

Termination of Recycled Water Supply Form – 2023/24 Application Form

PURPOSE OF FORM: This form is to be used for termination of recycled water supply by Third Party and or upon the sale of the property.

SITE DETAILS

Company Name:	
Contact Name:	
Site Address :	
Mailing Address:	
Recycled Water Meter Number :	
Date:	
Signature:	

Service Removal Process:

Please allow at least 20 working days for the disconnection of the meter.

A final meter read will be taken on the day of disconnection.

This information will be sent to the Reuse Section who will calculate usage and forward the information to Accounts Receivable to generate invoice to Third Party person.

Sale of Property Process:

If a property is sold the owner (Third Party User) with the current Recycled Water Use Agreement must notify Wide Bay Water as soon as practical of the change of ownership.

Wide Bay Water will organise for the disconnection of the meter.

A final meter read will be taken on the day of disconnection.

This information will be to the Reuse Section who will calculate usage and forward the information to Accounts Receivable to generate invoice to Third Party person selling the property.

OFFICE USE ONLY	
Terminate agreement and management plan	
Invoice sent to Third Party	
Meter disconnected	
Updated Recycled Water Register	
Update Billing Register	
Date Complete:	Authorised By: