



**ORDINARY MEETING NO. 5/25
WEDNESDAY, 28 MAY 2025**

OPEN AGENDA



SUPPLEMENTARY

BUSINESS

PAPER

**ITEMS ORD 12.3, ORD 16.1.3, ORD 16.1.1, ORD 16.1.2, ORD 16.2.2,
ORD 16.2.3 AND ORD 16.2.1**

| ITEM NO. | | PAGE NO. |
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| ORD 12 | MATTERS/MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN | |
| ORD 12.3 | Request for Report on Feasibility of One-Way Street Trial in Adelaide Street, Maryborough | 204 |
| ORD 16 | LATE ITEMS | |
| ORD 16.1 | Late Open Reports | |
| ORD 16.1.3 | Organisational Performance Report - April 2025 | 205 |
| ORD 16.1.1 | Fraser Coast Regional Council 2024-25 Community Grants Round 4 - Panel Recommendations to Council for Funding | 222 |
| ORD 16.1.2 | Tender Award - CTIS004-24/25 - Pialba Beachfront Tourist Caravan Park Redevelopment | 243 |
| ORD 16.2 | Late Confidential Reports | |
| | Council resolves that under the Local Government Regulation 2012 the Meeting be closed to the public. | |
| ORD 16.2.2 | Request for New Lease - Ageing Dementia and Disability Connections Inc. | - |
| | <i>Section 254J(3) (e) – legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government</i> | |
| ORD 16.2.3 | Request for New Lease - Brettvale Pty Ltd | - |
| | <i>Section 254J(3) (g) – negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government</i> | |
| ORD 16.2.1 | Proposed Opening of Road - Mary to Bay Rail Trail - Colton Mining Lease Diversion | - |
| | <i>Section 254J(3) (g) – negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government</i> | |



**FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25**

WEDNESDAY, 28 MAY 2025

MOTION OF WHICH DUE NOTICE HAS BEEN GIVEN

**SUBJECT: REQUEST FOR REPORT ON FEASIBILITY OF ONE-WAY STREET TRIAL IN
ADELAIDE STREET, MARYBOROUGH**

Councillor Paul Truscott has given notice of the following motion:

MOTION

That Council be provided with a report on the feasibility of conducting a one-way street trial in Adelaide Street, Maryborough between Ellena Street and Kent Street, using temporary infrastructure.

BACKGROUND

This proposal responds to long-standing community discussions regarding traffic flow and pedestrian safety in Adelaide Street, Maryborough. Trialling a one-way street using temporary infrastructure offers a low-risk opportunity to test potential improvements without committing to permanent changes. It will allow for real-world assessment and genuine community feedback, with the flexibility to reverse the changes if the trial proves unsuccessful.

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

| | |
|--------------------------------|---|
| SUBJECT: | ORGANISATIONAL PERFORMANCE REPORT - APRIL 2025 |
| DIRECTORATE: | ORGANISATIONAL SERVICES |
| RESPONSIBLE OFFICER: | DIRECTOR ORGANISATIONAL SERVICES |
| AUTHOR: | CORPORATE GOVERNANCE OFFICER |
| LINK TO CORPORATE PLAN: | Focused Organisation and Leadership. Demonstrate good leadership, and effective and ethical decision-making to foster confidence within our community. |

1. PURPOSE

The purpose of this report is to provide an overview of key performance outcomes, an update on key priority projects and deliverables, as well as the present Council monthly financial reports.

2. EXECUTIVE SUMMARY

The Organisational Performance Report provides an important opportunity to articulate the work that Council has performed to the elected members and the community.

3. OFFICER'S RECOMMENDATION

That Council receive and note the Organisational Performance Report for the period ending 30 April 2025 as per Attachment 1.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

In accordance with the *Local Government Regulation 2012* (the Regulation), Council is required to prepare a Corporate Plan for each period of five financial years.

In addition, the Regulation states that a local government must prepare and adopt an Operational Plan for each financial year and that the Chief Executive Officer presents a written assessment of the local government's progress towards implementing the annual Operational Plan at Council meetings held at regular intervals of not more than three months apart.

Pursuant to the Regulation Council adopted its Corporate Plan 2023-2028 as part of the 2023-2024 budget deliberations at the Special Meeting No. 1/23 held on 28 June 2023 and the Operational Plan 2024-2025 at the Special Meeting No.1/24 held on 19 June 2024.

Following the release of the Financial Management (Sustainability) Guideline 2023 as a response to a recommendation in the Auditor-General's 2021 Report to Parliament which raised concerns about local government financial sustainability, the number of relevant financial sustainability

measures to be reported by Queensland local governments were expanded from three (Operating Surplus Ratio, Asset Sustainability Ratio and Net Financial Liabilities Ratio) to nine to include additional measures of financial capacity, operating performance, liquidity, asset management and debt servicing capacity. The measures are to be calculated and published by every council as part of their annual statutory financial reporting process commencing in the 2024/25 financial year.

- Council Controlled Revenue Ratio
- Population Growth Ratio
- Operating Surplus Ratio
- Operating Cash Ratio
- Unrestricted Cash Expense Cover Ratio
- Asset Sustainability Ratio
- Asset Consumption Ratio
- Asset Renewal Funding Ratio
- Leverage Ratio

Due to information required to calculate some of the ratios may only be readily available or calculable at financial year-end, the following seven ratios will be calculated monthly and reported in the organisational performance report presented to the ordinary meetings of council:

- Council Controlled Revenue Ratio
- Operating Surplus Ratio
- Operating Cash Ratio
- Unrestricted Cash Expense Cover Ratio
- Asset Sustainability Ratio
- Asset Consumption Ratio
- Leverage Ratio

Processes and systems are currently being developed to capture information more regularly in order to enable the intra-year reporting of some of the other ratios.

5. PROPOSAL

The Organisational Performance Report – April 2025 is provided for Council’s information.

6. FINANCIAL & RESOURCE IMPLICATIONS

N/A

7. POLICY & LEGAL IMPLICATIONS

Section 204(1) of the *Local Government Regulation 2012* states that the Chief Executive Officer must present the financial report –

- (a) if the local government meets less frequently than monthly – at each meeting of the local government; or
- (b) otherwise – at a meeting of the local government once a month;
- (c) the financial report must state the progress that has been made in relation to the local government’s budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

8. RISK IMPLICATIONS

N/A

9. CRITICAL DATES & IMPLEMENTATION

N/A

10. CONSULTATION

Consultation has taken place with Council's Executive Management Team and senior staff in preparation of the monthly Organisational Performance Report.

11. CONCLUSION

The Organisational Performance Report – April 2025 has been prepared with appropriate consultation and in accordance with relevant legislation.

12. ATTACHMENTS

1. Organisational Performance Report - April 2025 [↓](#)

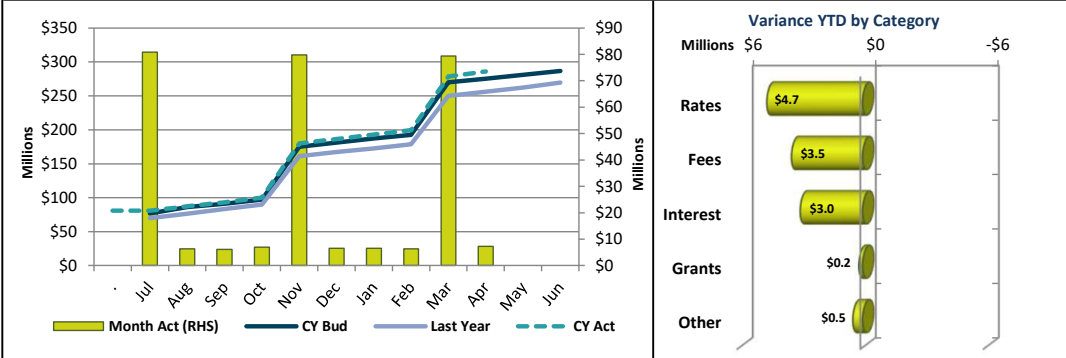


Performance Report
April 2025



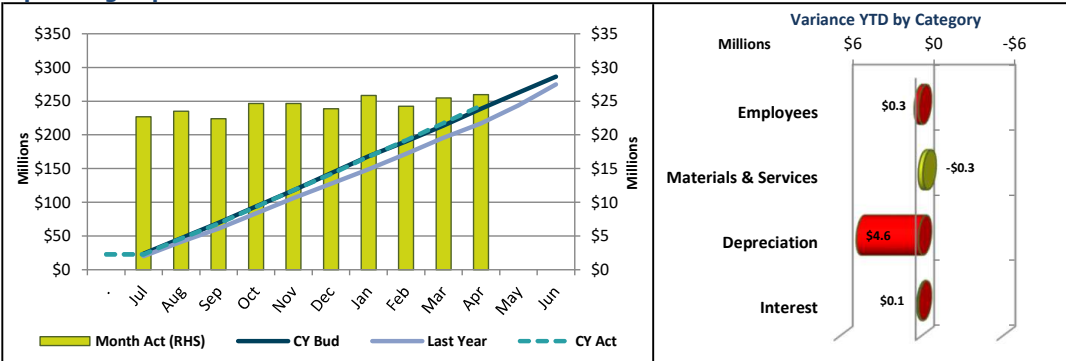
Financial Performance

Operating Revenue



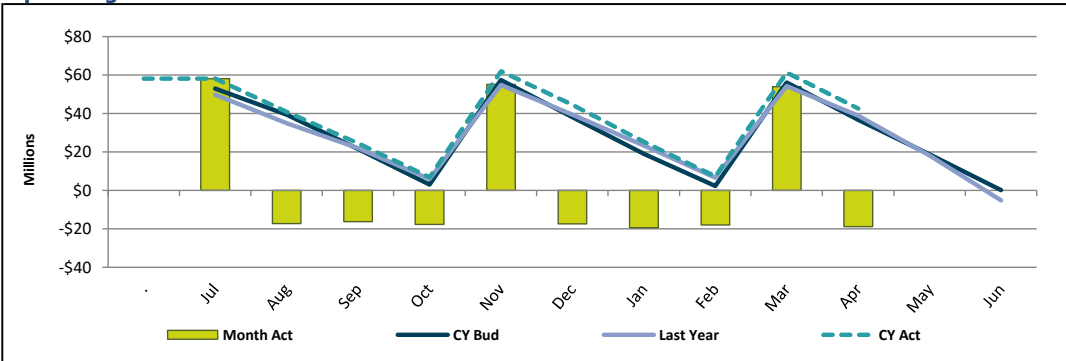
Operating revenue year to date April 2025 is \$11.8m over budget (4.29%). Rates, levies and charges are \$4.7m over budget due to general rates \$2.4m, water consumption \$619k, sewage charges \$595k, water rates \$459k, waste charges \$439k. Fees and charges are over budget \$3.5m due to Waste Operations \$1.0m, Animal Facilities & Rangers \$768k, Development Compliance \$698k, Caravan Parks \$623k, Financial Revenue Services \$250k. Interest revenue is \$3.0m over budget due to higher than forecast interest rates on investments and cash holdings.

Operating Expenses



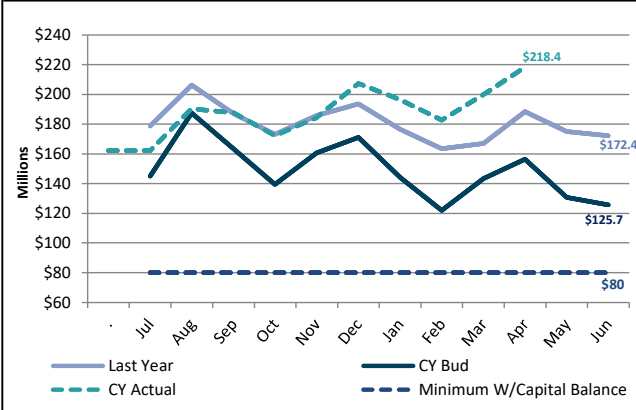
Operating expenses are over budget \$4.6m (1.94%) to April 2025. Depreciation expense is over budget \$4.6m as a result of the higher than anticipated asset revaluation outcome at 30 June 2024. Employee costs are \$297k over budget due to EM Resource Recovery Services \$538k, EM Network Operations & Maintenance \$499k - offset by under budget EM Transformation, Assets & Information (\$673k). Materials and services are under budget \$339k due to Road Operations - North (\$892k), Waste Contracts (\$709k), Planning & Design (\$610k) - offset by over budget Waste Operations \$926k, Infrastructure Services Admin \$816k.

Operating Result



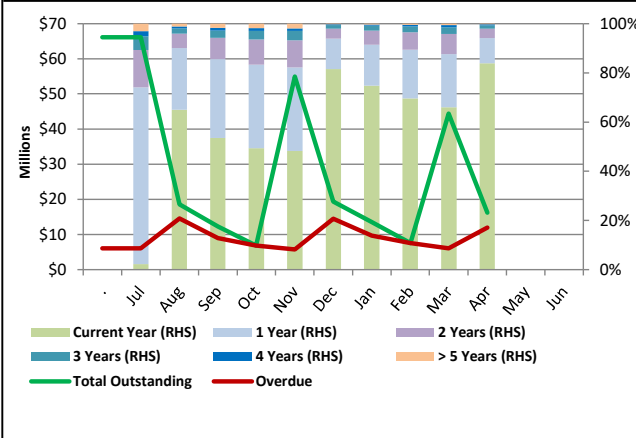
Financial Performance

Cash Balance



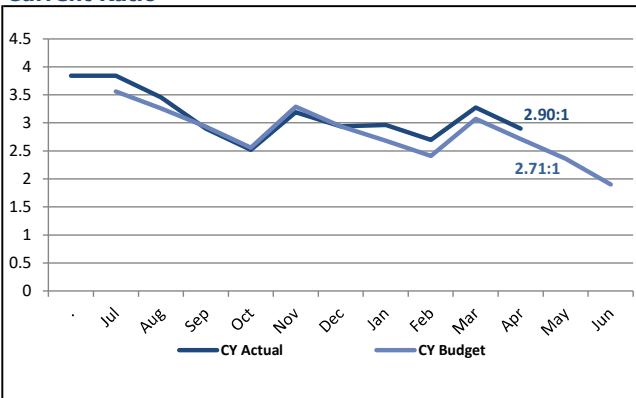
Cash balance variance from budget year to date April 2025 is \$62.0m over budget. The main variances to budget are actual capital spend under budget \$33.1m, capital grants, subsidies and contributions \$22.7m over budget and proceeds for sale of property, plant and equipment \$5.3m over budget.

Rates Receivables



First reminder letters were issued on 24 April 2025. There are currently 348 properties being handled by Council's collection agent with an approximate value of \$1.45m. There are 118 legal files being handled by Council's collection agent with a value of \$903k. There are 118 files where Council have been awarded default judgement with a total remaining value of \$1.53m. There are 30 properties receiving a period of Financial Hardship Relief.

Current Ratio



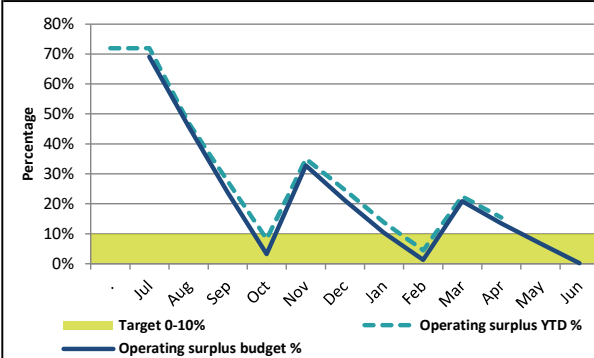
Current ratio is an indicator of the ability of Council to meet its short term financial obligations.

The current ratio of 2.90:1 for April 2025 indicates Council is comfortably able to meet its short term obligations as and when they fall due.

$$\text{Current Ratio} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

Financial Performance

Operating Surplus Ratio

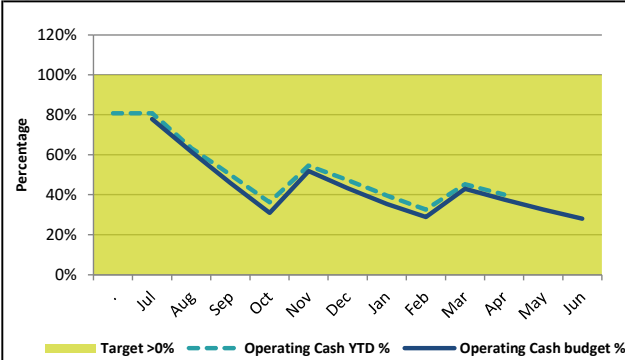


Operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.

Council's operating surplus ratio year to date is closely aligned to budget.

$$\text{Operating Surplus Ratio} = \frac{\text{Net Operating Result}}{\text{Total Operating Revenue}}$$

Operating Cash Ratio

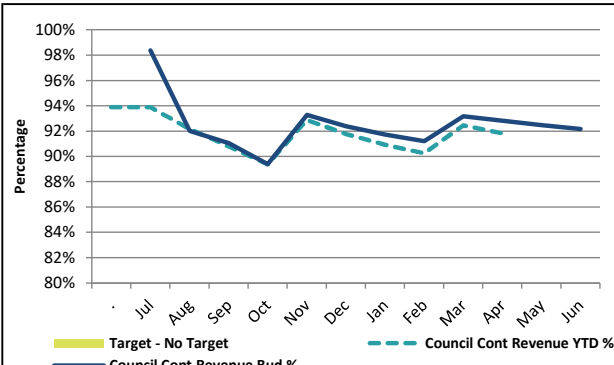


Operating cash ratio is a measure of Council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation and finance costs.

Council is generating sufficient operating cash to cover its operational expenses. The ratio is closely aligned to budget.

$$\text{Operating Cash Ratio} = \frac{[\text{Operating Result add Depreciation and Amortisation add Finance Costs}]}{\text{Total Operating Revenue}}$$

Council Controlled Revenue Ratio



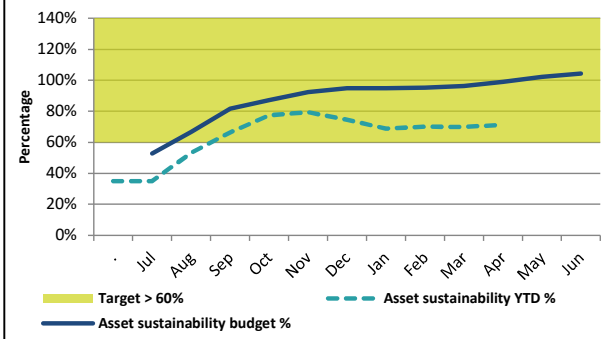
Council-controlled revenue is an indicator of Council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.

Council's controlled revenue ratio is now closely aligned to budget.

$$\text{Council Controlled Revenue Ratio} = \frac{[\text{Net Rates, Levies and Charges add Fees and Charges}]}{\text{Total Operating Revenue}}$$

Financial Performance

Asset Sustainability Ratio

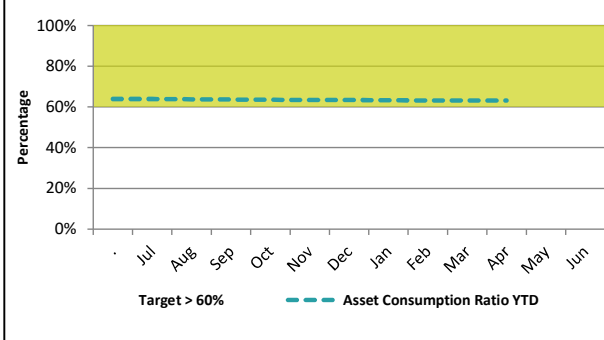


Asset sustainability ratio approximates the extent to which the infrastructure assets managed by Council are being replaced as the assets reach the end of their useful lives.

Council's asset sustainability ratio is lower than expected with less funds spent on renewal projects than budgeted.

Asset Sustainability Ratio = Capital Expenditure on the Replacement of Assets (Renewals) divided by Depreciation Expense

Asset Consumption Ratio

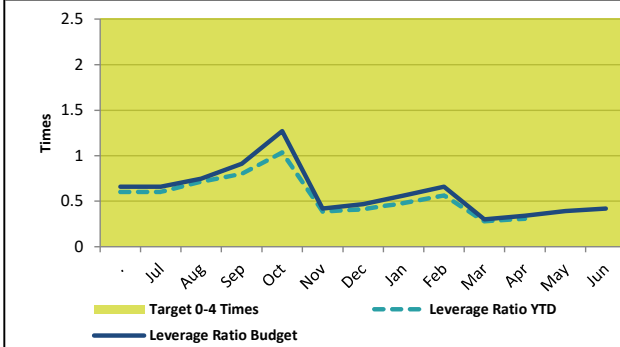


Asset consumption ratio approximates the extent to which infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.

Council's asset consumption ratio is above the target ratio of greater than 60%.

Asset Consumption Ratio = Written Down Replacement Cost of Depreciable Infrastructure Assets divided by Current Replacement Costs of Depreciable Infrastructure Assets

Leverage Ratio

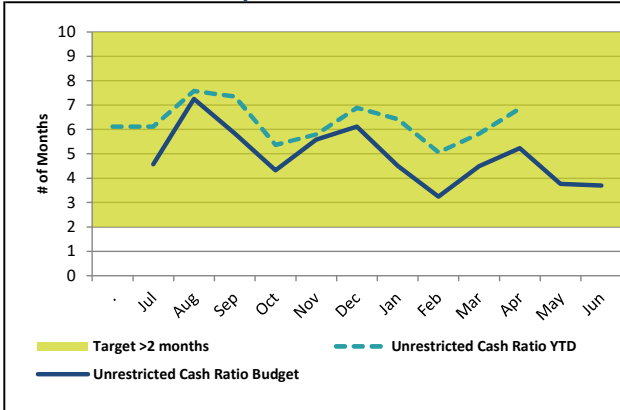


Leverage ratio is an indicator of Council's ability to repay its existing debt. It measures the relative size of Council's debt to its operating performance.

Council's leverage ratio is performing close to budget.

Leverage Ratio = Book Value of Debt divided by [Total Operating Revenue less Total Operating Expenditure add Depreciation and Amortisation add Finance Costs]

Unrestricted Cash Expense Cover Ratio

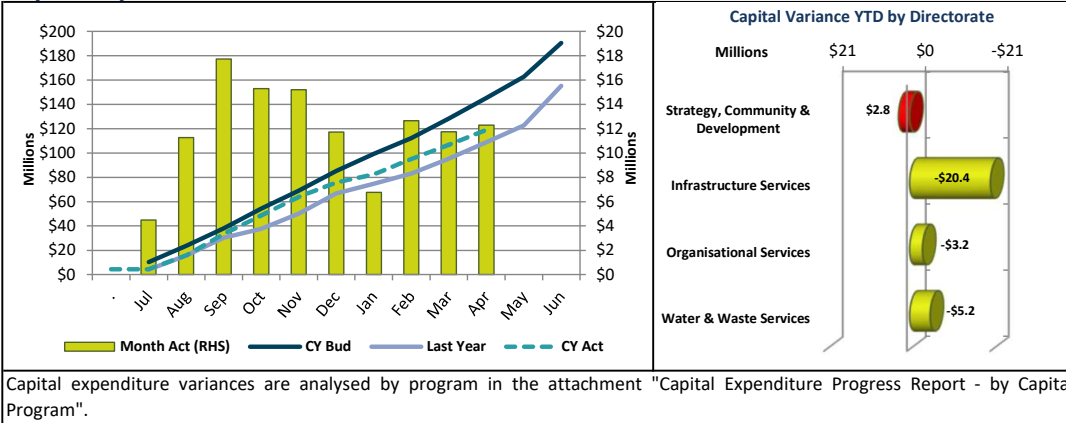


Unrestricted cash expense cover ratio is an indicator of the cash available to Council to meet ongoing and emergent financial demands. It represents the number of months Council can continue operating based on current monthly expenses. Note due to the impracticality of calculating some aspects of restricted cash on a monthly basis, some assumptions have been made. Council has a favourable ratio due to its current cash holdings.

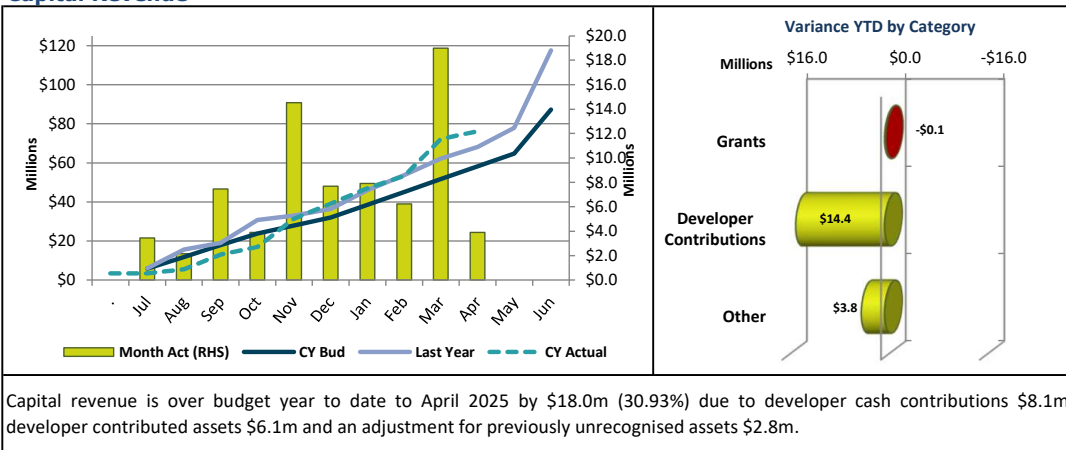
Unrestricted Cash Expense Cover Ratio = [Total Cash less Externally Restricted Cash] divided by [Operating Expenditure less Depreciation and Amortisation less Finance Costs] x 12

Financial Performance

Capital Expenditure

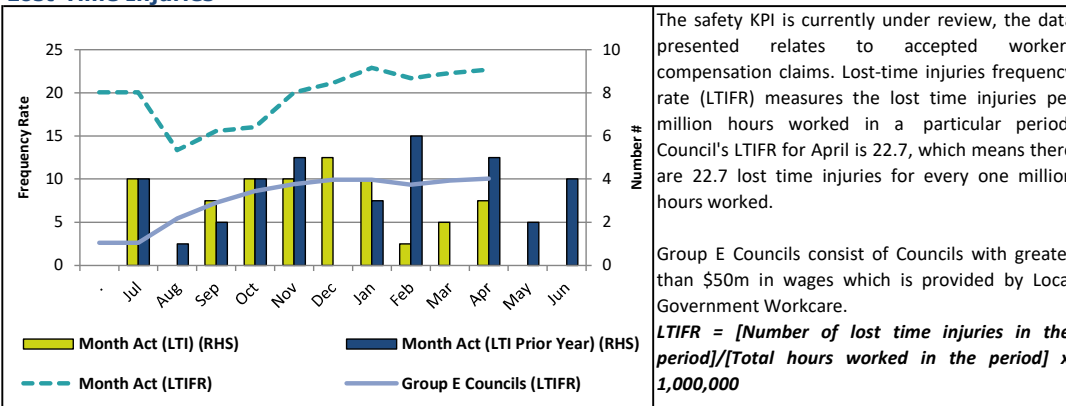


Capital Revenue



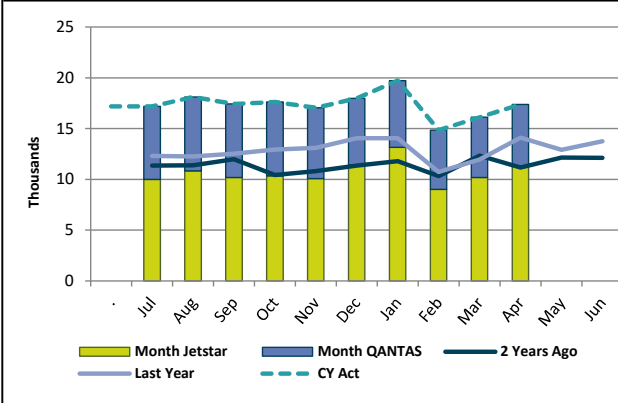
Safety

Lost-Time Injuries



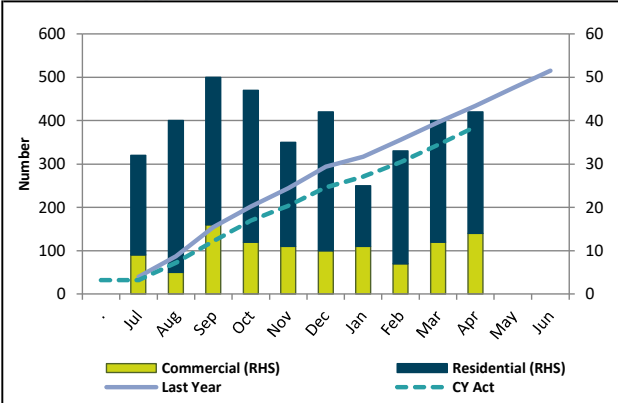
Economy

Passenger Statistics



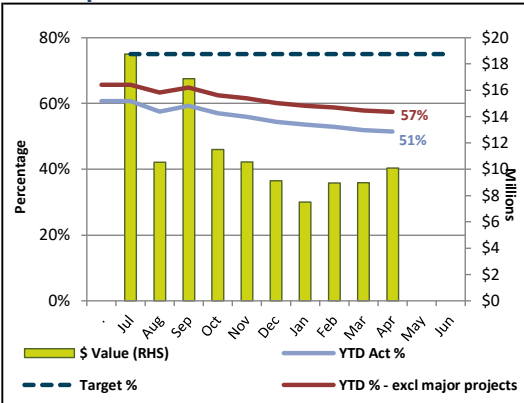
Passenger numbers remain consistent. A number of Qantas flights were cancelled during the month.

Developer Applications Received

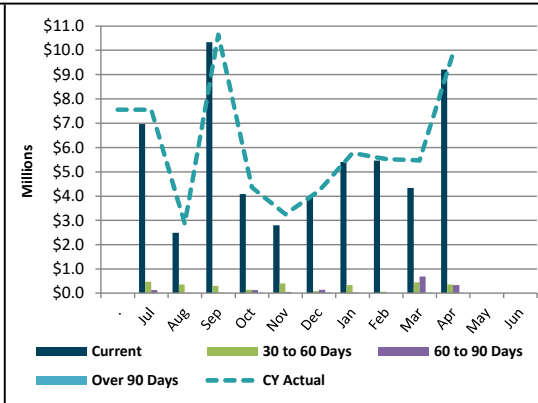


QDBW (Building Works Assessable against the Planning Scheme): 3
 QMCU (Material Change of Use): 20
 QOPW (Operational Works): 9
 QRAL (reconfiguring a Lot): 10

Local Spend



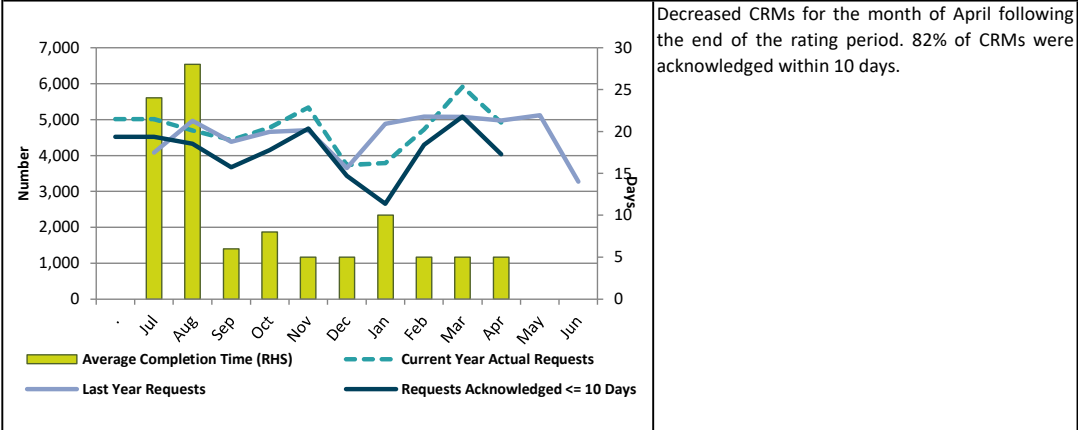
Creditors



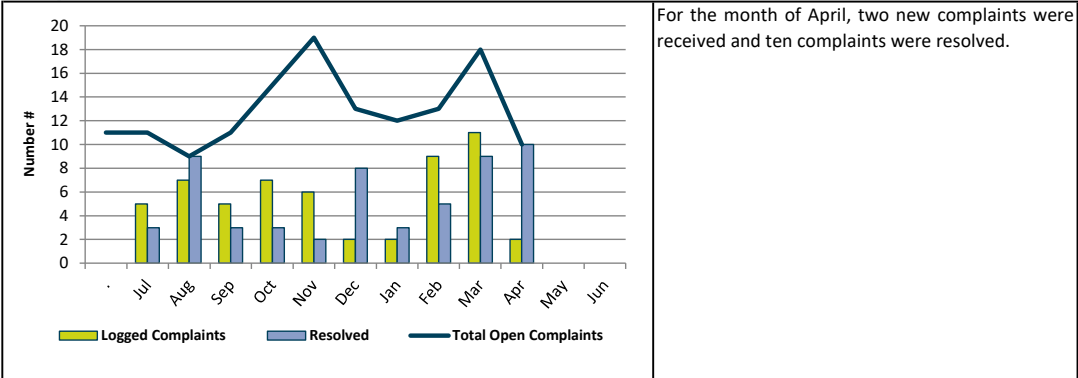
Year to date local spend is 51% compared to target of 75%. Excluding costs related to major projects, year to date local spend is 57%.

Service Performance

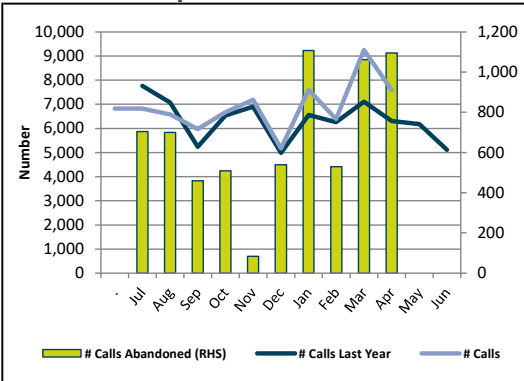
Customer Request Statistics



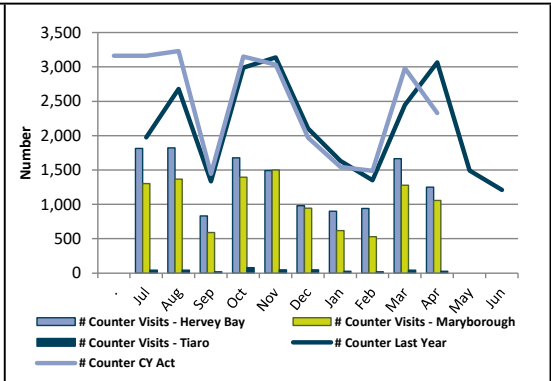
Complaints



Call Centre Response



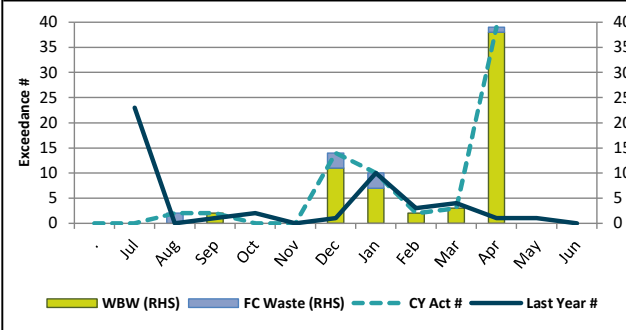
Over the Counter Transactions



Reduced call volumes and counter visits for the month due to a number of public holidays and the rating period ending early April.

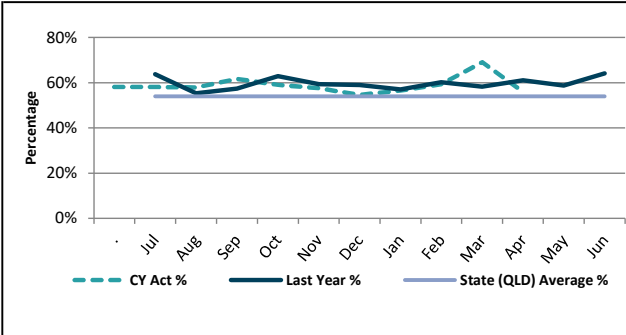
Environmental Performance

Environmentally Relevant Activity Breaches



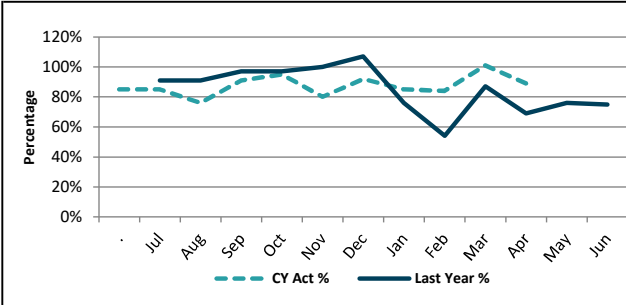
For the month of April, there was 19 exceedances of exfiltration to groundwater daily volume at Toogoom STP, 10 exceedances of dry weather influent volume limit and one non-compliance for dry weather discharge at Burrum Heads STP, 2 exceedances of E.coli limit to waters and 6 exceedances of dissolved oxygen limit to waters at Pulgul STP. There was one exceedance of dissolved oxygen to waters at Maryborough Waste Management Facility.

