource Recovery and Marketing and Communications teams involved in the opening of the new Fraser Coast Material Recovery Facility, the Director Water and Waste Services thanked the Waste Contracts and Administration Coordinator, Regional Resource Recovery Coordinator, Education and Engagement Officer, Technical Officer, Executive Manager Resource Recovery Services, Waste Operations Manager, Manager Marketing and Communications, Media and Communications Officer, Digital Technical Officer and Senior Communications Coordinator. The Director commended their efforts in the success of the event.

The Director Water and Waste Service recognised the initiative of the Environmental Advisor who after much effort, persistence, and negotiation has worked with regulators to remove wetland designation mapping for an area of the Maryborough landfill stormwater retention basin footprint.

The Director Water and Waste recognised the accountability of the Maryborough Waste Operations team including Supervisor Waste Operations, Plant Operator, Team Member, Waste Operations Manager, Manager Marketing & Communications, Executive Assistant, and the Executive Manager Resource Recovery Services, who all responded to the fire at the landfill second face last night.

The Executive Manager of Process Operations shared an observation following an incident in which a member of the forestry team sustained an injury. Despite all procedures being followed, the Executive Manager emphasised that this serves as a reminder that Personal Protective Equipment (PPE) alone cannot prevent all injuries.

WWS 3 CONFIRMATION OF MINUTES OF MEETINGS**WWS 3.1 Water and Waste Advisory Committee Meeting No. 2/25 – 21 March 2025****RESOLUTION** (Janice Wilson/Zane O'Keefe)

That the minutes of the Water and Waste Advisory Committee Meeting No. 2/25 held on 21 March, 2025 be confirmed.

WWS 4 OUTSTANDING ACTIONS

Outstanding action updates were taken as read.

WWS 5 OFFICERS' REPORTS

WWS 5.1 Draft Annual Performance Plan 2024/25

RECOMMENDATION

That the Water and Waste Services Advisory Committee:

1. Receives the draft Annual Performance Plan 2025/26 (eDOCS #5182634).
2. Note that the final Annual Performance Plan 2025/26, inclusive of any amendments, will be presented to the Advisory Committee as a flying minute once the budget is finalised.
3. Endorse the 2025/26 special projects mapped to Water and Waste Services Key Result Areas (KRAs).

WWS 6 CONFIDENTIAL REPORTS

WWS 7.1 Water & Waste Services Directorate 2025/26 Operational Budget

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the Water and Waste Advisory Committee:

1. Deem the report/attachment a confidential document and be treated as such in accordance with sections 171 and 200 of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. Receive and note the presentation of the 2025/26 Operational Budget for the Water and Waste Services directorate.

WWS 5.2 Directorate Performance Report - March 2025

RESOLUTION (Peter Borrows/Zane O'Keefe)

That the Water and Waste Services Advisory Committee receive and note the Directorate Performance Report for the month of March 2025.

WWS 7 GENERAL BUSINESS

The Director advised the Committee that at its Ordinary Council meeting on 28 April, Council will consider a report recommending the appointment of a new member to fill this Committee's vacant member position.

WWS 8 LATE ITEMS

WWS 8.1 Late Open Reports

Nil

WWS 8.2 Late Confidential Reports

There being no further business, the Meeting closed at 2:40PM.

Confirmed that the next Water and Waste Services Advisory Committee Meeting will be held on 22 May 2025.

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Chairperson

**FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25**

WEDNESDAY, 28 MAY 2025

SUBJECT: INFORMAL MEETINGS - RECORD OF MATTERS DISCUSSED
DIRECTORATE: OFFICE OF THE CEO
RESPONSIBLE OFFICER: CHIEF EXECUTIVE OFFICER
AUTHOR: EXECUTIVE ASSISTANT - COUNCILLORS

1. PURPOSE

The purpose of this report is to present Council with the record of matters discussed for Council Informal Meetings held 1 April 2025 to 30 April 2025.

2. EXECUTIVE SUMMARY

That Council note the following record of matters discussed for the following Informal Meetings:

1. Council Concept Forum held on 2 April 2025 – (Docs#5184799)
2. Councillor and Executive Briefing held on 7 April 2025 (Docs#5187367)
3. Council Concept Forum held on 9 April 2025 – (Docs#5189281)
4. Councillor and Executive Briefing held on 14 April 2025 (Docs#5191590)
5. Council Agenda Forum held on 16 April 2025 – (Docs#5202920)
6. Councillor and Executive Briefing held on 28 April 2025 (Docs#5195824)

3. RECOMMENDATION

That Council receive and note the record of matters discussed of Council Informal Meetings held between 1 April 2025 to 30 April 2025 as detailed in the attachments.

4. ATTACHMENTS

1. Record of Matters Discussed - Council Concept Forum held on 2 April 2025 (Docs#5184799) [↓](#)
2. Record of Matters Discussed - Councillor and Executive Briefing held on 7 April 2025 (Docs#5187367) [↓](#)
3. Record of Matters Discussed - Council Concept Forum held on 9 April 2025 (Docs#5189281) [↓](#)
4. Record of Matters Discussed - Councillor and Executive Briefing held on 14 April 2025 (Docs#5191590) [↓](#)

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5. Record of Matters Discussed - Council Agenda Forum held on 16 April 2025 (Docs#5202920) [↓](#)
 6. Record of Matters Discussed - Councillor and Executive Briefing held on 28 April 2025 (Docs#5195824) [↓](#)



**COUNCIL CONCEPT FORUM
RECORD OF MATTERS DISCUSSED**

Wednesday 2 April 2025

10am

Docs#5184799

Councillors	Mayor Seymour via TEAMS Deputy Mayor Paul Truscott Cr Byrne Cr Phil Truscott Cr Sanderson Cr Govers Cr Weiland Cr Chapman Cr Faraj
CEO and Directors	Ken Diehm, Chief Executive Officer Keith Parsons, Director Organisational Services Davendra Naidu, Director Infrastructure Services Mark Vanner, Director Water and Waste Services
Apologies	Cr Cosgrove Cr O'Keefe Gerard Carlyon, Director Strategy, Community and Development
Attendance:	Smriti Pandey – Technical Officer Waste Services Kate Pfrunder – Regional Resource Recovery Coordinator Umur Natus-Yildiz – Executive Manager Resource Recovery Services

BUSINESS ITEMS

1. Conflicts of Interest

N/A

2. List of Topics Discussed

Review of the Waste Strategy

Mayor Seymour joined the meeting via TEAMS at 10.00am
Mayor Seymour retired from the meeting at 10.49am

Break – 10.49am
Return – 10.58am

3. Further Information Sought or Provided

N/A

MEETING CLOSED 12.15pm



**COUNCILLOR AND EXECUTIVE BRIEFING
RECORD OF MATTERS DISCUSSED**

Monday 7 April 2025

9.30am

Docs#5187367

Councillors	Mayor Seymour Deputy Mayor Paul Truscott Cr Byrne Cr Phil Truscott Cr Govers Cr Weiland Cr Chapman Cr Faraj Cr O'Keefe
CEO and Directors	Ken Diehm, Chief Executive Officer Keith Parsons, Director Organisational Services Jamie Cockburn, Acting Director Strategy, Community and Development Davendra Naidu, Director Infrastructure Services Mark Vanner, Director Water and Waste Services
Apologies	Cr Sanderson Cr Cosgrove Gerard Carlyon, Director Strategy, Community and Development
Attendance	Justine Cooper – Executive Manager Economic Development & Tourism Tracey Genrich – Manager Community Development & Engagement Joyce Chorny – Executive Manager Community & Culture Steve Gatt – Executive Manager Regulatory Services Marion Millard – Executive Manager Financial Services Tyson Deller, Manager Budgeting & Strategic Accounting Megan Gibbs – Manager Business Services Trevor Dean – Executive Manager Engineering & Technical Services Cameron Ansell – Executive Manager Process Operations Umur Natus-Yildiz – Executive Manager Resource Recovery Services Dareen Smith – Executive Manager Network Operations & Maintenance

BUSINESS ITEMS

MEETING COMMENCED: 10am

1. Conflicts of Interest

NIL

2. List of Topics Discussed

- **Item 1** – Record of Matters Discussed 24 March 2025
- **Item 2** – Outstanding Action List

- **Item 3** – Hillyard Street Sale
 - **Item 4** – Economic Development Strategy
 - **Item 5** – Mary to Bay Rail Trail Diversion of Colton Mining Lease proposal to Open Land as Road Section 24KA Native Title Act.
 - **Item 6** – Responding to Individuals Experiencing Homelessness
 - Meeting adjourned for Break at 10.51am
 - Meeting resumed at 11.03am
 - **Item 6** – Budget 25/26 – Water and Waste Services Director and Executive Managers Operational Budget Presentations
- Cr O’Keefe retired from the meeting at 12.09pm
- **Item 7** – General Business
 - **Item 8** – Distributed Briefing Notes
 - **Item 9**– Media Update
 - **Item 10** – Concept Forum topics and Projects of Interest
 - **Item 11** - Meeting Review

3. Further Information Sought or Provided

Item 6 – Cr Govers requested a list of programs that the State Government have available for Individuals Experiencing Homelessness, including the Step Up Step Down program.

MEETING CLOSED 1.15pm



**COUNCIL CONCEPT FORUM
RECORD OF MATTERS DISCUSSED**

Wednesday 9 April 2025

10am

Docs#5189281

Councillors	Mayor Seymour Cr Byrne Cr Phil Truscott Cr Sanderson Cr Govers Cr Weiland Cr Chapman via TEAMS Cr Faraj Cr O'Keefe
CEO and Directors	Ken Diehm, Chief Executive Officer Keith Parsons, Director Organisational Services Davendra Naidu, Director Infrastructure Services Mark Vanner, Director Water and Waste Services Jamie Cockburn – Acting Director Strategy, Community and Development
Apologies	Cr Cosgrove Deputy Mayor Paul Truscott Gerard Carlyon, Director Strategy, Community and Development
Attendance:	Marion Millard – Executive Manager Financial Services Tyson Deller – Manager Budgeting & Strategic Accounting Jordi Scope – Acting Management Accountant Garry Perfect – Manager Property Works & Services Michael Tudman – Manager Fleet Scott Whitby – Acting Executive Manager Corporate Services Justine Cooper – Executive Manager Economic Development & Tourism Jarrod Delahunty – Principal Economic Development Officer Debra Howe – Contractor Economic Development & Tourism Jamie-Lee Habeler – Acting Principal Economic Development Officer Michael Campbell – Lucid Consultants Holly McBride – Executive Manager People, Safety & Wellbeing Paul Fendley – Executive Manager Transformation, Assets & Information

BUSINESS ITEMS

1. Conflicts of Interest

N/A

2. List of Topics Discussed

(2) 25/26 Budget – Organisational Services Director and Executive Manager Operational Budget presentations

Cr Denis Chapman joined the meeting via TEAMS at 9.10am

Cr Phil Truscott joined the meeting at 9.34am

1

Mayor Seymour joined the meeting at 10.08am

Break for morning tea at 11.00am

Returned to the meeting at 11.15am

(3) Draft Economic Development Strategy

Break for lunch at 1.00pm

Returned to the meeting at 1.34pm

(4) 25/26 Budget Organisational Services Director and Executive Manager Operational Budget presentations continued

Cr Zane O'Keefe returned to meeting at 1.43pm

Mayor Seymour returned to meeting at 2.15pm

3. Further Information Sought or Provided

Questions on notice taken for the 25/26 Budget.

MEETING CLOSED 2.36pm



**COUNCILLOR AND EXECUTIVE BRIEFING
RECORD OF MATTERS DISCUSSED**

Monday 14 April 2025

10am

Docs#5191590

Councillors	Deputy Mayor Paul Truscott – Via Teams Cr Sanderson Cr Govers Cr Cosgrove Cr Weiland Cr Chapman Cr Faraj Cr O’Keefe
CEO and Directors	Ken Diehm, Chief Executive Officer Keith Parsons, Director Organisational Services Gerard Carlyon, Director Strategy, Community and Development Davendra Naidu, Director Infrastructure Services Mark Vanner, Director Water and Waste Services
Apologies	Mayor Seymour – Leave Cr Phil Truscott – Leave Cr Byrne – Leave
Attendance	Leah McCormack – Manager Governance Christina Schutt – Leasing & Land Specialist Trina Hughes – Land Dealing Officer Nicole Prentice – UPS Consulting Carly Heaslip – Internal Auditor Marion Millard – Executive Manger Financial Services Tyson Deller – Manager Budgeting & Strategic Accounting Ashlea Delaney – Projects Accountant

BUSINESS ITEMS

1. Conflicts of Interest

NIL

2. List of Topics Discussed

- **Item 1** – Record of Matters Discussed 7 April 2025
- **Item 2** – Outstanding Action List
- **Item 3** – Land Audit
- Deputy Mayor Paul Truscott retired from the meeting at 11.05am
- **Item 4** – Risk Appetite Pre-workshop Brief

- **Item 5** – Business Continuity Policy
- **Item 6** – Entertainment and Hospitality Council Policy
- Meeting adjourned for lunch Break at 12.35pm
- Meeting resumed at 1.20pm.
- **Item 7** – Budget 25/26 – Operational Budget
- **Item 8** – General Business
- **Item 9** – Distributed Briefing Notes
- **Item 10**– Media Update
- **Item 11**– Concept Forum topics and Projects of Interest
- **Item 12** - Meeting Review

3. Further Information Sought or Provided

NIL

MEETING CLOSED 3.35pm



**RECORD OF MATTERS DISCUSSED OF THE COUNCIL AGENDA FORUM MEETING NO. 4/25
HELD IN THE FRASER COAST REGIONAL COUNCIL CHAMBERS, HERVEY BAY COUNCIL CHAMBERS,
TAVISTOCK STREET, HERVEY BAY
ON WEDNESDAY, 16 APRIL 2025 COMMENCING AT 10:00 AM**

PRESENT: Councillor Paul Truscott (Chairperson)
Councillor Daniel Sanderson
Councillor Michelle Govers
Councillor Lachlan Cosgrove
Councillor John Weiland
Councillor Denis Chapman
Councillor Sara Faraj
Councillor Zane O'Keefe

STAFF IN ATTENDANCE: Chief Executive Officer, Mr Ken Diehm
Director Strategy, Community & Development, Mr Gerard Carlyon
Director Organisational Services, Mr Keith Parsons
Director Infrastructure Services, Mr Davendra Naidu
Director Water & Waste Services, Mr Mark Vanner
Meeting Secretary, Ms Chloe Hansen

CAF 1 APOLOGIES

Council noted the apologies of Councillors George Seymour, Michelle Byrne and Phil Truscott.

CAF 2 DISCLOSURE OF INTERESTS

Nil

CAF 3 ORDINARY MEETING AGENDA

The following discussion and questions occurred:

ORD 4 MAYORAL MINUTES

Nil

ORD 5 CONFIRMATION OF MINUTES OF MEETINGS

ORD 5.1 Ordinary Meeting No.3/25 – 26 March 2025

Councillors received and considered the Minutes of the Ordinary Council meeting No.3/25 held 26 March 2025.

ORD 6 OUTSTANDING ACTIONS

ORD 6.1 Open Resolutions Register - April 2025

Councillors received and considered the report titled Open Resolutions Register - April 2025 dated 23 April 2025 and noted the following request for further information:

1. Councillor John Weiland requested further information in relation to the lease for the community group on Tavistock Street.
-

ORD 7 ADDRESSES/PRESENTATIONS

ORD 7.1 Community Presentations

Nil

ORD 8 DEPUTATIONS

Nil

ORD 9 PETITIONS

ORD 9.1 Receipt of Petitions

Nil

ORD 10 COMMITTEES' REPORTS

ORD 10.1 Traffic Advisory Committee Minutes - 4 February 2025

Councillors received and considered the report titled Traffic Advisory Committee Minutes - 4 February 2025 dated 23 April 2025.

ORD 10.2 Water and Waste Services Advisory Committee Meeting Minutes - Meeting held on 21 March 2025

Councillors received and considered the report titled Water and Waste Services Advisory Committee Meeting Minutes - Meeting held on 21 March 2025 dated 23 April 2025.

ORD 10.3 Informal Meetings - Record of Matters Discussed

Councillors received and considered the report titled Informal Meetings - Record of Matters Discussed dated 23 April 2025.

ORD 11 OFFICERS' REPORTS

ORD 11.2.1 Councillor Meeting Attendance for May 2025

Councillors received and considered the report titled Councillor Meeting Attendance for May 2025 dated 23 April 2025.

ORD 11.2.2 2024/25 Operational Plan Progress Report - January to March 2025

Councillors received and considered the report titled 2024/25 Operational Plan Progress Report - January to March 2025 dated 23 April 2025.

ORD 11.2.3 Appointment of Deputy Mayor

Councillors received and considered the report titled Appointment of Deputy Mayor dated 23 April 2025.

ORD 11.3.1 Proposed Establishment - Community Safety Advisory Committee

Councillors received and considered the report titled Proposed Establishment - Community Safety Advisory Committee dated 23 April 2025.

ORD 11.3.2 Options for the utilisation of the proceeds of the sale of the land at Royle Street Maryborough

Councillors received and considered the report titled Options for the utilisation of the proceeds of the sale of the land at Royle Street Maryborough dated 23 April 2025.

ORD 11.3.3 Reef Guardian Council Membership

Councillors received and considered the report titled Reef Guardian Council Membership dated 23 April 2025.

ORD 11.4.1 Consideration for the Reduction of Parking Concerns in Endeavour Way, Eli Waters

Councillors received and considered the report titled Consideration for the Reduction of Parking Concerns in Endeavour Way, Eli Waters dated 23 April 2025 and noted the following requests for further information:

1. Councillor Lachlan Cosgrove requested further information in relation to the process associated with the implementation of additional parking zones in school
-

areas.

2. Councillor Zane O’Keefe requested further information in relation to when a concept forum is scheduled to discuss regulated parking and general parking matters.

ORD 11.4.2 Establishment of Temporary Beach Volleyball Courts at Pialba Foreshore

Councillors received and considered the report titled Establishment of Temporary Beach Volleyball Courts at Pialba Foreshore dated 23 April 2025 and noted the following request for further information:

1. Councillor Zane O’Keefe requested further information in relation to amending officer’s recommendation 2 to allow a broader use of the courts by volleyball organisations and the community.

ORD 11.5.1 Water and Waste Services Advisory Committee Member Appointment

Councillors received and considered the report titled Water and Waste Services Advisory Committee Member Appointment dated 23 April 2025.

ORD 12 MATTERS/MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

ORD 12.1 Amendment to Meeting Procedures and Standing Orders for Council Meetings and Standing Committees

Councillors received and considered the report titled Amendment to Meeting Procedures and Standing Orders for Council Meetings and Standing Committees dated 23 April 2025.

ORD 13 QUESTIONS ON NOTICE

Nil

ORD 14 GENERAL BUSINESS

Nil

ORD 15 CONFIDENTIAL

RESOLUTION (Paul Truscott/Denis Chapman)

That Council move into Closed Session pursuant to section 254J(3) of the *Local Government Regulation 2012*, for discussion of the following items for the reasons:

1. ORD 15.1 - Application for Ministerial Exemption under s236(1)(f) Local Government Regulations 2012 - Lot 1 RP205010.
2. ORD 15.2 - Contract - Council and HBC Build Australia Pty Ltd - 7-19 Hillyard Street Pialba.

Carried Unanimously

Councillor John Weiland left the Meeting at 10:53am.

RESUMPTION OF OPEN MEETING

RESOLUTION (Paul Truscott/Denis Chapman)

That the meeting resume in open session.

Carried Unanimously

ORD 15.1 Application for Ministerial Exemption under s236(1)(f) Local Government Regulations 2012 - Lot 1 RP205010

Councillors received and considered the report titled Application for Ministerial Exemption under s236(1)(f) Local Government Regulations 2012 - Lot 1 RP205010 dated 23 April 2025.

ORD 15.2 Contract - Council and HBC Build Australia Pty Ltd - 7-19 Hillyard Street Pialba

Councillors received and considered the report titled Contract - Council and HBC Build Australia Pty Ltd - 7-19 Hillyard Street Pialba dated 23 April 202 and noted the following request for further information:

1. Councillors requested further information in relation to whether moving from a development lease to a conditional contract of sale is a material departure from the tender conditions which would require Council to re-tender.

There being no further business, the Meeting closed at 10:53am.

Confirmed at Ordinary Meeting No. 5/25 of the Fraser Coast Regional Council at Maryborough on 28 May 2025.



**COUNCILLOR AND EXECUTIVE BRIEFING
RECORD OF MATTERS DISCUSSED**

Monday 28 April 2025

10am

Docs#5195824

Councillors	Mayor Seymour Deputy Mayor Cr Faraj Cr Byrne Cr Phil Truscott – Via Teams Cr Paul Truscott Cr Sanderson Cr Govers Cr Cosgrove Cr Weiland Cr Chapman Cr O’Keefe
CEO and Directors	Ken Diehm, Chief Executive Officer Keith Parsons, Director Organisational Services Gerard Carlyon, Director Strategy, Community and Development Davendra Naidu, Director Infrastructure Services Mark Vanner, Director Water and Waste Services
Apologies	
Attendance	Justine Cooper – Executive Manager Economic Development & Tourism Marion Millard – Executive Manger Financial Services Tyson Deller – Manager Budgeting & Strategic Accounting Jordi Scope - Management Accountant

BUSINESS ITEMS

1. Conflicts of Interest

NIL

2. List of Topics Discussed

- **Item 1** – Record of Matters Discussed 14 April 2025
- **Item 2** – Outstanding Action List
- **Item 3** – Category A Projects
- **Item 4** – FCTE Review

Cr Phil Truscott retired from the meeting at 12pm

Cr Paul Truscott retired from the meeting at 12.08pm

Cr Govers retired from the meeting at 12.35pm

- **Late Item 1** – Residential Activation Fund
- Meeting adjourned for lunch Break at 12.35pm
- Meeting resumed at 1.05pm.
- **Item 5 - General Business** – K’Gari Land Tenure matter (Happy Valley)
- **Item 6** – Budget 2025/26
- Councillor Sanderson retired from the meeting at 1.50pm
- Mayor Seymour retired from the meeting at 2.07pm
- **Item 7** – Distributed Briefing Notes
- **Item 8**– Media Update
- **Item 9** – Concept Forum topics and Projects of Interest
- **Item 10** - Meeting Review

3. Further Information Sought or Provided

Item 7 – Distributed Briefing Notes - The Senior Executive Officer to provide details of the process for uploading Briefing Notes to Councillors OneDrive, due to several Councillors unable to locate briefings.

Item 9 – Concept Forums for Discussion - The Director Organisational Services to provide Councillors with an update on the renovations at Tinana Hall.

MEETING CLOSED 2.35pm

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT: FRASER COAST EVENTS ADVISORY COMMITTEE MEETING
MINUTES - 26 SEPTEMBER 2024

DIRECTORATE: STRATEGY, COMMUNITY & DEVELOPMENT

RESPONSIBLE OFFICER: DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

AUTHOR: BUSINESS SERVICES OFFICER

1. PURPOSE

The purpose of this report is to present Council with the Minutes of the Fraser Coast Events Advisory Committee meeting held on 26 September, 2024.

2. EXECUTIVE SUMMARY

The Fraser Coast Events Advisory Committee is a Local Government Committee appointed under s264 of the *Local Government Regulation 2012* to review and implement the Fraser Coast Events Strategy.

The Minutes of the Advisory Committee meeting held on 26 September, 2024 are presented to Council in accordance with the Committee Terms of Reference.

3. OFFICER'S RECOMMENDATION

That Council receive and note the Minutes of the Fraser Coast Events Advisory Committee held on 26 September, 2024 as detailed in attachment 1.

4. ATTACHMENTS

1. Fraser Coast Events Advisory Committee Meeting Minutes - 26 September 2024 [↓](#)



**MINUTES OF THE FRASER COAST EVENTS ADVISORY COMMITTEE
HELD IN THE CHAMBERS WING MEETING ROOM, TAVISTOCK STREET ADMIN
ON 26 SEPTEMBER 2024 COMMENCING AT 11:30AM**

PRESENT:	Member Cr Lachlan Cosgrove Member Cr Sara Faraj Member Mrs Justine Cooper Member Ms Donna Prentice Member Mr Martin Simons
STAFF IN ATTENDANCE OR OBSERVERS	Mr Kieren Stoneley, Sport & Recreation Development Coordinator – FCRC Ms Michaela Davis, Regional Event Officer - FCRC Ms Kamala Dunn, Business Services Officer – FCRC

FCEAC 1 APOLOGIES
Member Mrs Chelsea Lerner-Simpson – FCTE

FCEAC 2 DISCLOSURE OF INTERESTS
Nil

FCEAC 3 CONFIRMATION OF MINUTES OF MEETINGS
RESOLUTION (Faraj/Cooper)
That the minutes from meeting held 8 August 2024 Fraser Coast Events Advisory Committee be confirmed and accepted.

FCEAC 4 SPONSORSHIP BUDGET
FCEAC 4.1 Sponsorship Budget – standing item
For information only.

FCEAC 5 PROPOSALS FOR CONSIDERATION
FCEAC 5.1 Hervey Bay Volleyball – 2025 Queensland Beach Volleyball Tour – Hervey Bay Leg – 22-23 March 2025
The members gave consideration to the proposal from Hervey Bay Volleyball seeking a 1-year sponsorship for the 2025 Queensland Beach Volleyball Tour -Hervey Bay leg

proposed to be held at Hervey Bay from 22 to 23 March 2025. The request is for \$7,000 (ex. GST).

RESOLUTION (Cosgrove/Faraj)

Recommendation

The proposal Hervey Bay Volleyball for the 2025 Queensland Beach Volleyball Tour - Hervey Bay leg to be held in Hervey Bay from 22 to 23 March 2025 is supported for a total of \$7,000 (ex. GST).

FCEAC 6 STRATEGY AND PERFORMANCE REVIEW

FCEAC 6.1 Regional Events Strategy – Draft Action Plan Overview

Discussion occurred on this matter. There have been structure changes since the document was created and some of the targets need re-assessing. The brand of Fraser Coast needs to be considered.

FCEAC 6.2 Regional Events Strategy – Five Questions for Committee to consider

1. What is your vision for Regional Events on the Fraser Coast?
2. What current events do you think work well and why?
3. What current events don't work well and why?
4. If you could establish a major event/s for the region, what would they be and why?
5. Should we reduce the number of events and focus on 1-2 Signature Events that drive increased visitation and expenditure to the region.
 - a. Should we consider acquiring these events?

FCEAC 6.3 Regional Events Strategy – Community Engagement Survey Questions

Consensus that we need to get the community engagement survey questions out to the public.

There being no further business, the Meeting closed at **1.16pm**

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

**SUBJECT: FRASER COAST EVENTS ADVISORY COMMITTEE MINUTES
- 6 FEBRUARY 2025**

DIRECTORATE: STRATEGY, COMMUNITY & DEVELOPMENT

RESPONSIBLE OFFICER: DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

AUTHOR: BUSINESS SERVICES OFFICER

1. PURPOSE

The purpose of this report is to present Council with the Minutes of the Fraser Coast Events Advisory Committee meeting held on 6 February, 2025.

2. EXECUTIVE SUMMARY

The Fraser Coast Events Advisory Committee is a Local Government Committee appointed under s264 of the *Local Government Regulation 2012* to review and implement the Fraser Coast Events Strategy.

The Minutes of the Advisory Committee meeting held on 6 February, 2025 are presented to Council in accordance with the Committee Terms of Reference.

3. OFFICER'S RECOMMENDATION

That Council receive and note the Minutes of the Fraser Coast Events Advisory Committee held on 6 February, 2025 as detailed in attachment 1.

4. ATTACHMENTS

1. Fraser Coast Event Advisory Committee Meeting Minutes - 6 February 2025 [↓](#)



**MINUTES OF THE FRASER COAST EVENTS ADVISORY COMMITTEE
HELD IN THE BOARDROOM MEETING ROOM, HERVEY BAY REGIONAL GALLERY
ON 6 FEBRUARY 2025 COMMENCING AT 9.00AM**

PRESENT:	Member Cr Lachlan Cosgrove Member Cr Sara Faraj Member Ms Donna Prentice Member Mr Martin Simons
STAFF IN ATTENDANCE OR OBSERVERS	Mr Kieren Stoneley, Sport & Recreation Development Coordinator – FCRC Ms Kamala Dunn, Business Services Officer – FCRC Mr Ken Diehm, Chief Executive Officer – FCRC Cr Michelle Govers - FCRC

FCEAC 1 APOLOGIES
Member Mrs Justine Cooper

FCEAC 2 DISCLOSURE OF INTERESTS
Nil

FCEAC 3 CONFIRMATION OF MINUTES OF MEETINGS
RESOLUTION (Cosgrove/Simons)
That the minutes from meeting held 26 September 2024 Fraser Coast Events Advisory Committee require a minor alteration to wording on Item FCEAC 6.1 and the amended minutes are confirmed and accepted.

FCEAC 4 SPONSORSHIP BUDGET
FCEAC 4.1 **Sponsorship Budget – standing item**
For information only.

FCEAC 5 PROPOSALS FOR CONSIDERATION
FCEAC 5.1 **Hervey Bay Photography Club – Photographic Society of Queensland Convention – 3-5 May 2025**

The members gave consideration to the proposal from Hervey Bay Photography Club seeking a sponsorship for the Photographic Society of Queensland Convention to be held in Hervey Bay from 3-5 May 2025. The request is for \$5,000 (ex. GST).

RESOLUTION (Cosgrove/Prentice)

Recommendation

The proposal from the Hervey Bay Photography Club for the Photographic Society of Queensland Convention to be held in Hervey Bay from 3-5 May 2025 is supported for a total of \$5,000 (ex. GST).

FCEAC 5.2 **NUI Events – Sounds of Rock – September 2025**

The members gave consideration to the proposal from NUI Events seeking a 3-year sponsorship for the Sounds of Rock Fraser Coast 2025 event proposed to be held at Hervey Bay in September 2025. The request is for a 3- year agreement for \$60,000 (ex. GST) and in-kind venue hire fee waiver each year for either Seafront Oval or the Fraser Coast Sports and Recreation Precinct.

Areas of concern for the Committee was the length of commitment for a 3-year period. The Committee were not willing to commit to 3 years based on the attendance figures from the event held in 2024. The Committee would agree to a one-year sponsorship to see if the attendance figures increase and if it will bring in more out-of-region visitation than the 2024 event.

RESOLUTION (Cosgrove/Simons)

Recommendation

The proposal by NUI Events for Sounds of Rock Fraser Coast 2025 to be held in Hervey Bay in September 2025 is supported for a 1-year agreement for \$45,000 (ex. GST) and in-kind fee waiver of venue hire for 7 days - (indicative costs for Seafront Oval - \$1,102 per day - 2025/26 fees).

FCEAC 5.3 **Australian Offshore Powerboat Club – Offshore Superboat Championship Series Hervey Bay – 31 May and 1 June 2025**

The members gave consideration to the proposal from the Australian Offshore Powerboat Club seeking a 1-year sponsorship for the Offshore Superboat Championship Series Hervey Bay proposed to be held at Hervey Bay on 31 May and 1 June 2025. The request is for \$20,000 (ex. GST).

Areas of concern are that the event has been receiving sponsorship from Council for over 10 years and it was anticipated that the event should be self-sustaining by now and should be seeking private sponsorship to assist with covering costs. Council sponsorship monies should only be providing seed funding.

RESOLUTION (Faraj/Cosgrove)

Recommendation

The proposal by the Australian Offshore Powerboat Club for the Offshore Superboat Championship Series Hervey Bay proposed to be held 31 May and 1 June 2025 is not supported.

FCEAC 5.4 **Inner Wheel Club of Hervey Bay - 108th A77 Inner Wheel District Conference - 12-13 March 2025**

The members gave consideration to the proposal from Inner Wheel Club of Hervey Bay seeking a one-off sponsorship for the 108th A77 Inner Wheel District Conference to be held at Hervey Bay from 12 to 13 March 2025. The request is for \$2,000 (ex. GST).

RESOLUTION (Prentice/Faraj)

Recommendation

The proposal by the Inner Wheel Club of Hervey Bay for the 108th A77 Inner Wheel District Conference to be held in Hervey Bay from 12 to 13 March 2025 is supported for a total of \$2,000 (ex. GST).

FCEAC 5.5 **Hervey Bay Seagulls – Inaugural All Girls Statewide Carnival – 4-6 July 2025**

The members gave consideration to the proposal from the Hervey Bay Seagulls seeking a 3-year sponsorship for the Inaugural All Girls Statewide Carnival to be held at Hervey Bay from 4 to 6 July 2025 (and in 2026 and 2027). The request is for \$40,050.38 (ex. GST) per year.

