

**MINUTES OF THE MEETING OF THE WIDE BAY WATER & WASTE SERVICES
ADVISORY COMMITTEE
HELD IN THE WIDE BAY WATER BOARD ROOM,
ELLENGOWAN STREET, URANGAN
ON TUESDAY, 4 FEBRUARY 2020 COMMENCING AT 10:08AM**

PRESENT: Mr Cliff Searle
Mr Lance Stone
Dr Randal McLellan
Mr Peter Borrows
Cr Anne Maddern
Cr Darren Everard

**STAFF IN
ATTENDANCE:** Director Wide Bay Water and Waste Services, Mr Mark Vanner
Executive Manager Process Operations, Mr Cameron Ansell
Executive Manager Network Operations & Maintenance, Mr Darren Smith
Executive Manager Waste Services, Mr Umur Natus-Yildiz
Business Services Manager, Mr Graham Cole
Manager of Planning, Mr John Mann
Director Organisational Services, Mr Keith Parsons
Meeting Secretary, Mrs Linda Vanner

ITEM 1 APOLOGIES

Executive Manager Engineering & Technical Services, Mr Trevor Dean
Chief Executive Officer, Mr Ken Diehm

ITEM 2 DISCLOSURE OF INTERESTS

Nil

ITEM 3 CONFIRMATION OF MINUTES OF MEETING

(Stone/McLellan)

That the Minutes of the Meeting held on 26 November 2019 be confirmed.

Carried Unanimously

ITEM 4 COMMITTEE ACTIONS

Action 4 – Cr Maddern queried the commissioning of Ghost Hill 2. The EMPO advised that it is being filled today and chlorinating to disinfect and is likely to be commissioned on Monday 10 February 2020.

Action 6 – Member McLellan advised that following on from the Briefing Note he queried the Committee’s involvement with Contract assessments.
Member Borrows suggest that Asset Revaluation Project be added to the Roundtable Topic List.

Action 7 – Member McLellan discussed the Educational Campaigns as detailed in the Briefing Note distributed on 15 January 2020 in relation to water usage and questioned how we are measuring outcomes and the success or otherwise of educational campaigns. The EMNOM commented that water usage did not change until we received rain and that if we had not introduced Level 2 restrictions water consumption would have increased due to the dry weather conditions.
The Director commented that Level 2 has only reduced consumption minimally however Level 2 restrictions are aimed at Community messaging and only target a 5% reduction. Level 2 restriction times were changed to 6pm to 8am following Community feedback. It is also worth noting that Level 3 Water Restrictions are likely to be instigated mid-April and will be a lot more restrictive on outdoor use in order to achieve a higher demand target.

Action 8 – Cr Maddern commented that she did not recall seeing information in the Briefing Note in regard to the Financial Snapshot and WHS report. Subsequent to the meeting the Meeting Secretary forwarded the Briefing Note to Cr Maddern.

ITEM 5 OFFICER’S REPORT

REPORT 1 Directorate Performance Report

RESOLUTION (Stone/Borrows)

That the Wide Bay Water and Waste Services Advisory Committee receive the Directorate Performance report.

Carried Unanimously

REPORT 2 Strategic Business Plan

Cr Maddern advised of the following amendments to the Plan:

- Page 6 – ODC in full ‘Organisational Development and Culture’.
- P14 – Review – A major review **‘of’** this Strategic.
- P15 – Amended photo.

Members Borrows commented that the Advisory Committee thought that the Strategic Plan was a good outcome.

The Director advised that it is his intention to table for the February Council meeting with the amended changes.

RESOLUTION (Borrows/Stone)

That the Wide Bay Water and Waste Services Advisory Committee receive and endorse the Wide Bay Water and Waste Strategic Plan 2020-2024 and refer to Council for adoption.

Carried Unanimously

REPORT 3 2019/20 Quarter 2 Report

Member Borrows suggested that in the Executive Summary section of the Council cover report, highlights from the quarter report be included.