Waste Diverted from Landfill



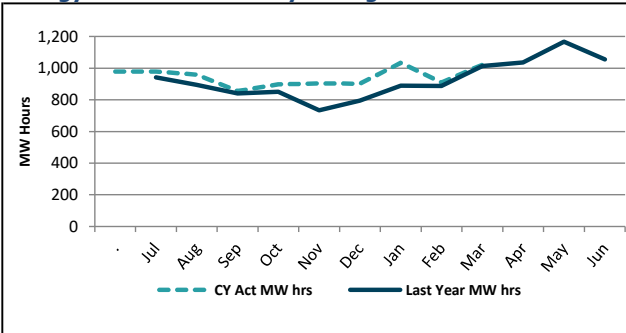
For the month of April, 55.98% of the total waste received was diverted from Landfill. Cleanfill and green waste made up a significant amount of the diversion during the month of April.

% Effluent Reused



Recycled water usage was at 89 % of Average Dry Weather Flow. The usage rate is below the target of 90% due to ongoing STP discharges. Discharges are being conducted to manage storage levels due to ongoing rainfall and minimal third party usage.

Energy from Waste - Maryborough Landfill Gas Generation



1,023 MW Hours of energy was extracted from the Maryborough Landfill for the month of March. LGI achieved this volume of extraction whilst experiencing 4.5 hours of downtime due to forced external outages. LGI are looking at the possibility of installing an additional 3 leachate extraction pumps in the new test wells on the eastern batter of the landfill in the coming months.

**statistics and commentary provided a month in arrears due to Organisational Performance Report cut off timeframes.*



Statement of Comprehensive Income - Month ended 30 April 2025

| | 2023-2024 | 2024-2025 | 2024-2025 | | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|----------------|
| | Audited | Budget | YTD Budget | YTD Actual | YTD Variance | YTD Variance |
| | \$ | \$ | \$ | \$ | \$ | % |
| Income | | | | | | |
| Revenue | | | | | | |
| Recurrent revenue | | | | | | |
| Rates, levies and charges | 215,607,527 | 234,903,355 | 231,197,835 | 235,863,699 | 4,665,863 | 2.02% |
| Fees and charges | 28,806,572 | 29,374,291 | 24,628,636 | 28,090,730 | 3,462,094 | 14.06% |
| Rental income | 1,214,949 | 1,318,944 | 1,099,133 | 1,066,478 | (32,655) | (2.97%) |
| Interest revenue | 9,843,706 | 6,617,165 | 5,511,547 | 8,549,598 | 3,038,051 | 55.12% |
| Sales revenue | 4,790,431 | 2,215,000 | 2,055,000 | 2,409,377 | 354,377 | 17.24% |
| Other income | 5,611,178 | 6,367,929 | 5,333,031 | 5,483,450 | 150,419 | 2.82% |
| Grants, subsidies, contributions and donations | 3,805,957 | 5,963,623 | 5,796,910 | 5,974,850 | 177,941 | 3.07% |
| Total recurrent revenue | 269,680,320 | 286,760,307 | 275,622,092 | 287,438,182 | 11,816,090 | 4.29% |
| Expenses | | | | | | |
| Recurrent expenses | | | | | | |
| Employee benefits | 87,923,124 | 94,254,051 | 78,814,002 | 79,111,284 | (297,282) | (0.38%) |
| Materials and services | 108,829,360 | 109,503,286 | 92,679,727 | 92,340,869 | 338,858 | 0.37% |
| Finance costs | 4,270,839 | 4,857,643 | 2,440,457 | 2,542,659 | (102,201) | (4.19%) |
| Depreciation and amortisation | 73,772,889 | 77,907,989 | 64,887,750 | 69,459,300 | (4,571,551) | (7.05%) |
| Total recurrent expenses | 274,796,211 | 286,522,969 | 238,821,936 | 243,454,112 | (4,632,176) | (1.94%) |
| Operating Result | (5,115,891) | 237,339 | 36,800,156 | 43,984,070 | 7,183,914 | 19.52% |
| Capital revenue | | | | | | |
| Grants, subsidies, contributions and donations | 114,165,908 | 86,484,293 | 57,537,851 | 71,781,024 | 14,243,172 | 24.75% |
| Capital income | 3,337,522 | 795,053 | 662,545 | 4,418,030 | 3,755,486 | 566.83% |
| Total capital revenue | 117,503,429 | 87,279,347 | 58,200,396 | 76,199,054 | 17,998,658 | 30.93% |
| Capital expenses | 26,957,682 | 19,425,277 | 16,187,731 | 10,006,363 | 6,181,367 | 38.19% |
| Net result | 85,429,857 | 68,091,408 | 78,812,821 | 110,176,761 | 31,363,940 | 39.80% |
| Other comprehensive income | | | | | | |
| Increase in asset revaluation surplus | 250,658,495 | 39,015,112 | - | - | - | 0.00% |
| Total comprehensive income | 336,088,351 | 107,106,520 | 78,812,821 | 110,176,761 | 31,363,940 | 39.80% |



Statement of Financial Position - as at 30 April 2025

| | 2023-2024 | 2024-2025 | 2024-2025 | | | |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|-------------------|
| | Audited \$ | Budget \$ | YTD Budget \$ | YTD Actual \$ | YTD Variance \$ | YTD Variance % |
| Assets | | | | | | |
| Current Assets | | | | | | |
| Cash, cash equivalents and investments | 172,381,275 | 125,672,447 | 156,409,165 | 218,411,290 | 62,002,124 | 39.64% |
| Trade and other receivables | 13,164,139 | 6,816,130 | 12,366,318 | 16,312,263 | 3,945,945 | 31.91% |
| Other assets | 21,586,667 | 16,024,686 | 13,127,959 | 17,220,912 | 4,092,952 | 31.18% |
| Inventories | 3,202,178 | 3,217,000 | 3,214,528 | 3,282,036 | 67,508 | 2.10% |
| Total Current Assets | 210,334,258 | 151,730,263 | 185,117,970 | 255,226,500 | 70,108,530 | 37.87% |
| Non-Current Assets | | | | | | |
| Trade and other receivables | 4,066,380 | 4,307,000 | 4,066,380 | 3,501,099 | (565,281) | (13.90%) |
| Property, plant and equipment | 3,390,873,987 | 3,537,990,034 | 3,488,161,038 | 3,452,243,573 | (35,917,465) | (1.03%) |
| Right of use assets | 904,649 | 538,806 | 600,486 | 602,413 | 1,927 | 0.32% |
| Intangible assets | 451,161 | 1,905,326 | 371,433 | - | (371,433) | (100.00%) |
| Biological assets | 227,741 | 923,000 | 227,741 | 227,741 | - | 0.00% |
| Total Non-Current Assets | 3,396,523,917 | 3,545,664,167 | 3,493,427,078 | 3,456,574,826 | (36,852,252) | (1.05%) |
| Total Assets | 3,606,858,175 | 3,697,394,429 | 3,678,545,048 | 3,711,801,326 | 33,256,278 | 0.90% |
| Liabilities | | | | | | |
| Current Liabilities | | | | | | |
| Trade and other payables | 51,421,977 | 41,704,438 | 33,775,303 | 31,183,945 | 2,591,358 | 7.67% |
| Contract liabilities | 8,472,394 | 8,833,000 | 8,772,904 | 30,156,203 | (21,383,299) | (243.74%) |
| Borrowings | 5,248,154 | 5,071,168 | 5,408,225 | 5,405,765 | 2,460 | 0.05% |
| Lease liabilities | 356,339 | 294,000 | 62,580 | 62,401 | 179 | 0.29% |
| Provisions | 16,385,345 | 16,941,701 | 15,851,985 | 16,970,238 | (1,118,253) | (7.05%) |
| Other liabilities | 7,787,686 | 6,961,000 | 4,535,494 | 4,353,173 | 182,321 | 4.02% |
| Total Current Liabilities | 89,671,894 | 79,805,307 | 68,406,490 | 88,131,724 | (19,725,233) | (28.84%) |
| Non-Current Liabilities | | | | | | |
| Borrowings | 33,906,236 | 28,331,220 | 30,022,269 | 30,060,424 | (38,155) | (0.13%) |
| Lease liabilities | 563,119 | 284,696 | 563,119 | 563,119 | - | 0.00% |
| Other liabilities | 5,394,452 | 5,342,320 | 5,394,452 | 5,394,452 | - | 0.00% |
| Provisions | 35,728,044 | 43,607,006 | 34,194,974 | 35,880,492 | (1,685,518) | (4.93%) |
| Total Non-Current Liabilities | 75,591,851 | 77,565,242 | 70,174,814 | 71,898,487 | (1,723,673) | (2.46%) |
| Total Liabilities | 165,263,746 | 157,370,548 | 138,581,305 | 160,030,211 | (21,448,906) | (15.48%) |
| Net Community Assets | 3,441,594,430 | 3,540,023,881 | 3,539,963,743 | 3,551,771,115 | 11,807,372 | 0.33% |
| Community Equity | | | | | | |
| Asset revaluation surplus | 1,310,755,304 | 1,346,924,112 | 1,310,755,229 | 1,310,755,229 | - | 0.00% |
| Retained surplus | 2,130,839,126 | 2,193,099,769 | 2,229,208,515 | 2,241,015,886 | (11,807,372) | (0.53%) |
| Total Community Equity | 3,441,594,430 | 3,540,023,881 | 3,539,963,743 | 3,551,771,115 | 11,807,372 | 0.33% |



Statement of Cash Flows as at 30 April 2025

| | Budget \$ | YTD Budget \$ | 2024-2025 YTD Actual \$ | YTD Variance \$ | YTD Variance % |
|--|----------------------|----------------------|-------------------------------|--------------------|-------------------|
| Operating Activities | | | | | |
| Receipts from customers | 272,577,756 | 261,268,378 | 260,006,297 | (1,262,081) | (0.48%) |
| Payments to suppliers and employees | (205,100,161) | (182,160,404) | (189,141,179) | (6,980,775) | 3.83% |
| Interest received | 6,617,147 | 5,463,318 | 9,373,866 | 3,910,547 | 71.58% |
| Rental | 1,391,135 | 1,099,133 | 1,066,478 | (32,655) | (2.97%) |
| Non capital grants & contributions | 6,563,507 | 5,796,910 | 5,974,850 | 177,941 | 3.07% |
| Other income | 8,582,929 | 7,388,031 | 7,892,827 | 504,796 | 6.83% |
| Borrowing costs | (2,136,153) | (2,040,351) | (2,385,048) | (344,696) | 16.89% |
| Net cash provided by/(used in) operating activities | 88,496,159 | 96,815,015 | 92,788,091 | (4,026,924) | (4.16%) |
| Investing Activities | | | | | |
| Proceeds from sale of property, plant and equipment | 795,053 | 662,545 | 5,978,102 | 5,315,557 | 802.29% |
| Capital grants, subsidies and contributions | 64,841,220 | 40,701,017 | 63,377,115 | 22,676,098 | 55.71% |
| Purchase/construction of property, plant and equipment | (188,896,058) | (143,940,865) | (111,688,679) | 32,252,185 | (22.41%) |
| Payments for Intangible Assets | (1,550,000) | (1,155,820) | (281,396) | 874,424 | (75.65%) |
| Net cash flow from investing activities | (124,809,785) | (103,733,123) | (42,614,859) | 61,118,265 | (58.92%) |
| Financing Activities | | | | | |
| Repayment of borrowings | (5,178,623) | (3,883,967) | (3,845,812) | 38,155 | (0.98%) |
| Repayment of leases (principal only) | (340,304) | (293,759) | (297,406) | (3,647) | 1.24% |
| Net cash flow from financing activities | (5,518,927) | (4,177,726) | (4,143,218) | 34,508 | (0.83%) |
| Net increase / (decrease) in cash | (41,832,553) | (11,095,835) | 46,030,015 | 57,125,849 | (63.90%) |
| Cash at beginning | 167,505,000 | 167,505,000 | 172,381,275 | 4,876,275 | 2.91% |
| Cash at end | 125,672,447 | 156,409,165 | 218,411,290 | 62,002,124 | 39.64% |