Areas of discussion were options of conditioning the approval to include:

- that a BMD premiership team must hold a game at Hervey Bay each year of the sponsorship.
- consideration could include a tent city at the sports precinct or other appropriate areas in the region depending on future growth of the event and consideration was given to assist in accommodating a large-scale event at a peak time – 500 participants would be the maximum at the Seagulls grounds.
- investigate possibility of holding outside of peak school holiday period.

RESOLUTION (Cosgrove/Faraj)

Recommendation

The proposal by the Hervey Bay Seagulls for a 3-year sponsorship of the All-Girls Statewide Carnival in 2025, 2026 and 2027 is supported for \$30,000 (ex. GST) per year conditional upon a BMD premiership game must be held in Hervey Bay each year.

FCEAC 5.6 **Atlas Events – Half Marathon Festival – June 2026, 2027, and 2028**

The members gave consideration to the proposal from Atlas Events seeking a 3-year sponsorship for the Half Marathon Festival proposed to be held at Hervey Bay in June 2026, 2027, and 2028. The request is for Year 1 (2026) \$50,000 (ex. GST) Year 2 (2027) \$55,000 (ex. GST) and Year 3 (2028) \$60,000 (ex. GST).

Areas of concern were that the attendance figures quoted by Atlas Events would be slightly lower than ROI specified in the event strategy however the event has potential to build participants higher than conservative figures quoted in the proposal. The recommendation could be conditioned to include that the year 3 funding would be subject to year 2 participant numbers being greater than year 1 participant numbers.

As the ROI is borderline, it was suggested to reverse the funding requirements and specify that sponsorship monies should be spent on destination marketing to increase out-of-region visitors early.

The event would be held in the morning so that the esplanade was not closed all day. Discussion was held on the naming of the event either as the Hervey Bay Half Marathon Festival or Fraser Coast - Hervey Bay Half Marathon Festival. Destination is usually mentioned first in marketing followed by the location.

Other comments were that there are no events currently like this one in the Fraser Coast and data has shown that marathons are popular events with increasing participation with many participants returning year after year.

RESOLUTION (Faraj/Cosgrove)

Recommendation

The proposal by Atlas Events for a Half Marathon Festival proposed to be held in Hervey Bay in 2026, 2027 and 2028 is supported for a total of \$165,000 (ex. GST) over 3 years:

- Year 1 – 2026 - \$60,000 (ex GST)
- Year 2 – 2027 - \$55,000 (ex GST)
- Year 3 – 2028 - \$50,000 (ex GST)

FCEAC 6 STRATEGY AND PERFORMANCE REVIEW

FCEAC 6.1 Regional Events Strategy Public Engagement Draft Schedule

Discussion was held on this matter. Will proceed with preparing a bridging Fraser Coast Regional Events Strategy to cover the 2025/26 calendar and financial years. This will allow the Action List in the current events strategy to be further realised. COVID early in the strategy timeline caused a delay in commencing numerous actions. Thereafter, the process of the Fraser Coast Regional Events Strategy – 2026 to 2030 can commence. The community engagement will proceed to assist in providing a wide-reaching overview of community views.

FCEAC 7 LATE ITEMS/GENERAL BUSINESS

FCEAC 7.1 Changes to Fraser Coast Tourism & Events (FCTE) – 2025 Events Schedule

FCTE had presented a report to the Committee at the August 2024 meeting with a proposal for change of event dates. FCTE were to consult with relevant key stakeholders to advise them of the changes of dates, in particular, Mary Poppins Festival moving from June/July school holidays to September/October holidays. It has since been discovered that full consultation with key stakeholders was not conducted and a subsequent complaint from a member of the public was lodged with all Councillors. A potential issue from the change of date was that wearing of costumes in September would be too hot. FCTE have acknowledged their mistake and will consult with the key stakeholders to advise them of the reasons why the date change was decided upon.

There being no further business, the Meeting closed at **11.10am**

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT: MINUTES OF THE ARTS, CULTURE AND HERITAGE
COMMITTEE - 24 FEBRUARY 2025

DIRECTORATE: STRATEGY, COMMUNITY & DEVELOPMENT

RESPONSIBLE OFFICER: DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

AUTHOR: EXECUTIVE MANAGER - COMMUNITY & CULTURE

1. PURPOSE

To present the minutes of the Arts, Culture and Heritage Advisory Committee held on 24 February 2025.

2. EXECUTIVE SUMMARY

The Arts, Culture and Heritage Advisory Committee meets quarterly providing a conduit between the community advice and Council on art, cultural and heritage matters.

3. OFFICER'S RECOMMENDATION

That Council receive and note the Minutes of the Arts, Culture and Heritage Advisory Committee held on 24 February 2025 as detailed in attachment 1.

4. ATTACHMENTS

1. Minutes - Arts, Culture and Heritage Advisory Committee - 24 February 2025 [↓](#)



ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

3-4 PM, Monday 24th of February 2025 HERVEY BAY REGIONAL GALLERY

Minutes

ATTENDEES: Committee Members:

Cr Sara Faraj – Councillor (SF)
 Cr Michelle Govers – Councillor
 Robert Mackay – community member
 Jill Byrnes – community member
 Shawn Wondunna-Foley – community member
 John Andersen – community member
 Joyce Chorny – FCRC Executive Manager Community & Culture (JCH)

Invited Guests:

Tara Webb – FCRC Regional Librarian
 Angela Isnor – FCRC Senior Museums Coordinator (AI)
 Joe Breikers – FCRC HBRG Exhibitions & Collections Coordinator (JB)
 Tracey Genrich – FCRC Manager Community Development & Engagement
 Jodie Clough – FCRC Business Support (Minutes)

APOLOGIES:

Nora Hanasy – community member
 Sarah Thomson – FCRC HBRG Director
 Tegan Symes – community member
 Amanda Kratzmann – FCRC Arts & Cultural Development Coordinator
 Lisa Stephenson – FCRC Manager Cultural Services

ITEM	Business	
1	<p>Welcome & Apologies Welcome, apologies and introduction were provided, with round room introduction also from each attendee.</p>	SF
2	<p>About the reconstituted Arts Culture and Heritage Committee Presentation Arts, Culture and Heritage Advisory Committee (attachment 1). Terms of Reference provided for each attendee. Arts & Culture Strategy provided for member John Andersen as he was member of dissolved Heritage Committee and did not have a copy. Action – Business Support Officer to email report from EM to members.</p>	JCH

DOCS #5160913

3	<p>Appointment of additional members Tegan Symes and Rob Mackay</p> <p>Rob Mackay appointed, Tegan Symes to be appointed at next meeting as not in attendance.</p>	SF
4	<p>Day and time of meetings discussion</p> <p>Group discussed suitable dates and times for next meeting, noting that committee is mandated to meet at least quarterly, in business hours.</p> <p>Venue ideas raised, including venues in Maryborough if suitable.</p> <p>Committee resolved for next meeting to be Tuesday 22 April at 4pm, with future meetings being bi-monthly on the 4th Tuesday of that month.</p>	SF
5	<p>Report Template (Draft)</p> <p>Copy of Report Template (draft) (attachment 2) given to attendees for approval. Community members advised that instruction on any action needed will be on the report.</p> <p>The Report Template was endorsed by the Committee.</p>	JCH
6	<p>Draft Collections Policy and related initiatives (attachment 3)</p> <p>Council's Draft Collections Policy (attachment 4) was shared for information.</p> <p>Storage of works was discussed.</p> <p><i>Action – Snapshot on current collections to be compiled by Cultural Services and presented at next meeting.</i></p>	AI and JB
7	<p>Next meeting and Close</p> <p>Next meeting to be Tuesday 22nd of April 4pm, location TBA.</p> <p>Close time of this meeting 4pm.</p>	JCH

Attachments:

1. Arts Culture & Heritage Advisory Committee presentation
2. Report Template
3. Draft Collections Policy

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	COUNCILLOR LEAVE OF ABSENCE - COUNCILLOR ZANE O'KEEFE
DIRECTORATE:	OFFICE OF THE CEO
RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER
AUTHOR:	EXECUTIVE ASSISTANT - COUNCILLORS
LINK TO CORPORATE PLAN:	Focused Organisation and Leadership. Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community.

1. PURPOSE

The purpose of this report is to recommend that Council note a Leave of Absence for Councillor Zane O'Keefe in accordance with the request to attend a conference using Professional Development.

2. EXECUTIVE SUMMARY

N/A

3. OFFICER'S RECOMMENDATION

That Council:

1. Approve and note a Leave of Absence for Councillor Zane O'Keefe for the 26 to 29 May 2025.
2. Note that Councillor Zane O'Keefe will not be in attendance at the 28 May 2025 Council Ordinary Meeting.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Leave of Absence form from Councillor Zane O'Keefe, indicating a leave of absence for the 26 May 2025 to 29 May 2025.

5. PROPOSAL

N/A

6. FINANCIAL & RESOURCE IMPLICATIONS

N/A

7. POLICY & LEGAL IMPLICATIONS

Under Section 162(1)(e) of the *Local Government Act 2009* a Councillors office becomes vacant if the Councillor *'is absent, without the local government's leave, from 2 or more consecutive ordinary meetings of the Local Government over at least 2 months'*.

8. CRITICAL DATES & IMPLEMENTATION

N/A

9. CONSULTATION

N/A

10. CONCLUSION

It is important for any Councillor who cannot attend an Ordinary Meeting for the Councillor to obtain leave of absence by Council resolution, pursuant to Section 162(1)(e) of the *Local Government Act 2009*.

11. ATTACHMENTS

Nil

**FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25**

WEDNESDAY, 28 MAY 2025

SUBJECT:	COUNCILLOR MEETING ATTENDANCE FOR JUNE 2025
DIRECTORATE:	OFFICE OF THE CEO
RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER
AUTHOR:	EXECUTIVE ASSISTANT - COUNCILLORS
LINK TO CORPORATE PLAN:	Focused Organisation and Leadership. Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community.

1. PURPOSE

The purpose of this report is to approve the relevant meetings as per the Councillor Code of Conduct and Councillor Attendance Policy.

2. EXECUTIVE SUMMARY

This report will outline Councillor's responsibility to meet the standards set out in the Code of Conduct for Councillors in Queensland by listing meetings, briefings, workshops, and training opportunities each month.

3. OFFICER'S RECOMMENDATION

That Council:

1. Approve the following meetings for the period 1 June 2025 to 30 June 2025 as relevant meetings which require the attendance and meaningful participation of all Councillors as per the Councillor Code of Conduct and Councillor Attendance Policy:

Date of Meeting	Time of Meeting	Meeting
2 June 2025	10:00am	Councillor and Executive Briefing
4 June 2025	9:00am	Council Concept Forum
9 June 2025	10:00am	Councillor and Executive Briefing
11 June 2025	12.30pm	Council Concept Forum
16 June 2025	10:00am	Councillor and Executive Briefing
18 June 2025	10:00am	Council Agenda Forum
25 June 2025	9:00am	Community Presentations
30 June 2025	10:00am	Councillor and Executive Briefing

2. Note the requirement to attend the Ordinary Meeting scheduled for 25 June 2025.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council adopted the Councillor Attendance Policy on 28 August 2024 which sets out Council's expectation of a Councillor to carry out their responsibilities as described in the Code of Conduct for Councillors in Queensland relating to meetings, briefings, relevant workshops, and training opportunities.

The policy requires Council to approve at each Ordinary Meeting of Council a list of meetings that are considered to be relevant for Councillors to attend for the following month.

5. PROPOSAL

It is proposed that the following meetings are considered relevant for all Councillors to attend:

Date of Meeting	Time of Meeting	Meeting
2 June 2025	10:00am	Councillor and Executive Briefing
4 June 2025	9:00am	Council Concept Forum
9 June 2025	10:00am	Councillor and Executive Briefing
11 June 2025	12.30pm	Council Concept Forum
16 June 2025	10:00am	Councillor and Executive Briefing
18 June 2025	10:00am	Council Agenda Forum
25 June 2025	9:00am	Community Presentations
30 June 2025	10:00am	Councillor and Executive Briefing

6. FINANCIAL & RESOURCE IMPLICATIONS

N/A

7. POLICY & LEGAL IMPLICATIONS

Head of Power is the *Local Government Act 2009* and the Councillor Attendance Policy.

8. RISK IMPLICATIONS

N/A

9. CRITICAL DATES & IMPLEMENTATION

N/A

10. CONSULTATION

Consultation has taken place with relevant Directors and Councillors.

11. CONCLUSION

The report details the meetings for the following month that Councillors are expected to attend.

12. ATTACHMENTS

Nil

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	AMENDMENT TO CORPORATE PLAN 2023-2028
DIRECTORATE:	ORGANISATIONAL SERVICES
RESPONSIBLE OFFICER:	DIRECTOR ORGANISATIONAL SERVICES
AUTHOR:	MANAGER GOVERNANCE
LINK TO CORPORATE PLAN:	Focused Organisation and Leadership. Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community.

1. PURPOSE

To seek Council's adoption of the amended 2023-2028 Corporate Plan, incorporating a Strategic Lens to strengthen strategic alignment and guide Council's decision-making.

2. EXECUTIVE SUMMARY

Following the 2024 local government election, Council undertook a review of the Corporate Plan to ensure it continues to reflect the priorities of the current elected body.

This review, conducted through a series of workshops with newly elected and returning councillors, provided an opportunity to reaffirm the Council's long-term direction and identify areas where greater clarity could support stronger strategic alignment.

As a result of this process, a Strategic Lens was developed to bring sharper focus to Council's strategic intent and ensure consistency between vision, planning, and delivery.

This report recommends that Council adopt the amended Corporate Plan, incorporating the Strategic Lens and updated content.

3. OFFICER'S RECOMMENDATION

That Council:

1. Adopts the amended Corporate Plan 2023-2028 as provided in Attachment 1.
 2. Notes the inclusion of a Strategic Lens focused on Strategic Growth and Liveability.
 3. Delegates authority to the Chief Executive Officer to make minor editorial, grammatical, and formatting changes to the Corporate Plan prior to publication.
-

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

In 2023, the Corporate Plan 2023-2028 was developed by Council's Elected Members and informed by engagement with the community, key stakeholders, and staff.

After the 2024 local government election, Council initiated a review of the Plan to ensure continued alignment with the priorities of the newly elected body.

This review was undertaken through a series of workshops with councillors, which focused on identifying strategic priorities, clarifying intent, and strengthening the connection between Council's long-term vision and operational decision-making.

5. PROPOSAL

That Council adopts the amended 2023-2028 Corporate Plan.

The proposed amendment recognises the inclusion of a Strategic Lens in the Corporate Plan.

The strategic lens ensures decisions support the overarching vision of Building Better Communities Together, by focusing two key areas:

- Strategic Growth and
- Liveability

This lens acts as a guiding tool, ensuring that the community thrives across generations, offering a place where older residents can age comfortably while younger people see it as a desirable place to live, work, and raise families.

The Corporate Plan sets Council's overall direction. The Strategic Lens strengthens this by providing a practical tool for prioritisation and decision-making across all areas of Council's work.

The proposed amendment includes the following updates to the Corporate Plan:

- A new section introducing the Strategic Lens, clarifying Council's focus on Strategic Growth and Liveability to guide decision-making and align operations with the long-term vision.
- An updated strategic framework diagram that visually connects Council's vision, strategic direction, non-negotiables, and operational planning.
- Updated 'Meet Our Councillors' section to reflect the outcome of the 2024 local government election.
- A new division map to reflect the 2024–2028 electoral boundaries.
- An updated foreword to reflect the current Council term and reinforce strategic intent.
- Inclusion of a Document History appendix to formally record this and future changes to the Corporate Plan.

No changes have been made to the Plan's existing goals or focus areas.

6. FINANCIAL & RESOURCE IMPLICATIONS

The amended Corporate Plan will give guidance and direction to future year budgets and operational plans.

7. POLICY & LEGAL IMPLICATIONS

Under section 165 of the *Local Government Regulation 2012*, Council must prepare a Corporate Plan for every five-year period. The plan outlines the Council's strategic direction and how progress will be measured towards achieving its vision for the community.

In accordance with Section 165(3) of the Regulation, a local government may, by resolution, amend its 5-year corporate plan at any time.

This amendment has been prepared under this provision to ensure the Corporate Plan continues to reflect Council's priorities and maintains strategic alignment throughout the life of the plan.

8. RISK IMPLICATIONS

The Strategic Lens helps mitigate the risk of strategic misalignment and inconsistent decision-making by providing a clear, high-level framework that guides priorities and resource allocation.

9. CRITICAL DATES & IMPLEMENTATION

Following Council's adoption, the amended Corporate Plan will be published and communicated to staff and stakeholders.

10. CONSULTATION

Elected member input was provided through workshops and briefings between August and December 2024. Senior leadership and the Management Group were consulted on the structure and language of the Strategic Lens.

11. CONCLUSION

The proposed amendment to the Corporate Plan clarifies Council's strategic focus and strengthens alignment between its vision and decision-making processes. The inclusion of the Strategic Lens provides a clear and consistent tool for guiding priorities and actions.

12. ATTACHMENTS

1. Amended 2023-2028 Corporate Plan [↓](#)



Building better communities together.

2023-2028 CORPORATE PLAN



Document History

Version	Date	Description of Changes	Approved by
1.0	June 2023	Initial document	Council
1.1	May 2025	Introduced Strategic Lens (Strategic Growth and Liveability) to guide decision-making, added explanatory text and updated framework diagram. Updated councillor details, division map, and foreword.	Council

Acknowledgement of Country

Fraser Coast Regional Council acknowledges the Traditional Custodians of this region, the Butchulla (Badtjala) people to the east, and the Kabi Kabi (Gubbi Gubbi) people to the west.

We recognise the cultural and spiritual practices of Aboriginal and Torres Strait Islander peoples across our nation, and their continuing connection to the lands in which we live and work today.

We pay our respects to all elders past, present and emerging.

Table of Contents

Acknowledgement of Country	2
Foreword	4
Regional Snapshot	5
Meet Our Councillors	6
Our Region's Divisions	7
Our Organisation	10
Our Corporate Plan and Strategic Lens	11
Our Strategic Framework	12
The Corporate Plan Explained	15
Focus Area 1 Connected, Inclusive Communities and Spaces	16
Focus Area 2 Resilient and Environmentally Responsible Region	17
Focus Area 3 Focused Service Delivery	18
Focus Area 4 Focused Organisation and Leadership	19
Focus Area 5 Engaged and Agile Workforce	20
Our Ongoing Commitment	21
Snapshot of Key Deliverables	22

Foreword

Our vision of *building better communities together* is the foundation stone of the 2023–2028 Corporate Plan. It underpins everything we do as a Council, ensuring our region and its communities continue to flourish.

In developing this Plan, we listened to what our community and staff wanted to see over the next five years. This provided clear direction: to preserve the relaxed Fraser Coast lifestyle while protecting our unique natural environment.

In 2024, a new Council was elected, bringing fresh perspectives and reaffirming the strategic direction set in this Plan. In May 2025, the Council endorsed a Strategic Lens to further strengthen how the Corporate Plan is applied. This amendment ensures decisions continue to align with our shared vision and guide how we prioritise, plan, and deliver into the future.

We remain committed to enhancing the region so that future generations can continue to call it home.

We will work with Council staff and the broader community to make sure we get it right—balancing our current needs with those of the future.

The Corporate Plan includes five key focus areas, shaped by what our staff and community told us matters most. Each area is supported by clear objectives, deliverables and performance measures to ensure accountability in everything we do.

Our Operational Plans and Budgets flow from this Plan, creating meaningful connections between strategy and service delivery.

We are proud to present this Plan and confident that our shared vision and strong direction will guide Council to serve the community to the very best of our ability.

Together, we will continue to ensure the Fraser Coast is a great place to visit—and an even better place to live. A place that is prosperous, resilient and connected. A place we all love to call home.

Note: This Foreword was updated in May 2025 to reflect the post-election review and amendment to the Corporate Plan.



Cr George Seymour
Mayor



Ken Diehm
Chief Executive Officer

Regional Snapshot

The Fraser Coast is continually growing and changing.

A dynamic region with a diverse economy and communities, the Fraser Coast is one of the fastest growing areas in Queensland. With pristine natural environments and a carefree lifestyle, it's no wonder over 110,000 people love to call the Fraser Coast home, and where millions love to visit.

Key statistics as at the commencement of this Corporate Plan:



438
Council owned and operated buildings and community facilities



293km
of coastline and foreshore



1,419
open space and environmental areas including reserves and parkland



2,700km
of roads and footpaths



7,105km²
total land size



112,362
population, that's 15.75 people per km²



51 years
median age



1.84 million
visitors per year



Councillors

Our Council consists of the Mayor and 10 Councillors, each representing their local division. Residents have the opportunity to elect a divisional Councillor and a Mayor every four years.

Following the 2024 local government election, a new Council was elected to serve the Fraser Coast Region.

The Mayor and Councillors elected in 2024 are:

**Cr George Seymour
Mayor**



**Cr Michelle Byrne
Division 1**



**Cr Lachlan Cosgrove
Division 6**



**Cr Phil Truscott
Division 2**



**Cr John Weiland
Division 7**



**Cr Paul Truscott
Division 3**



**Cr Denis Chapman
Division 8**



**Cr Daniel Sanderson
Division 4**



**Cr Sara Diana Faraj
Division 9**



**Cr Michelle Govers
Division 5**



**Cr Zane O'Keefe
Division 10**



Divisions

March 2024 - current division boundaries

The Fraser Coast Regional Council is made up of 10 divisions, with each division represented by an elected Councillor. The Mayor is elected by the entire region.

Following a review by the Local Government Change Commission, divisional boundaries were updated ahead of the 2024 local government elections to ensure a balanced distribution of voters across the Fraser Coast. These new boundaries came into effect following the conclusion of the election.



Acknowledgement of outgoing Councillors 2020-2024

Fraser Coast Regional Council expresses its sincere thanks to the Councillors who served from 2020 to 2024. Their leadership and commitment to the community were instrumental in the development and original adoption of the 2023–2028 Corporate Plan.

Their work has laid strong foundations for future strategic priorities across the region.

We acknowledge the contributions of:

Cr James Hansen
Division 1



Cr Darren Everard
Division 7
2020–August 2023



Cr Jade Wellings
Division 5



Cr Jan Hegge
Division 7
September 2023–2024



Cr David Lewis
Division 6



Cr David Lee
Division 9



Divisions

March 2020–October 2023 Division Boundaries

Prior to the Change Commission review of the Fraser Coast Regional Council's divisional boundaries, the region's divisions were as follows:



Our Organisation

Fraser Coast Regional Council is proud to serve the region as we work towards building better communities together.

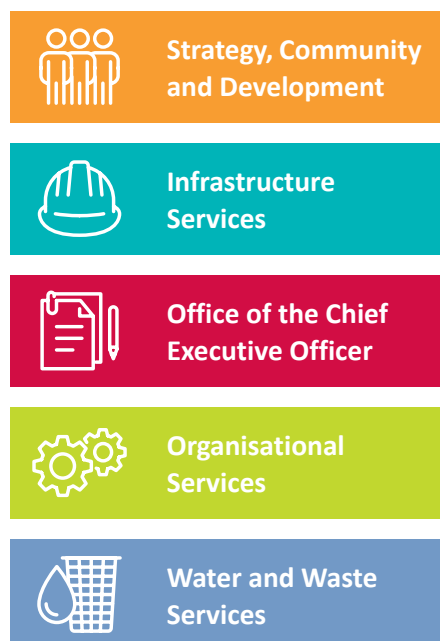
Our core values of trust, respect, accountability, initiative, teamwork and service drive the way in which we operate. These values, or **TRAITS**, serve to guide our Corporate Plan and to help Council achieve its goals.



Trust Respect Accountability Initiative Teamwork Service

Council has a workforce of just over 1000 staff and five functional areas that work together to serve the community.

These are:



Commercial Business Unit

Within the Water and Waste Services directorate exists Wide Bay Water, a commercial business unit that provides water and sewerage services to the region. Wide Bay Water is governed by an Executive Management team and Non-Executive Advisory Committee, consisting of external members and Councillors.

Services provided include management of Wide Bay Water's raw water supply schemes and its customers, water treatment and distribution, sewerage collection and treatment and effluent reuse.

Our Corporate Plan

The Corporate Plan for 2023-2028 (the Plan) is Fraser Coast Regional Council's (Council) key strategic document. It provides a clear framework to guide Council in decision making and policy directions, prioritising and delivering services, programs, projects, and facilities to the community.

The Plan has been developed by our elected members, and informed by engagement with community, key stakeholders and staff, to ensure it delivers meaningful outcomes and is clearly linked to the organisation's Annual Operational Plan and Budget.

Through the engagement undertaken to develop the 2023-2028 Corporate Plan, we have learnt that residents want the future of Fraser Coast to be balanced, protecting our unique natural environment maintaining our wonderful, relaxed lifestyle.

Residents also told us that they want the Fraser Coast to be connected and safe, a place that current and future generations are proud to call home.


These learnings have formed the basis of Council's focus areas in the Corporate Plan.

Our Strategic Lens

Following the 2024 local government election, we undertook a review of the Corporate Plan with our newly elected and returning Councillors.

As part of this review, we introduced a **strategic lens** to guide decision-making and reinforce our shared direction.

This strategic lens ensures our decisions support the overarching vision of *Building Better Communities Together*, by focusing on **Strategic Growth** and **Liveability**. This lens acts as a guiding tool, ensuring that the community thrives across generations, offering a place where older residents can age comfortably while younger people see it as a desirable place to live, work, and raise families.



The Corporate Plan sets our direction, and the Strategic Lens serves as a decision-making tool to bring this plan to life.

Introducing the Strategic Framework

To better understand how our decisions and actions are aligned with our vision, we've created a visual framework.



Unpacking the Elements:

Every decision we make has to connect back to our vision—where we want to go. But getting there isn't just about having a big goal; we need clear steps and priorities along the way.

THE STRATEGIC LENS

Helps us filter decisions through the lens of **Strategic Growth** and **Liveability**, ensuring that all actions align with the long-term vision. It provides clarity and focus, helping us prioritize what matters most and make choices that will have the greatest long-term impact.



VISION (THE WHY)

This is our big-picture goal, our purpose. It guides everything we do.

Building better communities together.



ACTION (THE WHAT)

The **Operational Plan** is where we turn strategy into reality. It's the step-by-step work that makes the vision happen.

STRATEGIC DIRECTION (THE HOW)

Our **Corporate Plan** sets out the priorities to help us achieve our vision. It's like our "wishlist" of what we need to focus on. Our Corporate Plan has been designed around the various roles that local government plays, such as:

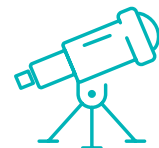
- ✓ **Community:** Supporting residents and fostering social connections.
- ✓ **Environment:** Promoting strategic growth and maintaining natural spaces.
- ✓ **Customers:** Providing positive customer experiences and delivering quality services.
- ✓ **Organisation:** Ensuring effective leadership and transparency across all operations.
- ✓ **Staff:** Building organizational capacity and empowering staff to deliver quality services.



THE NON-NEGOTIABLES

There are four non-negotiables that must always be prioritized and form the foundation for all decisions:

- ✓ Financial Sustainability
- ✓ Managing and Maintaining our Assets
- ✓ Focused Service Delivery
- ✓ Planning for the future



These non-negotiables ensure that Council remains operationally effective, financially sound, and forward-thinking, all while maintaining high levels of service to the community.



The Corporate Plan Explained

Our Corporate Plan 2023-2028 is structured around five focus areas that describe our aspirations for the future of the Fraser Coast region and the Fraser Coast Regional Council. The Focus Areas are the foundation stones of Council's Corporate Plan. They indicate what Council will focus on to bring our vision to life and serve the community.

The focus areas have been developed to help council prioritise service delivery, programs and projects over the next five years. Each focus area contains key objectives which will inform Council's annual Operational Plan and Budget. These focus areas are:



For each focus area, the Corporate Plan nominates:

A STATEMENT OF INTENT

A concise and focused statement of Council's intended outcome for that focus area.

OBJECTIVES

Targeted activities or operations designed to deliver on the Corporate Plan Focus Areas.

KEY DELIVERABLES

Key actions to be taken to ensure Council is delivering on the Objectives.

PERFORMANCE INDICATORS

Important indicators that demonstrate what success looks like over the life of the plan.

TIMEFRAMES

Timeframes are indicated as annually, ongoing or within a given financial year (e.g. July 2023-June 2024).



FOCUS AREA 1

Connected, Inclusive Communities and Spaces

STATEMENT OF INTENT

To embrace the Fraser Coast way of life and create connected communities through our places, spaces and people.

Objectives

Key Deliverables

Performance Indicators

Create vibrant community spaces to encourage community activation.

- By 2025, develop a regional library and administration centre, including disaster resilience centre in Hervey Bay City Centre.
- By 2028, develop a new library facility in Maryborough City Centre.
- By 2028, develop a new satellite administration office in Maryborough City Centre.

- Achievement of key deliverables.
- Private sector investment and approvals in Maryborough and Hervey Bay City Centres.
- Council facilities visitation statistics.

Shape the region's natural and built environment to enhance the liveability of our communities and regional lifestyle.

- By 2024, complete a parks hierarchy study to ensure equitable access to open space, parks and amenities.
- By 2025, advocate to secure government funding for a large multi-sports and event facility/stadium within the Fraser Coast Sports and Recreation Precinct.

- Service standards established for parks and open spaces.
- Funding acquired for Fraser Coast Sports Precinct.

Enhance connectivity to encourage healthy movement.

- Annual completion of stages that form part of the Mary to Bay Rail Trail.
- Ongoing extension and connection of shared paths.

- Number of additional kilometres of paths constructed.

Provide inclusive cultural, sporting and recreation opportunities to encourage community participation.

- By 2026, complete a review of community hall needs.
- By 2027, expand the range of sporting facilities within the Fraser Coast.
- By 2027, complete a performance space review and conduct a needs analysis for a Performance Theatre in Hervey Bay.

- Future Community and Performance spaces are planned and have been scheduled for delivery.
- Increase in community sporting facilities.

FOCUS AREA 2

Resilient and Environmentally Responsible Region



STATEMENT OF INTENT

To shape a healthy future for the Fraser Coast region and create a destination for future generations to come.

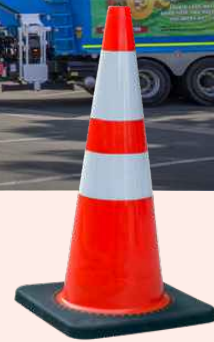
Objectives	Key Deliverables	Performance Indicators
<p>Plan for and provide community infrastructure to support growth, connectivity and liveability.</p>	<ul style="list-style-type: none"> By 2024, complete a Water Demand Management Strategy to improve water security and reliability through non-infrastructure solutions. By 2025, adopt a new Planning Scheme. By 2025, complete the Integrated Transport Strategy in partnership with the State Government. By 2026, implement a rolling 3 year forward design program to develop shovel ready infrastructure projects. By 2026, finalise planning and commenced a project to improve water security and reliability through the proposed interconnection of the Hervey Bay and Maryborough Water Service Areas. 	<ul style="list-style-type: none"> Achievement of key deliverables. Percentage of completed designs for future works. Water restriction frequency at or below Council's modelled water security Level of Service.
<p>Strengthen the region's identity as a place to work, visit and do business.</p>	<ul style="list-style-type: none"> By 2024, develop a development concierge service to assist investors and developers to navigate the Council approval process. By 2024, develop and progressively implement targeted investment attraction plans. 	<ul style="list-style-type: none"> Achievement of key deliverables. Number and value of development incentives approved. Number of registered businesses in the Fraser Coast region.
<p>Partner with community and industry to protect and enhance our natural environment for future generations to enjoy.</p>	<ul style="list-style-type: none"> By 2024, develop and progressively implement natural environment conservation strategy. By 2027, manage our natural areas, including our biosphere, in partnership with traditional owners. By 2028, develop and progressively implement coastal communities hazard adaption implement plans. 	<ul style="list-style-type: none"> Achievement of key deliverables. Agreement with Butchulla Native Title Aboriginal Corporation (BNTAC) for the management of natural areas. Number of coastal hazard adaption plans developed and implemented.
<p>Manage our activities in a way that reduces our environmental footprint.</p>	<ul style="list-style-type: none"> Annually improved landfill diversion rates and uptake in recycling. By 2025, Council has commissioned a new Material Recovery Facility to reduce waste to landfill. By 2025, Council has undertaken a major review of the Fraser Coast Waste and Resource Recovery Strategy. By 2028, reduce Council's environmental footprint. 	<ul style="list-style-type: none"> Annual reduction in Councils environmental footprint. Reduction in the amount of waste that goes to landfill.



Focused Service Delivery

STATEMENT OF INTENT

To provide positive customer experiences, deliver services and infrastructure to meet the unique needs of our growing community.



Objectives

Key Deliverables

Performance Indicators

Focus on service delivery to promote a positive customer experience.

- Ongoing improvement in customer service across council services.
- Reduction in customer service wait times.

- Improvement in the biannual customer satisfaction and service survey.
- Average customer service wait times are reduced.

Design flexible and innovative services to meet the diverse community needs.

- By 2025, increase the number of services offered out of normal business hours.
- By 2026, implement on-line customer self-service technology.

- Improvement in the biannual customer satisfaction and service survey.
- Percentage of online services being utilised.
- Number of services offered out of normal business hours.

Effectively manage and maintain our assets to reduce asset failure.

- By 2026, complete strategic asset management plans for all classes of assets.
- By 2026, develop annual asset inspection programs.
- Ongoing maintenance program to reduce reactive maintenance costs.

- Number of unplanned failures.
- Number of annual asset inspection programs developed and % implemented.
- Reactive maintenance costs are reduced.

Improve our project management processes to deliver our budgeted commitments.

- Annual capital works programs are robust and delivered in accordance with the Operational Plan and Budget.
- By 2026, implement an organisational wide Project Management Framework.

- 90% of projects are delivered on time and within Budget annually.
- Project Management Framework delivered.

FOCUS AREA 4

Focused Organisation and Leadership



STATEMENT OF INTENT

To be a leader in local government, instilling confidence in the community we serve and the stakeholders we partner with.

Objectives

Grow the region through partnerships, advocacy and changemaking for the community.

Ensure sound financial management to maintain our long-term financial sustainability.

Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community.

Key Deliverables

- By 2024, establish regular meetings with local State and Federal Members to improve and sustain positive working relationships and advocate on matters of importance to our region.
- By 2024, establish annual state and federal government delegations to advocate on matters of importance to our region.
- By 2024, actively engage with the higher education sector to increase presence in the region.

- Achieve the State government financial sustainability benchmarks annually.

- Ongoing professional development for Councillors to better equip them to fulfil their role.
- By 2024, complete the local law review.
- By 2024, complete a review of Council's range and level of services.
- By 2025, develop and implement a Capital Investment Prioritisation Framework.

Performance Indicators

- Number of meetings held with state and federal members with clear outcomes.
- Number of formal delegations.
- Number of engagements with key stakeholders.

- Achievement of long-term financial sustainability thresholds.
- Annual Budget is achieved.

- Achievement of key deliverables.
- Amount of Councillors professional development budget spent.
- Improvement in the biannual customer satisfaction and service survey.



FOCUS AREA 5

Engaged and Agile Workforce

STATEMENT OF INTENT

To attract, engage and retain the best people, empowering our capable workforce and volunteers to serve and support our community now and into the future.

Objectives	Key Deliverables	Performance Indicators
Embed a values-based culture to enable employees and volunteers to work to the peak of their ability.	<ul style="list-style-type: none"> Annual employee engagement survey. Ongoing implementation of cultural improvement initiatives. 	<ul style="list-style-type: none"> Yearly base point improvement in the employee engagement survey. Number of cultural improvement initiatives implemented.
Become an employer of choice to attract and retain high performing people.	<ul style="list-style-type: none"> By 2024, develop and implement a focused Skills/Professional Development Training Program for all employees. By 2025, review and implement the Employee Value Proposition. By 2026, implement new information technology systems to better support the activities of Council. 	<ul style="list-style-type: none"> Employee turnover/retention. Increased employee satisfaction. Coast2Cloud implementation timeframes achieved. Average recruitment time.
Improve workplace health and safety, and employee wellbeing to better support the physical and mental health of our employees.	<ul style="list-style-type: none"> Annual Program to reduce lag and lead workplace safety indicators. By 2025, develop and commence a program that focuses on the mental health and wellbeing of our employees. By 2025, finalise the Work Health and Safety Strategy. Ongoing and readily available access to Employee Assistance Programs. 	<ul style="list-style-type: none"> Lower than industry average safety indicators. Lower than industry average workers compensation claims. Initiatives delivered to improve workplace safety.

Our Ongoing Commitment




Council is committed to serving the people of the Fraser Coast Region through implementing the Corporate Plan.

As part of our ongoing commitment, we will continually review and monitor the Plan through regular audits and reporting, including engagement with community, staff and key stakeholders. We will ensure all this is available to the Fraser Coast community.

We acknowledge that some events or instances outside our control may impact Council's ability to implement the Plan fully. Any instances where Council cannot implement any commitment made in the plan will be reported and provided to the community. The plan will be regularly updated to reflect changes in priorities and external factors.

Snapshot of Key Deliverables

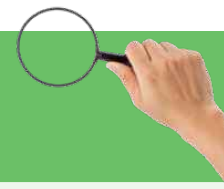
The following snapshot of key deliverables lists Council’s commitment.

	FOCUS AREA 1 Connected, Inclusive Communities and Spaces 	FOCUS AREA 2 Resilient and Environmentally Responsible Region 	FOCUS AREA 3 Focused Service Delivery 
2024	<ul style="list-style-type: none"> Complete a parks hierarchy study to ensure equitable access to open space, parks and amenities. 	<ul style="list-style-type: none"> Complete a Water Demand Management Strategy to improve water security and reliability through non-infrastructure solutions. Develop a development concierge service to assist investors and developers to navigate the Council approval process. Develop and progressively implement targeted investment attraction plans. Develop and progressively implement natural environment conservation strategy. 	<ul style="list-style-type: none"> Capital works programs are robust and delivered in accordance with the Operational Plan and Budget.
2025	<ul style="list-style-type: none"> Develop a regional library and administration centre, including disaster resilience centre in Hervey Bay City Centre. Advocate to secure government funding for a large multi-sports and event facility/stadium within the Fraser Coast Sports and Recreation Precinct. 	<ul style="list-style-type: none"> Adopt a new Planning Scheme. Complete the Integrated Transport Strategy in partnership with the State Government. Council has commissioned a new Material Recovery Facility to reduce waste to landfill. Council has undertaken a major review of the Fraser Coast Waste and Resource Recovery Strategy. 	<ul style="list-style-type: none"> Increase the number of services offered out of normal business hours. Capital works programs are robust and delivered in accordance with the Operational Plan and Budget.
2026	<ul style="list-style-type: none"> Complete a review of community hall needs. 	<ul style="list-style-type: none"> Implement a rolling 3 year forward design program to develop shovel ready infrastructure projects. Finalise planning and commenced a project to improve water security and reliability through the proposed interconnection of the Hervey Bay and Maryborough Water Service Areas. 	<ul style="list-style-type: none"> Implement on-line customer self-service technology. Complete strategic asset management plans for all classes of assets. Develop annual asset inspection programs. Implement an organisational wide Project Management Framework. Capital works programs are robust and delivered in accordance with the Operational Plan and Budget.
2027	<ul style="list-style-type: none"> Expand the range of sporting facilities within the Fraser Coast. Complete a performance space review and conduct a needs analysis for a Performance Theatre in Hervey Bay. 	<ul style="list-style-type: none"> Manage our natural areas, including our biosphere, in partnership with traditional owners. 	<ul style="list-style-type: none"> Capital works programs are robust and delivered in accordance with the Operational Plan and Budget.
2028	<ul style="list-style-type: none"> Develop a new library facility in Maryborough City Centre. Develop a new satellite administration building in Maryborough City Centre. Completion of stages that form part of the Mary to Bay Rail Trail. Extension and connection of shared paths. 	<ul style="list-style-type: none"> Develop and progressively implement coastal communities hazard adaption implement plans. Reduce Council’s environmental footprint. Improved landfill diversion rates and uptake in recycling. 	<ul style="list-style-type: none"> Improvement in customer service across council services. Reduction in customer service wait times. Maintenance program to reduce reactive maintenance costs. Capital works programs are robust and delivered in accordance with the Operational Plan and Budget.

FOCUS AREA 4
Focused Organisation and Leadership



FOCUS AREA 5
Engaged and Agile Workforce



2024	<ul style="list-style-type: none"> • Establish regular meetings with local State and Federal Members to improve and sustain positive working relationships and advocate on matters of importance to our region. • Establish annual state and federal government delegations to advocate on matters of importance to our region. • Actively engage with the higher education sector to increase presence in the region. • Complete the local law review. • Complete a review of Council's range and level of services. • Professional development for Councillors to better equip them to fulfil their role. • Achieve the State government financial sustainability benchmarks. 	<ul style="list-style-type: none"> • Develop and implement a focused Skills/Professional Development Training Program for all employees. • Employee engagement survey. • Program to reduce lag and lead workplace safety indicators.
2025	<ul style="list-style-type: none"> • Develop and implement a Capital Investment Prioritisation Framework. • Professional development for Councillors to better equip them to fulfil their role. • Achieve the State government financial sustainability benchmarks. 	<ul style="list-style-type: none"> • Review and implement the Employee Value Proposition. • Develop and commence a program that focuses on the mental health and wellbeing of our employees. • Finalise the Work Health and Safety Strategy. • Employee engagement survey. • Program to reduce lag and lead workplace safety indicators.
2026	<ul style="list-style-type: none"> • Professional development for Councillors to better equip them to fulfil their role. • Achieve the State government financial sustainability benchmarks. 	<ul style="list-style-type: none"> • Implement new Information Technology systems to better support the activities of Council. • Employee engagement survey. • Program to reduce lag and lead workplace safety indicators.
2027	<ul style="list-style-type: none"> • Professional development for Councillors to better equip them to fulfil their role. • Achieve the State government financial sustainability benchmarks. 	<ul style="list-style-type: none"> • Employee engagement survey. • Program to reduce lag and lead workplace safety indicators.
2028	<ul style="list-style-type: none"> • Professional development for Councillors to better equip them to fulfil their role. • Achieve the State government financial sustainability benchmarks. 	<ul style="list-style-type: none"> • Readily available access to Employee Assistance Programs. • Employee engagement survey. • Implementation of cultural improvement initiatives. • Program to reduce lag and lead workplace safety indicators.



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FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	FRASER COAST LOCAL HERITAGE REGISTER - PROPOSED NOMINATION FOR ENTRY OF SCARNESS BAND ROTUNDA
DIRECTORATE:	STRATEGY, COMMUNITY & DEVELOPMENT
RESPONSIBLE OFFICER:	DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT
AUTHOR:	EXECUTIVE MANAGER STRATEGY & SUSTAINABILITY
LINK TO CORPORATE PLAN:	Connected, Inclusive Communities and Spaces. Provide inclusive cultural, sporting and recreation opportunities to encourage community participation.

1. PURPOSE

The purpose of this report is to seek a resolution to propose the entry of the Scarness Band Rotunda on the Fraser Coast Local Heritage Register (LHR) and to undertake formal public notification in accordance with the *Queensland Heritage Act 1992* (Heritage Act).

2. EXECUTIVE SUMMARY

Council considers nominations for entry on the LHR in accordance with the *Queensland Heritage Act* and Council's *Policy Guidelines - Nomination for, Inclusion in, Removal from, or Alteration of the Fraser Coast Local Heritage Register*. The process requires two resolutions of Council, the first to "propose to enter" and undertake public notification, and the second to "enter" the place on the register.

This report seeks a resolution of Council to propose to enter the Scarness Band Rotunda on the LHR and commence the formal public notification process.

3. OFFICER'S RECOMMENDATION

That Council propose to enter the Scarness Band Rotunda, as detailed in the draft place card (Attachment 1), on the Fraser Coast Local Heritage Register pursuant to section 116 of the *Queensland Heritage Act 1992*; and undertake public notification in accordance with section 117 of the *Queensland Heritage Act 1992*.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Scarness Band Rotunda was constructed in 1926 at the Esplanade in Scarness within Scarness Park, a popular tourism area at the foreshore opposite the intersection with the Esplanade and Queens Road and the Scarborough Hotel (now Beach House Hotel). Research indicates that the rotunda has been moved twice within the suburb of Scarness, and it is

currently located on foreshore reserve between the Scarness Caravan Park and Enzos The building was used for fundraising, concerts, meetings, speeches, shelter and as a band rotunda.

Figure 1 – Location of Scarness Band Rotunda



A member of the public nominated the Scarness Band Rotunda for inclusion on the LHR on 4 December 2024. Council engaged a specialist heritage consultant, Converge Heritage and Community, to assess the heritage significance of the rotunda. Attachment 2 contains the Significance Assessment Report prepared by consultants. The assessment was undertaken in accordance with Council's Policy and found that the rotunda has the potential to satisfy the following adopted heritage significance criteria and is therefore worthy of consideration for inclusion in the Local Heritage Register:

- Criteria A – The place is important in demonstrating the evolution or pattern of the region's history.
- Criteria B – The place demonstrates rare, uncommon or endangered aspects of the region's cultural heritage.
- Criteria D – The place is important in demonstrating the principal characteristics of a particular class of cultural places important to the region.
- Criteria G – The place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons important to the region.

The consultant prepared a draft place card for the proposed entry. Council Officers made minor refinements to the draft place card to ensure consistency with other local heritage place cards and address matters relating to Council management of the underlying reserve.

It is proposed that the local heritage place boundary only extends to the curtilage of the rotunda and is shown as a "point" feature as shown on the draft place card (Attachment 1). This ensures surrounding parkland remains unencumbered by the local heritage listing.

The local heritage significance of the place relates to the physical structure and its historic role in the broader Scarness esplanade precinct, rather than where it is currently sited. The place card has been drafted to specifically acknowledge that the rotunda has been relocated on several occasions throughout its life and that it may require relocation within the Scarness Esplanade precinct in the future. This provides for a balanced approach to recognise the rotunda's local heritage significance, without restricting and/or conflicting with Council's open space and coastal hazard management responsibilities as trustee of the reserve.

In October 2015, Council endorsed the *Hervey Bay Esplanade Tourist Precinct Masterplan* which identified the location of the rotunda in the Scarness Esplanade precinct as a challenge and included an action to relocate the rotunda within the precinct. While this action has not progressed to date, the possibility of future relocation of the rotunda within the Scarness Esplanade precinct has not been ruled out. Any decision on the future relocation of the rotunda needs to consider a range of factors including, but not limited to:

- Implementation of the adopted Parks Strategy 2041;
- The ongoing Esplanade master planning process; and
- Councils' public open space management and coastal protection responsibilities.

Listing of the rotunda on the Local Heritage Register does not prohibit the future relocation of the rotunda.

5. PROPOSAL

That Council resolves to "propose to enter" the Scarness Band Rotunda and undertake the formal public notification process in accordance with the *Queensland Heritage Act* and Council's *Policy Guidelines - Nomination for, Inclusion in, Removal from, or Alteration of the Fraser Coast Local Heritage Register*. The boundaries and details of the proposed local heritage listing are identified on the draft place card in Attachment 1.

6. FINANCIAL & RESOURCE IMPLICATIONS

The LHR is administered with funds from the Strategy and Sustainability Operational Budget.

Listing of a place on the LHR does not result in any legal obligations for Council regarding access, maintenance or preservation measures. Maintenance of the rotunda will remain subject to Council's standard asset management program.

As a public sector entity, the provisions of Schedule 10 of the *Planning Regulation 2017*, which make building work (including demolition) on a local heritage place assessable development, do not apply. This means that listing on the LHR does not result in any legislative restrictions on Council undertaking works on the rotunda and/or relocation of the rotunda.

7. POLICY & LEGAL IMPLICATIONS

All nominations for entry of a place on the LHR must be formulated in accordance with the *Queensland Heritage Act 1992* and Council's *Policy Guidelines - Nomination for, Inclusion in, Removal From, or Alteration of the Fraser Coast Local Heritage Register*.

8. RISK IMPLICATIONS

Proposing to enter the Scarness Band Rotunda on the LHR presents limited risk to Council. The process provides an opportunity for the community to provide feedback on whether they value

the local heritage significance of the place before Council decides whether to formally list it on the LHR.

Resolution to propose and publicly notify the nomination does not infer that the place will ultimately be listed on the LHR. Following the public consultation period, Council will be required to consider all submissions and decide via resolution whether to formally list the place.

9. CRITICAL DATES & IMPLEMENTATION

Under section 117 of the *Queensland Heritage Act 1992*, public notification must occur within 10 business days of Council's decision and the public notification period for proposed entry into the Local Heritage Register is 20 business days.

A decision must be made by the local government within 80 business days after the notice under section 117 is published for the place.

10. CONSULTATION

During assessment of the nomination, internal consultation was undertaken with Infrastructure Engineering (coastal matters) and Open Space (Esplanade reserve management) staff, and amendments were made to address concerns relating to potential impacts on Council's Esplanade management responsibilities.

The Arts, Culture and Heritage Advisory Committee were also asked for feedback on the proposed nomination and draft site card via flying minute. The five (5) members who responded all supported the recommendation contained in this report.

In accordance with Section 117 of the *Queensland Heritage Act 1992*, the public notification period for proposed entry into the Local Heritage Register is 20 business days. This includes a notice published in the local newspaper and a notice on Council's website. During the notification period, the public are able to make submissions to Council on the proposed listing.

11. CONCLUSION

Assessment of the nomination of the Scarness Band Rotunda in accordance with Council's Policy Guidelines - *Nomination for, Inclusion in, Removal From, or Alteration of the Fraser Coast Local Heritage Register* found that the structure potentially meets the criteria for listing on the Local Heritage Register. It is recommended that Council progress the nomination and commence the formal public notification phase.

Following the public consultation period, Council will be required to consider all submissions and decide via resolution whether to formally list the rotunda. Resolution to publicly notify the nomination does not infer that the place will ultimately be listed on the LHR.

12. ATTACHMENTS

1. Scarness Band Rotunda Significance Assessment [↓](#)
2. Scarness Band Rotunda Placecard [↓](#)



Scarness Band Rotunda in original location, undated Postcard from the Murray Series (State Library Queensland).

Scarness Band Rotunda

Significance Assessment

For Fraser Coast Regional Council

February 2025

Version 1

CONVERGE
HERITAGE + COMMUNITY

DOCUMENT CONTROL

DOCUMENT

Project	Scarness Band Rotunda Significance Assessment
Project Number	25079
Document Title	Scarness Band Hall Significance Assessment
File Location	Shared Data\Projects\25079 FRASER COAST RC Scarness Band Rotunda LHR Nomination - Significance Assessment
Client	Fraser Coast Regional Council

VERSION	AUTHOR	QUALITY REVIEW	DATE
1	Ulrike Oppermann	Simon Gall	10/02/2025
2			
3			

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Version 1
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CONTENTS

1	INTRODUCTION.....	1
1.1	BACKGROUND.....	1
1.2	STUDY AREA.....	1
1.3	SCOPE.....	2
1.4	STUDY TEAM AND DATES.....	2
1.5	SOURCES OF INFORMATION.....	2
2	HISTORICAL BACKGROUND.....	3
2.1	OVERVIEW OF THE DEVELOPMENT OF SCARNESS.....	3
2.2	THE SCARNESS BAND ROTUNDA.....	4
2.3	RECENT DEVELOPMENTS AT THE SCARNESS FORESHORE.....	8
2.4	HISTORICAL THEMES.....	9
3	DESCRIPTION.....	10
3.1	SETTING.....	10
3.2	THE STRUCTURE.....	10
4	SIGNIFICANCE.....	13
4.1	SIGNIFICANCE CRITERIA.....	13
4.2	SIGNIFICANCE ASSESSMENT.....	17
4.3	CONCLUSION OF THE SIGNIFICANCE ASSESSMENT.....	18
4.4	POINTS FOR DISCUSSION/RECOMMENDATIONS.....	18
	REFERENCES.....	19
	APPENDIX A – NOMINATION OF SCARNESS BAND ROTUNDA.....	21

LIST OF FIGURES

Figure 1: Location of the Scarness Band Rotunda circled in blue (Queensland Globe 2025). 1

Figure 2: View east along the Esplanade in 1934, showing the Scarborough Hotel with Coxon’s on the left side (State Library of Queensland)..... 3

Figure 3: View west along the Esplanade with Haddow’s Dance Hall, Dining Room and Café on the left and the Scarborough Hotel at the right, c1940 (Fraser Coast Libraries).... 4

Figure 4: Scarness Railway Picnic, no date (State Library of Queensland, Hervey Bay Historical Museums Collection)..... 4

Figure 5: Scarness Band Rotunda in original location, undated Postcard (State Library Queensland). 5

Figure 6: Sunday Concert, c1930 Hervey Bay Historical Museum Village and Museum Facebook Page)..... 6

Figure 7: Scarness Swimming Enclosure, the rotunda circled in yellow, c1955, Murray Postcard Series (State Library Queensland). 7

Figure 8: 1958 Aerial showing the jetty and changing facilities as well as extensive vegetation at the foreshore (QImagery). 8

Figure 9: 1966 Aerial showing the swimming enclosure and extensive vegetation at the foreshore (QImagery). 8

Figure 10: 1990 Aerial showing decreasing vegetation and new buildings along the Esplanade (QImagery). 8

Figure 11: 2010 Aerial showing further decreased vegetation and modern buildings (QLD Globe 2025)..... 8

Figure 12: The current location of the rotunda in between Enzo’s Restaurant and the caravan park (Globe 2025)..... 9

Figure 13: View to the rotunda from Enzo’s Restaurant (Converge 2025). 9

Figure 14: View from carpark. 10

Figure 15: View across from restaurant. 10

Figure 16: View north to rotunda. 10

Figure 17: View southeast, the caravan park on the left and shops at the Esplanade on the right. 10

Figure 18: Access via stairs from the north. 11

Figure 19: View to side and stairs. 11

Figure 20: Barrier free access from the south..... 11

Figure 21: View to side showing concealed undercroft. 11

Figure 22: Interior – view to south..... 11

Figure 23: Interior – view to north; note the timber benches. 11

Figure 24: Interior – view northwest..... 12

Figure 25: Interior – view northeast..... 12

Figure 26: Ceiling showing two lights and a manhole cover. Also note the upper panel with missing sections..... 12

Figure 27: Ceiling. 12

Figure 28: Close-up of exterior of upper section. 12

Figure 29: Close-up of concrete stump. 12

Figure 30 above: Finial and weathervane 12

Figure 31 on the right: Close-up of finial and weathervane. The weathervane was added at an unknown date. 12

LIST OF TABLES

Table 1: Identified historical themes. 9
Table 2: Significance Criteria and indicators. 14
Table 3: Statement of Significance. 17

GLOSSARY OF TERMS

ABBREVIATION	TERM
Converge	Converge Heritage + Community
Council	Fraser Coast Regional Council
DETSI	Department of Environment, Tourism, Science and Innovation
LHR	Local Heritage Register
The Guideline	<i>GUIDELINE: Identifying and assessing places of local cultural heritage significance in Queensland</i>

1 INTRODUCTION

1.1 Background

Fraser Coast Regional Council (Council) has received a nomination for the place to be included on the Fraser Coast local heritage register (LHR). Council has engaged Converge Heritage + Community (Converge) to undertake an independent heritage assessment of the Scarness Band Rotunda (this report).

The Scarness Band Rotunda was constructed in 1926 at the Esplanade in Scarness within Scarness Park, a popular tourism area at the foreshore opposite the intersection with the Esplanade and Queens Road and the Scarborough Hotel (now Beach Hotel). Research indicates that the rotunda has been moved twice within the suburb of Scarness, and it is currently located on foreshore reserve between the Scarness Caravan Park and Enzos, a popular local restaurant.

In 2016, the Hervey Bay Esplanade Tourist Precinct Master Plan was prepared for the Esplanade and foreshore area from Pialba to Urangan and including Scarness.

1.2 Study Area

The Scarness Band Rotunda is located at the Scarness Esplanade, on Lot 220SP185042 (Reserve), see Figure 1.



Figure 1: Location of the Scarness Band Rotunda circled in blue (Queensland Globe 2025).

1.3 Scope

The scope of this assessment includes:

- Desktop review of available information, including additional research of readily available sources.
- A site inspection.
- Preparation of a significance assessment against the GUIDELINE: Identifying and assessing places of local cultural heritage significance in Queensland and the GUIDELINES FOR NOMINATIONS FOR INCLUSION, REMOVAL FROM, OR ALTERATION OF THE FRASER COAST LOCAL HERITAGE REGISTER.
- Recommendation regarding the potential inclusion of the Scarness Band Rotunda in the LHR ([this report](#)).

Should the assessment result in the recommendation of inclusion of the place in the LHR, and depending on Council's positive review, a place card in the format of the current register will be prepared for the place (separate document).

1.4 Study Team and Dates

The assessment was undertaken by Ulrike Oppermann (Senior Heritage Consultant) in cooperation with Simon Gall (Senior Archaeologist and Managing Director) of Converge, with the site assessment conducted on the 31st of January 2025.

1.5 Sources of Information

The following resources were reviewed for this assessment:

- Christiansen, Joan, *They came... and stayed – A History of Hervey Bay*, 1991.
- Trove, historic newspapers and photographs.
- Miscellaneous images and movie clips provided online by the Hervey Bay Historical Village and Museum.
- Fraser Coast Regional Council, *Hervey Bay Esplanade Tourist Precinct Master Plan*, 2016.
- Anderson, John, no date, *Local Heritage Register Nomination for Scarness Band Rotunda*, provided by Council. See Appendix A.

2 HISTORICAL BACKGROUND

This section provides a brief historical background based on the desktop review.

2.1 Overview of the Development of Scarness

From the 1870s, Maryborough businessmen established estates in the area along the seafront and erected holiday homes and boarding houses. The popularity of Scarness as a seaside weekend and holiday destination grew following the opening of the railway from Maryborough to Pialba in 1896. Travellers would walk from the Pialba Railway Station to Scarness until a station was established at Scarness as part of an extension of the line to Urangan via Scarness was opened in 1913. Originally referred to as “Scarborough” after a hotel of that name in the location, the seaside village was renamed “Scarness” to avoid confusion with a seaside location of the same name in the Redcliffe area.

Located along the south side of the Esplanade was the Scarborough Hotel, Haddow’s Dance Hall and Café, Rafferty’s Café as well as shops and picture theatres. On the seaside of the Esplanade, Scarness offered its popular sandy beach, a jetty, a shark proof swimming enclosure, bathing sheds, playgrounds and shaded picnic and camping facilities. Members of the community, organised in various committees as well as the Scarness Progress Association, looked after the attractions and organised events, for example sand garden competitions on the beach. Tennis and skating were also a popular activity with tennis courts and a skating rink provided. The Dundowran and Pialba bands entertained with Sunday afternoon and evening concerts. Railway Picnics organised by Queensland Rail attracted large crowds, and Scarness became known as an ‘entertainment hub’ in the area.



Figure 2: View east along the Esplanade in 1934, showing the Scarborough Hotel with Coxon’s on the left side (State Library of Queensland).



Figure 3: View west along the Esplanade with Haddow's Dance Hall, Dining Room and Café on the left and the Scarborough Hotel at the right, c1940 (Fraser Coast Libraries).



Figure 4: Scarness Railway Picnic, no date (State Library of Queensland, Hervey Bay Historical Museums Collection).

2.2 The Scarness Band Rotunda

The Scarness Band Rotunda was initiated by a few members of the Scarness community with the assistance of the Pialba Band.

The rotunda committee under local businessman R.B. Skillington raised £70 including through picture shows, card games and dances as well as donations, including £35 from both divisions of the Burrum Shire Council.

Following a rained-out opening event over the Easter Weekend in 1926, the official opening of the Scarness Band Rotunda took place a month later, on Sunday, 2nd of May 1926, officiated by E.H. Clayton, M.L.A. and 'blessed' with beautiful weather. Clayton congratulated the rotunda committee on their achievement and pointed out that although "Pialba was probably the finest seaside resort in Australia", conveniences and entertainment were needed to attract visitors. He was pleased that councillors as well as progress associations were doing their best to help. R.B. Skillington remarked that there was an outstanding debt of £20 which he believed would be cleared quickly. A very large crowd attended the event which featured performances by the Dundowran and Pialba bands and also included a sand garden competition with the proceeds donated to the rotunda committee.

The rotunda was located in the heart of Scarness, close to the beach and swimming enclosure, and opposite the Scarborough Hotel. While no description of the original structure was available, historic images revealed the following:

The Scarness Band Rotunda consisted of an octagonal, open, timber structure raised on low timber stumps with a solid, vertically jointed timber partial wall in lieu of a balustrade which extended to approximately half height. The structure was covered by an octagonal, pointed, corrugated metal clad roof featuring acroteria at the corners above the guttering which was attached to a simple timber fascia. Some historic images suggest that the roof was coloured red, however, this could be due to the common practice of colouring of images. At the apex was a finial with scroll features. Access was from the front via a set of timber stairs with a simple two rail balustrade. The roof was supported by eight timber posts placed at each corner of the octagon. An early image dated to 1930 (Figure 6) indicates that the external timber cladding and posts were originally unpainted and that the roof and fascia was a light colour, possibly white.



Figure 5: Scarness Band Rotunda in original location, undated Postcard (State Library Queensland).

Besides providing shelter from the weather for the public, the rotunda was used for band performances, often as a Sunday afternoon and evening event, including by the State Band Orchestra as well as for other public events in and around the structure.



Figure 6: Sunday Concert, c1930 Hervey Bay Historical Museum Village and Museum Facebook Page).



Figure 7: Scarness Swimming Enclosure, the rotunda circled in yellow, c1955, Murray Postcard Series (State Library Queensland).

The following known development occurred:

- In April 1930, electric light was connected to the rotunda as well as the swimming enclosure for night entertainment over the Easter Holidays.
- In November 1930, it was proposed to erect a dance floor around the rotunda to increase the public use in exchange for taking over the remaining debt. As no consensus was reached, a dance floor was to be erected at the beach.
- The Burrum Shire Council refused a proposal in 1948, for the construction of a draughts board on the floor of the structure. However, Council offered to supply the material to install such a board in front of the rotunda. Reportedly, a large, concrete draughts board was installed in front of the band rotunda, including seating when the structure was located in front of Haddow's Dance Hall.
- The Scarness Progress Association used the rotunda for their annual Goods Wheel to raise funds for improvements of the area from the 1940s. This practice continues today but now occurs at the stage in the vicinity of the original location of the rotunda opposite Queens Road.
- By May 1952, the Scarness Band Rotunda had been moved and given a "face lift"; however, no specifics of the exact location and extent of the "face lift" were uncovered. Historic movie clips appear to confirm that the new location was on the foreshore in front of Haddow's Dance Hall. The rotunda was moved to make room for new changing sheds and amenities.
- A weathervane has been added on top of the finial at an unknown date. Reportedly, the additional feature was manufactured by a local Scarness plumber, Ernie Renaud, who was a prominent businessman and member of the Scarness Progress Association.
- The rotunda was relocated again to its current location at an unknown date and modified to allow barrier free access via a ramp with a second opening in the external timber wall. The original solid, vertically jointed timber half wall was replaced with a slatted balustrade, the timber stumps were replaced with concrete and the undercroft concealed with vertical, spaced timber boards.

2.3 Recent Developments at the Scarness Foreshore

The Scarness foreshore and Esplanade have changed over time in accordance with changing trends. Generally, it appears that existing vegetation has been reduced or replaced and the area on the seaside of the Esplanade has been remodelled with modern shelter structures and amenities of a more uniform design. Besides the Scarness Band Rotunda, only very few earlier buildings remain at the Esplanade illustrating the former 'entertainment hub', for example a section of Haddow's (although the hall is no longer extant) and the Pacific Palais on the corner with Queen Street established in 1954. The aerial images below show the foreshore development between 1958 and today.

Fraser Coast Regional Council commissioned a Master Plan for the Hervey Bay Esplanade Tourist Precinct in 2016 that encompasses the Esplanade and foreshore area from Pialba to Urangan, including Scarness. The plan proposed to relocate the Scarness Band Rotunda situated between Enzo's restaurant and the caravan park to a more 'appropriate location'. This proposal was met with objection from the community and based on a Council status update for the project, it appears that plans for the relocation have been dropped. The rotunda is currently closed off for refurbishment works.



Figure 8: 1958 Aerial showing the jetty and changing facilities as well as extensive vegetation at the foreshore (QImagery).



Figure 9: 1966 Aerial showing the swimming enclosure and extensive vegetation at the foreshore (QImagery).



Figure 10: 1990 Aerial showing decreasing vegetation and new buildings along the Esplanade (QImagery).

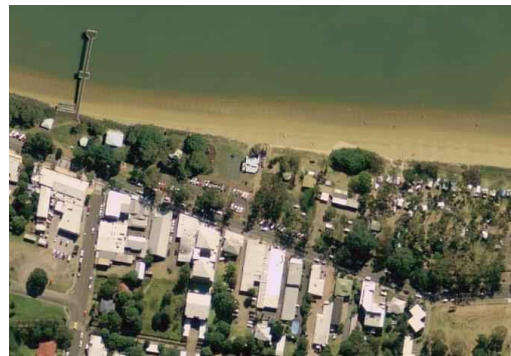


Figure 11: 2010 Aerial showing further decreased vegetation and modern buildings (QLD Globe 2025).



Figure 12: The current location of the rotunda in between Enzo's Restaurant and the caravan park (Globe 2025).



Figure 13: View to the rotunda from Enzo's Restaurant (Converge 2025).

2.4 Historical Themes

Regional patterns of historical development need to be considered when determining the historical significance of a place. Historical themes from the 'Queensland Thematic Framework' can be applied for this assessment. Queensland historian Dr Thom Blake, drawing from the model developed for the Australian Heritage Commission in the mid-1990s and published in 2001, identified ten principal historical themes and sub-themes in Queensland's history. This historical theme framework is today used when assessing historical significance of a place, both local and on state level.

The following theme has been identified as relevant to the subject site (see Table 1).

Table 1: Identified historical themes.

THEME	SUB THEME	RELEVANCE
8 – Creating social and cultural institutions	8.2 – cultural activities 8.3 – organisations and societies 8.5 – sport and recreation	Since its construction in 1926, the Scarness Band Rotunda has been an integral part of the cultural, social and tourism scene of the Scarness foreshore, providing a venue and focal point for band performances and events inside and around the structure. The construction of the rotunda was funded by monies raised by local people, business and associations.

3 DESCRIPTION

This Chapter provides a brief description of the Scarness Band Rotunda today. All images were taken by Converge in January 2025.

3.1 Setting

The Scarness Band Rotunda is located in a landscaped setting in a foreshore reserve close to the beach in gently sloping terrain in between Enzo's Restaurant in the west and the Scarness Caravan Park to the east.¹ The site is grassed with shrubs along the eastern boundary and there are some large trees including native species in the vicinity. A paved walkway leads to the structure from the carpark in the south and access from the north (beach side) is across the lawn.



Figure 14: View from carpark.



Figure 15: View across from restaurant.



Figure 16: View north to rotunda.



Figure 17: View southeast, the caravan park on the left and shops at the Esplanade on the right.

3.2 The Structure

The rotunda consists of an octagonal, lowset timber structure on concrete stumps of varying height to level out the terrain. The undercroft is concealed with simple timber boards set vertically with short gaps in between. Access from the south is via a short concrete ramp connecting to the pathway. From the north, the structure is entered via a set of timber stairs with three wide steps with slatted balustrade and simple handrail on the left side; the right balustrade is missing.

The rotunda is covered by an octagonal, pointed, corrugated metal clad roof supported on timber posts, some showing stop-chamfering, potentially indicating original/early

¹ Note that the skating rink was located to the west of Enzo's Restaurant.

fabric. The roof fabric appears to be a replacement; however, corrugated metal cladding has been used in line with the original design. Currently, there is no guttering and the acroteria are missing. The original finial is extant at the apex; however, a weathervane has been added on top of this feature at an unknown date.

The rotunda has a timber floor, and a slatted balustrade topped with a simple handrail similar to the stair balustrade. A panel runs along the upper section below the roof, which is clad with horizontal timber boards on the outside and timber panels on the interior, with some sections missing. The ceiling consists of vertically jointed timber boards, arranged in eight sections with cover strips and a central feature likely to be the connection with the finial and appears to be early or original. Two fluorescent lights are attached to the ceiling with a small manhole cover next to one light. There are two modern cast iron and timber benches inside the rotunda.

The condition of the timber elements generally range from fair to poor.



Figure 18: Access via stairs from the north.



Figure 19: View to side and stairs.



Figure 20: Barrier free access from the south.



Figure 21: View to side showing concealed undercroft.



Figure 22: Interior – view to south.



Figure 23: Interior – view to north; note the timber benches.



Figure 24: Interior – view northwest.



Figure 25: Interior – view northeast.



Figure 26: Ceiling showing two lights and a manhole cover. Also note the upper panel with missing sections.



Figure 27: Ceiling.



Figure 28: Close-up of exterior of upper section.



Figure 29: Close-up of concrete stump.



Figure 30 above: Finial and weathervane

Figure 31 on the right: Close-up of finial and weathervane. The weathervane was added at an unknown date.



4 SIGNIFICANCE

This Chapter provides an analysis of the significance of the Scarness Band Rotunda based on criteria for local heritage.

4.1 Significance Criteria

The current Fraser Coast Local Heritage Register was prepared in 2011 using the A-H criteria as described in the *Queensland Heritage Act 1992* and applied on a local level.

In 2020, the Queensland Department of Environment, Tourism, Science and Innovation (DETSI) published the [GUIDELINE: Identifying and assessing places of local cultural heritage significance in Queensland](#) (the Guideline) which uses a set of five criteria which generally reflect the A-H criteria; however, as the number of criteria is reduced, some criteria and aspects thereof have been combined under one heading and identified with sub-criteria.

For consistency with the existing Fraser Coast Regional Council heritage register and respective policies, the A-H criteria are used for the assessment while being cross-referenced with the respective criteria of the Guideline including significance indicators.

Table 2 overleaf provides the A-H criteria and the corresponding five criteria of the Guideline including significance indicators.

Table 2: Significance Criteria and indicators.

A-H Criteria	Corresponding 1-5 Criteria and Significance Indicators (specific to the LGA)
<p>A – Historical / Scientific The place is important in demonstrating the evolution or pattern of the region's history.</p>	<p>1. Historical The place makes a significant contribution to our understanding of local history.</p> <p>1.1 The place is associated with an event, phase, movement, activity, way of life, custom, process, function or land use that has made a notable or influential contribution to local history;</p>
<p>B – All aspects The place demonstrates rare, uncommon or endangered aspects of the region's cultural heritage.</p>	<p>1. Historical The place makes a significant contribution to our understanding of local history.</p> <p>1.2 The place exemplifies a way of life, custom, process, function or land use that once was common but is now rare or uncommon or that has always been uncommon;</p>
<p>C – Scientific / Historical The place has potential to yield information that will contribute to an understanding of the region's history.</p>	<p>2. Scientific The place has potential to yield information that may make a significant contribution to our understanding of local history.</p> <p><u>The place has potential to contribute:</u> 2.1 knowledge that may lead to a greater understanding of an aspect of local history; or 2.2 knowledge that may aid in comparative analysis of similar places.</p>
<p>D – Architectural / Historical The place is important in demonstrating the principal characteristics of a particular class of cultural places important to the region.</p>	<p>3. Typological The place demonstrates the key characteristics of a type or class of place that makes a significant contribution to our understanding of local history.</p> <p><u>The place exemplifies or illustrates in the surviving fabric:</u> 3.1 a way of life or custom, function, process or land use, that has made a notable contribution to local history; 3.2 the impact of an ideology, value or philosophy on the local built environment (including cultural landscapes); 3.3 the work of a designer who has made a notable or influential contribution to the local built environment (including cultural landscapes); 3.4 a form that has made a notable contribution to the local built environment (including cultural landscapes); 3.5 an architectural style that has made a notable contribution to the local built environment (including cultural landscapes);</p>

A-H Criteria	Corresponding 1-5 Criteria and Significance Indicators (specific to the LGA)
	<p>3.6 a construction technique or specific use of materials that has made a conspicuous or early contribution to the local built environment (including cultural landscapes);</p> <p>3.7 the evolution or development of the key characteristics of a type of class of place; or</p> <p>3.8 a design or form that once was common but is now rare or uncommon or that has always been uncommon.</p>
<p>E – Aesthetic / Architectural The place is important to the region because of its aesthetic significance.</p>	<p>4. Aesthetic The place has aesthetic qualities that contribute to its cultural heritage significance.</p> <p><u>The place possesses or displays:</u></p> <p>4.1 beautiful attributes;</p> <p>4.2 natural aesthetic quality;</p> <p>4.3 picturesque or evocative attributes;</p> <p>4.4 expressive attributes;</p> <p>4.5 landmark quality;</p> <p>4.6 streetscape contribution;</p> <p>4.7 symbolic meaning;</p> <p>4.8 artistic value;</p> <p>4.9 design merit (including in architectural design, landscape design, technological design or construction technique); or</p> <p>4.10 a high level of craftsmanship</p>
<p>F – Architectural / Technological The place is important in demonstrating a high degree of creative or technological achievement at a particular period for the region.</p>	<p>1. Historical The place makes a significant contribution to our understanding of local history.</p> <p>1.3 The place shows creative or technical achievement at a particular period in local history</p>
<p>G – Social The place has a strong or special association with a particular community or cultural group for</p>	<p>5. Spiritual The place has a strong or special association with a local community or local cultural group, for social, cultural or spiritual reasons.</p>

A-H Criteria	Corresponding 1-5 Criteria and Significance Indicators (specific to the LGA)
social, cultural or spiritual reasons important to the region.	<p><u>The place:</u></p> <ul style="list-style-type: none"> 5.1 is important to a local community as a landmark, marker or signature; 5.2 offers a valued customary experience; 5.3 is a popular meeting or gathering place; 5.4 is associated with events having a profound effect on a local community or cultural group; 5.5 is a venue for ritual or ceremony; 5.6 symbolically represents the past in the present; or 5.7 has an essential community function leading to special attachment.
<p>H – Historical</p> <p>The place has a special association with the life or work of a particular person, group or organisation of importance in the region's history.</p>	<p>1. Historical</p> <p>The place makes a significant contribution to our understanding of local history.</p> <p>1.4 has a special association with a person, group of people or organisation who or which has made a notable or influential contribution to local history.</p>

4.2 Significance Assessment

This Section provides an assessment of the potential local heritage significance of the Scarness Band Rotunda based on the criteria above.

Table 3: Statement of Significance.

CRITERIA	SIGNIFICANCE
A	<p><i>The place is important in demonstrating the evolution or pattern of the region's history.</i></p> <p>The Scarness Band Rotunda, constructed in 1926 at the foreshore of Scarness, is important in demonstrating the pattern of the history of Hervey Bay, in particular the development of the tourism industry. Scarness was a popular seaside destination for local and Queensland holiday makers generally, leading to the establishment of infrastructure to cater for visitors as well as the local community.</p>
B	<p><i>The place demonstrates rare, uncommon or endangered aspects of the region's cultural heritage.</i></p> <p>The Scarness Band Rotunda is the only remaining pre-war structure illustrating the former provision of amenities and entertainment facilities for the seaside tourism industry, which included amongst others bathing sheds, a swimming enclosure, a dance hall and picture theatres. Although the rotunda has been moved within the suburb twice and has been remodelled, the overall design can still be interpreted as a 1920s band rotunda.</p>
C	<p><i>The place has potential to yield information that will contribute to an understanding of the region's history.</i></p> <p>This criterion relates to the scientific potential and <u>does not apply</u>.</p>
D	<p><i>The place is important in demonstrating the principal characteristics of a particular class of cultural places important to the region.</i></p> <p>The Scarness Band Rotunda demonstrates the principal characteristics of a simple timber band rotunda for the use of band performances and events as well as providing shelter for beach goers, evidenced through its octagonal shape, simple timber construction and corrugated metal clad roof. The extant finial and timber ceiling illustrates the desire to embellish the otherwise simple construction.</p>
E	<p><i>The place is important to the region because of its aesthetic significance.</i></p> <p>Whilst the Scarness Band Rotunda in its current siting amongst mature vegetation contributes somewhat to the amenity of the foreshore through its particular form that sets it apart from the recent modern shelter structures, <u>it does not threshold for this criterion</u>.</p>
F	<p><i>The place is important in demonstrating a high degree of creative or technological achievement at a particular period for the region.</i></p> <p>This criterion relates to the creative and/or technical achievement and <u>does not apply</u>.</p>
G	<p><i>The place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons important to the region.</i></p>

CRITERIA	SIGNIFICANCE
	The Scarness Band Rotunda has a special association with the local community which raised funds for its construction and continued to look after the place through the efforts of various committees. The rotunda has served the community since its construction.
H	<i>The place has a special association with the life or work of a particular person, group or organisation of importance in the region's history.</i>
	This criterion relates to a special association and <u>does not apply</u> .

4.3 Conclusion of the Significance Assessment

The Scarness Band Rotunda was constructed in 1926 through community efforts to provide an entertainment venue as well as shelter for beach goers. The rotunda was situated within the 'entertainment hub' that was Scarness with amenities for the general public as well as accommodation for tourists nearby.

The Esplanade and foreshore have undergone significant changes, with only little evidence of the pre-war historic tourism industry remaining today.

Although the Scarness Band Rotunda has been relocated, it remains within the foreshore area of Scarness sited in a position that somewhat reflects the original location being close to the beach, the site featuring some mature endemic trees and being situated in close proximity of tourism establishments.

Whilst the integrity of the rotunda is further impacted by the modification of the structure, in particular the balustrade, the additional entrance, the additional weathervane and the fluorescent lighting, these changes are reversible.

The condition of the timber elements of the rotunda are fair to poor; however, this does not affect the significance of the place.

In conclusion and based on the above assessment, it is recommended that the Scarness Band Rotunda should be included in the Fraser Coast Regional Council LHR under Criterion A, B, D and G.

4.4 Points for Discussion/Recommendations

The following points are offered to improve the heritage values of the place:

- Undertake any programmed repairs based on the assumption that the rotunda is to be included in the LHR, meaning that Council guidelines for work on cultural heritage places should be followed.
- Consider reconstruction of the balustrade in the original solid VJ design – refer to history images for guidance. It is acknowledged that the additional opening (south) is required for barrier free access.
- Consider less intrusive lighting options.
- Provide interpretive signage about the significance of the rotunda to raise public awareness. Make sure, interpretive measures do not impact the structure, including views to and from.

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Fraser Coast Regional Council, *Hervey Bay Esplanade Tourist Precinct Master Plan*, 2016, <https://www.frasercoast.qld.gov.au/esplanade-tourist-precinct-page/hervey-bay-esplanade-tourist-precinct/3>, accessed 05/02/2025.

Hervey Bay Historical Village & Museum

- 1930 and 1959 video footage of the skating rink
- various images of Scarness in Slideshow

Trove

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22 March 1926, p4, *Dance at Scarness*, <https://trove.nla.gov.au/newspaper/article/153139000>, accessed 04/02/2025.

27 March 1926, p.5, *Pialba*, <https://trove.nla.gov.au/newspaper/article/153138519>, accessed 04/02/2025.

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Maryborough Chronicle

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6 May 1953, p.6, *Senate Campaign*,
<https://trove.nla.gov.au/newspaper/article/150235103>, accessed 04/02/2025.

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Brisbane Courier, 13 November 1926, p.13, *Haven of Light*,
<https://trove.nla.gov.au/newspaper/article/21070386>, accessed 04/02/2025.

APPENDIX A – NOMINATION OF SCARNESS BAND ROTUNDA

Anderson, John, no date, *Local Heritage Register Nomination for Scarness Band Rotunda*, provided by Council.

Application for Fraser Coast Local Heritage Listing

Scarness Rotunda

In accordance with the relevant policy (GUIDELINES FOR NOMINATIONS FOR, INCLUSION IN, REMOVAL FROM, OR ALTERATION OF THE FRASER COAST LOCAL HERITAGE REGISTER - #2308999v6 – CP046) I hereby seek to nominate the Scarness Rotunda for local heritage listing on the Fraser Coast Heritage Register.

It is submitted that the place meets criteria (a), (b), and (d).

Band Rotunda for Scarness. –

Although in rather a poor condition financially, the Burrum Shire Council, at its last meeting, agreed to vote £35 towards constructing an octagonal band rotunda at Scarness. The band committee offered to subscribe another £35, and to supply the labour.

Maryborough Chronicle, 12 October 1925ⁱ

This iconic Scarness Rotunda is one of the very few original buildings remaining of the “old” Hervey Bay. Whilst not in its original position, it has remained on the Scarness foreshore for almost a century and during that time has been a vitally important part of our identity and cultural heritage. It has had two shifts. When first opened in 1926 it was located in front of the Scarborough Hotel, (now the Beach House Hotel). It was moved in front of Haddow’s Hall, 348 Esplanade, Scarness when the original fibro change sheds were removed and replaced with brick shelter sheds. The new men’s toilets were built in front of the Central Theatre and the ladies toilets in front of Haddow’s Hall area. It was later then moved to its present position on the western boundary of the Scarness Caravan Park.

As can be seen by the attached photos, it was a very well used building, as a Band Rotunda, Concerts, shelter area etc. It dates back to the time before Scarness was even called Scarness. The original name Scarborough, clashed with the town with same name near Redcliffe.

During the 1940s/50s/60’s and early 70s, whilst in front of Haddow’s Hall area, it was used firstly by the Scarness Progress Association to operate the annual Goods Wheel. Later they joined in a 50/50 venture with the QATB (local ambulance) before the Ambulance ran the Goods wheel nightly annually. In front was a large concrete draughts

board with seating and used by draughts players for many years. The weathervane on top was made by local Scarness plumber Ernie Renaud.

The Scarness Rotunda was opened on Sunday 4 April 1926 with dignitaries in attendance, however wet weather on the day shortened the event.ⁱⁱ It is submitted that it should be added to the Fraser Coast Local Heritage Register and that some type of commemoration should take place on 4 April 2026 to recognise its centenary.

(a) the place is important in demonstrating the evolution or pattern of the region's history;

This structure demonstrates the seaside development of Scarness as a relaxed tourist destination and a relatively remote and self-sufficient community. Fundraisers were held in Scarness for its construction,ⁱⁱⁱ its continuing presence is a testament to the community that lived here a century ago and their desire to see the beachfront serve people as they enjoyed being outdoors. It is a connection to our history and helps to document the period of fundraising and advocacy leading up to its construction as well as the evolution of Hervey Bay over the succeeding 98 years.

Over the years it was used for concerts of different types.^{iv} The Scarness Progress Association used it for many years for fundraising.^v Meetings were held there and political speeches delivered from it.^{vi} Large events, like New Years Eve carnivals were organised around it as the focal point.^{vii}

(b) the place demonstrates rare, uncommon or endangered aspects of the region's cultural heritage;

Apart from the Memorial Hall, Pialba Railway Station precinct, the Scarness Rotunda is one of the last remaining structures that most certainly should be entered on to our Heritage Register.

There were a number of structures, like changing sheds and swimming enclosures, along the Hervey Bay foreshore that together were a central part of our identity. This timber structure is all that remain along the Esplanade of this class of recreational structure. The beachside recreation lifestyle, and associated structures, form an essential part of Hervey Bay's heritage. This structure is a rare (it is the only one), uncommon and endangered aspect of our cultural heritage.

(d) the place is important in demonstrating the principal characteristics of a particular class of cultural places important to the region;

This structure, whilst simple and functional, is iconic for Scarness. It represents a relaxed, outdoors, and interconnected lifestyle. Its open nature, allowing cooling sea

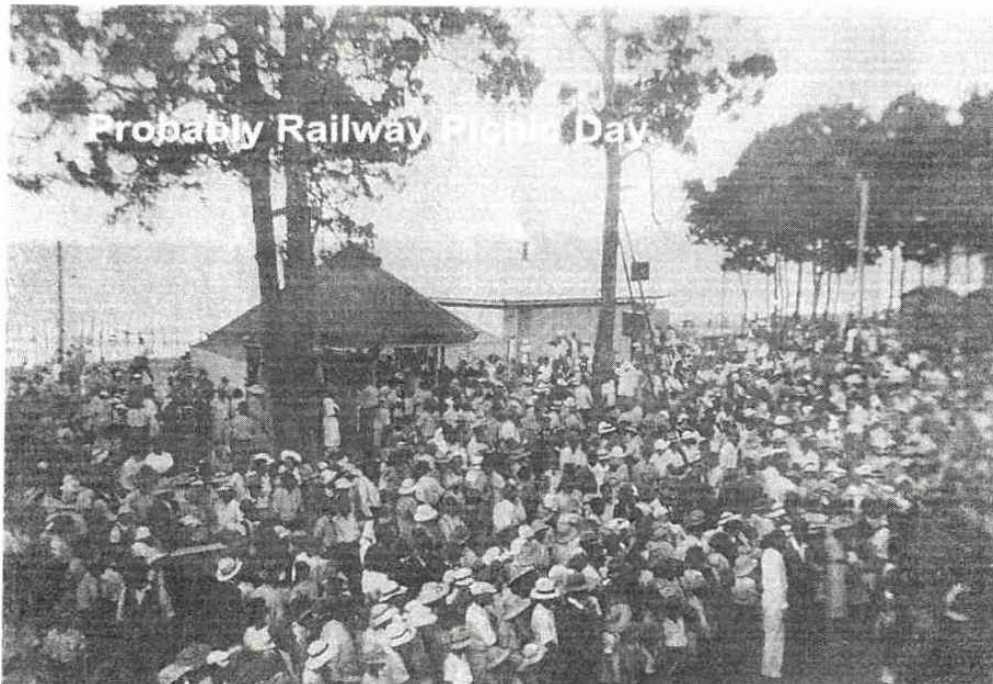
breezes to come through whilst providing shade and shelter is responsive to our climate and desire to be outdoors. It was designed by the Scarness community to provide a place for socialising, entertainment and meetings.

Hervey Bay has its own unique heritage and cultural identity. The Scarness Rotunda is central to this and represents the evolution of our history.

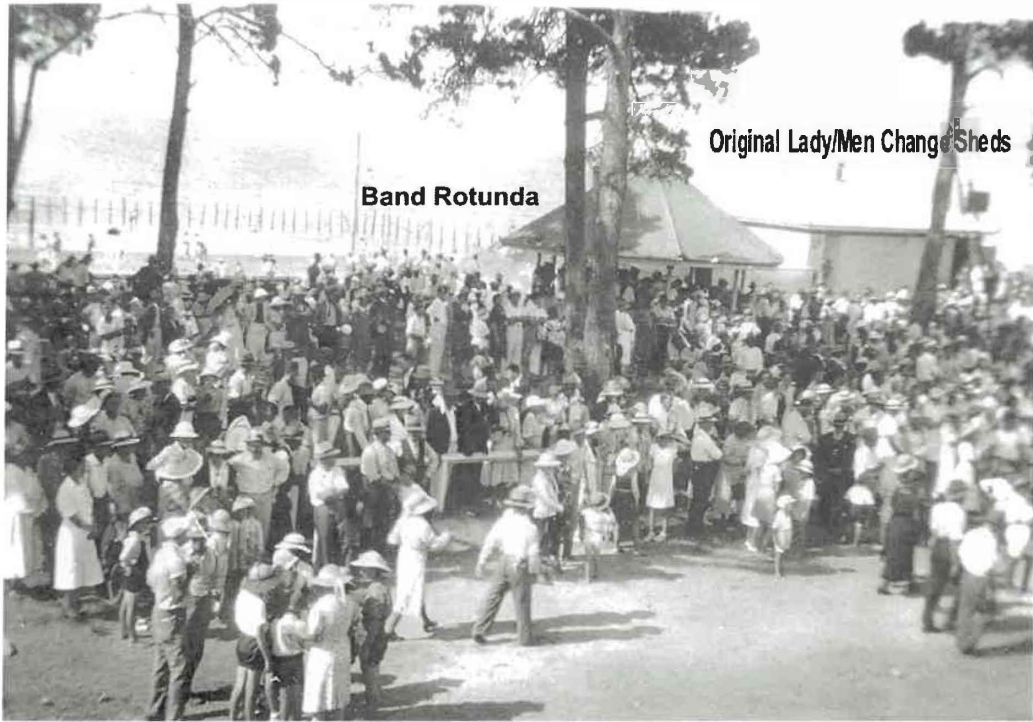
John Andersen

John Andersen 11/3/15

Historian, Hervey Bay Historical Village and Museum





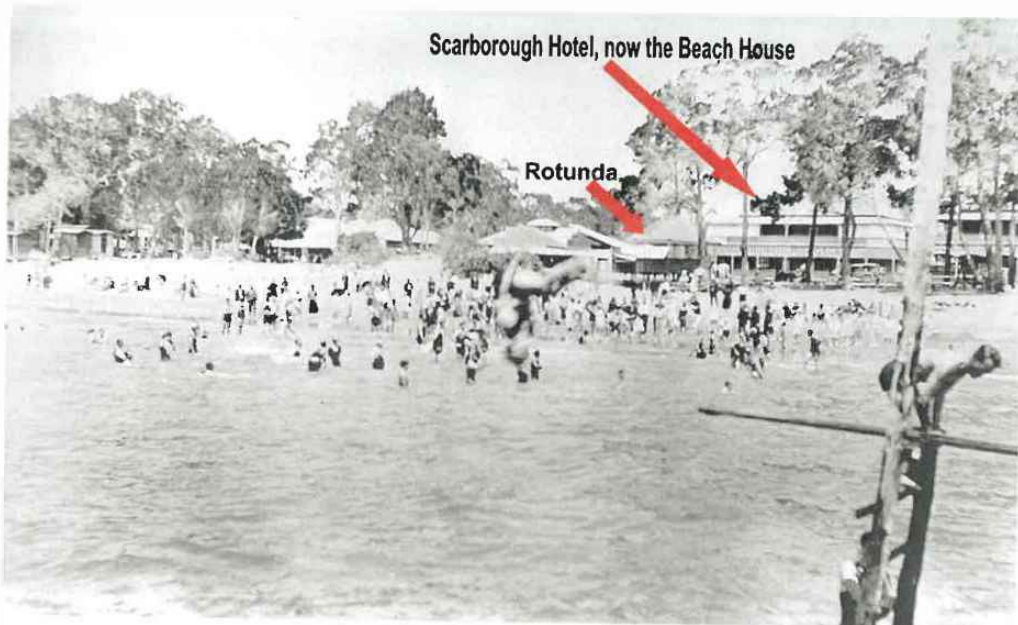


Band Rotunda

Original Lady/Men Change Sheds

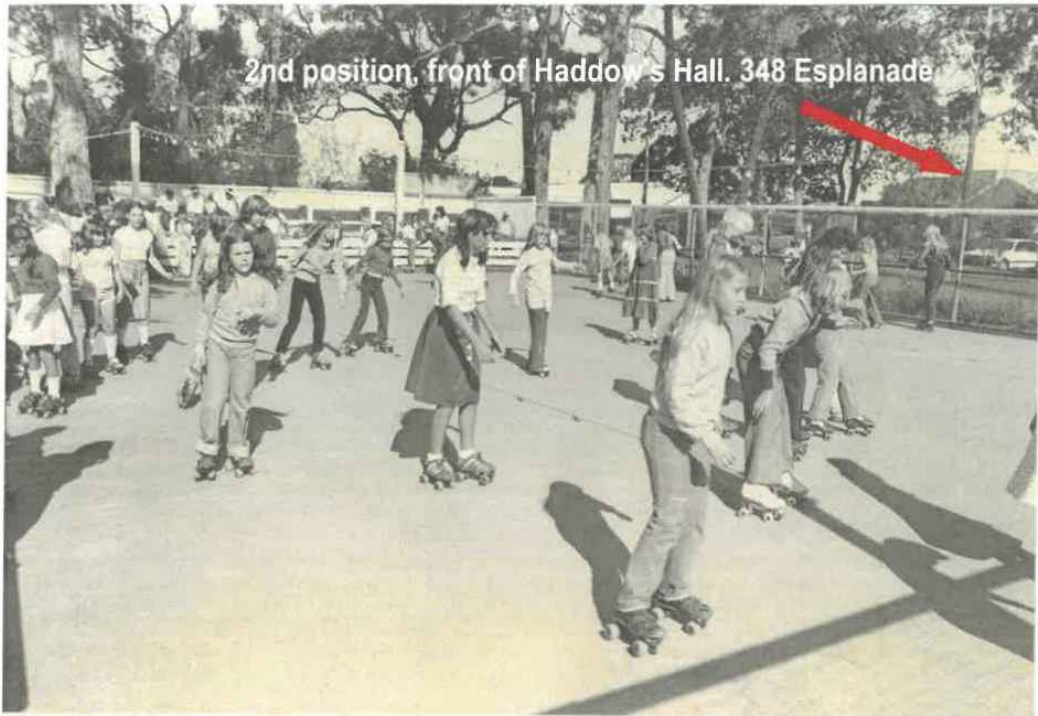


Very Early! The Band plays on!



Even before Scarness was renamed from Scarborough!

Scarborough bathing enclosure, Hervey Bay.
Maryborough's lovely seaside resort.



ⁱ<https://trove.nla.gov.au/newspaper/article/20968094?>

ⁱⁱ Pialba Band Rotunda, Maryborough Chronicle, 5 April 1926,

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ⁱⁱⁱ Dance at Scarness, Maryborough Chronicle, 22 March 1926,

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^{iv} Scarness Band Recital, Maryborough Chronicle, 9 February 1946,

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^{vi} Senate Campaign, Maryborough Chronicle, 6 May 1953

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^{vii} 4MB Radio Features, Maryborough Chronicle, 22 December 1938,

<https://trove.nla.gov.au/newspaper/article/152158440?>

Scarness Band Rotunda

AHC Category	Archaeological	Historic	Indigenous	Landscape
		Y		
Address/Location	Scarness Foreshore, Esplanade, Scarness			
Title Details / (GPS	220SP185042 (part of)			
Place Type	Stage			
Place Category	Recreation and entertainment			
Place Components	Band stand			

Historical Theme(s)	<p>8 Creating social and cultural institutions</p> <p>8.2 – cultural activities</p> <p>8.3 – organisations and societies</p> <p>8.5 – sport and recreation</p>
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Historical Context	<p>Following the opening of the Pialba railway station, Scarness developed into a popular seaside holiday destination with hotels, a dance hall, cafes, picture theatres and shops along the Esplanade. On the foreshore, a jetty, a swimming enclosure, bathing sheds, playgrounds and other facilities were provided. The Scarness Band Rotunda, initiated, funded and cared for by the community, was officially opened by E.H. Clayton, M.L.A. on Sunday, 2nd of May 1926. The rotunda was located in the heart of Scarness, close to the beach and used for regular performances by local bands including the Dundowran and Pialba Bands and visiting bands as well as for other public events. It also provided shelter for beach goers. The Scarness Band Rotunda was moved within the Scarness foreshore reserve twice and modified over time, including the addition of a ramp and a weathervane. Today, the band rotunda is a rare example of a pre-World War II structure relating to the former tourism industry in Scarness.</p>
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Physical Description	<p>The Scarness Band Rotunda is situated in the Scarness foreshore reserve in a landscaped setting. It consists of an octagonal, lowest timber structure on stumps covered by an octagonal, pointed, corrugated metal clad roof, supported on timber posts and lined with jointed timber boards. What appears to be the original finial is located at the apex, surmounted by a later weathervane. The original, half height side walls have been replaced with a slatted balustrade. Access is via timber steps as well as an additional ramp.</p>
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Integrity	Fair	Condition	Fair
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Listings	Register of the National Estate	QLD Heritage Register	QLD National Trust	HBCC Planning Scheme Policy 10
	N/A	N/A	N/A	N/A

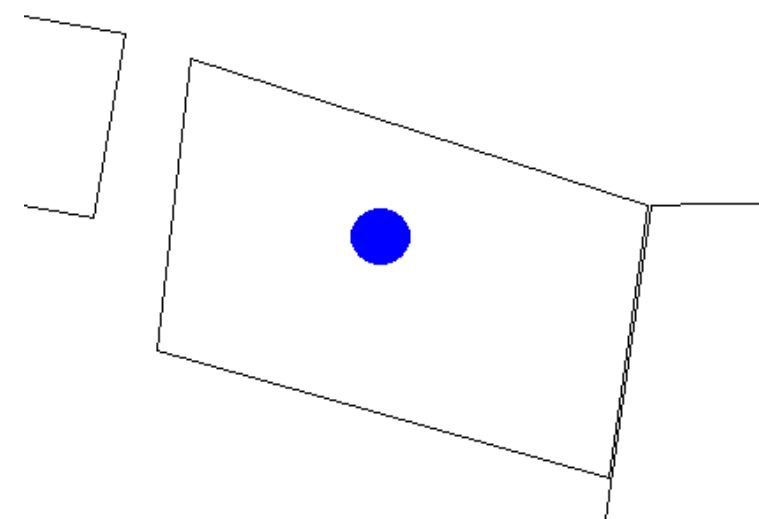
Inspection Date	31/01/2025
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Internal Ref	TBC
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Entry Date	TBC
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Amended Date	TBC
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Heritage Significance

A	B	C	D	E	F	G	H
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Criteria	Description
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A	<i>The place is important in demonstrating the evolution or pattern of the region's history.</i>
Statement	The Scarness Band Rotunda, constructed in 1926 at the foreshore of Scarness, is important in demonstrating the pattern of the history of Hervey Bay, particularly the development of the tourism industry. Scarness was a popular seaside destination for local and Queensland holiday makers generally, leading to the establishment of infrastructure to cater for visitors as well as the local community.

B	<i>The place demonstrates rare, uncommon or endangered aspects of the region's cultural heritage.</i>
Statement	The Scarness Band Rotunda is a rare surviving pre-World War II structure illustrating the former provision of amenities and entertainment facilities for the seaside tourism industry, which included amongst others bathing sheds, a swimming enclosure, a dance hall and picture theatres. Although the rotunda has been moved within the Scarness foreshore reserve twice and has been remodelled, the overall design can still be interpreted as a 1920s band rotunda.