RESOLUTION (Maddern/McLellan)

That the Wide Bay Water and Waste Services Advisory Committee approve the 2019/20 Quarter 2 report for presentation to Council.

Carried Unanimously

REPORT 4 Water Quality Seminar

The Advisory Committee agree that a presentation to the Committee was not required. It is more appropriate to replicate the process used in September 2019 in future.

RESOLUTION (Stone/Maddern)

That the Wide Bay Water and Waste Services Advisory Committee:

1. Note the observations as provide by Peter Mosse and Cr Anne Maddern.
2. Note that the opportunities for improvement and proposed actions will be incorporated in a continuous improvement process as part of Council's Drinking Water Quality Management Plan as required by the Drinking Water Regulator.

Carried Unanimously

REPORT 5 Lenthall Dam Gate Clearance Report

RESOLUTION (McLellan/Borrows)

That the Wide Bay Water and Waste Services Advisory Committee receive and note the GHD Lenthalls Dam Safety Communications Review Spillway Gate Clearance Assessment Report December 2019 including the recommendations of the report and timeframes for remedial works.

Carried Unanimously

CONFIDENTIAL

REPORT 6 Lenthall Dam Deflector Wall Defects

RESOLUTION (Maddern/McLellan)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Act 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That the Wide Bay Water and Waste Services Advisory Committee note the update on the Lenthall Dam Deflector Wall Defects and the proposed steps to finalise the settlement agreement.
3. Direct the Director Wide Bay Water and Waste Services to provide a Briefing Note to Council on the Lenthall Dam Deflector Wall Defects.

Carried Unanimously

REPORT 7 Wide Bay Water Capital Programme Report Q2

Cr Maddern commented that there is a discrepancy between the Howard Sewage Treatment Plant and the emergent issue in the Category A report for this project. The Director advised that he will have a Briefing Note prepared to clarify the funding issue as the 10 year plan has not been updated to reflect the emerging issues identified in the capital report.

RESOLUTION (Everard/Borrows)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Act 2009* and that the documents remain confidential unless Council decides otherwise by resolution.

2. That the Wide Bay Water and Waste Services Advisory Committee receive the Wide Bay Water Capital Works Programme Quarter 2 Report.

Carried Unanimously

REPORT 8 Fraser Coast Waste Capital Programme Report Quarter 2

RESOLUTION (Maddern/Stone)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Act 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That the Wide Bay Water and Waste Services Advisory Committee receive the Fraser Coast Waste Capital Works Programme Quarter 2.

Carried Unanimously

REPORT 9 Strategic Risk Register Quarter 2

RESOLUTION (Everard/Borrows)

1. That the report and attachments be deemed confidential documents and be treated as such in accordance with sections 171 and 200(5) of the *Local Government Act 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That the Wide Bay Water and Waste Services Advisory Committee receive the Strategic Risk Register 2019/20 Quarter 2 Report.

Carried Unanimously

ITEM 6 GENERAL BUSINESS

Waste – Mattresses – Member Stone advised that he recently dropped a mattress at the Transfer Station and was astounded by the amount of mattresses.
The EMWS advised that the Mattress shredder has made a major reduction to the amount that goes into Landfill.
The Director advised that he has some Drone footage of the shredding which he provided to the Advisory Committee following the meeting.

Community Clean Up – Cr Maddern advised that she has been approached by a member of the Community in regard to cleaning up rubbish aside from just Clean Up Australia Day and whether there was the opportunity to obtain a bin.

Cr Maddern to provide details to the EMWS and he will follow up.

Condolence – Glenn Pedersen – The EMNOM acknowledged the passing of Wide Bay Water's Operations Technical Officer Glenn Pedersen.

Meeting closed at 11:44am

Mr Cliff Searle
CHAIRMAN
WIDE BAY WATER & WASTE SERVICES ADVISORY COMMITTEE