CAPITAL EXPENDITURE PROGRESS REPORT

BY CAPITAL PROGRAM

30 April 2025

| CAPITAL PROGRAM | 2024/2025 Adopted Budget \$ | 2024/2025 Adopted YTD Budget \$ | 2024/2025 YTD Actuals | 2024/2025 YTD Variance \$ | Actual YTD vs Adopted YTD Budget % | Actual YTD vs Total Adopted Budget % | Commitments \$ |
|---|--------------------------------------|--|--------------------------|---------------------------------|---|---|--------------------|
| Directorate: Strategy, Community & Development | | | | | | | |
| Airport | 2,485,000 | 2,085,000 | 1,752,428 | 332,572 | 84% | 71% | 163,179 |
| Animal Pound | 275,000 | 275,000 | 168,659 | 106,341 | 61% | 61% | 69,612 |
| Aquatic Centres | 9,560,000 | 7,940,000 | 5,308,133 | 2,631,867 | 67% | 56% | 3,876,614 |
| Cultural Services | 1,675,000 | 1,675,000 | 446,149 | 1,228,851 | 27% | 27% | 625,220 |
| Library Services | 639,339 | 548,339 | 541,632 | 6,707 | 99% | 85% | 19,890 |
| Roads Footpaths & Bikeways | 100,000 | 100,000 | 71,528 | 28,472 | 72% | 72% | 7,000 |
| Showgrounds | 500,000 | 500,000 | 266,788 | 233,212 | 53% | 53% | 673,515 |
| Trunk Infrastructure - Dev | 2,600,000 | 1,855,000 | 9,254,668 | (7,399,668) | 499% | 356% | - |
| | 17,834,339 | 14,978,339 | 17,813,329 | (2,834,990) | 119% | 100% | 5,322,476 |
| Directorate: Infrastructure Services | | | | | | | |
| Asset Management | 1,100,000 | 700,000 | 266 | 699,734 | 0% | 0% | - |
| Caravan Parks | 13,560,000 | 10,000,000 | 7,178,699 | 2,821,301 | 72% | 53% | 3,631,463 |
| Cemeteries | 330,000 | 310,000 | 212,120 | 97,880 | 68% | 64% | 56,120 |
| Climate Change & Environmental Sustainability | 3,200,000 | 3,145,000 | 1,140,837 | 2,004,163 | 36% | 36% | 1,269,322 |
| Coastal Jetties, Piers & Boardwalks | 700,000 | 650,000 | 580,538 | 69,462 | 89% | 83% | 455,795 |
| Depot Operations | 230,000 | 180,000 | 89,106 | 90,894 | 50% | 39% | 4,118 |
| Disaster & Risk Management | 2,067,740 | 1,410,000 | 1,178,976 | 231,024 | 84% | 57% | 1,803,610 |
| Drainage Construction | 1,500,000 | 340,000 | 478,844 | (138,844) | 141% | 32% | 388,734 |
| Environment Management | 31,086 | 31,086 | 8,833 | 22,253 | 28% | 28% | - |
| Public Amenities | 200,000 | 180,000 | 200,405 | (20,405) | 111% | 100% | 6,020 |
| Parks Structures & Facilities | 3,350,000 | 3,070,000 | 1,327,919 | 1,742,081 | 43% | 40% | 842,157 |
| Parks Landscaping & Upgrades | 650,000 | 650,000 | 699,344 | (49,344) | 108% | 108% | 37,492 |
| Major Projects | 48,583,748 | 32,648,590 | 20,052,664 | 12,595,926 | 61% | 41% | 84,777,870 |
| Roads Bridges | 1,270,000 | 1,025,000 | 1,056,068 | (31,068) | 103% | 83% | 177,826 |
| Roads Construction | 14,755,000 | 10,430,000 | 9,193,073 | 1,236,927 | 88% | 62% | 6,830,512 |
| Roads Traffic Facilities | 1,025,000 | 715,000 | 730,018 | (15,018) | 102% | 71% | 454,961 |
| Roads Resurfacing | 11,000,000 | 8,375,000 | 8,969,173 | (594,173) | 107% | 82% | 839,345 |
| Roads - TIDS | 3,720,000 | 3,160,000 | 3,306,351 | (146,351) | 105% | 89% | 6,761 |
| Roads Transport & Carparking | 100,000 | 100,000 | 58,166 | 41,834 | 58% | 58% | 133,807 |
| Roads K'gari | 220,000 | 220,000 | 147,859 | 72,141 | 67% | 67% | (17,822) |
| Roads Footpaths & Bikeways | 1,003,000 | 600,000 | 998,988 | (398,988) | 166% | 100% | 739,144 |
| Roads Kerb & Channelling | 2,605,000 | 2,030,000 | 1,965,254 | 64,746 | 97% | 75% | 703,131 |
| | 111,200,574 | 79,969,676 | 59,573,499 | 20,396,177 | 74% | 54% | 103,707,340 |
| Directorate: Organisational Services | | | | | | | |
| Caravan Parks | - | - | 8,530 | (8,530) | - | - | (22,115) |
| Fleet Management | 13,188,000 | 11,000,000 | 9,510,453 | 1,489,547 | 86% | 72% | 6,888,745 |
| Health & Environment | - | - | - | - | - | - | - |
| Information Technology | 1,550,000 | 1,190,820 | 886,766 | 304,054 | 74% | 57% | 294,249 |
| Compulsory Land Acquisition | 500,000 | 400,000 | 160,251 | 239,749 | 40% | 32% | - |
| Property Management | 2,328,000 | 1,672,000 | 472,433 | 1,199,567 | 28% | 20% | 250,765 |
| | 17,566,000 | 14,262,820 | 11,038,434 | 3,224,386 | 77% | 63% | 6,900,275 |
| Directorate: Water & Waste Services | | | | | | | |
| Admin & Other Capital Equipment | 874,500 | 732,000 | 474,956 | 257,044 | 65% | 54% | 370,449 |
| Effluent Reuse | 281,000 | 100,667 | 233,839 | (133,173) | 232% | 83% | 131,799 |
| Sewage Collection - Non-Trunk | 1,335,000 | 1,112,500 | 1,833,559 | (721,059) | 165% | 137% | 4,516 |
| Sewage Collection - Trunk | 1,010,000 | 810,000 | 149,826 | 660,174 | 18% | 15% | 422,703 |
| Sewage Pumping Station | 75,000 | 69,667 | 88,412 | (18,746) | 127% | 118% | (3,348) |
| Sewage Treatment | 4,388,745 | 2,173,480 | 1,491,167 | 682,313 | 69% | 34% | 743,714 |
| Solid Waste Management | 11,289,474 | 11,261,140 | 11,819,757 | (558,617) | 105% | 105% | 4,096,990 |
| Water Collection | 2,073,565 | 1,833,565 | 993,018 | 840,547 | 54% | 48% | 712,436 |
| Water Pumping Stations | 5,112,250 | 4,907,250 | 2,845,488 | 2,061,762 | 58% | 56% | 3,092,626 |
| Water Reservoirs | 2,245,580 | 725,580 | 311,208 | 414,373 | 43% | 14% | 368,536 |
| Water Treatment | 8,209,036 | 6,210,524 | 5,447,587 | 762,937 | 88% | 66% | 1,471,484 |
| Water Mains - Non-Trunk | 4,575,996 | 4,029,477 | 3,322,823 | 706,654 | 82% | 73% | 361,314 |
| Water Mains - Trunk | 2,375,000 | 1,920,000 | 1,704,182 | 215,818 | 89% | 72% | 254,707 |
| | 43,845,145 | 35,885,850 | 30,715,821 | 5,170,028 | 86% | 70% | 12,027,925 |
| TOTAL - GROSS CAPITAL | | | | | | | |
| Strategy, Community & Development | 17,834,339 | 14,978,339 | 17,813,329 | (2,834,990) | 119% | 100% | 5,322,476 |
| Infrastructure Services | 111,200,574 | 79,969,676 | 59,573,499 | 20,396,177 | 74% | 54% | 103,707,340 |
| Organisational Services | 17,566,000 | 14,262,820 | 11,038,434 | 3,224,386 | 77% | 63% | 6,900,275 |
| Water & Waste Services | 43,845,145 | 35,885,850 | 30,715,821 | 5,170,028 | 86% | 70% | 12,027,925 |
| | 190,446,058 | 145,096,685 | 119,141,083 | 25,955,601 | 82% | 63% | 127,958,016 |



CAPITAL EXPENDITURE PROGRESS REPORT

BY PROJECT CATEGORY

30 April 2025

| PROJECT CATEGORY | 2024/2025 Adopted Budget \$ | 2024/2025 Adopted YTD Budget \$ | 2024/2025 YTD Actuals \$ | 2024/2025 YTD Variance \$ | Actual YTD vs Adopted YTD Budget % | Actual YTD vs Total Adopted Budget % | Commitments \$ |
|--|--------------------------------------|--|--------------------------------|---------------------------------|---|---|-------------------|
| Strategy, Community & Development | | | | | | | |
| Category A | 3,900,000 | 3,155,000 | 9,639,740 | (6,484,740) | 306% | 247% | 455,137 |
| Category B | 9,135,000 | 7,535,000 | 5,227,014 | 2,307,986 | 69% | 57% | 3,685,630 |
| Category C | - | - | 3,660 | (3,660) | | | (47,114) |
| Category D | 4,799,339 | 4,288,339 | 2,942,914 | 1,345,425 | 69% | 61% | 1,230,822 |
| | 17,834,339 | 14,978,339 | 17,813,329 | (2,834,990) | 119% | 100% | 5,322,476 |
| Infrastructure Services | | | | | | | |
| Category A | 71,268,748 | 49,363,590 | 32,629,769 | 16,733,821 | 66% | 46% | 90,511,671 |
| Category B | 9,868,000 | 7,540,000 | 6,373,466 | 1,166,534 | 85% | 65% | 5,561,627 |
| Category C | 15,587,740 | 11,745,000 | 2,211,108 | 9,533,892 | 19% | 14% | 4,950,043 |
| Category D | 14,476,086 | 11,321,086 | 18,359,155 | (7,038,069) | 162% | 127% | 2,683,999 |
| | 111,200,574 | 79,969,676 | 59,573,499 | 20,396,177 | 74% | 54% | 103,707,340 |
| Organisational Services | | | | | | | |
| Category A | - | - | 168,865 | (168,865) | | | (560,747) |
| Category B | - | - | 15,685 | (15,685) | | | - |
| Category C | 14,468,000 | 11,984,990 | 10,125,003 | 1,859,987 | 84% | 70% | 7,165,177 |
| Category D | 3,098,000 | 2,277,830 | 727,760 | 1,550,070 | 32% | 23% | 295,845 |
| Not Applicable | - | - | 1,121 | (1,121) | | | - |
| | 17,566,000 | 14,262,820 | 11,038,434 | 3,224,386 | 77% | 63% | 6,900,275 |
| Water & Waste Services | | | | | | | |
| Category A | 18,859,474 | 16,792,474 | 11,846,883 | 4,945,590 | 71% | 63% | 5,142,387 |
| Category B | 9,904,366 | 7,131,611 | 10,582,294 | (3,450,682) | 148% | 107% | 4,249,732 |
| Category C | 2,253,000 | 1,904,667 | 1,758,286 | 146,381 | 92% | 78% | 249,350 |
| Category D | 12,828,306 | 10,057,098 | 6,528,358 | 3,528,740 | 65% | 51% | 2,382,466 |
| | 43,845,145 | 35,885,850 | 30,715,821 | 5,170,028 | 86% | 70% | 12,027,925 |

COUNCIL SUMMARY

| PROJECT CATEGORY | 2024/2025 Adopted Budget \$ | 2024/2025 Adopted YTD Budget \$ | 2024/2025 YTD Actual \$ | 2024/2025 YTD Variance \$ | Actual YTD vs Adopted YTD Budget % | Actual YTD vs Total Adopted Budget % | Commitments \$ |
|------------------|--------------------------------------|--|-------------------------------|---------------------------------|---|---|--------------------|
| Category A | 94,028,222 | 69,311,064 | 54,285,258 | 15,025,806 | 78% | 58% | 95,548,449 |
| Category B | 28,907,366 | 22,206,611 | 22,198,460 | 8,152 | 100% | 77% | 13,496,990 |
| Category C | 32,308,740 | 25,634,657 | 14,098,057 | 11,536,599 | 55% | 44% | 12,317,456 |
| Category D | 35,201,731 | 27,944,353 | 28,114,100 | (169,747) | 101% | 80% | 6,275,972 |
| Not Applicable | - | - | 445,209 | (445,209) | | | 319,149 |
| TOTAL | 190,446,058 | 145,096,685 | 119,141,083 | 25,955,601 | 82% | 63% | 127,958,016 |

| PROJECT CATEGORY | Definition |
|------------------|--|
| Category A | The project budget is over \$4m, high profile and med-high risk |
| Category B | The project budget is between \$1m and \$5m, medium profile and major risk |
| Category C | The project budget is between \$500k and \$1m, low profile and moderate risk |
| Category D | The project budget is under \$500k, very low profile and minor risk |
| Not Applicable | The project is yet to be categorised |

**FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25**

WEDNESDAY, 28 MAY 2025

**SUBJECT: FRASER COAST REGIONAL COUNCIL 2024-25
COMMUNITY GRANTS ROUND 4 - PANEL
RECOMMENDATIONS TO COUNCIL FOR FUNDING**

DIRECTORATE: STRATEGY, COMMUNITY & DEVELOPMENT

RESPONSIBLE OFFICER: DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

AUTHOR: GRANTS COORDINATOR

**LINK TO CORPORATE PLAN: Connected, Inclusive Communities and Spaces.
Provide inclusive cultural, sporting and recreation opportunities to
encourage community participation.**

1. PURPOSE

To present the recommendations of the Assessment Panel for Round 4 of the 2024-25 Community Grants Program to Council for consideration and endorsement.