D	<i>The place is important in demonstrating the principal characteristics of a particular class of cultural places important to the region.</i>
Statement	The Scarness Band Rotunda demonstrates the principal characteristics of a simple timber band rotunda for the use of band performances and events as well as providing shelter for beach goers, evidenced through its octagonal shape, simple timber construction and corrugated metal clad roof. The extant finial and timber ceiling illustrates the desire to embellish the otherwise simple construction.

G	<i>The place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons important to the region.</i>
Statement	The Scarness Band Rotunda has a special association with the local community which raised funds for its construction and continued to look after the place through the efforts of various committees. Likewise, the rotunda is associated with several local bands, including the Dundowran and Pialba Bands, that regularly performed there. While changing locations, the rotunda has continuously served the community since its construction. Any future relocation within the Scarness foreshore reserve will be consistent with the evolving form and function of the foreshore reserve experienced over many generations.

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	RESPONSE TO RESOLUTION FOR 'RESCINDING OF THE CONSERVATION AREAS RATES CONCESSION POLICY'
DIRECTORATE:	STRATEGY, COMMUNITY & DEVELOPMENT
RESPONSIBLE OFFICER:	DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT
AUTHOR:	SENIOR PLANNER - ENVIRONMENT & SUSTAINABILITY
LINK TO CORPORATE PLAN:	Resilient and Environmentally Responsible Region. Partner with community and industry to protect and enhance our natural environment for future generations to enjoy.

1. PURPOSE

To provide a report in response to Item 4 of Council's resolution at its Ordinary Meeting No. 8/22 held on 24 August 2022 relating to 'Rescinding of the Conservation Areas Rates Concession Policy'.

2. EXECUTIVE SUMMARY

The previous Council report highlighted that the adopted Conservation Areas Rates Concession Policy has limited applicability, with only two (2) concessions having been granted and three (3) more properties eligible.

This report identifies further measures to assist private landholders to conserve natural areas, town planning amendments that would improve habitat conservation, and policy measures the Council can take to improve its care of publicly owned land.

3. OFFICER'S RECOMMENDATION

That Council note that further investigation into the feasibility and cost of measures 1-7, outlined by Council's Environment and Sustainability Advisory Committee (ESAC), will be considered in the development of a Natural Environment Council Policy and Strategy.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Fraser Coast Regional Council adopted the Conservation Areas Rates Concession Policy in June 2011 to "provide a concession to responsible landowners who were responding to the growing impacts of climate change by preserving, restoring and protecting the natural environment".

At its Ordinary Meeting No. 8/22 held on 24 August 2022, Council considered a report that recommended the Conservation Areas Rates Concession Policy be rescinded owing to it being

inefficient for Council to continue to administer a policy proven to be of limited effectiveness. Following deliberation of this item, Council resolved to:

RESOLUTION (George Seymour/Zane O'Keefe)

That Council:

1. Maintain the Conservation Areas Rates Concession Policy;
2. Commends private landholders who actively seek to improve land for wildlife habitat and natural conservation;
3. Confirm its commitment to protecting and conserving wildlife habitat and natural areas; and
4. Be provided with a report to consider further measures to assist private landholders to conserve natural areas, town planning amendments that would improve habitat conservation and policy measures the Council can take to improve its care of publicly owned land.

Carried Unanimously

This report has been drafted in response to Item 4 of the above resolution.

5. PROPOSAL

The following measures have been considered by Council's Environment and Sustainability Advisory Committee (ESAC) members at their committee meeting held on 10 December 2024, having regard to assisting private landholders to conserve natural areas and improving care of publicly owned land:

1. Reinstate Land for Wildlife;
2. Amend covenants to include a fenced area to designate the extent of the covenant area;
3. Provide education to the community;
4. Creation of an environmental levy;
5. Work on scheduling;
6. Potential appointment of an Environmental Ranger; and
7. Vegetation vandalism policy.

Review of measures suggested by ESAC arrived at the observations outlined below.

Measures Suggested by ESAC

1. Reinstate Land for Wildlife

The Land for Wildlife Program is a collaborative governance model involving landholders entering into a voluntary conservation agreement with delivery achieved through Local Government representation. Since its inception in 1998, up to seventeen (17) participating Councils have developed land conservation partnerships with over 5,402 landholder properties, with members actively engaged and contributing to the conservation of retained habitat in excess of 76,102 hectares.

The program focuses on technical support to educate and upskill participants in land management, including weed management, threatened species habitat conservation, purposeful revegetation plant selection, balanced private forestry options and waterways management.

Fraser Coast Regional Council (and Hervey Bay City Council prior to amalgamation) has been involved with the Wide Bay Burnett and Southeast Queensland Land for Wildlife program to varying extents since 2000, with the program funded predominantly by State and Federal grants. Council has commenced and concluded its involvement in the program four (4) times in this period, with its most recent involvement commencing in 2018 supported a 0.4 full time equivalent (FTE) position (2 days per week) coordinating 100 participants and 40,000 hectares of bushland and concluding in August 2022.

Reinstating Council's involvement in the Land for Wildlife program is an initiative that will require commitment to fund officer involvement in future budget deliberations. Benefits and resource implications can be explored in the development of the Natural Environment Council Policy and Strategy referenced in the Council Policy Measures section below.

2. Amend covenants to include a fenced area to designate the extent of the covenant area

Amendment to Covenants cannot be retrospectively imposed. The conditions relating to Covenants imposed on new development could be drafted to ensure provisions more effectively achieve their intended purpose, such as habitat protection and domestic pet exclusion to safely accommodate fauna movement. This initiative is easily achieved by amending standard conditions to incorporate suggested requirements and can be implemented immediately by Council's Development Assessment officers as part of business-as-usual operations. This could be actioned at officer level. The challenge with covenants is not so much their establishment but rather enforcement which can come with large regulatory costs for enforcement.

3. Provide education to the community

A community education campaign can be provided in various forms to encourage uptake of conservation efforts by individuals, ranging from online engagement platforms such as Engagement Hub, a dedicated page on Council's website with links to related information sources, walk and talk tours of conservation parcels, conservation focused workshops, or an education hub based at one of Council's conservation reserves. These initiatives could be achieved with existing internal resources at minimal expense.

At its Ordinary Meeting on 23 April 2025, Council resolved to prioritise utilisation of proceeds from the sale of property at Royle St, Maryborough toward an environmental education hub at the Takura Environmental Reserve, in addition to a range of existing conservation and community education projects.

4. Creation of an environmental levy

Council adopted an Environmental Levy Policy enabling a separate charge to be imposed on rate notices, which was enacted for the period 2008 to 2014. Expenditure of funds acquired were limited to environmental purposes, such as the purchase of land for conservation, and a wide range of environmental initiatives that assisted in protecting, enhancing and maintaining conservation efforts. Council utilised these funds to purchase seven (7) parcels of land totalling 206 hectares, in addition to conservation management projects. In August 2014, the Environmental Levy Policy was deemed to be no longer current once funds held in reserve were expended. A \$79,000 portion of the remaining reserve was expended on wages associated with coordinating conservation activities, with a balance of \$133,661 remaining.

Reintroduction of this Policy would require Council's consideration of cost implications on ratepayers and associated reputational risk should this meet community disapproval. Council resolution to adopt a revised version that reflects current objectives, implementation and

utilisation of funds would also be required. Having consideration for current cost of living pressures, it is suggested that this measure not be pursued at this time.

Refer Attachment 1 - Environmental Levy Policy - eDocs #1940184v5

5. Work on scheduling

There is uncertainty about the context of this suggestion and insufficient information was provided to enable meaningful review. Accordingly, review of this measure has not been pursued but will be discussed further with the Environment advisory committee in future meetings.

6. Potential appointment of an Environmental Ranger

There is uncertainty about the intended nature of this role, including whether it is a regulatory compliance or community educational position, permanent full time or part time, and further information was unable to be provided. Notwithstanding, further investigation of this measure can be undertaken as part of developing the Natural Environment Council Policy and Strategy referenced in the Council Policy Measures section below.

7. Vegetation vandalism policy

Council adopted amendments to its Illegal Vegetation Damage on Council Controlled Land Policy (Policy reference CP058) in September 2024, which is due for review in September 2026. The Policy is intended to provide a regional approach to the protection of vegetation in both the natural and urban landscape - specifically in deterring and responding to the loss of vegetation arising from illegal vegetation damage on Council controlled land. The objectives are to promote the protection of vegetation, consistent deterrence and response to incidents of illegal vegetation damage, encourage the sharing of resources to inform the public and respond to incidents of illegal vegetation damage, and guide broader community involvement in the prevention of illegal vegetation damage.

Given the currency of this Policy and Council's position on managing illegal vegetation damage, it is considered that no further action is required regarding this measure.

Refer to Attachment 2 - Illegal Vegetation Damage on Council Controlled Land Policy - eDocs reference #3379660.

Further Measures

Town Planning Amendments

The following measures have been considered regarding town planning amendments to help improve habitat conservation:

1. The Waterway Corridors Planning Methodology has been prepared as part of the Building Better Neighbourhoods Roadmap, with potential to front-load Council's Planning Scheme with waterway corridors to better protect their values from development;
2. The Regional Ecosystem Vegetation Mapping Project, in which the State mapping has been updated and by virtue, Council's Planning Scheme will need to follow suit;
3. Further work to update Council's Matters of Local Environmental Significance (MLES) to better identify local environmental values for identification within the Planning Scheme as a part of a future planning scheme amendment package and requirements for these areas to be protected; and

-
4. Local area planning in advance of inclusion of areas in urban zoning or upzoning to identify any environmental values for consideration.

Council Policy Measures

The following measures have been considered regarding policy measures the Council can take to improve its care of publicly owned land:

1. Develop a strategic planning framework that facilitates a Sustainability, Environment and Climate Portfolio being established. This portfolio would be supported by stakeholder engagement, drafting of policy, strategy, implementation plans, budget and resourcing programs and operational plans. Key outputs would include:

- Three (3) x Policies:
 - Sustainability
 - Natural Environment
 - Climate
- Two (2) x Strategies
 - Sustainability and Climate
 - Natural Environment
- Two (2) x Implementation Plans
 - Sustainability and Climate
 - Natural Environment
- Budget and Resourcing Program
- Operation Plans (as guided by the Implementation Plans)

These policy measures can be delivered over a two (2) year period utilising internal staff resources within the Strategy and Sustainability department, supplemented by modest budget allocation for community engagement, baseline data capture and supporting software. Council's Executive Leadership Team have indicated support for this initiative and approved workshopping the portfolio at an upcoming Councillor Concept Forum.

2. Consider extending application of the Greening the Fraser Coast Strategy to include private land to enable significant increase in land available for planting of shade trees to reduce urban heat effects. In support of this, Council might consider resourcing the Natural Environment nursery operations to facilitate production and provision of free native trees to residents to encourage uptake of planting opportunities.

6. FINANCIAL & RESOURCE IMPLICATIONS

There is currently no budget for implementation of measures outlined by Council's Environment and Sustainability Advisory Committee (ESAC), including creation of new staff positions which may be in the order of \$100,000. The ESAC measures will be evaluated further as the policy measures are developed and, where deemed feasible and strategically aligned, will be listed for

consideration in a future budget. Budget for progressing policy measures is listed for consideration in the 25/26 Operational Budget.

Budget for the Planning Scheme amendments was included in the current 24/25 Operational Budget. Funding for future amendment packages has been listed for considered in the 25/26 Operational Budget.

7. POLICY & LEGAL IMPLICATIONS

Section 96 of the *Local Government Act 2009* provides that a “regulation may provide for any matter connected with rates and charges, including for example— (a) concessions”.

Part 10 of the Local Government Regulation 2012 provides that Council may grant a rate payer a concession for rates or charges for land if it is satisfied, amongst other things, that “the concession will encourage land that is of ... environmental ...significance to the local government area to be preserved, restored or maintained”.

Planning Scheme amendment packages are being drafted under the *Planning Act 2016*, being the head of power to set criteria and impose conditions on development enabling improvement to habitat conservation.

8. RISK IMPLICATIONS

There are no risk implications that fall outside of Council’s appetite statements.

9. CRITICAL DATES & IMPLEMENTATION

Nil

10. CONSULTATION

Officers consulted with the ESAC members at its meeting held on the 10 December 2024. Their feedback and suggestions have been included in the measures considered to assist private landholders to conserve natural areas and improving care of publicly owned land.

11. CONCLUSION

Measures have been considered to assist private landholders to conserve natural areas, improve habitat conservation and improve care of publicly owned land. It is concluded that whilst some measures have, or are being implemented under Council’s usual business activities, other initiatives warrant further investigation and budget consideration and will be further considered in a strategic context with the development of a Natural Environment Council Policy and Strategy.

12. ATTACHMENTS

1. Environmental Levy Policy eDocs #1940184v5 [↓](#)
2. Illegal Vegetation Damage on Council Controlled Land Policy eDocs #3379660 [↓](#)



COUNCIL POLICY

Policy Title:	ENVIRONMENTAL LEVY POLICY
Policy Subject:	Environment
Policy No:	#1940184v5
Directorate:	Community & Development
Department:	Open Space & Environment
Section:	-
Responsible Officer:	Executive Manager Environment and Open Space
Authorised by:	Director Community & Development
Adopted Date:	03/07/13
Review Date:	N/A – No longer current – Policy to be retained until funds held in Reserve have been expended – CEO 4/8/14
Amended Date:	

Objectives:

Adapt and respond to the growing impacts of climate change by preserving and protecting the natural environment.

Levy Objective

To fund initiatives that:

1. enhance biodiversity including habitat, bushland, greenspace, waterways, catchments and coastal ecosystems;
2. promote resilience to the growing impacts of climate change by preserving and protecting the natural and physical environment; and
3. promote sustainability by preserving the qualities of life enjoyed by the region.

Levy Implementation

Council is committed to the implementation of the following initiatives:

- Environmental protection and natural resource management through the development of policy, management plans and operational programs to protect and rehabilitate endangered ecological communities and promote the ecological values of the Fraser Coast.
- Foreshore restoration and vegetation of vulnerable and high value coastal habitats.
- Coastline management through the development and implementation of the Shoreline Erosion Management Plan.

- Climate change initiatives ensuring a balance between sustainable modern living, the needs of the economy, society and the environment, vegetation control and bush regeneration.
- Protect environmentally significant land in the Fraser Coast region through acquisition.
- Acquisition, restoration and maintenance of land contiguous to environmentally significant land (i.e. riparian/fauna movement corridors) to support ecological processes in the Fraser Coast region.
- Water quality monitoring and waterway management of the key urban stormwater systems and the receiving waters of Hervey Bay and the Great Sandy Strait.
- Community education programs on sustainability that educate, motivate and support the community, business and industry partners in establishing, implementing and achieving sustainability for the betterment of the region.

Utilisation of Levy Funds

The levy will provide funds for the following activities but not limited to the:

- Protection of environmentally significant land in the Fraser Coast region through acquisition;
- Acquisition, restoration and maintenance of land contiguous to environmentally significant land (i.e. riparian/fauna movement corridors) to support ecological processes in the Fraser Coast region;
- Rehabilitation, enhancement and maintenance of land acquired to support ecological processes in the Fraser Coast region in perpetuity including the development of management plans and implementation of rehabilitation, enhancement and operational maintenance programs; and

Community and environmental activities that directly relate to the protection, enhancement, management and monitoring of the natural environment in addition to mitigation, adaptation, education, investigation and implementation of climate change response initiatives. Activities would include but not be limited to the following:

- Environmental protection and natural resource management initiatives;
- Foreshore restoration;
- Coastline and erosion management;
- Climate change initiatives;
- Terrestrial vegetation restoration and regeneration;
- Rehabilitation works of endangered ecological communities;
- Ecological restoration strategy and implementation;
- Support for Community Environment Program;
- Water quality monitoring and waterway management and maintenance; and

- Community education programs on sustainability.

Projects identified for funding will be included in Council's Ten Year Capital Works Program and Operational Budget. Council may through-out the year vary the projects identified in the program based on priorities and consistent with the intent of this policy.

To ensure that the Levy revenue and expenditure remains accountable and transparent, Council will produce an annual report outlining how Levy funds were spent, including but not limited to: activity achievements; implementation of initiatives; program successes; land acquired; performance measured against Levy objectives; and identification of areas for improvement.

AUTHORITIES AND RESPONSIBILITIES:

Council Officers are responsible for advising Council on the suitability of projects and/or activities (consistent with the intent of the Levy) to be funded from Environmental Levy funds.

HEAD OF POWER:

Local Government Act 2009

RELATED DOCUMENTS

Vegetation Assessment Report, Mary Maher and Associates with Tim Low, 1996 (Docs #938785)

Determining Land for Acquisition by Council (Docs #507394)

Assessment of the Suitability of Land for Acquisition for Community, Conservation and Open Space Land for Public Use (Docs #666745)

Natural Area Audit Manual (Docs #1909123)

Draft Coastal Biodiversity Mapping Assessment – GHD


Our Sustainable Fraser Coast

DEFINITIONS

Environmentally Significant Land: This is land that has, or has the capacity to have, one or more of the following values:

- Significant remnant vegetation
- High ecological, biodiversity, conservation values
- Endangered, Vulnerable and/or Rare species (EVR)
- Significant local, regional or state ecosystems, corridors and ecological communities e.g. wetlands
- Provides ecosystem services such as maintenance of water and air quality and the avoidance or amelioration of land degradation
- Natural amenity

Ecological restoration: The process of assisting the recovery of an ecosystem that has been degraded, damaged, or destroyed.

	COUNCIL POLICY	
	Illegal Vegetation Damage on Council Controlled Land Policy	
	Policy Number	CP058
	Directorate	Infrastructure Services
	Owner	Executive Manager: Open Space and Environment Executive Manager: Regulatory Services
	Last Approved	25/09/2024
	Review Due	25/09/2026

1. PURPOSE

This policy guides a consistent Local Government Area-wide approach to the protection of vegetation in both the natural and urban landscape - specifically in deterring and responding to the loss of vegetation arising from illegal vegetation damage on Council controlled land.

The specific objectives of the policy are to:

- a) Promote the value of, and need for, protection of vegetation on Council controlled land.
- b) Provide consistency in the deterrence, investigation and response to incidents of illegal vegetation damage.
- c) Encourage the sharing of experience, expertise and resources among various land management agencies (Council, Department of Environment, Science and Innovation) when providing information to the public and responding to incidents of illegal vegetation damage throughout the Fraser Coast region.
- d) Promote and guide broader community involvement in the prevention of illegal vegetation damage, and investigation and enforcement following these incidents.

2. SCOPE

This policy applies to all land owned or managed by Council comprising:

- Sportsgrounds
- Environmental and recreation parks
- Constrained areas such as those accommodating utilities, and nature strips.

3. HEAD OF POWER

Under Section 28 of the Local Government Act *“a local government may make and enforce any local law this is necessary and convenient for the good rule and local government of its local government area.”* Consequently, Council has made the following Local Laws that affect this matter:

- Local Law 1 (Administration) 2011,
- Subordinate Local Law 1, and
- Subordinate Local Law 4.

4. DEFINITIONS

To assist in the interpretation of this Policy the following definitions apply:

Council controlled land means land under Council freehold ownership or Crown Land (reserve) managed by Council under trust or gazetted bathing reserve or gazetted foreshore. It also includes Council managed road reserves and State controlled road reserves that are managed by Council.

Illegal vegetation damage is the destruction, damage or injury to trees and vegetation that has not been approved or consented to by Council. Examples of damage include poisoning via foliage, trunk or soil, complete removal, ringbarking, or pruning/lopping.

Vegetation is any native or exotic tree, plant, grass or non-woody herbage, be it terrestrial, tidal or aquatic and living or dead.

5. POLICY STATEMENT

Council is committed to the prevention and management of illegal vegetation damage on Council controlled land, and will achieve this through:

5.1 Education and awareness raising

Council's community education programs will promote awareness and understanding of the benefits and critical value of vegetation on Council controlled land. Education initiatives will target areas surrounding the location of serious and repeat incidents, particularly in urban areas, and will include the illegal nature of these damaging acts.

Awareness raising in response to incidents of illegal vegetation damage will be delivered via varying means depending on the severity of the incident as determined by Council's Illegal Vegetation Damage Assessment and Response Procedure. Options for awareness raising include, but are not limited to:

- Letterbox drop in vicinity of damage,
- Social media campaign,
- Informative signage detailing the monetary and environmental value of the vegetation affected, and
- Screening and informative signage may be used at high significance sites as determined by the Illegal Vegetation Damage Assessment and Response Procedure.

5.2 Monitoring and prevention

Using the Illegal Vegetation Damage Assessment and Response Procedure, Council will apply a standard process to assess and record incidents of illegal vegetation damage. These reports will be used to document the cumulative impacts of damage, identify high-risk areas and monitor the effectiveness of rehabilitation and response efforts. Council will actively promote community involvement in the stewardship and maintenance of illegal vegetation damage in high-risk areas.

Activities aimed at preventing illegal vegetation damage will include, but not be limited to:

- Drone mapping and baseline vegetation surveys along high-risk locations such as coastal foreshores and significant trees,
- Imagery comparison to determine incidents of illegal vegetation damage/clearing,
- The use of CCTV for known high-risk sites being rehabilitated, and new high visibility sites, and
- Developing a more robust customer service script to ensure that reports of illegal vegetation damage are responded to as a high priority.

5.3 Regulation and enforcement

Investigation into the person(s) responsible for illegal vegetation damage will also occur. Where Council succeeds in identifying and proving the actions of an illegal vegetation damage perpetrator, the perpetrator will be penalised in accordance with Council's Compliance and Enforcement Guideline and invoiced for the cost of remedial works.

5.4 Rehabilitation

Although rehabilitation is a key element in addressing the impacts of illegal vegetation damage, it is costly. Rehabilitation will therefore be prioritised to target the rectification of damage that is likely to cause significant consequential environmental damage and based on the Illegal Vegetation Damage Assessment and Response Procedure.

Offenders should not be advantaged by illegal vegetation damage; therefore, rehabilitation of the site may involve leaving dead or damaged trees in place (where safe to do so) and replanting at higher densities, with species akin to those damaged.

6. ASSOCIATED DOCUMENTS AND LEGISLATION

This policy is to be read and applied in conjunction with:

- Environmental Protection and Biodiversity Conservation Act 1999
- Fraser Coast Regional Council Compliance and Enforcement Guideline (eDocs #4581250)
- Fraser Coast Regional Council Enforcement Manual 2021 (eDocs #4473576)
- Illegal Vegetation Damage Assessment and Response Procedure (internal, eDocs: #4783104)
- Vegetation Management Act 1999

7. REVIEW

This Policy will be reviewed when related legislation is amended or replaced, other circumstances as determined from time to time by Council, or at intervals of no more than two years.

Version Control

Version Number	Key Changes	Approval Authority	Approval Date	Document Number
3	New Policy		06/09/2017	#3379660
5	Reviewed Policy	Council	25/09/2024	#3379660

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	REGIONAL ARTS DEVELOPMENT FUND PROGRAM 2025/26
DIRECTORATE:	STRATEGY, COMMUNITY & DEVELOPMENT
RESPONSIBLE OFFICER:	DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT
AUTHOR:	REGIONAL ARTS DEVELOPMENT COORDINATOR
LINK TO CORPORATE PLAN:	Connected, Inclusive Communities and Spaces. Provide inclusive cultural, sporting and recreation opportunities to encourage community participation.

1. PURPOSE

To provide an overview of the 2025/26 Fraser Coast Regional Arts Development Fund (RADF) agreement with Arts Queensland, and to seek endorsement of the Advisory Committee nominations, Committee Terms of Reference, and the Community Funding Program Guidelines.

2. EXECUTIVE SUMMARY

Council has entered a new Funding Agreement with Arts Queensland to deliver the RADF program on the Fraser Coast, including the RADF Community Funding Program. To implement the Community Funding Program, Guidelines must be endorsed, together with the nominated community members who will make up the RADF Advisory Committee.

3. OFFICER'S RECOMMENDATION

That Council:

1. Appoint Mr Greig Bolderrow, Mr Roger Jennings, Ms Lee-Ann Handley, Ms Mahney Wearne, Mr Matthew Richers and Ms Susan Rogers as community members of the RADF Advisory Committee effective from 1 July 2025 until 30 June 2027 (Attachment 1).
2. Endorse the 2025/26 RADF Community Funding Program Guidelines (Attachment 2).
3. Endorse the RADF Advisory Committee Terms of Reference (Attachment 3).
4. Delegate authority to the Chief Executive Officer to approve 2025/26 RADF Community Funding Program funds based on the recommendations of the RADF Advisory Committee.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. Delivered in partnership with the Queensland

Government through Arts Queensland and the Fraser Coast Regional Council, RADF is a multi-year program of co-investment in local arts and cultural priorities.

In July 2024, Council entered a funding agreement for the RADF program which sees a \$52,250 contribution from Arts Queensland and \$67,750 contribution from Council providing a total budget of \$120,000 for the RADF program. The 2025/26 funding agreement will deliver strategic Council-led initiatives and a Community Funding program as outlined respectively in sections 4.1 and 4.2 below.

4.1 RADF Council-led Initiatives

Strategic Arts Development Funding - \$70,000

These projects support collaborative initiatives between Council, community and industry as opportunities arise. They will include programming that delivers on key strategic objectives highlighted within our Fraser Coast Arts and Culture Strategy.

4.2 RADF Community Grants Program - \$50,000

There are three categories of funding available for individuals, groups and organisations with a total funding allocation of \$50,000 as follows:

Participate

Funding up to \$1,000 for individual local professional and emerging creatives to build their capacity by attending professional development activities.

Develop

Funding up to \$3,000 for development activities that build the capacity and develop skills of local professional or emerging creatives by producing and delivering professional development opportunities.

Share

Funding up to \$10,000 for projects that engage the Fraser Coast community to value, celebrate, share and participate in arts, culture and heritage by supporting projects that strategically promote and celebrate our stories; or focus on community participation in creative experiences.

At Council's Ordinary Meeting No 4/24, Council endorsed Cr Sara Faraj as the nominated Chair. At Council's Ordinary Meeting No 11/24, Council endorsed Councillor Michelle Govers as the nominated Councillor Representative on the RADF Committee.

5. PROPOSAL

5.1 2025/26 Community Funding Program Assessment Guidelines

Funding applications to the 2025/26 RADF Community Funding Program will be assessed on their ability to meet criteria and objectives outlined in the 2025/26 RADF Program Guidelines (Attachment 2).

5.2 RADF Advisory Committee and Funding Assessment Process

The RADF program is coordinated by Council's Regional Arts Development Coordinator and supported by a community RADF Advisory Committee. According to the Terms of Reference (Attachment 3), the Committee consists of two Councillors – currently Councillor Sara Faraj and Councillor Michelle Govers and six independent community members who have a commitment to regional arts and cultural development and serve a two-year term.

Of the current Advisory Committee, two members will complete their two-year term at the end of June 2025. Three other members are unable to continue on the committee. One member, Greig Bolderrow, will return to complete their second year. Council called for nominations in April 2025 to fill the remaining five community positions. Five (5) nominations were received, and Mr Roger Jennings, Ms Lee-Ann Handley, Ms Mahney Wearne, Mr Matthew Richers and Ms Susan Rogers are recommended as the successful nominees to complete the 2025/26 Committee (Attachment 1).

5.3 Allocation of 2025/26 RADF Community Funding Program grants

In response to community and Committee feedback to streamline the timeframes between the submission of an application and the notification of funding, it is proposed that Council's Chief Executive Officer continues to be delegated the authority to award funding based on the recommendations of the RADF Advisory Committee.

6. FINANCIAL & RESOURCE IMPLICATIONS

This program is within standard operational parameters. The draft 2025/26 operational budget allows for the revenue and expenditure to reflect the 2025/26 Arts Queensland/Council funding agreement.

7. POLICY & LEGAL IMPLICATIONS

This program is implemented according to the Funding Agreement between The Queensland Government (Arts Queensland) and Council and in alignment with Council's Community Grants Scheme Policy.

The RADF Advisory Committee is constituted under Section 264 of Local Government Regulation, which empowers the Council to appoint advisory committees.

8. RISK IMPLICATIONS

No risks have been identified that fall outside the risk appetite statements.

9. CRITICAL DATES & IMPLEMENTATION

Applications for the RADF 2025/26 Community Funding Program will open 7 July 2025 (for projects commencing after 8 September 2025) and will close on 11 May 2026. Applications will be accepted throughout the year with four rounds of assessment for administrative purposes.

10. CONSULTATION

The RADF program has been shaped around the feedback provided in the Fraser Coast Arts & Culture Strategy and the following consultations:

Internal: Manager Cultural Services, Senior Arts Development Coordinator, Senior Museums Coordinator, Hervey Bay Regional Gallery Director, Regional Arts Development Coordinator (RADF Liaison Officer) and the Grants Coordinator.

External consultation: Specific consultation has occurred with the Partnerships Manager - Arts Queensland and the 2024/25 RADF Advisory Committee.

11. CONCLUSION

The recommendations in this report respond to community feedback and reflect the aims of Council and Arts Queensland to promote the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF supports arts and cultural activities that provide public value and build local cultural capacity, cultural innovation and community well-being.

12. ATTACHMENTS

1. RADF 2025-26 Advisory Committee [↓](#)
2. RADF 2025-26 Community Grant Guidelines [↓](#)
3. RADF Advisory Committee Terms of Reference [↓](#)

Regional Arts Development Fund 2025/26 Program Advisory Committee Members



Expressions of interest to fill the position of five (5) outgoing community members of the Regional Arts Development Fund (RADF) Advisory Committee were opened on 3 April 2025 and closed on 27 April 2025. Five (5) applications were received via the SmartyGrants platform and all five had suitable experience or expertise in arts, culture or heritage; connection to the arts community; and diversity of disciplines and demographics across the committee. All five (5) applications are recommended for the RADF Advisory Committee.

Community Representatives

Name	Membership Status	Area of Expertise
Mr Greig Bolderrow	Current, 2 nd year	Heritage, Music, Theatre
Mr Roger Jennings	New	Theatre
Ms Lee-Ann Handley	New	Heritage, Music, Visual Art
Ms Mahney Wearne	New	Music
Mr Matthew Richers	New	Music, Theatre
Ms Susan Rogers	New	Heritage, Visual Art

Current Elected Member Representatives

- Councillor Sara Diana Faraj (Chair)
- Councillor Michelle Govers

Outgoing Representatives

- Kym Walker
- Cherie Treloar
- Yeun Butler
- Lesley Reid
- Hannah Stanton

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Fraser Coast Regional Council to support local arts and culture in regional Queensland
Docs# 5197065

REGIONAL ARTS 
DEVELOPMENT FUND

RADF

2025-26 Fraser Coast Community Funding Program Guidelines



The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Fraser Coast Regional Council.

Contents

1. What is the Regional Arts Development Fund?	3	6. Applying for RADF	7
2. RADF regional priorities	3	Application process	7
3. Eligibility	4	Support materials	7
Who can apply for a RADF Grant?	4	Project budget	8
Who cannot apply for a RADF Grant?	4	7. Application assessment	8
Eligible expenses	4	Assessment criteria	9
What is not eligible for RADF?	4	8. Alterations to applications	9
General conditions of funding	4	9. Notification	9
4. Key dates	5	10. Attribution, marketing and communication	10
5. Funding categories	6	11. Acquittal of funding	10
Participate	6	12. Further information and assistance	10
Develop	6	13. Glossary of terms	11
Share	6		



Maryborough Regional Arts Council profiled in Fraser Coast Scene Guide. Photo: Cody Fox.



A Quiet Gentle concept
development by Nicole Jakins.
Photo: Amanda Kratzmann.

1. What is the Regional Arts Development Fund?

Established in 1991, the Regional Arts Development Fund (RADF) promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. Delivered in partnership with the Queensland Government through Arts Queensland and the Fraser Coast Regional Council, RADF is a multi-year program of co-investment in local arts and cultural priorities.

RADF delivers quality arts and cultural experiences, and aligns to *Grow 2022-2026*, the second action plan for *Creative Together 2020-2030*.

RADF drives social change and strengthens communities through initiatives that:

- increase access to arts and cultural experiences in regional Queensland
- grow employment and capacity building opportunities for artists across regional Queensland
- deliver against local arts and cultural priorities and promote the value of arts, culture and heritage.

For information on other Arts Queensland programs and opportunities please visit www.arts.qld.gov.au

2. RADF regional priorities

The Fraser Coast RADF Community Funding Program is informed by Fraser Coast Regional Council's Corporate Plan 2023-2028 and the Fraser Coast Arts & Culture Strategy 2022-2026.

RADF shares the vision of the Fraser Coast becoming a leading regional centre for living heritage, lively culture, powerful stories and creative communities.

