

Termination of Recycled Water Supply Form – 2025/26 Application Form

PURPOSE OF FORM: This form is to be used for termination of recycled water supply by Third Party and or upon the sale of the property.

SITE DETAILS

Company Name:	
Contact Name:	
Site Address :	
Mailing Address:	
Recycled Water Meter	r Number :
Date:	
Signature:	

Service Removal Process:

Please allow at least 20 working days for the disconnection of the meter.

A final meter read will be taken on the day of disconnection.

This information will be sent to the Reuse Section who will calculate usage and forward the information to Accounts

Sale of Property Process:

If a property is sold the owner (Third Party User) with the current Recycled Water Use Agreement must notify Wide Bay Water as soon as practical of the change of ownership.

Wide Bay Water will organise for the disconnection of the meter.

A final meter read will be taken on the day of disconnection.

This information will be sent to the Reuse Section who will calculate usage and forward the information to Accounts Receivable to generate invoice to Third Party person selling the property.

OFFICE USE ONLY

Terminate agreement and management plan			
Invoice sent to Third Party			
Meter disconnected			
Updated Recycled Water Register			
Update Billing Register			
Date Complete:	Authorised By:		

Privacy Notice: In using this form you are providing personal information such as name and contact details. This information will be used only for the purpose stated above and will only be accessed by persons who have been authorised to do so. Your personal information is handled in accordance with the *Information Privacy Act 2009*.