2. EXECUTIVE SUMMARY

Council's 2024-25 Community Grants Scheme offers funding to support projects, activities and events across the Fraser Coast local government area.

Round 4 of the Community Grants Program opened for applications on 24 March 2025 and closed on 21 April 2025 with a total of 23 eligible applications during the submission period being received.

These applications were considered by a panel of assessors. The panel's recommendations are now presented to Council for funding decisions.

3. OFFICER'S RECOMMENDATION

That Council:

1. Accepts the recommendations of the assessors and approves the following list of projects for a total funding amount of \$67,290 from Round 4 of the Community Grants Program of Council's 2024-25 Community Grants Scheme.
2. Table 1: Community Grants Program Round 4 2024-25

| Applicant | Project Title | Grant Funding Recommended |
|-----------|---------------|---------------------------|
| | | |

| | | |
|---|--|--------------------|
| Burrum District Community Men's Shed | Concrete Work Area | \$4,000.00 |
| Football Qld | Team Bench Upgrade | \$6,500.00 |
| Hervey Bay Hockey Association | Complex Mower Tractor | \$6,500.00 |
| Hervey Bay Day for Girls | Read Set Sew Program | \$1,000.00 |
| Hervey Bay Pickleball Club | Standalone Shaded Benches | \$7,200.00 |
| Wide Bay Sexual Assault Service | Trauma Assist Equipment | \$2,000.00 |
| Fraser Coast Men's Shed | Covered Mobility Scooter Parking Area | \$3,000.00 |
| Toogoom & District Community Association | Replacement of Tennis Court Lights & Installation of Additional Field Lights | \$7,000.00 |
| Wide Bay Motor Complex | Facility Improvement and Upkeep | \$2,550.00 |
| Maryborough Clay Target Club Inc | Erect shade Shed and Concrete Slab | \$3,600.00 |
| Fraser Coast Pistol Club | Purchase of Shipping Container | \$5,000.00 |
| Hervey Bay RSL Sub Branch | Replacement of Interpretive Signs at Freedom Park | \$1,300.00 |
| Maryborough & District Hockey Association | Upgrade Maryborough Hockey Indoor Stadium to include Pickleball Courts | \$6,500.00 |
| Hervey Bay Croquet Club | Shelter Repairs | \$3,700.00 |
| Maryborough Gymsports | Twist & Flip, Winter wonderland & Coaching workshop | \$1,240.00 |
| Maryborough Amateur Athletic Club | Permanent Discus Netting | \$5,400.00 |
| Riding for the Disabled Maryborough | Automatic Horse Waterers | \$800.00 |
| TOTAL | | \$67,290.00 |

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Fraser Coast Regional Council offers a range of community grant programs to support projects, activities and events across the region that benefit the community of the Fraser Coast local government area. The total budget allocation for the 2024-25 Community Grants (financial year) is \$247,000. Of this funding, the Community Grants pool has notional allocations as follows:

Table 2: Community Grants Program 2024-25

| Grant Program | 2024-25 allocation | Rounds per year | | Grant cap per application |
|------------------|--------------------|-------------------|-------|--|
| | | Open | Close | |
| Community Grants | \$61,750 per round | 4 Rounds per year | | Per Round 1 x \$15,000 2 x \$10,000 balance > 5,000 |

Council opened the Fraser Coast Regional Council 2024-25 Community Grants Scheme on 24 March 2025 for applications to the Community Grants Round 4 Program.

Table 3: Community Grants Program Round 4 2024-25

| Program | Number of submitted applications | Eligible | Ineligible | Withdrawn |
|--------------------------|----------------------------------|----------|------------|-----------|
| Community Grants Round 4 | 27 | 23 | 3 | 1 |

There were a total of 17 unsubmitted applications. This is attributed to applicants either starting new applications multiple times or starting a submission to the incorrect program.

Eligible applications were considered by a panel of assessors. Assessors of this grant round included the Mayor, a Councillor and the Chief Executive Officer. The recommendations of the panel of assessors are now presented for Council's funding decisions (refer Attachment 1).

Ineligible and unsuccessful applications are detailed below:

Table 4: Community Grants Program Round 4 2024-25 Ineligible Applications

| Community Grants – R4 Ineligible Applications | Project Details | Reason |
|---|-----------------------------|---|
| Burrum Heads Community Organisation Inc | Anzac Day event | Request retrospective funding |
| Maryborough RSL Sub Branch | Anzac Day event | Request retrospective funding |
| Hervey Bay Australian Football & Cricket Club Inc | No project details provided | Organisation declared that they are "not solvent" as part of application. |

Table 5: Community Grants Program Round 4 2024-25 Unsuccessful Applications

| Community Grants – R4 Unsuccessful Applications | Project Title | Reason |
|---|--|---|
| Kindness Works | Temporary shelter & bedding for people experiencing homelessness | This application does not provide any long term assistance to address the rough sleeper issue |
| Tiario State School P&C Association | Tiario Bulls & Barrels | This event is a highly ticketed event focused on fundraising and has been operating for a number of years. Council has previously provided funding for this event. Event should become financially self-sustaining. |
| Hervey Bay Rugby League Football Club | Master Plan | No direct local community benefit or deliverables at the end of master plan development. |
| Maryborough Amateur Athletic Club | Permanent Event Seating | Community Group has submitted two (2) applications to this round of funding. Only one (1) application permitted as per guidelines |
| Epilepsy Action Australia | Fraser Coast Safe Schools – Seizure Awareness for Educators | This appears to be core business for this organisation. No quotes or components can be linked to local buy or wider community benefit |
| Maryborough Garden Club | Rainbow Gully Community Garden Revival | Council leased land. Application indicates activities that could be deemed as operational for such a facility. |

5. PROPOSAL

Following assessment of the applications by the Panel, Council is asked to consider the recommendations and make a funding decision for Round 4 of the Community Grants Program of Council's 2024-25 Community Grants Scheme to 17 successful applicants for a total funding of \$67,290.00.

If endorsed by Council, the successful applicants will be advised as soon as practicable, and Funding Agreements executed.

A list of successful applicants and the projects for which they were approved will be listed on Council's website.

Unsuccessful and ineligible applicants will be advised of the outcome of their application, provided with feedback and offered assistance to strengthen future applications.

6. FINANCIAL & RESOURCE IMPLICATIONS

Council's Community Grant Scheme is allocated funds under the annual budget process.

There are four (4) rounds of funding per year under the Community Grants Program, with an allocation of \$247,000 in total. A notional allocation of \$61,750 is available for each Round.

With expenditure on previous Rounds 1-3 there is a sum of 39,477.00 remaining in the Community Grants Rounds funding pool with a total of \$27,810.00 also available from reallocation of unexpended funds from Community Festive Grants and small Township Festive Grants.

Accordingly, a total sum of \$67,287.00 is available for this last round of funding for the 2024/2025 financial year.

Unsuccessful applicants will be able to reapply to future rounds or other programs to seek funding for their project.

Partial funding of applications may be recommended by the Grants Team and the assessment panel for a number of reasons, including but not limited to:-

- Application budget may include items that are ineligible;
- Level of funding that an applicant may have received from other Council funding sources including any previous rounds of Community grants;
- Financial position of the applicant taking into account their financial statements and any other information provided about financial capacity etc;
- Assessors advising as part of their independent assessment process that they would support partial funding and identifying what level of partial funding they support;
- Confirmation through the application process, that the applicant would be satisfied with partial funding.

All applicants are asked as part of the application process if the project can proceed if partial funding only is allocated by Council, noting that this is likely to occur if the funding round is heavily subscribed. Applicants are required to confirm prior to issue of the formal Funding Agreement whether:

- they wish to proceed with the project as is;
- they need to withdraw the application;
- they require an extension of time;
- or they require a reduction of scope to fit within the reduced funding offer.

Following the completion of the assessment process, the Grants Team review the assessment and calculate any partial funding identified by the assessors. As partial funding can sometimes be difficult for organisations to manage as part of a larger project, the Grants Team will also identify if there are any particular items within the application budget to which the partial funding could be attributed.

7. POLICY & LEGAL IMPLICATIONS

The 2024-25 Community Grants Scheme is administered in accordance with the Fraser Coast Regional Council Community Grants Scheme Policy.

Heads of Power: *Local Government Act 2009* and *Local Government Regulations 2012*.

Other legislation and policies that may be used in the assessment of applications include:

- *Associations Incorporation Act 1981*
- Councillor Discretionary Fund Policy
- Sponsorship Policy (including Fee Waiver and In-Kind Support)

- Information including guidelines and application forms
- Event Management Kit
- Events Strategy
- Local Laws
- Planning, Development and Building Regulations

8. RISK IMPLICATIONS

Nil

9. CRITICAL DATES & IMPLEMENTATION

Grant Agreements will be executed with the successful applicants with the payment of the grants made in the 2024-25 financial year.

10. CONSULTATION

The Community Grants Officer has offered guidance and assistance to a number of applicants to successfully lodge their applications.

Applications to the Community Grants Scheme received automatic notification once they had completed and lodged their application.

Council's Grants Team consulted with appropriate internal teams that had relevant information for the range of funding applications received.

Community Grants Scheme Assessors were engaged to consider the applications and make funding recommendations.

11. CONCLUSION

Council is asked to consider and approve the recommendations of the Assessors of eligible applications to Round 4 of Council's 2024-25 Community Grants Program.

12. ATTACHMENTS

1. 2024-25 Community Grants Program Guidelines [↓](#)
2. 2024-25 Community Grants Round 4 - Assessment Spreadsheet [↓](#)



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Community Grants Program

GUIDELINES 2024/25



Fraser Coast COMMUNITY GRANTS PROGRAM Guidelines



Overview

Intent / Purpose

Fraser Coast Regional Council's Community Grants Policy supports the Goals outlined in Council's Corporate Plan 2023-2028. <https://www.frasercoast.qld.gov.au/corporate-plan>

- To embrace the Fraser Coast way of life and create connected communities through our places, spaces and people.
 - Provide inclusive cultural, sporting and recreation opportunities to encourage community participation.

Objectives of the Community Grants Program

- Provide identified and measurable social, community or economic benefits to the Fraser Coast communities;
- Align with Council's Corporate Plan 2023-2028

This Program is intended to:

- Provide eligible community organisations with support to meet identified community needs
- Build community skills, capacity and resilience
- Develop and maintain community infrastructure
- Provide opportunities for community organisations to leverage Council's assistance to obtain funding from other sources
- Provide opportunities for community organisations to assist Council to deliver on Council's strategic goals and identified key initiatives

Grants available

The Fraser Coast Regional Council Community Grants are targeted towards projects and one-off event funding.

Groups can apply for funding from \$500 to \$15,000 as cash.

- Maximum 2 applications per group per annum will be funded
- Maximum grant limit of \$15,000 per annum will be funded (amount is inclusive of the value of any in-kind services provided by any Council Department)

The following funding is available in 2024-25 financial year through the Community Grants Program:

- \$247,000 for projects and events to be spread over 4 rounds during the financial year with \$61,750 notionally allocated per round
- For each round Council will approve a limited number of grants at each funding level as shown in the table below

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Fraser Coast COMMUNITY GRANTS PROGRAM Guidelines



Applications will be assessed as part of a competitive process targeting maximum benefits to the wider community. Organisations that have not received Council funding in the last 12 months will be prioritised in one of the selection criteria.

If an applicant does not have access to a computer, Council libraries can provide access to a computer and the internet and some initial guidance to enable access to the application form.