Priority will be given to applications that deliver the following outcomes:

- Support locally produced arts, culture and heritage activities that deliver personal, economic and social benefits within our region.
- Invest in professional, career and capacity development opportunities for local practitioners to extend local arts, culture and heritage practice.
- Provide opportunities for local communities to participate in and value the role of arts, culture and heritage and its contributions to resilient, diverse and sustainable communities.
- Promote the role of arts, culture and heritage to build a strong sense of place and identity.
- Encourage innovation and creativity in arts, culture and heritage.
- Nurture collaboration and partnerships within and beyond our region to maximise investment and outcomes.

3. Eligibility

Who can apply for a RADF Grant?

- Individual emerging and established artists, arts practitioners and cultural workers
- Businesses
- Registered not-for-profit organisations
- Groups and collectives

Applicants must:

- be based in the Fraser Coast Regional Council area; or able to demonstrate how the project will directly benefit arts and culture in the Fraser Coast community
- be Australian citizens or permanent residents
- have met all acquittal conditions of previous Council grants
- hold an ABN; or be able to obtain auspice by a suitable party*
- have Public Liability Insurance; or able to obtain auspice by a suitable party*.

**Not applicable to applicants of Participation category.*

Who cannot apply for a RADF Grant?

- Government agencies or departments of state or federal government.
- Educational, religious or medical organisations, where the application is for the organisation's core business.

Eligible expenses

Some examples of expenses related to your funded activity that may be eligible for funding include:

- Administration costs of the funded activity
- Arts Practitioner accommodation and travel
- Arts Practitioner fees or wages
- Advertising and promotion of the funded activity
- Career development workshops and training
- Conference or seminar fees
- Material and supplies for funded activities
- Professional training to improve arts business practices
- Venue hire

What is not eligible for RADF?

- Projects for which arts workers are paid less than the recommended industry rates.
- Projects, activities or costs that are intended for financial gain or fundraising.
- Existing or ongoing projects or activities that do not have a clear start and finish date.
- Retrospective costs, including reimbursement of costs already incurred.
- Recurrent funding or regular operational costs
- Purchase of property, capital equipment or assets.
- Long-term accredited study, training or university courses that constitute the primary training of artists.
- Entertainment for events, unless there is a specific developmental outcome for the artist.
- Amateur arts activities, except for professional services to amateur arts activity. One of the main RADF aims is to develop emerging and established artists in the region.
- Insurance/licences, including but not limited to public liability insurance, liquor licences, event permits, etc.
- School arts activities, unless those activities form part of the broader community's arts and cultural development processes or include professional arts development for students from multiple schools.

General conditions of funding

- Applicants can only receive one (1) grant from RADF during the 2025/26 funding period (July 2025 – June 2026). Organisations may auspice multiple applicants.
- Applications must be submitted using the SmartyGrants application form.
- Successful grant applicants are required to sign a Funding Agreement and provide additional documentation, including an invoice prior to funding being released.
- Successful projects are to commence after the signing of a Funding Agreement.
- Organisations that receive funds from Council are required to acknowledge the contribution by Arts Queensland and Fraser Coast Regional Council in

any publications or publicity material associated with funded activities.

- Funds must be used for the purpose which they are granted and any variations in the use of funds must receive prior written approval from Council.

- The project must be completed and funds expended within twelve (12) months of funds being granted, unless written approval has been given for an extension of your project.

4. Key dates

Application submissions:

Applications can be submitted anytime between Monday 7 July 2025 until Monday 11 May 2026. To reach the assessment periods, applications should be submitted by:

Submission date	Projects delivered after
4 August 2025	8 September 2025
27 October 2025	24 November 2025
2 February 2026	9 March 2026
11 May 2026	15 June 2026

It is recommended that applications are submitted prior to these dates so Council Officers can check for errors and if identified, endeavour to work with the applicant to correct the application.

Please note if all RADF funds are committed during initial rounds then additional rounds of RADF will not be offered. It is recommended that you apply for funds in early rounds to avoid disappointment.

Notifications:

Applicants will be notified of the outcome of their submission via email 4-5 weeks after applications close.

Payment:

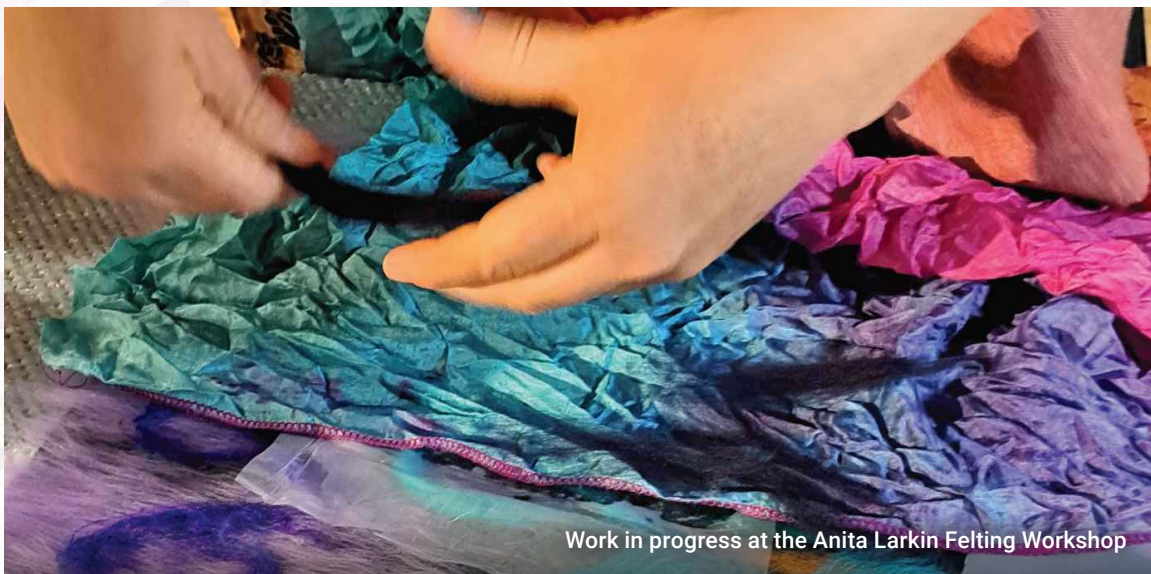
RADF funds will be paid into the applicant’s nominated account within 4-6 weeks of Council receiving the signed Funding Agreement, invoice and supporting documentation.

Project Completion:

Your project must be completed, and funds expended within 12 months of funds being granted, unless written approval has been given for an extension for your project.

Project Acquittal:

Acquittals for successful projects are due 28 days after the project completion date.



Work in progress at the Anita Larkin Felting Workshop

5. Funding categories

There are three categories of funding available for individuals, groups and organisations.

Participate

Objective

For individual local professional and emerging creatives to build their capacity by attending professional development activities.

What funding is available?

\$300 to \$1,000, covering up to 100% of eligible expenses

Examples of eligible expenses

Workshop, Conference or Seminar fees, meal allowances, travel and accommodation.

Develop

Objective

For development activities that build the capacity and develop skills of local professional or emerging creatives by producing and delivering professional development opportunities.

What funding is available?

\$500 to \$3,000, covering up to 75% of eligible expenses

Examples of eligible expenses

- Short-term venue hire for development activity.
- Marketing profile for an established or emerging artist, including professional photography, videography and/or biography to be shared on various platforms.
- Concept development including professional research and development of ideas and new project proposals to the implementation stage. The project should demonstrate how it will contribute to the future arts and cultural development of the region.
- Professional fees including producing, recording, videography, photography, graphic design and marketing.
- Short-term development activities with a suitably qualified mentor, coach or established practitioner.

Share

Objective

For projects that engage the Fraser Coast community to value, celebrate, share and participate in arts, culture and heritage by supporting projects that strategically promote and celebrate our stories; or focus on community participation in creative experiences.

- Host and support events with and for community, that maximise opportunities for arts and cultural engagement.
- Develop arts programs and promote local creative enterprise within other key festivals and events.

What funding is available?

\$500 to \$10,000, covering up to 75% of eligible expenses

Examples of eligible expenses

- A community-focused arts or culture experience within other local major events and festivals.
- A performance, activity or digital media project that shares a unique story.
- Sharing and preserving our heritage and culture collections through captivating storytelling and displays.

Please note: Only costs related directly to delivering the activity itself are eligible, such as:

- Artist/professional fees
- Travel and accommodation for visiting artists
- Project materials
- Promotion/advertising
- Venue hire
- Administration costs.

6. Applying for RADF

Application process

Council will publicise the availability of RADF grant programmes on [Council's website](#) and social media sites, in the local media and by direct email to individuals and organisations listed on the Grants Distribution list.

- 1. RADF Eligibility Checklist.** Complete the online form available at www.ourfrasercoast.com.au/radf to ensure you are eligible to apply, or view the eligibility criteria in this document.
- 2. Contact Council's RADF Liaison Officer.** They can assist with project development and general information about the application process.
- 3. Preview the SmartyGrants application form.** Visit www.ourfrasercoast.com.au/radf for a link to the preview the form. We recommend you preview the form before you begin planning your project.
- 4. Plan your project.** Check the timing of your project with the assessment dates. Define your project scope and ensure you gather all your initial application support materials and prepare your project budget.
- 5. Login to SmartyGrants.** Council's grant programs are based online via SmartyGrants. Applicants will require a SmartyGrants account to view the application form and submit their application. Once an application has been started, you can save and return anytime before the form's closing date.
- 6. Submit your application.** When an application is submitted, the applicant will receive an email confirmation of lodgement and a copy of the submitted application for the organisation's records. If this notification is not received please contact Council's RADF Liaison Officer.

Please note: If you are having difficulties accessing the SmartyGrants system, please call 1300 79 49 29 and ask to speak to the RADF Liaison Officer.

Support materials

Initial application

The following support materials should be supplied to support your application:

- A brief CV or link to biography for all key personnel that the RADF grant will pay for and written confirmation of their participation (for Organisations just the artistic/creative director). This will enable the assessors to determine the quality and suitability of personnel involved. Please keep CVs to a maximum of one (1) page.
- A minimum of one (1) and up to three (3) letters of support which includes the contact details of the author.
- Copies of quotes to support your budget.

After conditional approval

You will be sent an email requesting additional support materials, including

- A signed funding agreement
- An invoice from the Applicant to Council for the amount of agreed funding
- Bank account details on an official bank statement
- Public Liability Insurance Certificate of Currency
- Copies of other insurances and licenses as relevant to your project.
- An outline of potential risks to your project and how you plan to minimise these.
- An outline of how you will deliver your project in line with safety standards.
- If you are hosting an event or activity, various approvals and bookings may be required.
- For proposals involving Aboriginal people and/or Torres Strait Islanders, evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant communities and organisations.

Project budget

All applications require details of expenses and income and applications in the Share category require the completion of a comprehensive budget.

You must ensure that:

- If you are registered for GST, amounts entered into your budget are GST exclusive.
- Supply written quotations for any amounts \$1000 and over. These quotations should be no older than 60 days from the date of submission of your grant application. It is recommended that quotations are supplied for all major expenses.

The RADF Advisory Committee reserves the right to request additional information on your project.

In some instances successful applicants may not receive the full amount of requested funding, but rather a percentage of the total sought. If your project cannot proceed without full funding requested, the reasons why your project requires full funding should be explained in your application.

Contributions

Your budget may include cash and in-kind contributions.

Cash contributions may include:

- funds from applicant/organisation
- workshop fees

- ticket sales
- sponsorships

In kind contributions may include:

- administration of RADF project
- in kind provision of venue hire
- volunteer hours
- in-house marketing/design
- in kind contributions from arts and cultural workers

Industry rates

Applicants must pay at least award rates or industry recommended rates of pay to arts and cultural workers involved in the funded activity.

Pay scales and conditions may be prescribed by legally binding industrial awards and agreements, such as those monitored by the [Media, Entertainment and Arts Alliance \(MEAA\)](#). In other cases, appropriate industry standards have been recommended by arts industry organisations, such as:

- [Australian Writers' Guild](#)
- [Musician's Australia](#)
- [Australian Society of Authors](#)
- [Australian Production Design Guild](#)
- [National Association for the Visual Arts](#)

Where an industry standard clearly applies, applicants are expected to meet those rates of pay.

7. Application assessment

Applications will initially be assessed by the RADF Liaison Officer to confirm eligibility. If the grant round has not yet closed, and errors are identified, Council Officers will endeavour to work with the applicant to correct the application.

After the grant round closes, the RADF Advisory Committee will assess the applications. The RADF Advisory Committee is an independent group of industry and community representatives that reflect the diverse arts and cultural practices on the Fraser Coast.

The RADF Advisory Committee makes recommendations for project funding to Council for the final decision. In assessing the grants, Council will ensure RADF monies are allocated in a fair and equitable way and ensure best possible value for money.

Once Council has decided grant funding allocations, applicants will be advised of the outcomes.

The RADF grants program is a competitive application process. Council often receives more funding applications than it can support.

The RADF Committee uses the RADF Grant Program Guidelines and the information contained in your grant application to assess all eligible applications.

Applications are assessed on how they respond to the assessment criteria. To offer a diverse range of funding, the advisory committee may consider previous funding history of the applicant and also compare competing applications.

Council reserves the right to reject any application that does not meet the eligibility and assessment criteria and to request further information in considering applications.

Assessment criteria

Participate

High quality

- invests in professional, career and capacity development opportunities for individual local practitioners to extend local arts, culture and heritage practice

Strong impact

- creates a new skills development opportunity for local artist or arts worker

Sustainable value

- demonstrates value for money

Develop

High quality

- invests in professional, career and capacity development opportunities for local practitioners to extend local arts, culture and heritage practice
- proven capacity to effectively support and deliver arts and cultural services
- supports local arts and cultural priorities.

Strong impact

- creates new employment opportunities and skills development for local artists and arts workers
- demonstrates community demand

Sustainable value

- demonstrates value for money
- demonstrates sound governance, and ethical business practices
- proposed activity has a strong delivery plan, including understanding potential risks and their management.

Share

High quality

- produces high-quality arts and cultural initiatives for the Fraser Coast community
- proven capacity to effectively support and deliver arts and cultural services
- supports local arts and cultural priorities.

Strong impact

- creates new employment opportunities and skills development for local artists and arts workers

- builds new audiences and markets and reputation for local arts and cultures
- demonstrates community demand and stakeholder involvement

Sustainable value

- demonstrates value for money
- demonstrates sound governance, and ethical business practices
- proposed activity has a strong delivery plan and risk management understanding.

8. Alterations to applications

In the event circumstances change and the activity cannot be carried out exactly as described in the application, the following must be completed:

- notify the RADF Committee through Council's RADF Liaison Officer in writing or by email; and
- receive approval of any changes before beginning the activity

*Note: If the application is changed without approval, Council may request the funds be returned.

9. Notification

Successful applications

Successful applicants will receive conditional approval of funding with:

- A Letter of Offer and Funding Agreement specifying allocation of funding and special conditions that may apply to the application
- An online form to upload the Funding Agreement and relevant supporting documents. This must be completed in full for funds to be released
- Information to acknowledge the State Government and Council who are providing the grant.

Unsuccessful applications

Unsuccessful applicants will receive an email notification that includes feedback from the RADF Committee. For further information contact Council's RADF Liaison Officer via telephone or email.

10. Attribution, marketing and communication

Funding recipients must ensure that the Queensland Government and Council's positive reputation is maintained at all times.

Successful RADF funded activities must acknowledge the Queensland Government and the Council in all promotional material, publications and products by inclusion of the RADF acknowledgement text below and logos provided to you by Council with your funding agreement.

Acknowledgement Text for RADF funding:

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Fraser Coast Regional Council to support local arts and culture in regional Queensland.



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The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Fraser Coast Regional Council.

11. Acquittal of funding

Grant recipients must complete an on-line acquittal form within 28 days of the completion of the project. You will be required to provide receipts or other evidence of payment to support the expenditure of grant funding in your acquittal. Information supplied in your acquittal is reported to Arts Queensland in accordance with our Funding Agreement with Arts Queensland.

12. Further information and assistance

For further information visit www.ourfrasercoast.com.au/radf. For additional assistance contact Council's RADF Liaison Officer, by phone 1300 79 49 29 or email: ArtsCulture@frasercoast.qld.gov.au.

For general advice and guidance on grant writing and developing a project for support, refer to the Grant Writing Resources on the Arts Queensland website at: www.arts.qld.gov.au/arts-acumen/grant-writing-support



The Ironing Maidens community performance at Tiaro. Photo: Glenn Morris.

13. Glossary of terms

Activities – Activities refer to the project, program, initiative or event that will be delivered if the application is successful.

Artist – An artist is defined as an individual who creates work in the fields below as a profession or hobby.

Arts – In relation to the Australia Council for the Arts' areas of responsibility, the arts includes literature; music in all forms; theatre, musical theatre and opera; dance in all forms; other performing arts such as circus, comedy and puppetry; film and television; arts festivals; visual arts and crafts; arts education and training; Aboriginal and Torres Strait Islander arts; community arts and cultural development; emerging and experimental arts (Arts Nation, 2015.)

Arts Practitioner – An arts practitioner is defined as a practicing professional in the industry who is recognised by their peers, is committed to devoting significant time to artistic activity and/or has a career in the arts, i.e. cultural worker, project coordinator, producer, curator etc.

Auspice – An individual, partnership, group or unincorporated organisation without an ABN (auspicee) must work with an incorporated auspicor organisation (auspisor) to apply for funding. The auspisor will be required to complete and submit the application in consultation with the auspicee.

Culture – Arts and culture are inextricably linked, but while the arts are expressions of culture, culture is more than the arts alone. Culture encompasses diverse avenues of expression in architecture, arts, history, language, education, leisure, media, environmental heritage, work and daily life.

Community – Community is defined as a group of people living in the same place or having a particular characteristic in common e.g. "the Fraser Coast community".

Emerging artist – An artist at an early stage in their career with no more than five years of professional experience. Emerging artists will have a demonstrated and recent track record of some professional work in their art form area, and will have created a modest body of artistic work.

Established artist – An artist who is at a mature stage in their career, who has specialised training in the art form, who has created an extensive body of independent work, who has garnered national or international recognition from their peers as having reached an advanced level of achievement.

Heritage – Heritage is defined as features belonging to the culture of a particular community, such as traditions, languages, or buildings that were created in the past and still have historical significance.

In Kind – The dollar value of non-cash contributions to a project, e.g. volunteer labour, free hire of venues or equipment.

Professional development – An activity that increases an applicant's skills, provides networking opportunities, introduces the applicant's work into new markets and/or enhances the applicant's ability to earn a living through their arts or cultural work.

Project(s) – Project refers to the activity, program, initiative or event that will be delivered if the application is successful.

Youth – Youth or young people as an individual or a group aged between the 12 and 25 years.

REGIONAL ARTS 
DEVELOPMENT FUND
RADF



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The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Fraser Coast Regional Council.

www.ourfrasercoast.com.au/radf



FRASER COAST REGIONAL COUNCIL

REGIONAL ARTS DEVELOPMENT FUND ADVISORY COMMITTEE

TERMS OF REFERENCE

1. NAME

Regional Arts Development Fund (RADF) Advisory Committee

2. BACKGROUND/SCOPE

The Regional Arts Development Fund Advisory Committee (the Committee) is constituted under Section 264 of Local Government Regulation 2012, which empowers the Council to appoint advisory committees.

The Committee will provide advice and recommendations to Council to support the delivery of the Fraser Coast RADF Program. RADF is a partnership between the Queensland Government and Fraser Coast Regional Council to support local arts and culture in regional Queensland.

3. PURPOSE

The purpose of the Committee is to provide recommendations and advice to Council on the following:

- the appropriate allocation of RADF funds in accordance with Council's RADF Guidelines within the timelines advised by Arts Queensland;
- suitable opportunities for the development of Council initiated projects and advise on local priorities; and
- assist in revising the RADF Guidelines and application process when required.

4. MEMBERSHIP

4.1 Committee Membership

- a) The Committee will consist of up to 8 members as follows:
 - 2 Councillors representing Fraser Coast Regional Council, one who shall be designated as the Chairperson.
 - Up to 7 community members including one representative drawn from the Fraser Coast Regional Council Indigenous Advisory Committee (upon its establishment).
- b) The Committee will be supported by 2 Council Officers as follows:
 - RADF Liaison Officer (ex officio member).
 - Council Officer to provide administrative support.
- c) The Committee may seek expert advice from other sources and may invite other members of the community, representatives of other stakeholder groups, and Council staff to attend one or more meetings to discuss specific issues but these people will not have voting rights.

4.2 Appointment of Members

- a) Appointment will be made, on a biennial basis, after nominations have been invited on Council's website and social media, seeking expressions of interest from community members

- b) Members will be appointed by resolution of Council. Council may seek expressions of interest for nominations for community membership, or invite suitably qualified persons to apply. Regard will be given in the selection process to:
- Geographical representation for the Fraser Coast region
 - Representation from a diverse range of skills and interests
 - Commitment to work in a positive relationship with Council
 - Ability to represent and work with others in the community
 - Understanding of the principles/practices of arts and culture
 - Understanding of arts and cultural issues within the Fraser Coast region
 - Understanding of the principles of interpretation in arts and culture
 - Experience in events that focus on promotion of arts and culture
 - Knowledge of the history of the Fraser Coast region
 - Understanding of the wider social and economic implications of arts and culture and management for the Fraser Coast region.
- c) Membership as a community member shall be limited to a maximum of 2 years with the member being eligible for re-selection.
- d) Appointments are voluntary roles and are not paid meeting fees. Members will need to register as volunteers.
- e) The Council will ensure that all members of advisory committees are covered by appropriate insurances (e.g. voluntary workers, public indemnity).

4.3 Resignation and Replacement of Members

- a) A community committee member may resign at any time by way of written or email advice to the Chairperson. When a resignation is received, the resigning member may be replaced as follows:
- Council will call for expressions of interest for a suitable replacement unless the resignation is received less than 6 months from the conclusion of the biennial term of the committee.
 - Where such resignation is from a particular interest group or agency, the nominating agency may at its discretion nominate a replacement representative.

5. ROLES AND RESPONSIBILITIES OF MEMBERS

Community representatives will be responsible for:

- Ensuring that they are aware of and accurately represent their respective stakeholder groups' views.
- Ensuring that outcomes of the RADF Programs are conveyed accurately to the relevant stakeholder groups.
- Assessing Community Funding Program applications in an unbiased manner.
- Ensuring that they do not participate in or try to influence discussion and recommendations on issues where they may have a material or personal interest; and
- Demonstrating due diligence by the preparation for, attendance at and participation in Committee meetings and assessment rounds.

Council representatives will be responsible for:

- Ensuring appropriate liaison with the various departments and other committees of Council.
- Ensuring an appropriate level of involvement of relevant professional/technical staff at appropriate times and meetings.
- Ensuring appropriate levels of administrative support.

- Ensuring recommendations from the RADF Advisory Committee are reported to Council's CEO and Arts Queensland in an appropriate and timely manner;
- Providing background information available through Council that is reasonably considered necessary to assist members to reach appropriate recommendations.

6. FUNDING ASSESSMENT

- The Fraser Coast Regional Council RADF Community Funding Program has 4 assessment rounds per year and will be assessed online using the SmartyGrants platform.
- Members will commit to completing all RADF Community Funding Program assessment tasks within the timeframes provided at the commencement of each annual program (generally within 9 days).
- Committee assessment round meetings will only be held if assessed applications are closely ranked and deliberation is required.

7. MEETINGS

- The Committee will meet a maximum of four (4) times per year to complete funding assessment deliberation. These meetings may be held in person or via an online meeting platform.
- Special meetings and workshops may be convened by the RADF Liaison Officer as necessary to address particular matters such as training on the SmartyGrants platform or to provide updates and seek feedback relating to program development and application to Arts Queensland.
- Members will commit to attending all meetings of the Committee for which reasonable notice has been given. In the instance where attendance is not possible, notification of apology must be provided to the RADF Liaison Officer within seven (7) days of the meeting.
- A quorum will consist of at least 51% of members.
- Council shall appoint a Councillor Representative as Chair of the Committee.
- If the Chair is absent, an interim chair will be appointed by the Committee to preside for that meeting.
- Meetings will be conducted using recognised informal meeting procedures and all members will be expected to conduct themselves in a respectful, courteous and professional manner and show due regard to other members values and opinions and will make decisions by consensus.

8. REPORTING AND PROGRAM REVIEW

- The Committee is exempted from the requirement to keep minutes of its proceedings, however, a written report of its deliberations and its advice or recommendations will be collated by the RADF Liaison Officer and provided to Council's Chief Executive Officer, or delegated representative, who shall present the report to Council as appropriate.
- A summary of approved projects and their progress will be provided on Council's website to keep the community informed of the work of the Committee.
- The Committee will review the annual performance and outcomes of the program and make recommendations to Council regarding potential improvements and priorities for future programs.
- The Committee shall perform an evaluation of its performance at least annually to determine whether it is functioning effectively, by reference to this Terms of Reference and current best practice.

9. GOVERNANCE

9.1 Media Comment and Confidentiality

- a) Members of the Committee are to maintain confidentiality of information relating to the details and status of individual funding applications.
- b) Comments to the media on behalf of the Committee shall only be made by the Chairperson, or by another member of the Committee with the approval of the Chairperson or RADF Liaison Officer.

9.2 Conflict of Interest

- a) Where Committee members have a conflict of interest, or could reasonably be taken to have a conflict of interest, in an issue being considered or to be considered at the meeting, the Member must declare the conflict of interest to the meeting and must not be present while the matter, or a related matter, is being considered by the Committee or otherwise take part in any decision of the Committee in relation to the matter or a related resolution.
- b) For the purposes of this clause, a Member has a conflict of interest in an issue if there is a conflict between the Member's private interest and the public interest.

9.3 Contact Officer

Manager Cultural Services



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The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Fraser Coast Regional Council.

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	FORMAL RENAMING OF URRAWEEN EXTENSION ROAD AS BOUNDARY ROAD
DIRECTORATE:	INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	DIRECTOR INFRASTRUCTURE SERVICES
AUTHOR:	INFRASTRUCTURE ASSETS MANAGER
LINK TO CORPORATE PLAN:	Focused Service Delivery Effectively manage and maintain our assets to reduce asset failure.

1. PURPOSE

To formally rename the road previously named Urraween Extension Road as Boundary Road to avoid future addressing conflicts.

2. EXECUTIVE SUMMARY

Construction of the extension of Urraween Road from Main Street with Kawungan Way was completed in 2014. At the time, naming of this section of the road was approved as Urraween Extension Road.

The completion of Boundary Road in 2024, which established a permanent connection between Main Street and Booral Road, created an anomaly in the road naming and addressing between the mapping systems and Council's official Register of Roads necessitating the road to be considered for renaming.

Changing the current situation is important especially for emergency response organisations that rely on accurate address details in various mapping platforms.

Adopting the standard road naming and numbering convention and renaming Urraween Extension Road as Boundary Road will resolve this anomaly.

3. OFFICER'S RECOMMENDATION

That Council, pursuant to the Local Government Act (2009) Chapter 3 Part 3 Division 1 Section 60 Control of roads, approve the formal renaming of Urraween Extension Road as Boundary Road.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Construction of the extension of Urraween Road from Main Street with Kawungan Way was completed in 2014. At the time, naming of this section of the road was approved as Urraween Extension Road. This made sense as the road terminated at Kawungan Way.

The current road naming and chainage direction in Intramaps is illustrated below:



Completion of Boundary Road upgrading works in 2024 connected it with Urraween Extension Road at its intersection with Denman Camp Road. This created an anomaly in the road naming and addressing between the mapping systems and Council's official Register of Roads. The datum point, chainage and numbering should be in the direction from the major collector, i.e. from Booral Road to Main Street in line with the AUS/NZ addressing standards.

Resolving this anomaly is achievable by renaming Urraween Extension Road as Boundary Road and continuing the road numbering in accordance with the business rules defined in the AUS/NZ standard. The proposed change is shown in the image below:



Adopting the proposed change has the immediate benefit of ensuring the road naming and numbering is aligned with GPS mapping systems for emergency response organisations and the public. The medium to long-term benefit is that future development applications for the land parcels located North and South of Boundary Road will correctly reference street frontages with the correct road name and numbering.

Main Street will remain as the point of suburb change from Kawungan to Urraween.



5. PROPOSAL

To formally rename Urraween Extension Road as Boundary Road.

Once approved, Council will amend the Register of Roads, replace street signage, and notify stakeholders. Council will also cross-check mapping systems to ensure data accuracy.

6. FINANCIAL & RESOURCE IMPLICATIONS

Road naming matters, including street name signage, are procedural and funded out of general maintenance and operational budgets.

7. POLICY & LEGAL IMPLICATIONS

Local Government Act (2009) Chapter 3 Part 3 Division 1 Section 60
Control of roads

- (1) A local government has control of all roads in its local government area.
- (2) This control includes being able to —
 - (a) survey and resurvey roads; and
 - (b) construct, maintain and improve roads; and
 - (c) approve the naming and numbering of private roads; and
 - (d) name and number other roads.

8. RISK IMPLICATIONS

Renaming the road will minimise location identification ambiguity and minimise potential response time delays for emergency services.

9. CRITICAL DATES & IMPLEMENTATION

Timing is not date critical as implementation is procedural.

10. CONSULTATION

No community consultation is required as the proposed changes will ensure physical road signage is matched to GPS navigation systems and ensure street numbering is contiguous with Boundary Road's existing arrangements

This will also normalise addressing matters for residents and minimise location identification ambiguity for emergency services.

11. CONCLUSION

Renaming this road will normalise addressing matters for future planning and land development, residents and minimise location identification ambiguity for emergency services.

12. ATTACHMENTS

Nil

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	APPOINTMENT OF DEPUTY CHAIRPERSON OF THE LOCAL DISASTER MANAGEMENT GROUP
DIRECTORATE:	INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	DIRECTOR INFRASTRUCTURE SERVICES
AUTHOR:	MANAGER DISASTER PLANNING
LINK TO CORPORATE PLAN:	Focused Organisation and Leadership. Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community.

1. PURPOSE

To appoint the Deputy Chairperson of the Local Disaster Management Group (LDMG).

2. EXECUTIVE SUMMARY

In accordance with the Disaster Management Act 2003 and the Disaster Management Regulation 2014, the Chairperson and Deputy Chairperson of a Local Disaster Management Group, are the persons appointed by the relevant local government to fill these positions.

3. OFFICER'S RECOMMENDATION

That Council:

1. Call for nominations for the position of Deputy Chairperson of the Local Disaster Management Group.
2. Endorse the preferred nominee for the position of Deputy Chairperson as selected by a majority show of hands.
3. In accordance with Section 10(1) of the *Disaster Management Regulations 2014*, Council appoints Councillor [insert Councillor name] as Deputy Chairperson of the Local Disaster Management Group.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The appointment of the Chairperson and Deputy Chairperson of the Local Disaster Management Group (LDMG) are legislated positions in the Disaster Management Act 2003 and once appointed are formally advised annually to the Disaster District.

All positions are required to conduct mandatory training conducted by Queensland Police under the Queensland Disaster Management Framework and facilitated by the Manager Disaster Planning.

5. PROPOSAL

As per section 10 of the Disaster Management Regulations 2014, the Chairperson and Deputy Chairperson of a local group are the persons appointed by the relevant local government and both the Chairperson and Deputy Chairperson must be a Councillor of a local government.

6. FINANCIAL & RESOURCE IMPLICATIONS

N/A

7. POLICY & LEGAL IMPLICATIONS

Section 34 Disaster Management act 2003

- (1) There is a chairperson and a deputy chairperson of a local group.
- (2) The chairperson and deputy chairperson are the persons prescribed by regulation.
- (3) A regulation under this section may provide for—
 - (a) the appointment of the chairperson and deputy chairperson of a local group; and
 - (b) the qualifications and experience required for a person to be the chairperson or deputy chairperson.

Disaster Management Regulation 2014

10 Chairperson and deputy chairperson of local groups— Act, s 34

- (1) For section 34(2) of the Act, the chairperson and deputy chairperson of a local group are the persons appointed by the relevant local government for the local group to be the chairperson and deputy chairperson.
- (2) The chairperson must be a councillor of a local government.

8. RISK IMPLICATIONS

A legislative requirement to appoint a Deputy Chairperson of the Local Disaster Management Group.

9. CRITICAL DATES & IMPLEMENTATION

N/A

10. CONSULTATION

N/A

11. CONCLUSION

Council is responsible for appointing the Deputy Chairperson of the Local Disaster Management Group.

12. ATTACHMENTS

Nil

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT: MASTER PLAN FOR OLD MARYBOROUGH
ADMINISTRATION CENTRE AND BABY CLINIC -
LANDSCAPING CONCEPTS

DIRECTORATE: INFRASTRUCTURE SERVICES

RESPONSIBLE OFFICER: DIRECTOR INFRASTRUCTURE SERVICES

AUTHOR: MANAGER DESIGN

LINK TO CORPORATE PLAN: Connected, Inclusive Communities and Spaces.
Create vibrant community spaces to encourage community activation.

1. PURPOSE

To present revised master plan concept options following community engagement for the Old Maryborough Administration and Baby Clinic site and to seek a Council resolution on the preferred conceptual option.

2. EXECUTIVE SUMMARY

Three (3) revised concept layouts have been prepared for Old Maryborough Administration and Baby Clinic site based on feedback received during the community engagement process. These layouts were presented to Councillors to seek their feedback during a Councillor Briefing session held on 25 November 2024. A copy of the preferred master plan layout is detailed in **Attachment 1**. This report seeks a Council resolution to endorse Concept 1 as the preferred master plan layout for the Old Maryborough Administration and Baby Clinic site.

3. OFFICER'S RECOMMENDATION

That Council:

1. Endorse Concept 1 as the preferred master plan layout for use as a guiding concept for the Old Maryborough Administration Centre and Baby Clinic site.
2. List the Old Maryborough Administration Centre Site Landscaping Works for future budget considerations and funding opportunities.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council was presented with a draft master plan for the Old Maryborough Administration and Baby Clinic site at its Ordinary Meeting on 24 January 2024 where Council resolved to endorse the draft Masterplan for community engagement. A copy of the original draft master plan concept can be seen in **Attachment 2**.

Community engagement was undertaken by Council's Community Development & Engagement team from 4 March to 1 April 2024. Council was presented results of the community engagement at its Ordinary Meeting held on the 26 June 2024 where Council resolved to:

ORD 11.3.1 Maryborough Old Admin Site Masterplan - Community Engagement Report

RESOLUTION (Daniel Sanderson/Phil Truscott)

That Council:

1. Note the outcomes of the community engagement evaluation report.
2. Delegate authority to the Chief Executive Officer to present an updated master plan, incorporating the outcomes of the engagement evaluation report, at a future Council meeting for consideration.

Carried Unanimously

5. PROPOSAL

Council officers have developed three (3) additional concept options in response to feedback received during the community engagement process. These revised concepts are presented in **Attachment 3**, along with examples of potential design elements such as shade structures, arbours, seating, statues, artistic features, and landscaping treatments. These examples are illustrative only and do not represent final selections, but rather provide a sense of the types of elements that may be incorporated into the final design.

The revised layouts have been informed by key themes identified through community consultation including:

- Open space, green lawns, and parkland areas;
- Trees, plantings, and garden beds;
- Provision of shade and seating; and
- Recognition of the site's history and character.

In addition, community feedback regarding less favourable aspects, particularly concerns around the extent of hard surfaces, has been taken into consideration and addressed in the revised concepts.

While not specifically shown in the concept drawings, all design options are intended to include pathway lighting and feature lighting as part of the final scope.

The overall site area is approximately 1,924 m², with the existing baby clinic building occupying around 174 m². This provides an estimated 1,750 m² of usable space available for landscape enhancement works.

The table below provides a breakdown of all the options relating to the total of soft and hard landscaping areas. Soft landscaping relates to vegetated areas such as grass, trees and plantings while hard landscaping areas relate to pathways, concrete/paved surfaces and structures.

Option	Soft Landscaping Area (m ²)	Hard Landscaping Area (m ²)	Soft Landscaping - Percentage of Site
Draft master plan	1,150	600	66
Concept 1	1,400	350	80
Concept 2	1,450	275	83
Concept 3	1,300	400	74

Concept 2 offers the greatest extent of soft landscaping; however, there are concerns regarding the feasibility of achieving pathway gradients that comply with accessibility and mobility standards, due to the site's existing ground slope.

All three (3) concept options incorporate the provision of an all abilities access ramp to the Baby Clinic building.

The three (3) revised concepts were presented to Councillors at Councillor Briefing Session held on 25 November 2024 where Councillors provided feedback indicating Concept 1 as the preferred master plan layout.

6. FINANCIAL & RESOURCE IMPLICATIONS

The estimated cost to design and deliver the project as per Concept 1 would be in the range of \$3M to \$4M depending on the final design. This project is currently not funded in Council's 10-year capital works program. It is proposed to list for consideration the Old Maryborough Administration Centre Landscaping Works in future budgets for the design and construction.

7. POLICY & LEGAL IMPLICATIONS

Any future use of the Baby Clinic building will need to be conscious of its heritage listing.

8. RISK IMPLICATIONS

There is a potential reputational risk to Council if the adopted layout does not align with the community sentiment expressed during the engagement process.

9. CRITICAL DATES & IMPLEMENTATION

Should Council resolve to adopt a preferred concept, it is recommended that funding be allocated in future Capital Works budgets to undertake detailed design and construction.

10. CONSULTATION

Internal consultation has been undertaken with Capital Delivery Design, Open Space & Environment, and Community & Culture teams.

The revised concepts were presented to the Councillors at Councillor Briefing Session held on the 25 November 2024, at which feedback and input were sought.

11. CONCLUSION

Three (3) revised concept layouts have been developed for the Old Maryborough Administration and Baby Clinic site, informed by feedback received through the community engagement process.

12. ATTACHMENTS

1. Old Maryborough Administration Site - Preferred Layout - Concept 1 (Docs #5202491) [↓](#)

-
2. Old Maryborough Administration Site - Original Master Plan as at Jan 2024 (Docs #5202499) [↓](#)
 3. Old Maryborough Administration Site - Revised Concepts as at Nov 2024 (Docs #5202496) [↓](#)



CONCEPT 1

Legend

- ① Old baby clinic
- ② Bus stop
- ③ Grassed area with fun seating opportunities and ability to use for movie screening nights. The seating involves boulder style seat clusters on the grass
- ④ Metal Umbrella styled shade structures to provide shade to the seating boulders
- ⑤ School of Arts light scape projection and movie display wall
- ⑥ Sandstone seating steps
- ⑦ Garden bed with sandstone retaining wall. The retaining wall doubles as seating opportunities, with sections including timber top seats
- ⑧ Cantilever shelter styled to match the arbour design
- ⑨ Pergola covered walkway and entrance statement
- ⑩ Connecting walkway
- ⑪ seating nodes with opportunities to display statues, art and history
- ⑫ Garden bed with shade trees
- ⑬ Clay drain inlay
- ⑭ DDA compliant access ramp

Area of Softscape - 1400m²
 Area of Hardstand - 350m²



ORIGINAL CONCEPT

Legend

- ① Old baby clinic
- ② Bus stop
- ③ Activated space with permanent and temporary seating opportunities
- ④ School of Arts light scape projection and movie display wall
- ⑤ Seating steps
- ⑥ Garden bed with seating edge
- ⑦ Pergola covered walkway and entrance statement
- ⑧ Connecting walkway
- ⑨ Garden bed
- ⑩ Clay drain inlay
- ⑪ Low foliage feature planting such as bush tucker shrubs
- ⑫ DDA compliant access ramp

Area of Softscape - 1150m²
 Area of Hardstand - 600m²



CONCEPT 1

Legend

- ① Old baby clinic
- ② Bus stop
- ③ Grassed area with fun seating opportunities and ability to use for movie screening nights. The seating involves boulder style seat clusters on the grass
- ④ Metal Umbrella styled shade structures to provide shade to the seating boulders
- ⑤ School of Arts light scape projection and movie display wall
- ⑥ Sandstone seating steps
- ⑦ Garden bed with sandstone retaining wall. The retaining wall doubles as seating opportunities, with sections including timber top seats
- ⑧ Cantilever shelter styled to match the arbour design
- ⑨ Pergola covered walkway and entrance statement
- ⑩ Connecting walkway
- ⑪ seating nodes with opportunities to display statues, art and history
- ⑫ Garden bed with shade trees
- ⑬ Clay drain inlay
- ⑭ DDA compliant access ramp

Area of Softscape - 1400m²
 Area of Hardstand - 350m²



CONCEPT 2

Legend

- ① Old baby clinic
- ② Bus stop
- ③ Grassed area with fun seating opportunities and ability to use for movie screening nights. The seating involves boulder style seat clusters on the grass
- ④ Metal Umbrella styled shade structures to provide shade to the seating boulders
- ⑤ School of Arts light scape projection and movie display wall
- ⑥ Sandstone seating steps
- ⑦ Garden bed with sandstone retaining wall. The retaining wall doubles as seating opportunities, with sections including timber top seats
- ⑧ Cantilever shelter styled to match the harbour design
- ⑨ Pergola covered walkway and entrance statement
- ⑩ Connecting walkway
- ⑪ seating nodes with opportunities to display statues, art and history
- ⑫ Garden bed with shade trees
- ⑬ Clay drain inlay
- ⑭ DDA compliant access ramp

Area of Softscape - 1450m²
 Area of Hardstand - 275m²



CONCEPT 3

Legend

- ① Old baby clinic
- ② Bus stop
- ③ Hardstand area to be used for movie screening nights and other events/popups.
- ④ Metal Umbrella styled shade structures to provide shade to the seating boulders
- ⑤ School of Arts light scape projection and movie display wall
- ⑥ Garden bed with sandstone retaining wall. The retaining wall doubles as seating opportunities, with sections including timber top seats
- ⑦ Cantilever shelter styled to match the arbour design
- ⑧ Pergola covered walkway and entrance statement
- ⑨ Connecting walkway
- ⑩ seating nodes with opportunities to display statues, art and history
- ⑪ Garden bed with shade trees
- ⑫ DDA compliant access ramp

Area of Softscape - 1300m²
 Area of Hardstand - 400m²





Sculptural Bike Racks



Boulder Style Seating



Metal Umbrella Shelter



Seating Step Inspiration



Sandstone Retaining Wall



Shelter Inspiration



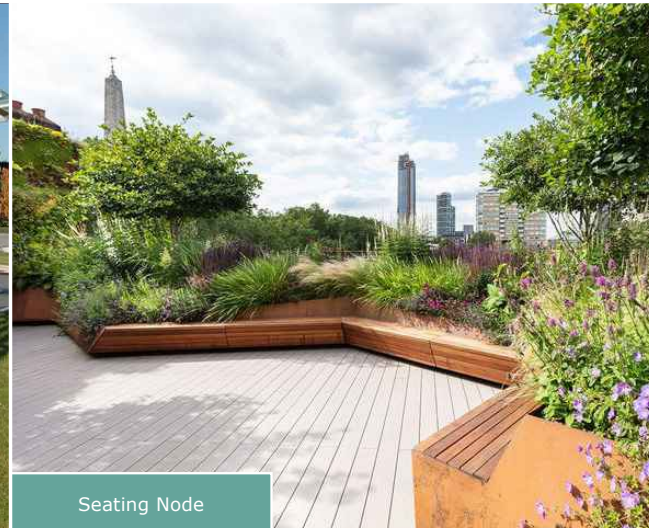
Boulder Style Seating



Boulder Style Seating



Shelter Inspiration



Seating Node



Bench Seating Inspiration



Cantilever Style Shelter



Sandstone Retaining Wall



Shelter Inspiration



Boulder Seating Inspiration



Shelter Inspiration



Art Sculpture



Seating Step Inspiration



Metal Umbrella Shelter



Bench Seating Inspiration



Art Sculpture



Arbour Inspiration



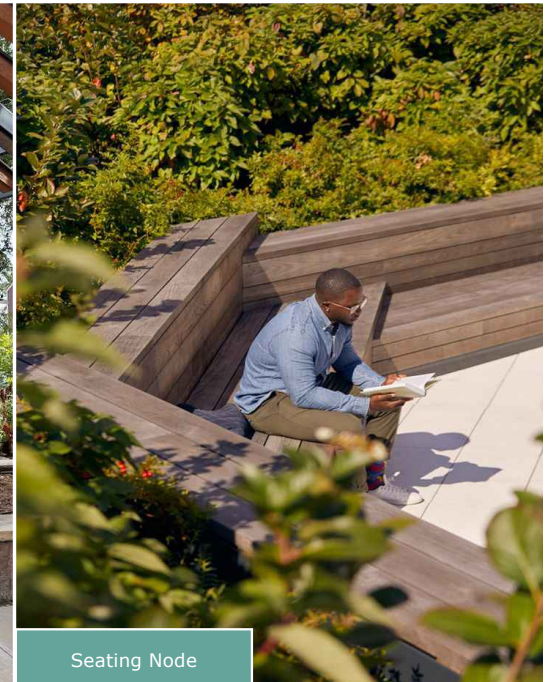
Art Sculpture



Sandstone Seating



Shelter Inspiration



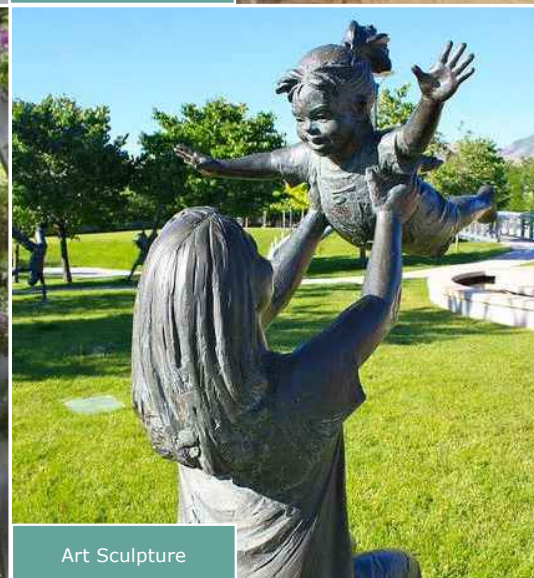
Seating Node



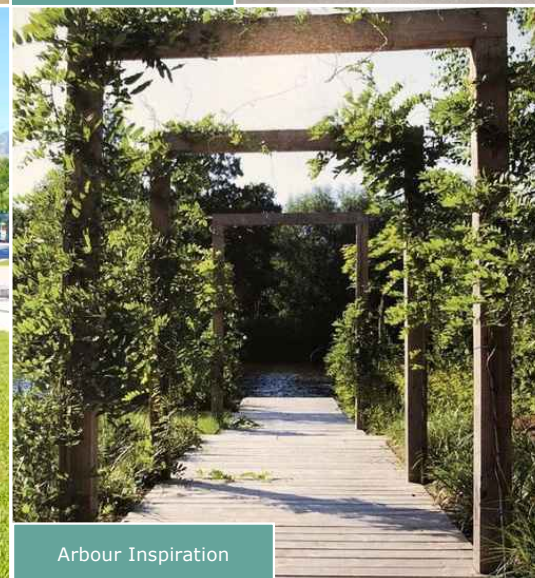
Art Sculpture



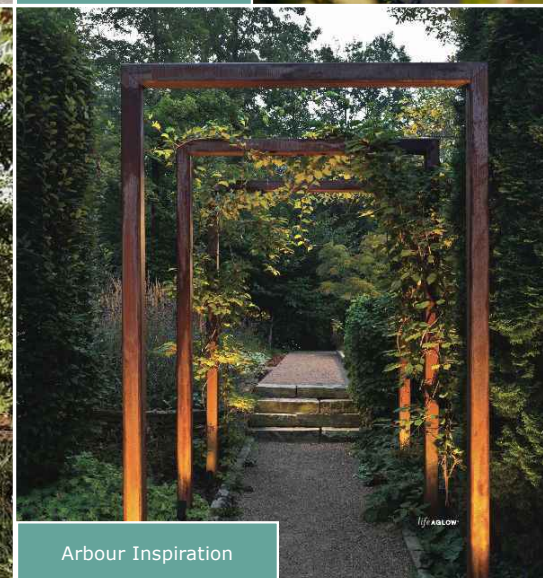
Arbour Inspiration



Art Sculpture



Arbour Inspiration



Arbour Inspiration

**FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25**

WEDNESDAY, 28 MAY 2025

MOTION OF WHICH DUE NOTICE HAS BEEN GIVEN

**SUBJECT: REQUEST FOR A REPORT ON THE EFFECTIVENESS OF COUNCIL'S SUN
SMART POLICY**

Councillor George Seymour has given notice of the following motion:

MOTION

That a report be provided on the effectiveness of council's Sun Smart Policy since it was adopted on 22 August 2018 and, where identified, provide options for improvement to better realise the goals of the policy.

BACKGROUND

This policy was due for review in August 2021, however records suggest that this has not been done. It is timely that we reflect on how successful this policy has been, particularly in increasing shade at public facilities and whether the policy can be improved or more closely aligned with other instruments such as the Queensland Government's framework: Creating Shade at Public Facilities: https://www.health.qld.gov.au/_data/assets/pdf_file/0020/422264/20267.pdf

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

MOTION OF WHICH DUE NOTICE HAS BEEN GIVEN

**SUBJECT: REQUEST TO CHANGE JUNE AND OCTOBER ORDINARY COUNCIL
MEETING DATES**

Councillor Lachlan Cosgrove has given notice of the following motion:

MOTION

That Council:

1. Approve the following amendments to the 2025 Ordinary Meeting Schedule:
 - a. That the date of Ordinary Meeting No. 6/25 be rescheduled to Monday, 30 June 2025, commencing at 10:00am.
 - b. That the date of Ordinary Meeting No. 10/25 be rescheduled to Wednesday, 15 October 2025 commencing at 10:00am.
2. Approve the Council Agenda Forum No.10/25 to be rescheduled to Wednesday 8th October 2025.
3. Advertise the amended schedule in accordance with section 254B of the *Local Government Regulation 2012*.

BACKGROUND

The original meeting dates conflict with key local government industry conferences, which play an important role in supporting Councillor professional development and facilitating engagement with sector-wide initiatives. Rescheduling the meetings will help ensure maximum Councillor attendance and participation in both the Council meetings and these significant industry events.

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

SUBJECT:	RESPONSE TO QUESTION ON NOTICE - ORDINARY MEETING NO. 03/25 - LOCAL SPEND BY DIRECTORATE
DIRECTORATE:	ORGANISATIONAL SERVICES
RESPONSIBLE OFFICER:	DIRECTOR ORGANISATIONAL SERVICES
AUTHOR:	MANAGER FINANCIAL COMPLIANCE & REPORTING
LINK TO CORPORATE PLAN:	Focused Organisation and Leadership. Ensure sound financial management to maintain our long-term financial sustainability.

1. QUESTION

Mayor George Seymour requested that the Chief Executive Officer provide further detail on Council's Local Spend as presented in Attachment 1 of Item ORD 16.1.1 of the March 2025 Ordinary Meeting Agenda, to include a more detailed breakdown by directorate and nature or category of expenditure.

2. RESPONSE

The total Council Local spending year-to-date as depicted in the March 2025 Performance Report (as shown in Attachment 1 of Item ORD 16.1.1) was approximately \$100.02 million, or 52% of the total.

The breakdown by directorate and nature of spending is included in **Attachment 1** of this report.

3. OFFICER'S RECOMMENDATION

That Council note the response to the question on notice from the March 2025 Ordinary meeting.

4. ATTACHMENTS

1. Local Spend Detailed Report [↓](#)

Directorate	Capital					Operational					Grand Total				
	Local	%	Non-Local	%	Total	Local	%	Non-Local	%	Total	Local	%	Non-Local	%	Total
Office of the CEO	0.00	-	0.00	-	0.00	502,717.87	97%	16,811.27	3%	519,529.14	502,717.87	97%	16,811.27	3%	519,529.14
Organisational Services	5,624,038.75	55%	4,631,772.00	45%	10,255,810.75	6,071,512.72	33%	12,600,606.23	67%	18,672,118.95	11,695,551.47	40%	17,232,378.23	60%	28,927,929.70
Strategy, Community & Development	855,515.95	9%	8,936,609.97	91%	9,792,125.92	6,631,060.88	64%	3,780,994.69	36%	10,412,055.57	7,486,576.83	37%	12,717,604.66	63%	20,204,181.49
Infrastructure Services	37,485,668.39	61%	23,753,971.07	39%	61,239,639.46	11,325,391.73	72%	4,365,536.25	28%	15,690,927.98	48,811,060.12	63%	28,119,507.32	37%	76,930,567.44
Water & Waste Services	11,794,889.43	37%	20,189,570.70	63%	31,984,460.13	19,732,736.62	58%	14,501,130.93	42%	34,233,867.55	31,527,626.05	48%	34,690,701.63	52%	66,218,327.68
	55,760,112.52	49%	57,511,923.74	51%	113,272,036.26	44,263,419.82	56%	35,265,079.37	44%	79,528,499.19	100,023,532.34	52%	92,777,003.11	48%	192,800,535.45

Whole of Council - Summary - YTD March 2025

Directorate	Local	Non-Local	Grand Total	Local	Non-Local
Office of CEO	\$ 502,718	\$ 16,811	\$ 519,529	96.8%	3.2%
Organisational Services	\$ 11,695,551	\$ 17,232,378	\$ 28,927,930	40.4%	59.6%
Strategy, Development, Community	\$ 7,486,577	\$ 12,717,605	\$ 20,204,181	37.1%	62.9%
Infrastructure Services	\$ 48,811,060	\$ 28,119,507	\$ 76,930,567	63.4%	36.6%
Water & Waste Services	\$ 31,527,626	\$ 34,690,702	\$ 66,218,328	47.6%	52.4%
Total	\$ 100,023,532	\$ 92,777,003	\$ 192,800,535	51.9%	48.1%

Whole of Council - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Contracts - General	\$ 25,973,399	\$ 39,055,940	\$ 65,029,340	39.9%	60.1%
Contractor - General	\$ 20,372,371	\$ 8,926,994	\$ 29,299,365	69.5%	30.5%
Consultants - General	\$ 9,781,582	\$ 6,572,476	\$ 16,354,058	59.8%	40.2%
Materials - General	\$ 9,920,806	\$ 3,159,561	\$ 13,080,368	75.8%	24.2%
Other Asset Items and Equipment	\$ 5,387,581	\$ 4,469,283	\$ 9,856,864	54.7%	45.3%
Electricity	\$ 3,153,381	\$ 3,479,943	\$ 6,633,324	47.5%	52.5%
Services - General	\$ 2,821,606	\$ 2,122,410	\$ 4,944,016	57.1%	42.9%
Other - Materials & Services	\$ 68,504	\$ 4,402,136	\$ 4,470,640	1.5%	98.5%
Materials - Chemicals	\$ 168,933	\$ 4,002,594	\$ 4,171,528	4.0%	96.0%
Other - Traffic Controllers	\$ 3,550,232	\$ 38,331	\$ 3,588,562	98.9%	1.1%
IT - Software Maintenance Support	\$ 39,944	\$ 3,397,790	\$ 3,437,734	1.2%	98.8%
Fleet - Fuel	\$ 43,535	\$ 1,858,134	\$ 1,901,669	2.3%	97.7%
Contracts - Security Services	\$ 1,703,961	\$ 1,295	\$ 1,705,256	99.9%	0.1%
External Plant Hire - General	\$ 1,540,096	\$ 134,272	\$ 1,674,367	92.0%	8.0%
Materials - Gravel Products - Pavement Material	\$ 449,324	\$ 1,218,657	\$ 1,667,981	26.9%	73.1%
R&M - General	\$ 1,283,659	\$ 371,296	\$ 1,654,955	77.6%	22.4%
Contributions - Fraser Coast Tourism & Events	\$ 1,650,000	\$	\$ 1,650,000	100.0%	0.0%
Cleaning	\$ 100,649	\$ 1,430,309	\$ 1,530,959	6.6%	93.4%
External Plant Hire - Mowing	\$ 1,222,225	\$	\$ 1,222,225	100.0%	0.0%
Management Fees	\$ 1,127,474	\$	\$ 1,127,474	100.0%	0.0%
Fleet - Servicing & Maintenance	\$ 1,002,849	\$ 22,883	\$ 1,025,731	97.8%	2.2%
Materials - Bituminous Products - Cold Mix	\$ 981,688	\$ 14,657	\$ 996,345	98.5%	1.5%
IT - Computer Hardware	\$ 81,863	\$ 853,553	\$ 935,416	8.8%	91.2%
Legal - General	\$ 22,114	\$ 853,808	\$ 875,921	2.5%	97.5%
Materials - Concrete Products	\$ 261,484	\$ 526,622	\$ 788,106	33.2%	66.8%
Contractor - Contract Labour	\$ 386,977	\$ 374,218	\$ 761,195	50.8%	49.2%
R&M - Electrical	\$ 483,793	\$ 173,620	\$ 657,413	73.6%	26.4%
IT - Software Licences	\$ 2,245	\$ 536,928	\$ 539,173	0.4%	99.6%
Telephone	\$ 1,375	\$ 535,799	\$ 537,174	0.3%	99.7%
Advertising	\$ 216,214	\$ 295,309	\$ 511,523	42.3%	57.7%
Fleet - Hard Parts	\$ 112,560	\$ 397,537	\$ 510,097	22.1%	77.9%
Valuation Fees	\$ 495,765	\$ 151	\$ 495,916	100.0%	0.0%
Fleet - Repairs	\$ 446,593	\$ 36,453	\$ 483,047	92.5%	7.5%
Fleet - Vehicle Registration Costs	\$ 480,009	\$	\$ 480,009	100.0%	0.0%
Subscriptions	\$ 6,228	\$ 464,038	\$ 470,266	1.3%	98.7%
Councillors - Fees & Allowances	\$ 457,042	\$	\$ 457,042	100.0%	0.0%
Air Conditioning Maintenance	\$ 454,160	\$ 588	\$ 454,748	99.9%	0.1%
Printing	\$ 140,195	\$ 305,973	\$ 446,168	31.4%	68.6%
Donations	\$ 385,800	\$ 44,005	\$ 429,804	89.8%	10.2%
Lease Fees	\$ 349,677	\$ 43,784	\$ 393,461	88.9%	11.1%
IT - Computer Hardware Maintenance	\$ 25,770	\$ 327,739	\$ 353,509	7.3%	92.7%
R&M - Plumbing & Fittings	\$ 323,714	\$ 8,942	\$ 332,656	97.3%	2.7%
Fire Services Maintenance	\$ 6,701	\$ 288,525	\$ 295,226	2.3%	97.7%
Grounds Maintenance	\$ 272,565	\$ 19,019	\$ 291,584	93.5%	6.5%
Materials - Gravel Products - Sand & Soil	\$ 288,676	\$	\$ 288,676	100.0%	0.0%
Training Registration	\$ 10,995	\$ 264,667	\$ 275,661	4.0%	96.0%
Other - Consumables	\$ 94,425	\$ 169,665	\$ 264,090	35.8%	64.2%
Refuse Charges	\$ 257,493	\$	\$ 257,493	100.0%	0.0%
R&M - Equipment	\$ 57,574	\$ 191,381	\$ 248,955	23.1%	76.9%
Internet	\$ 995	\$ 229,942	\$ 230,937	0.4%	99.6%
Other - Retail Stock Purchases	\$ 107,300	\$ 86,438	\$ 193,738	55.4%	44.6%
External Plant Hire - Excavator	\$ 192,407	\$	\$ 192,407	100.0%	0.0%
Other - Signs & Signage	\$ 117,391	\$ 74,655	\$ 192,046	61.1%	38.9%
Insurance - General	\$ 187,833	\$	\$ 187,833	100.0%	0.0%
Other - Veterinary Services	\$ 149,691	\$	\$ 149,691	100.0%	0.0%
Freight/ Courier	\$ 61,142	\$ 82,763	\$ 143,905	42.5%	57.5%
Other - Surveying	\$ 131,341	\$ 9,799	\$ 141,139	93.1%	6.9%
Stationery & Office Supplies	\$ 123,776	\$ 12,940	\$ 136,716	90.5%	9.5%
Licence Fees	\$ 3,562	\$ 126,637	\$ 130,199	2.7%	97.3%

Whole of Council - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Employee - Job Costing Expense	\$ 4,341	\$ 124,581	\$ 128,923	3.4%	96.6%
Employee - Ordinary Wages	\$ 96,753	\$ 27,616	\$ 124,370	77.8%	22.2%
Equipment Hire	\$ 38,435	\$ 79,713	\$ 118,148	32.5%	67.5%
Materials - Building Materials	\$ 98,848	\$ 15,941	\$ 114,789	86.1%	13.9%
Other - Safety Supplies	\$ 37,208	\$ 55,662	\$ 92,870	40.1%	59.9%
Catering	\$ 85,264	\$ 2,259	\$ 87,523	97.4%	2.6%
Other - Water Allocation		\$ 85,051	\$ 85,051	0.0%	100.0%
Fleet - Accessories	\$ 28,097	\$ 55,518	\$ 83,615	33.6%	66.4%
Materials - Landscaping	\$ 17,711	\$ 65,751	\$ 83,461	21.2%	78.8%
Other - Weed Control	\$ 82,439		\$ 82,439	100.0%	0.0%
Membership to Associations	\$ 80	\$ 82,280	\$ 82,360	0.1%	99.9%
Other - Performance Fees	\$ 25,413	\$ 55,136	\$ 80,549	31.5%	68.5%
Materials - Gravel Products - Rock	\$ 442	\$ 70,326	\$ 70,768	0.6%	99.4%
Materials - Herbicides	\$ 16,066	\$ 46,355	\$ 62,422	25.7%	74.3%
Fleet - Tyres & Tubes	\$ 53,363	\$ 3,465	\$ 56,828	93.9%	6.1%
Other - Industrial Gases & Cylinder Hire	\$ 7,160	\$ 48,963	\$ 56,123	12.8%	87.2%
Postage	\$ 55,276		\$ 55,276	100.0%	0.0%
Financial - SPER Write-Offs		\$ 51,299	\$ 51,299	0.0%	100.0%
Materials - Roadwork	\$ 30,399	\$ 19,081	\$ 49,481	61.4%	38.6%
Insurance - Claims Excess	\$ 19,000	\$ 27,353	\$ 46,353	41.0%	59.0%
Pesticide	\$ 2,162	\$ 35,306	\$ 37,468	5.8%	94.2%
Body Corporate	\$ 37,281	\$ 5	\$ 37,287	100.0%	0.0%
Fleet - Consumables	\$ 15,742	\$ 18,858	\$ 34,600	45.5%	54.5%
External Audit Fees	\$ 25	\$ 31,098	\$ 31,123	0.1%	99.9%
Fleet - GPS Service Charges		\$ 30,973	\$ 30,973	0.0%	100.0%
Travel	\$ 7,283	\$ 17,319	\$ 24,602	29.6%	70.4%
Fleet - Accident Damage	\$ 18,472		\$ 18,472	100.0%	0.0%
Other - Ticket Sales Commissions	\$ 1,238	\$ 11,596	\$ 12,833	9.6%	90.4%
R&M - Plant	\$ 6,799	\$ 5,968	\$ 12,766	53.3%	46.7%
Accommodation	\$ 10,092	\$ 1,605	\$ 11,697	86.3%	13.7%
Storage	\$ 7,605	\$ 4,059	\$ 11,664	65.2%	34.8%
Materials - Road Furniture		\$ 11,072	\$ 11,072	0.0%	100.0%
Internal Plant Hire	\$ 11,042		\$ 11,042	100.0%	0.0%
Operating Grants - General	\$ 800	\$ 8,598	\$ 9,398	8.5%	91.5%
External Plant Hire - Float/ Tilt Tray	\$ 9,158		\$ 9,158	100.0%	0.0%
Government Charges	-\$ 331	\$ 9,127	\$ 8,795	-3.8%	103.8%
Uniforms - Compulsory	\$ 1,305	\$ 7,452	\$ 8,758	14.9%	85.1%
Other - Tool Replacement	\$ 6,466	\$ 2,122	\$ 8,588	75.3%	24.7%
Contributions - Capital - Water Services Connecton	\$ 7,841		\$ 7,841	100.0%	0.0%
Promotional Items	\$ 1,886	\$ 4,523	\$ 6,409	29.4%	70.6%
Financial - Bank Charges		\$ 5,879	\$ 5,879	0.0%	100.0%
Refund of Fees and Other Charges	\$ 5,515		\$ 5,515	100.0%	0.0%
Corporate Gifts		\$ 5,000	\$ 5,000	0.0%	100.0%
Fleet - Cleaning/ Detailing	\$ 4,096	\$ 765	\$ 4,861	84.3%	15.7%
R&M - Civil & Structural Mainenance	\$ 4,490		\$ 4,490	100.0%	0.0%
Inventory Transfers	\$ 4,075		\$ 4,075	100.0%	0.0%
External Plant Hire - Skid Steer (Bobcat)	\$ 3,905		\$ 3,905	100.0%	0.0%
Employee - Superannuation	\$ 3,848		\$ 3,848	100.0%	0.0%
Venue Hire	\$ 3,506		\$ 3,506	100.0%	0.0%
Other - Plants	\$ 851	\$ 2,513	\$ 3,364	25.3%	74.7%
Employee - Workcover Paid	\$ 2,754		\$ 2,754	100.0%	0.0%
Rates & Charges	\$ 156	\$ 2,570	\$ 2,726	5.7%	94.3%
Materials - Bituminous Products - Screenings	\$ 1,877		\$ 1,877	100.0%	0.0%
Fleet - Oil / Additives	\$ 899	\$ 732	\$ 1,631	55.1%	44.9%
Contracts - Plumbing	\$ 781		\$ 781	100.0%	0.0%
Other - Lease Rental Income	\$ 550		\$ 550	100.0%	0.0%
Other - Insurance Receipts	\$ 511		\$ 511	100.0%	0.0%
Uniforms / Corporate Wear	\$ 270		\$ 270	100.0%	0.0%
Fees - Refuse Tip Fees	\$ 39		\$ 39	100.0%	0.0%
Invoice Price Variance	\$ 24	\$ -	\$ 24	100.0%	0.0%
Plant & Equip - Asset Control	\$ 24		\$ 24	100.0%	0.0%
Stocktake Variance	-\$ 6	\$ 24	\$ 18	-36.2%	136.2%
Financial - Cash Adjustments within Receipting	-\$ 182		-\$ 182	100.0%	0.0%
Other - Court Imposed Fines		-\$ 975	-\$ 975	0.0%	100.0%
Other - Vehicle Reimbursements	-\$ 5,803		-\$ 5,803	100.0%	0.0%
Other - Demand Response Payments (electricity)		-\$ 24,062	-\$ 24,062	0.0%	100.0%
Developer Contributions - General		-\$ 345,933	-\$ 345,933	0.0%	100.0%
Other - Reuse and Recycling Income	-\$ 391,049		-\$ 391,049	100.0%	0.0%
Grand Total	\$ 100,023,532	\$ 92,777,003	\$ 192,800,535	51.9%	48.1%