Co-contribution is not a requirement for this grant program, however projects where the applicant is making a financial contribution will be highly regarded.

An unsuccessful application does not mean that the project or activity is not worthy of support.

Unsuccessful applications can be re-submitted in later Rounds.

Council's Grants Team can offer support to applicants to strengthen applications for re-submission.

Logistics

Proposed grant round dates.

Applications open at 12:01am on the opening date and close at 3:00pm on the closing date.

| Round | Timing | Eligible Project Start and End Dates | Estimated Advice of Outcome |
|----------|--|--|-----------------------------|
| 1 – 2024 | Opens 22 July 2024 Closes 19 August 2024 | Start 1 November 2024 End 1 May 2025 | 28 October 2024 |
| 2 – 2024 | Opens 7 October 2024 Closes 4 November 2024 | Start 18 December 2024 End 18 June 2025 | 16 December 2024 |
| 3 – 2025 | Opens 20 January 2025 Closes 17 February 2025 | Start 7 April 2025 End 7 October 2025 | 28 March 2025 |
| 4 – 2025 | Opens 24 March 2025 Closes 21 April 2025 | Start 9 June 2025 End 9 December 2025 | 30 May 2025 |

Applicants and grant projects must comply with the Fraser Coast Regional Council Community Grants Scheme Policy and the program guidelines.

Projects and activities are to be completed within six months of the approval date (unless a variation has been sought from and approved by Council).

'Request for Variation' forms are available for completion and lodgement online through the SmartyGrants applicant site. For assistance, please contact Council's Grants Team.

Any funds remaining unallocated from a round will be rolled into the subsequent round.

Assistance, Assessment and Approval Responsibilities

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Fraser Coast COMMUNITY GRANTS PROGRAM Guidelines



Council's Grants team is available to provide general advice and guidance to local groups when developing funding applications. It should be noted however that there is no capacity for Council Officers to write and submit applications on behalf of local groups.

Applications will be assessed for applicant and project eligibility by Council's Grants Team. Initial assessment of project suitability and organisational capacity to deliver will be undertaken by the Grants Coordinator.

Council's Community Development and Engagement Team will be consulted for input on project relevance to adopted Community Plans and existing work within individual communities or groups of communities across the region. Feedback from other Council Departments will be sought as appropriate.

Applications will be assessed by an Assessment Panel appointed for each round. The Panel will comprise a Councillor, Mayor/Deputy Mayor and CEO.

The panel will assess applications shortly after the grant round closes and make recommendations. Recommendations of the assessment panel will go to a full Council meeting for approval.

Subsequent rounds will open on the nominated date and after Council approval of the previous round.

Eligibility

Who can apply to Council's Community Grants Program?

Incorporated not-for-profit community organisations are eligible to apply for a Community Grant provided they meet the following criteria:

- The organisation:
 - Is based within the Fraser Coast local government area or is fully delivering a project within the Fraser Coast local government area;
 - Is a legal not-for-profit entity, complying with all incorporation requirements of the State and Commonwealth as at the closing date for the grant program;
 - Has appropriate insurances;
 - Has met all reporting and acquittal conditions for any previous Council grants;
 - Has no debt to Council outside standard trading terms or has entered into scheduled payment arrangements with Council that is being adhered to.

If a community group is not incorporated and wants to apply for a Grant, the group is able to do so provided that the application is auspiced and administered by an eligible incorporated not-for-profit community organisation that is willing and able to accept legal and financial responsibility for the grant.

Please contact Council's Grants Team for advice or assistance in identifying a suitable auspice organisation.

Who cannot apply to Council's Community Grants Program?

- Government agencies or departments of local, state or federal government; or
- Educational, religious, political, or medical organisations, where the application is for the

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Fraser Coast COMMUNITY GRANTS PROGRAM Guidelines



organisation's core business. Benefit to the broader community outside the applicant organisation must be addressed in the application; or

- Commercial businesses and enterprises – (these types of organisations are eligible to apply for events grants only through this program); or
- Individuals; or
- Not for profit community organisations with a liquor-licensed supporters / associated club, gaming licence or that commercially trades seven days a week (these types of organisations are eligible to apply for events grants through this program); or
- Organisations who have not provided requested reporting or Outcome Reports as required by any Council-provided grant or sponsorship.

Council will not consider applications that:

- Are incomplete or applications that do not include all the required supporting documentation
- Are for retrospective funding for events or projects
- Do not support Council's Corporate Plan 2023-2028; www.frasercoast.qld.gov.au/corporate-plan
- Do not comply with the Community Grants Policy;
- Do not comply with any applicable legislative requirements;
- Are from organisations that have already received funding twice in the financial year through the Community Grants program; and/or
- Are for projects or activities that provide any ongoing financial or in-kind commitment for Fraser Coast Regional Council, unless agreed to by Council. (e.g. **ongoing and regular** maintenance of equipment, grounds works or structures located on Council Property)
- Are for fundraising activities where the profits are directed to one or more other local organisations
- Do not utilise local (Fraser Coast) businesses or services. Approval to use out-of-region suppliers must be sought before the time of application. Evidence to support this request must be provided.
- Have already received funding for the project through Council Sponsorship

Selection Criteria to be addressed by applicants

- Demonstrated community benefit from the planned activity or project
- Clear explanation of the Project need including how this need was identified
- Explanation of how the grant funds are to be spent and proportion that is local expenditure
- Contribution of the applicant organisation to the proposed Project or Event (including in-kind contributions)

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Fraser Coast COMMUNITY GRANTS PROGRAM Guidelines



- Recent funding History – priority will be given to organisations that have not received funding in the last 12 months through the Fraser Coast Community Grants Program

Application Requirements

All applications will require the following information:

- Incorporation Number; and
- ABN Number; and
- Latest Audited Financial Statement or Balance Sheet that is provided to Office of Fair Trading that shows organisational solvency; and
- Bank account verification (e.g. bank statement identifying bank account name and number); and
- Information on the project to be undertaken
Outline of project need and the community benefit from the project,
how the need was identified
expected outcomes of the project and how these will be measured; and
- For capital projects, evidence of building permissions required to complete the project if applicable. Evidence that no permissions are needed should also be provided; and
- Completion of a Budget Table; and
- In order to demonstrate value for money 2 quotes from different suppliers will be required for funding requested amounts of \$1,000 or more. 1 Quote required for funded requested amounts of under \$1,000. **Note:** If local suppliers are not used, a request to use non-local suppliers must be approved prior to application lodgement. Evidence of attempts to secure local suppliers must be included; and
- Land Owners Consent if applicable (includes leased properties); and
- Evidence of approval from Management Committee to lodge the Grant Application.
Grants applications under \$5,000 require a letter from organisation signed by 2 members of Committee.
Grants applications over \$5,000 require a copy of minutes of management committee meeting approving grant application or flying minute of executive approving application; and
- Details of how you will acknowledge Council support.

For all successful projects, the applicant organisation must:

- Enter into a Funding Agreement with Council for the approved project; and
- Provide an invoice to Council for the approved grant amount.

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Application Process

1. Council will publicise availability of its grants programs on Council's website and social media sites and by direct email to individuals/organisations listed on the Grants Distribution list.

Council will undertake ongoing engagement and capacity building with the community, assisting applicants to identify and develop projects.

2. Council's grant programs are based on-line and applications must be submitted through the SmartyGrants portal.

The application form can be previewed prior to commencement of the application, and a pdf file can be printed from the final (review) page once an application has been commenced.

The online form is the only method for submitting an application.

If an applicant does not have access to a computer, Council libraries can provide access to a computer and the internet and some initial guidance to enable access to the application form. If this process presents challenges for your Organisation please contact Council's Grants Team for advice.

Once an application is started, any number of people within the organisation can work on the application using the same login and password (only one person can be logged in at a time).

Council officers are available to provide advice to community organisations.

They can assist organisations to identify additional and/or alternative sources of funding relevant to their project or activity.

For help with the questions within the application form, assistance can be provided by Council's Grants Team and Community Development and Engagement Team. Contact information is contained within the application form.

3. Quotes or qualified estimates for project costs must be submitted with the application.
4. When an application is submitted, the applicant will receive an email confirming lodgement and a copy of the submitted application for the organisation's records. If this email is not received, it means that the application was not successfully lodged. Please contact the Grants Team for advice.

Approval Process and Payments

1. Applications will initially be assessed by the Grants Officer to confirm organisational and project eligibility. If the grant round has not yet closed, and errors are identified, the Grants Officer will endeavour to work with the applicant to correct the application. Any amendments must be undertaken within the open application status of the Grant Application Round.
2. After the Grant Round closes, the Assessment Panel will undertake assessment of applications. The Assessment Panel makes recommendations for project grant funding. In assessing the grants, the panel will:

- Ensure public monies are allocated in a fair and equitable way
- Ensure the best possible value for money

Panel recommendations will go to a Council Meeting to be approved by resolution.



Fraser Coast COMMUNITY GRANTS PROGRAM Guidelines



3. Following the Council meeting successful applicants will be notified by email and provided with a funding agreement for signing.
The agreement must be returned within 90 days of the 'advice of funding' to Council with a valid invoice from the applicant Organisation for the grant amount.
Failure to return within this time could result in cancellation of the offer of funding.

In some instances there may be specific Conditions of Funding that need to be met before payment can be made.
Where the application is auspiced, the invoice will need to be from the auspice organisation.
4. Unsuccessful applicants will be notified and will be provided an opportunity to seek feedback from Council's Grants Team on how they can strengthen future applications.

Grant Acquittal Requirements and Conditions

1. All successful applicants will be required to enter into a funding agreement with Council and acquit funds within the allocated timeframes.
Project Outcome reports (Acquittal) will be available to successful applicants online through the SmartyGrants portal.
All questions must be completed on the acquittal form and evidence supplied including:
 - receipts;
 - photographs of activities;
 - proof of Council acknowledgement (logo placement on flyers, advertisements, social media etc.)
2. Successful applicants will be required to actively and publicly acknowledge Council's support. The level of acknowledgement will be determined by the amount funded and will be outlined in the funding agreement.
3. All projects must be completed within six months of the Funding Agreement being executed.
4. Unspent grant funds must be returned to Council within 60 days of the project completion.
5. Changes must not be made to the approved project or activity without the prior agreement of Council. Council will endeavour to approve changes where the level of community benefit is maintained as per the application.
6. Any purchases associated with the project must be transacted with a Fraser Coast business where possible. Approval must be sought for the use of out of region contractors indicating reasons.

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Examples of eligible projects and activities

Facilities / Improvements – Undertaking necessary repairs / improvements to the applicant’s facilities.

Applicants applying for funding to undertake facility improvements must either:

- own the building and/or land; or
- have an instrument of tenure, demonstrated custom and practice (or a combination of both); and
- have written approval of the owner (lessor) to undertake the proposed facility improvements – this includes for any land/buildings leased by the applicant group from Council; and
- provide evidence of consultation of planning / building permissions needed.