Office of the CEO - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Councillors - Fees & Allowances	\$ 457,042		\$ 457,042	100.0%	0.0%
Donations	\$ 24,752	\$ 737	\$ 25,489	97.1%	2.9%
Training Registration	\$ 2,289	\$ 8,480	\$ 10,769	21.3%	78.7%
Stationery & Office Supplies	\$ 5,888	\$ 1,012	\$ 6,900	85.3%	14.7%
Telephone		\$ 5,862	\$ 5,862	0.0%	100.0%
Travel	\$ 4,349	\$ 450	\$ 4,799	90.6%	9.4%
Employee - Superannuation	\$ 3,848		\$ 3,848	100.0%	0.0%
Catering	\$ 1,991	\$ 270	\$ 2,261	88.1%	11.9%
Other - Materials & Services	\$ 1,409		\$ 1,409	100.0%	0.0%
IT - Computer Hardware	\$ 1,151		\$ 1,151	100.0%	0.0%
Grand Total	\$ 502,718	\$ 16,811	\$ 519,529	96.8%	3.2%

Organisational Services - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Other Asset Items and Equipment	\$ 5,228,114	\$ 3,816,560	\$ 9,044,674	57.8%	42.2%
IT - Software Maintenance Support	\$ 39,944	\$ 3,317,914	\$ 3,357,858	1.2%	98.8%
Consultants - General	\$ 8,767	\$ 2,684,704	\$ 2,693,471	0.3%	99.7%
Fleet - Fuel	\$ 31,133	\$ 1,646,558	\$ 1,677,691	1.9%	98.1%
Management Fees	\$ 1,127,474		\$ 1,127,474	100.0%	0.0%
Services - General	\$ 357,334	\$ 660,058	\$ 1,017,392	35.1%	64.9%
Fleet - Servicing & Maintenance	\$ 984,480	\$ 22,293	\$ 1,006,773	97.8%	2.2%
IT - Computer Hardware	\$ 80,713	\$ 853,729	\$ 934,442	8.6%	91.4%
Legal - General	\$ 9,840	\$ 652,968	\$ 662,807	1.5%	98.5%
Materials - General	\$ 206,355	\$ 332,517	\$ 538,871	38.3%	61.7%
Fleet - Hard Parts	\$ 112,131	\$ 397,537	\$ 509,668	22.0%	78.0%
Valuation Fees	\$ 495,916	\$ 151	\$ 495,916	100.0%	0.0%
Telephone	\$ 950	\$ 490,680	\$ 491,630	0.2%	99.8%
Fleet - Repairs	\$ 445,141	\$ 36,453	\$ 481,595	92.4%	7.6%
Fleet - Vehicle Registration Costs	\$ 479,885		\$ 479,885	100.0%	0.0%
Electricity	\$ 321,331	\$ 146,513	\$ 467,844	68.7%	31.3%
Printing	\$ 111,015	\$ 292,874	\$ 403,889	27.5%	72.5%
Subscriptions	\$ 6,228	\$ 358,489	\$ 364,717	1.7%	98.3%
R&M - General	\$ 327,248	\$ 33,888	\$ 361,135	90.6%	9.4%
IT - Computer Hardware Maintenance	\$ 23,187	\$ 327,739	\$ 350,926	6.6%	93.4%
Lease Fees	\$ 280,937	\$ 43,784	\$ 324,720	86.5%	13.5%
Cleaning	\$ 24,716	\$ 261,547	\$ 286,262	8.6%	91.4%
Air Conditioning Maintenance	\$ 229,488		\$ 229,488	100.0%	0.0%
Internet	\$ 995	\$ 220,263	\$ 221,258	0.4%	99.6%
Advertising	\$ 34,620	\$ 75,824	\$ 110,444	31.3%	68.7%
R&M - Electrical	\$ 93,566	\$ 3,109	\$ 96,675	96.8%	3.2%
Grounds Maintenance	\$ 92,882	\$ 3,520	\$ 96,402	96.3%	3.7%
Fleet - Accessories	\$ 28,097	\$ 55,518	\$ 83,615	33.6%	66.4%
Licence Fees	\$ 2,552	\$ 80,850	\$ 83,402	3.1%	96.9%
Contracts - Security Services	\$ 80,694		\$ 80,694	100.0%	0.0%
R&M - Plumbing & Fittings	\$ 76,834		\$ 76,834	100.0%	0.0%
Fire Services Maintenance	\$ 1,028	\$ 73,680	\$ 74,707	1.4%	98.6%
IT - Software Licences		\$ 58,869	\$ 58,869	0.0%	100.0%
Fleet - Tyres & Tubes	\$ 53,363	\$ 3,465	\$ 56,828	93.9%	6.1%
Contractor - General	\$ 15,760	\$ 33,964	\$ 49,724	31.7%	68.3%
Other - Consumables	\$ 43,586	\$ 4,971	\$ 48,558	89.8%	10.2%
Training Registration	\$ 525	\$ 47,028	\$ 47,552	1.1%	98.9%
Insurance - Claims Excess	\$ 19,000	\$ 27,353	\$ 46,353	41.0%	59.0%
Stationery & Office Supplies	\$ 35,412	\$ 4,719	\$ 40,131	88.2%	11.8%
Contractor - Contract Labour		\$ 39,730	\$ 39,730	0.0%	100.0%
Postage	\$ 36,217		\$ 36,217	100.0%	0.0%
Fleet - Consumables	\$ 15,742	\$ 18,858	\$ 34,600	45.5%	54.5%
Employee - Job Costing Expense		\$ 34,128	\$ 34,128	0.0%	100.0%
Insurance - General	\$ 33,294		\$ 33,294	100.0%	0.0%
Fleet - GPS Service Charges		\$ 30,973	\$ 30,973	0.0%	100.0%
Freight/ Courier	\$ 20,697	\$ 2,356	\$ 23,053	89.8%	10.2%
Body Corporate	\$ 19,482	\$ 5	\$ 19,488	100.0%	0.0%
Fleet - Accident Damage	\$ 18,472		\$ 18,472	100.0%	0.0%
Catering	\$ 17,623		\$ 17,623	100.0%	0.0%
Membership to Associations		\$ 17,206	\$ 17,206	0.0%	100.0%
R&M - Equipment	\$ 12,445	\$ 3,535	\$ 15,980	77.9%	22.1%
Travel		\$ 5,149	\$ 5,149	0.0%	100.0%

Organisational Services - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Corporate Gifts		\$ 5,000	\$ 5,000	0.0%	100.0%
Promotional Items	\$ 132	\$ 4,523	\$ 4,655	2.8%	97.2%
R&M - Civil & Structural Maintenance	\$ 4,275		\$ 4,275	100.0%	0.0%
Fleet - Cleaning/ Detailing	\$ 4,096		\$ 4,096	100.0%	0.0%
Venue Hire	\$ 2,366		\$ 2,366	100.0%	0.0%
Other - Tool Replacement	\$ 2,007	\$ 249	\$ 2,256	89.0%	11.0%
Fleet - Oil / Additives	\$ 899	\$ 732	\$ 1,631	55.1%	44.9%
Materials - Building Materials	\$ 814		\$ 814	100.0%	0.0%
Other - Lease Rental Income	\$ 550		\$ 550	100.0%	0.0%
Other - Insurance Receipts	\$ 511		\$ 511	100.0%	0.0%
Other - Materials & Services	\$ 506		\$ 506	100.0%	0.0%
Employee - Ordinary Wages		\$ 484	\$ 484	0.0%	100.0%
Materials - Roadwork	\$ 374		\$ 374	100.0%	0.0%
Other - Safety Supplies	\$ 19	\$ 315	\$ 334	5.7%	94.3%
Other - Signs & Signage	\$ 220		\$ 220	100.0%	0.0%
Invoice Price Variance	\$ 24	\$ -	\$ 24	100.0%	0.0%
Stocktake Variance	-\$ 6	\$ 24	\$ 18	-36.2%	136.2%
Uniforms / Corporate Wear	\$ 15		\$ 15	100.0%	0.0%
Pesticide	\$ 4		\$ 4	100.0%	0.0%
Financial - Cash Adjustments within Receipting	-\$ 182		-\$ 182	100.0%	0.0%
Government Charges	-\$ 331		-\$ 331	100.0%	0.0%
Other - Court Imposed Fines		-\$ 975	-\$ 975	0.0%	100.0%
Other - Vehicle Reimbursements	-\$ 5,803		-\$ 5,803	100.0%	0.0%
Grand Total	\$ 11,695,551	\$ 17,232,378	\$ 28,927,930	40.4%	59.6%

Strategy, Community and Development - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Other - Materials & Services	\$ 9,067	\$ 4,390,312	\$ 4,399,379	0.2%	99.8%
Contractor - General	\$ 658,699	\$ 1,473,374	\$ 2,132,073	30.9%	69.1%
Contracts - General		\$ 1,879,589	\$ 1,879,589	0.0%	100.0%
Contributions - Fraser Coast Tourism & Events	\$ 1,650,000		\$ 1,650,000	100.0%	0.0%
Contracts - Security Services	\$ 1,427,613		\$ 1,427,613	100.0%	0.0%
Electricity	\$ 432,857	\$ 675,910	\$ 1,108,767	39.0%	61.0%
Materials - General	\$ 460,707	\$ 616,537	\$ 1,077,243	42.8%	57.2%
Consultants - General	\$ 135,024	\$ 753,541	\$ 888,565	15.2%	84.8%
Services - General	\$ 567,039	\$ 155,692	\$ 722,730	78.5%	21.5%
R&M - General	\$ 443,740	\$ 276,378	\$ 720,119	61.6%	38.4%
Cleaning	\$ 27,303	\$ 532,998	\$ 560,301	4.9%	95.1%
Other Asset Items and Equipment	\$ 52,912	\$ 487,122	\$ 540,034	9.8%	90.2%
Donations	\$ 327,847	\$ 43,268	\$ 371,115	88.3%	11.7%
R&M - Electrical	\$ 211,709	\$ 74,067	\$ 285,776	74.1%	25.9%
Advertising	\$ 145,950	\$ 58,134	\$ 204,084	71.5%	28.5%
Other - Retail Stock Purchases	\$ 107,300	\$ 86,438	\$ 193,738	55.4%	44.6%
IT - Software Licences	\$ 2,245	\$ 178,962	\$ 181,207	1.2%	98.8%
Materials - Chemicals	\$ 32,392	\$ 135,556	\$ 167,947	19.3%	80.7%
Other - Veterinary Services	\$ 149,691		\$ 149,691	100.0%	0.0%
Training Registration	\$ 3,272	\$ 140,554	\$ 143,826	2.3%	97.7%
Air Conditioning Maintenance	\$ 128,833	\$ 588	\$ 129,421	99.5%	0.5%
Legal - General	\$ 12,274	\$ 95,170	\$ 107,444	11.4%	88.6%
Subscriptions		\$ 101,297	\$ 101,297	0.0%	100.0%
Fire Services Maintenance	\$ 5,673	\$ 89,024	\$ 94,697	6.0%	94.0%
Grounds Maintenance	\$ 84,186		\$ 84,186	100.0%	0.0%
Equipment Hire	\$ 4,380	\$ 79,713	\$ 84,093	5.2%	94.8%
Other - Performance Fees	\$ 25,413	\$ 55,136	\$ 80,549	31.5%	68.5%
Other - Consumables	\$ 46,710	\$ 22,772	\$ 69,482	67.2%	32.8%
Lease Fees	\$ 65,312		\$ 65,312	100.0%	0.0%
Financial - SPER Write-Offs		\$ 51,299	\$ 51,299	0.0%	100.0%
R&M - Equipment	\$ 20,463	\$ 30,173	\$ 50,636	40.4%	59.6%
Freight/ Courier	\$ 31,825	\$ 11,331	\$ 43,156	73.7%	26.3%
Licence Fees	\$ 962	\$ 40,854	\$ 41,816	2.3%	97.7%
Membership to Associations	\$ 80	\$ 40,981	\$ 41,061	0.2%	99.8%
Printing	\$ 25,776	\$ 13,099	\$ 38,875	66.3%	33.7%
Stationery & Office Supplies	\$ 31,215	\$ 6,695	\$ 37,910	82.3%	17.7%
Pesticide	\$ 373	\$ 33,887	\$ 34,260	1.1%	98.9%
R&M - Plumbing & Fittings	\$ 31,118		\$ 31,118	100.0%	0.0%
Other - Safety Supplies	\$ 7,807	\$ 21,822	\$ 29,629	26.3%	73.7%
Catering	\$ 20,424	\$ 251	\$ 20,675	98.8%	1.2%

Strategy, Community and Development - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Postage	\$ 19,020		\$ 19,020	100.0%	0.0%
Other - Signs & Signage	\$ 16,414	\$ 1,836	\$ 18,250	89.9%	10.1%
Body Corporate	\$ 17,799		\$ 17,799	100.0%	0.0%
Employee - Ordinary Wages		\$ 13,432	\$ 13,432	0.0%	100.0%
Other - Ticket Sales Commissions	\$ 1,238	\$ 11,596	\$ 12,833	9.6%	90.4%
Contractor - Contract Labour	\$ 9,427	\$ 3,219	\$ 12,646	74.5%	25.5%
Operating Grants - General	\$ 800	\$ 8,598	\$ 9,398	8.5%	91.5%
Uniforms - Compulsory	\$ 489	\$ 7,452	\$ 7,941	6.2%	93.8%
Storage	\$ 7,605		\$ 7,605	100.0%	0.0%
External Plant Hire - General	\$ 5,886		\$ 5,886	100.0%	0.0%
Financial - Bank Charges		\$ 5,879	\$ 5,879	0.0%	100.0%
Materials - Building Materials	\$ 5,575		\$ 5,575	100.0%	0.0%
Fleet - Fuel		\$ 5,467	\$ 5,467	0.0%	100.0%
Internet		\$ 4,376	\$ 4,376	0.0%	100.0%
Materials - Roadwork		\$ 4,323	\$ 4,323	0.0%	100.0%
Materials - Gravel Products - Pavement Material	\$ 1,071	\$ 2,263	\$ 3,334	32.1%	67.9%
Telephone	\$ 250	\$ 2,409	\$ 2,659	9.4%	90.6%
IT - Computer Hardware Maintenance	\$ 2,583		\$ 2,583	100.0%	0.0%
Travel	\$ 897	\$ 1,579	\$ 2,476	36.2%	63.8%
Other - Traffic Controllers	\$ 2,088		\$ 2,088	100.0%	0.0%
Promotional Items	\$ 1,754		\$ 1,754	100.0%	0.0%
Materials - Road Furniture		\$ 1,513	\$ 1,513	0.0%	100.0%
Internal Plant Hire	\$ 1,411		\$ 1,411	100.0%	0.0%
Accommodation	\$ 399	\$ 600	\$ 999	39.9%	60.1%
Materials - Concrete Products	\$ 996		\$ 996	100.0%	0.0%
Contracts - Plumbing	\$ 781		\$ 781	100.0%	0.0%
Other - Industrial Gases & Cylinder Hire	\$ 690		\$ 690	100.0%	0.0%
Materials - Bituminous Products - Cold Mix	\$ 681		\$ 681	100.0%	0.0%
R&M - Civil & Structural Maintenance	\$ 215		\$ 215	100.0%	0.0%
Rates & Charges	\$ 156		\$ 156	100.0%	0.0%
Fleet - Repairs	\$ 152		\$ 152	100.0%	0.0%
Uniforms / Corporate Wear	\$ 8		\$ 8	100.0%	0.0%
IT - Computer Hardware		-\$ 9,460	-\$ 9,460	0.0%	100.0%
Grand Total	\$ 7,486,577	\$ 12,717,605	\$ 20,204,181	37.1%	62.9%

Infrastructure Services - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Contracts - General	\$ 10,033,163	\$ 17,202,001	\$ 27,235,164	36.8%	63.2%
Contractor - General	\$ 18,499,505	\$ 4,981,080	\$ 23,480,586	78.8%	21.2%
Consultants - General	\$ 8,743,315	\$ 1,687,721	\$ 10,431,036	83.8%	16.2%
Other - Traffic Controllers	\$ 3,136,000	\$ 38,331	\$ 3,174,331	98.8%	1.2%
Materials - Gravel Products - Pavement Material	\$ 341,417	\$ 1,216,394	\$ 1,557,811	21.9%	78.1%
Materials - General	\$ 978,901	\$ 504,582	\$ 1,483,483	66.0%	34.0%
Services - General	\$ 765,616	\$ 487,968	\$ 1,253,584	61.1%	38.9%
Electricity	\$ 1,238,404		\$ 1,238,404	100.0%	0.0%
External Plant Hire - Mowing	\$ 1,222,225		\$ 1,222,225	100.0%	0.0%
External Plant Hire - General	\$ 1,061,340		\$ 1,061,340	100.0%	0.0%
Materials - Bituminous Products - Cold Mix	\$ 979,717	\$ 14,657	\$ 994,374	98.5%	1.5%
Contractor - Contract Labour	\$ 355,620	\$ 331,270	\$ 686,890	51.8%	48.2%
Materials - Concrete Products	\$ 197,501	\$ 426,569	\$ 624,070	31.6%	68.4%
Cleaning	\$ 37,745	\$ 526,278	\$ 564,023	6.7%	93.3%
Other - Signs & Signage	\$ 94,410	\$ 72,819	\$ 167,230	56.5%	43.5%
Fleet - Fuel		\$ 150,906	\$ 150,906	0.0%	100.0%
Other Asset Items and Equipment	\$ 82,791	\$ 52,606	\$ 135,397	61.1%	38.9%
R&M - Electrical	\$ 97,490	\$ 26,895	\$ 124,385	78.4%	21.6%
Employee - Ordinary Wages	\$ 93,941	\$ 12,915	\$ 106,856	87.9%	12.1%
Contracts - Security Services	\$ 94,351	\$ 1,021	\$ 95,372	98.9%	1.1%
Legal - General		\$ 87,048	\$ 87,048	0.0%	100.0%
Other - Surveying	\$ 74,929	\$ 9,799	\$ 84,727	88.4%	11.6%
R&M - General	\$ 80,111		\$ 80,111	100.0%	0.0%
IT - Software Maintenance Support		\$ 79,802	\$ 79,802	0.0%	100.0%
Materials - Chemicals	\$ 10,148	\$ 68,093	\$ 78,240	13.0%	87.0%
Materials - Building Materials	\$ 62,528	\$ 15,554	\$ 78,082	80.1%	19.9%
Other - Weed Control	\$ 75,606		\$ 75,606	100.0%	0.0%
R&M - Plumbing & Fittings	\$ 66,767		\$ 66,767	100.0%	0.0%
Freight/ Courier	\$ 4,431	\$ 58,418	\$ 62,849	7.1%	92.9%
Materials - Herbicides	\$ 14,861	\$ 46,355	\$ 61,216	24.3%	75.7%

Infrastructure Services - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Materials - Landscaping	\$ 17,711	\$ 40,396	\$ 58,106	30.5%	69.5%
Air Conditioning Maintenance	\$ 52,092	\$	\$ 52,092	100.0%	0.0%
Training Registration	\$ 4,387	\$ 46,567	\$ 50,954	8.6%	91.4%
R&M - Equipment	\$ 18,070	\$ 28,097	\$ 46,168	39.1%	60.9%
Catering	\$ 40,131	\$ 1,364	\$ 41,495	96.7%	3.3%
IT - Software Licences	\$	\$ 40,930	\$ 40,930	0.0%	100.0%
Advertising	\$ 14,965	\$ 21,236	\$ 36,201	41.3%	58.7%
Stationery & Office Supplies	\$ 33,188	\$ 425	\$ 33,613	98.7%	1.3%
Donations	\$ 33,200	\$	\$ 33,200	100.0%	0.0%
Fire Services Maintenance	\$	\$ 32,864	\$ 32,864	0.0%	100.0%
Other - Materials & Services	\$ 24,158	\$ 7,824	\$ 31,982	75.5%	24.5%
Equipment Hire	\$ 21,783	\$	\$ 21,783	100.0%	0.0%
Grounds Maintenance	\$ 19,176	\$ 649	\$ 19,825	96.7%	3.3%
Fleet - Servicing & Maintenance	\$ 18,368	\$	\$ 18,368	100.0%	0.0%
Materials - Roadwork	\$ 4,395	\$ 12,545	\$ 16,940	25.9%	74.1%
Accommodation	\$ 9,693	\$	\$ 9,693	100.0%	0.0%
Materials - Road Furniture	\$	\$ 9,559	\$ 9,559	0.0%	100.0%
Telephone	\$ 175	\$ 9,133	\$ 9,308	1.9%	98.1%
Government Charges	\$	\$ 9,127	\$ 9,127	0.0%	100.0%
External Plant Hire - Excavator	\$ 8,433	\$	\$ 8,433	100.0%	0.0%
Internal Plant Hire	\$ 7,946	\$	\$ 7,946	100.0%	0.0%
R&M - Plant	\$ 5,963	\$	\$ 5,963	100.0%	0.0%
Travel	\$ 2,037	\$ 3,003	\$ 5,039	40.4%	59.6%
Other - Safety Supplies	\$ 4,179	\$ 86	\$ 4,265	98.0%	2.0%
Storage	\$	\$ 4,059	\$ 4,059	0.0%	100.0%
Employee - Job Costing Expense	\$ 3,960	\$	\$ 3,960	100.0%	0.0%
External Plant Hire - Skid Steer (Bobcat)	\$ 3,905	\$	\$ 3,905	100.0%	0.0%
Printing	\$ 3,404	\$	\$ 3,404	100.0%	0.0%
Other - Plants	\$ 851	\$ 2,513	\$ 3,364	25.3%	74.7%
Pesticide	\$ 1,785	\$ 1,419	\$ 3,204	55.7%	44.3%
Lease Fees	\$ 3,104	\$	\$ 3,104	100.0%	0.0%
Employee - Workcover Paid	\$ 2,754	\$	\$ 2,754	100.0%	0.0%
Rates & Charges	\$	\$ 2,570	\$ 2,570	0.0%	100.0%
Internet	\$	\$ 2,479	\$ 2,479	0.0%	100.0%
Subscriptions	\$	\$ 2,372	\$ 2,372	0.0%	100.0%
Other - Industrial Gases & Cylinder Hire	\$ 2,352	\$	\$ 2,352	100.0%	0.0%
Other - Tool Replacement	\$ 458	\$ 1,873	\$ 2,331	19.7%	80.3%
Materials - Bituminous Products - Screenings	\$ 1,877	\$	\$ 1,877	100.0%	0.0%
Fleet - Repairs	\$ 1,300	\$	\$ 1,300	100.0%	0.0%
Venue Hire	\$ 1,140	\$	\$ 1,140	100.0%	0.0%
Membership to Associations	\$	\$ 826	\$ 826	0.0%	100.0%
Fleet - Cleaning/ Detailing	\$	\$ 765	\$ 765	0.0%	100.0%
Fleet - Hard Parts	\$ 429	\$	\$ 429	100.0%	0.0%
Materials - Gravel Products - Sand & Soil	\$ 334	\$	\$ 334	100.0%	0.0%
Uniforms / Corporate Wear	\$ 248	\$	\$ 248	100.0%	0.0%
Fleet - Vehicle Registration Costs	\$ 123	\$	\$ 123	100.0%	0.0%
Other - Consumables	\$ 81	\$	\$ 81	100.0%	0.0%
Licence Fees	\$ 48	\$	\$ 48	100.0%	0.0%
Plant & Equip - Asset Control	\$ 24	\$	\$ 24	100.0%	0.0%
Developer Contributions - General	\$	-\$ 262,252	-\$ 262,252	0.0%	100.0%
Grand Total	\$ 48,811,060	\$ 28,119,507	\$ 76,930,567	63.4%	36.6%

Water and Waste Services - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
Contracts - General	\$ 15,940,236	\$ 19,974,350	\$ 35,914,587	44.4%	55.6%
Materials - General	\$ 8,274,844	\$ 1,705,926	\$ 9,980,770	82.9%	17.1%
Materials - Chemicals	\$ 126,394	\$ 3,798,945	\$ 3,925,340	3.2%	96.8%
Electricity	\$ 1,160,789	\$ 2,657,519	\$ 3,818,309	30.4%	69.6%
Contractor - General	\$ 1,198,407	\$ 2,438,575	\$ 3,636,983	33.0%	67.0%
Consultants - General	\$ 894,475	\$ 1,446,511	\$ 2,340,986	38.2%	61.8%
Services - General	\$ 1,131,617	\$ 818,693	\$ 1,950,310	58.0%	42.0%
External Plant Hire - General	\$ 472,870	\$ 134,272	\$ 607,142	77.9%	22.1%
R&M - General	\$ 432,561	\$ 61,030	\$ 493,591	87.6%	12.4%
Other - Traffic Controllers	\$ 412,144	\$	\$ 412,144	100.0%	0.0%
Materials - Gravel Products - Sand & Soil	\$ 288,341	\$	\$ 288,341	100.0%	0.0%
IT - Software Licences	\$	\$ 258,166	\$ 258,166	0.0%	100.0%
Refuse Charges	\$ 257,493	\$	\$ 257,493	100.0%	0.0%

Water and Waste Services - Detailed Breakdown - YTD March 2025

Natural Description	Local	Non-Local	Grand Total	Local	Non-Local
External Plant Hire - Excavator	\$ 183,974		\$ 183,974	100.0%	0.0%
Materials - Concrete Products	\$ 62,987	\$ 100,053	\$ 163,040	38.6%	61.4%
Advertising	\$ 20,678	\$ 140,115	\$ 160,794	12.9%	87.1%
R&M - Plumbing & Fittings	\$ 148,994	\$ 8,942	\$ 157,936	94.3%	5.7%
Insurance - General	\$ 154,538		\$ 154,538	100.0%	0.0%
R&M - Electrical	\$ 81,028	\$ 69,549	\$ 150,577	53.8%	46.2%
Other - Consumables	\$ 4,048	\$ 141,921	\$ 145,969	2.8%	97.2%
Other Asset Items and Equipment	\$ 23,764	\$ 112,996	\$ 136,759	17.4%	82.6%
R&M - Equipment	\$ 6,595	\$ 129,576	\$ 136,171	4.8%	95.2%
Cleaning	\$ 10,886	\$ 109,487	\$ 120,373	9.0%	91.0%
Materials - Gravel Products - Pavement Material	\$ 106,836		\$ 106,836	100.0%	0.0%
Contracts - Security Services	\$ 101,303	\$ 274	\$ 101,576	99.7%	0.3%
Fire Services Maintenance		\$ 92,957	\$ 92,957	0.0%	100.0%
Grounds Maintenance	\$ 76,320	\$ 14,850	\$ 91,170	83.7%	16.3%
Employee - Job Costing Expense	\$ 382	\$ 90,454	\$ 90,835	0.4%	99.6%
Other - Water Allocation		\$ 85,051	\$ 85,051	0.0%	100.0%
Materials - Gravel Products - Rock	\$ 442	\$ 70,326	\$ 70,768	0.6%	99.4%
Fleet - Fuel	\$ 12,402	\$ 55,203	\$ 67,605	18.3%	81.7%
Other - Safety Supplies	\$ 25,203	\$ 33,439	\$ 58,642	43.0%	57.0%
Other - Surveying	\$ 56,412		\$ 56,412	100.0%	0.0%
Other - Industrial Gases & Cylinder Hire	\$ 4,118	\$ 48,963	\$ 53,081	7.8%	92.2%
Air Conditioning Maintenance	\$ 43,747		\$ 43,747	100.0%	0.0%
Other - Materials & Services	\$ 33,363	\$ 4,000	\$ 37,363	89.3%	10.7%
External Audit Fees	\$ 25	\$ 31,098	\$ 31,123	0.1%	99.9%
Materials - Building Materials	\$ 29,932	\$ 387	\$ 30,319	98.7%	1.3%
Materials - Roadwork	\$ 25,630	\$ 2,213	\$ 27,844	92.1%	7.9%
Telephone		\$ 27,715	\$ 27,715	0.0%	100.0%
Materials - Landscaping		\$ 25,355	\$ 25,355	0.0%	100.0%
Membership to Associations		\$ 23,267	\$ 23,267	0.0%	100.0%
Training Registration	\$ 523	\$ 22,038	\$ 22,560	2.3%	97.7%
Contractor - Contract Labour	\$ 21,929		\$ 21,929	100.0%	0.0%
Legal - General		\$ 18,623	\$ 18,623	0.0%	100.0%
Stationery & Office Supplies	\$ 18,073	\$ 89	\$ 18,162	99.5%	0.5%
Freight/ Courier	\$ 4,189	\$ 10,658	\$ 14,847	28.2%	71.8%
Equipment Hire	\$ 12,272		\$ 12,272	100.0%	0.0%
IT - Computer Hardware		\$ 9,284	\$ 9,284	0.0%	100.0%
External Plant Hire - Float/ Tilt Tray	\$ 9,158		\$ 9,158	100.0%	0.0%
Contributions - Capital - Water Services Connecton	\$ 7,841		\$ 7,841	100.0%	0.0%
Travel		\$ 7,139	\$ 7,139	0.0%	100.0%
Other - Weed Control	\$ 6,833		\$ 6,833	100.0%	0.0%
R&M - Plant	\$ 836	\$ 5,968	\$ 6,804	12.3%	87.7%
Other - Signs & Signage	\$ 6,347		\$ 6,347	100.0%	0.0%
Refund of Fees and Other Charges	\$ 5,515		\$ 5,515	100.0%	0.0%
Catering	\$ 5,095	\$ 374	\$ 5,469	93.2%	6.8%
Licence Fees		\$ 4,933	\$ 4,933	0.0%	100.0%
Inventory Transfers	\$ 4,075		\$ 4,075	100.0%	0.0%
Other - Tool Replacement	\$ 4,001		\$ 4,001	100.0%	0.0%
Employee - Ordinary Wages	\$ 2,812	\$ 785	\$ 3,597	78.2%	21.8%
Internet		\$ 2,825	\$ 2,825	0.0%	100.0%
Subscriptions		\$ 1,880	\$ 1,880	0.0%	100.0%
Internal Plant Hire	\$ 1,685		\$ 1,685	100.0%	0.0%
Materials - Bituminous Products - Cold Mix	\$ 1,289		\$ 1,289	100.0%	0.0%
Materials - Herbicides	\$ 1,205		\$ 1,205	100.0%	0.0%
Accommodation		\$ 1,005	\$ 1,005	0.0%	100.0%
Uniforms - Compulsory	\$ 816		\$ 816	100.0%	0.0%
Fleet - Servicing & Maintenance		\$ 590	\$ 590	0.0%	100.0%
Lease Fees	\$ 325		\$ 325	100.0%	0.0%
IT - Software Maintenance Support		\$ 74	\$ 74	0.0%	100.0%
Postage	\$ 39		\$ 39	100.0%	0.0%
Fees - Refuse Tip Fees	\$ 39		\$ 39	100.0%	0.0%
Other - Demand Response Payments (electricity)		-\$ 24,062	-\$ 24,062	0.0%	100.0%
Developer Contributions - General		-\$ 83,681	-\$ 83,681	0.0%	100.0%
Other - Reuse and Recycling Income	-\$ 391,049		-\$ 391,049	100.0%	0.0%
Grand Total	\$ 31,527,626	\$ 34,690,702	\$ 66,218,328	47.6%	52.4%