Improvements might include:

- construction of demountable buildings, amenities blocks, playgrounds, sheds, lighting or storage facilities;
- internal and external building improvements
- upgrades or refurbishments to existing facilities
- fit-out costs required for occupation and use
- removable items requiring fixed footings (e.g. goal posts or shade structures)
- permanent fixtures to buildings including air conditioners, extensions, patios or decking, solar panel and system installation, solar battery storage, awnings
- grandstands or stadium seating
- fencing
- shade structures
- landscaping

Equipment – Purchase equipment that will be used by the applicant organisation in delivering services to its members and the broader community. This might include:

- Kitchen equipment (fridges, stoves, canteen equipment)
- Office equipment (photocopiers / scanners)
- Grounds maintenance equipment (mowers etc.)
- Sporting equipment

Events – event elements including:

- Marketing Costs -including advertising
- Hire of temporary infrastructure
- Road closure costs
- Programming elements that have lasting benefit to the community (workshops etc)

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Examples of in-eligible expenditure

- Core operational funding costs
- Repairs or maintenance to buildings or assets that form part of an Organisation's responsibilities in a lease agreement with Council
- Activities undertaken or committed to purchase before the organisation is notified in writing their application is successful
- Repayment of debts and loans
- Overseas travel costs
- Consumables including catering
- Funding for a staff or member social event
- Purchase of goods or services that benefit an individual or small, targeted group in the community;
- Purchase of Alcohol.
- Projects or activities that provide an ongoing financial or in-kind commitment for Fraser Coast Regional Council unless agreed to by Council. (e.g. **ongoing and regular** maintenance of equipment, grounds works or structures located on Council Property)
- Gifts or prizes in the form of cash, gift card or goods and services.
- Donations to and sponsorship of other groups
- Grant writer fees and associated costs are ineligible for funding. Associated costs include project management fees (including payment for managing the construction of facility improvements and/or the purchase of funded items)



| Applicant | Project Title | Project Rationale | Total Score /75 | Total Project Cost | Total Requested | Final Recommendation |
|-------------------------------------|-----------------------|---|-----------------|--------------------|-----------------|----------------------|
| Burrum District Community Mens Shed | Concrete work area | Safe work areas and practices are paramount in the operation of a Men's Shed. The Management Committee of the Burrum District Community Men's Shed | 66 | \$ 4,378.00 | \$ 4,200.00 | \$ 4,000.00 |
| Football Qld | Team Bench Upgrade | enhance the safety and comfort of players, coaches, and support staff involved in football at the Fraser Coast Sports Precinct by providing hard-shell, sturdy plastic backing for the football bench covers on fields one and two. This will also be a major aesthetic improvement to a facility of a very high standard. | 60 | \$ 9,200.00 | \$ 9,200.00 | \$ 6,500.00 |
| Hervey Bay Hockey Association | Complex Mower Tractor | The upkeep of the Hockey complex & grass fields requires a concentrated weekly maintenance program, consistent throughout the HBHA competition year and caters for other sporting codes who utilise the grass fields for junior pathways programs. The HBHA is responsible for the maintenance of the complex, integrity of equipment maintenance and the safety of person/s operating the equipment. | 39 | \$ 20,500.00 | \$ 15,000.00 | \$ 6,500.00 |

| | | | | | | |
|---------------------------------|--|---|----|--------------|--------------|-------------|
| Hervey Bay Day for Girls | Ready Set Sew - 200 days for girls kits to reduce period poverty | Funding would assist us to keep up with our growing teams, ensuring we have enough resources to keep our groups fully engaged and productive. Grant money would all be spent with local businesses. Spotlight, Big W, Morgans Sewing and Hervey Bay wholesalers (HBW food services) Increase our support and connections with Arina for R&R Go with the flow by gifting them Hybrid kits suitable for local women. | 67 | \$ 2,094.00 | \$ 1,494.90 | \$ 1,000.00 |
| Hervey Bay Pickleball Club | Standalone Shaded Benches | The Hervey Bay Pickleball Club aims to install standalone shaded benches to provide sun-safe seating. With regular tournaments and day sessions, sun protection is essential for players and spectators, enhancing safety, comfort, and community participation. | 67 | \$ 17,204.00 | \$ 15,000.00 | \$ 7,200.00 |
| Wide Bay Sexual Assault Service | Trauma Assist | Improving community communication through technology: purchase of a photocopier/scanner to enable us to deliver high-quality, attractive information across the topics of sexual abuse, family violence prevention and trauma recovery, and ensure we have technology to achieve high level confidentiality and record maintenance. | 62 | \$ 4,989.09 | \$ 4,989.09 | \$ 2,000.00 |
| Fraser Coast Mens Shed | Covered Mobility Scooter Parking Area | Construct a covered area for mobility scooter parking adjacent to our building to provide shelter from the elements for mobility scooters and improve access to our building for physically disabled people. | 65 | \$ 4,977.00 | \$ 4,077.00 | \$ 3,000.00 |

| | | | | | | |
|--|--|---|----|--------------|--------------|-------------|
| Toogoom and District Community Association | Replacement of tennis Court Lights and Installation of additional field Lights - Stage 2 | The project includes the replacement of existing aging tennis court lights with new LED lights including new wiring (laid in Stage 1 of the project) and installation of additional field lighting for any of the Association twilight or nighttime activities or events. wishing to stay with same contractor of Stage 1 | 66 | \$ 16,419.00 | \$ 11,953.00 | \$ 7,000.00 |
| Wide Bay Motor Complex | Facility Improvement and Upkeep | The club will purchase a grading scraper attachment for our tractor. | 53 | \$ 3,636.36 | \$ 3,636.36 | \$ 2,550.00 |
| Maryborough Clay Target Club Inc | Errect Shade Shed and Concrete Slab | A 6m x 6m flat top without sides shade structure fixed to concrete slab to provide shade for shooters, general public and volunteers during competitions and practice. | 57 | \$ 9,222.00 | \$ 9,222.00 | \$ 3,600.00 |
| Fraser Coast Pistol Club | Purchase of Shipping container | The Fraser Coast Pistol Club operates off Old Churchill Mine Road and has a lot of "props" (movable fence panels, targets, safety equipment) that needs to be stored safely and out of the weather. We currently have one shipping container on-site but it's now over-full and that makes it hard, and less safe | 60 | \$ 8,950.00 | \$ 7,950.00 | \$ 5,000.00 |
| Hervey Bay RSL Sub Branch | Replacement of Interpretive signs at Freedom Park | In 2018, the Sub-Branch had 5 Interpretive Signs produced which have QR Codes encoded into them for people to scan to explain the history of 5 conflicts during the First World War. Due to fading and vandalism, the signs need to be replaced. | 41 | \$ 4,392.12 | \$ 4,392.12 | \$ 1,300.00 |

| | | | | | | |
|--------------------------------------|---|--|----|--------------|--------------|-------------|
| Maryborough & Districts Hockey Assoc | Upgrade Maryborough Hockey Indoor Stadium to incl pickleball courts | Resurface and line mark Maryborough Hockey indoor Stadium to include 5 pickleball courts. We hope to create a space for pickleball to be played by all ages and abilities in our Community and to invite players from other Cities to come to Maryborough to play social and competitive games with players from our Community | 68 | \$ 20,800.00 | \$ 15,000.00 | \$ 6,500.00 |
| Hervey Bay Croquet Club | Shelter Repairs x 2 | General repair and upgrade of two shelters to include placing timber posts into saddles and concrete footings, placing crusher dust to shelter floor, rebuilding seat using materials, replacing garden edging | 53 | \$ 4,568.00 | \$ 4,568.00 | \$ 3,700.00 |
| Maryborough Gymsports | Twist & Flip, Winderwonderland & Coaching workshop | Our events invite coaches and gymnasts and their families in 4 gym sports to engage in competitions and education opportunities to ensure that regional athletes thrive. Under the collaboration and engagement of working with high performance coaches and judges that traditionally that they don't have access too. With gymnastics being one of the top 5 sports in Australia and Queensland plus our club's recent competitive success there is a demand for our coaches to continue to be leaders in the sporting industry. | 49 | \$ 23,449.86 | \$ 9,287.00 | \$ 1,240.00 |

| | | | | | | |
|-------------------------------------|--------------------------|---|---------------|----------------------|----------------------|---------------------|
| Maryborough Amateur Athletic Club | Permanent Discus Netting | To erect permanent discus netting around 1 discus circle at the Tinana Athletic Grounds. Currently the Club erects temporary discus netting around the main discus circle for each weekly competition night from September to March and each School Carnival held at the grounds between May and August each year . This requires a number of volunteers and is quite physically demanding especially if it is windy. | 64 | \$ 6,074.57 | \$ 6,074.57 | \$ 5,400.00 |
| Riding for the Disabled Maryborough | Automatic Horse Waterers | purchase and installation of automatic horse waterers for the Maryborough RDA herd. The horse watering stations will eliminate algae and mould growth, keep water cooler especially in the summer months and remove the requirement for volunteers to lift heavy water buckets. | 64 | \$ 1,538.70 | \$ 839.40 | \$ 800.00 |
| | | | Totals | \$ 162,392.70 | \$ 126,883.44 | \$ 67,290.00 |

FRASER COAST REGIONAL COUNCIL
ORDINARY MEETING NO. 5/25

WEDNESDAY, 28 MAY 2025

| | |
|--------------------------------|---|
| SUBJECT: | TENDER AWARD - CTIS004-24/25 - PIALBA BEACHFRONT TOURIST CARAVAN PARK REDEVELOPMENT |
| DIRECTORATE: | INFRASTRUCTURE SERVICES |
| RESPONSIBLE OFFICER: | DIRECTOR INFRASTRUCTURE SERVICES |
| AUTHOR: | PROJECT MANAGER - BEACHFRONT TOURIST PARKS |
| LINK TO CORPORATE PLAN: | Focused Service Delivery Effectively manage and maintain our assets to reduce asset failure. |

1. PURPOSE

This report seeks to gain approval for the acceptance of a Tender for CTIS004-24/25 - Pialba Beachfront Tourist Caravan Park Redevelopment.

2. EXECUTIVE SUMMARY

This report provides a recommendation for the contract award of the preferred tenderer for CTIS004-24/25 - Pialba Beachfront Tourist Caravan Park Redevelopment. The tender submitted by Rejuvenate Group Pty Ltd was found to be the most advantageous to Council, and is recommended for acceptance of this project.

3. OFFICER'S RECOMMENDATION

That Council:

1. Accepts the tender submitted by Rejuvenate Group Pty Ltd for the CTIS004 - 24/25 - Pialba Beachfront Tourist Caravan Park Redevelopment project for \$10,551,856.08 ex GST which includes a Provisional Sum of \$464,494.76 and a 1.50% discount for award of the two (2) Separable Portions of \$160,688.16 excluding GST.
2. Authorises the Chief Executive Officer or delegate to negotiate and enter into a contract with Rejuvenate Group Pty Ltd for the tendered works.
3. Delegates authority to the Chief Executive Officer to approve variations to the tendered amount within the total project budget, subject to the variations being aligned with the specification advertised in the tender for the project.

4. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Project Scope:

The scope of work for this tender includes:

-
- To provide supply and construction services for the Pialba Beachfront Tourist Caravan Park Redevelopment. Including civil and building works.
 - Works where in two (2) Separable Portions being:

Separable Portion 1

- o Early works (temporary turnaround, underground services connections in stage 3).
- o Civil works Stages 1&2 (demolition, earthworks, services, roads, hard and soft landscaping as described in the contract documents).
- o Building works Stages 1&2 (Managers building, amenities, camp kitchen, BBQ area as described in the contract documents).

Separable Portion 2

- o Civil works Stage 3 (demolition, earthworks, services, roads, hard and soft landscaping including playground equipment as described in the contract documents).
- o Building works Stage 3 (Elevated amenities and camp kitchen, Recreation area as described in the contract documents).

Tender Details:

Due to the value of the project being greater than \$200,000, this procurement activity has been tendered for in accordance with the *Local Government Regulation 2012* (Qld) s228. The Invitation to Offer CTIS004 - 24/25 was released via LG Tender Box Public Tenders on 14 March 2025, and closed on 17 April 2025. Council does not accept late tender responses.

Tender Evaluation

An initial review was undertaken to identify any non-conforming tender responses. Four (4) conforming and three (3) non-conforming tender submissions were received. The conforming responses received, are listed below in alphabetical order:

- Grand Civil Pty Ltd
- J Hutchinson Pty Ltd
- New State Builders Pty Ltd
- Rejuvenate Group Pty Ltd

Prior to the tender being advertised, the evaluation criteria and weightings were agreed upon, approved through the Procurement Plan and advertised as part of the Invitation to Offer. During the evaluation, each evaluation panel member undertook an independent review and analysis of each tenders technical (non-price) submissions and rated them according to established criteria. The evaluation panel members scored individually during their assessment, which were then combined with a price scoring formula to formulate the evaluation outcome and recommendation.

The tender evaluation process has identified Rejuvenate Group Pty Ltd as the preferred tenderer as their offer is the most advantageous, as determined by the lowest Value for Money score in the table in Attachment 1.

5. FINANCIAL IMPLICATIONS AND RISK

Should the tender from Rejuvenate Group Pty Ltd be accepted, the total estimated cost of the project would be as follows:

| Items | Estimate Project Costs (excl GST) |
|--|-----------------------------------|
| Tender Price (incl. Provisional Items) | \$ 10,551,856 |
| Expenditure and Commitments as at 08/05/25 | \$ 15,728 |
| Contingency (10%) | \$ 1,055,186 |
| Design, Project Management & Contract Administration | \$ 527,593 |
| TOTAL PROJECT COST | \$ 12,150,363 |

Funding:

| Source of Funding | Council Capital Works Budget | Allocated budget | 25/26 - \$6,700,000 26/27 - \$7,500,000 |
|---|------------------------------|--|--|
| If additional funding is required, it will be sourced by: | | Savings identified within the Capital Works Budget | |

Financial Viability and Risk

A financial viability assessment was conducted, and found that the risk is accepted with mitigation strategies.

6. ATTACHMENTS

1. CTIS004-24/25 - Pialba Beachfront Tourist Caravan Park Redevelopment - Tender Evaluation Report (eDocs #5207539) - *Confidential*