



MINUTES OF THE WATER AND WASTE ADVISORY COMMITTEE MEETING NO. 5/24

held in the via Microsoft Teams
on Friday, 21 June 2024 commencing at 8:00AM.

PRESENT: Chairperson Peter Borrows
Member Janice Wilson
Member Adrian Morey
Member Zane O'Keefe
Member Michelle Byrne

STAFF IN ATTENDANCE: Director Water & Waste Services, Mr Mark Vanner
Chief Executive Officer, Mr Ken Diehm
Director Organisational Services, Mr Keith Parsons
Executive Manager Process Operations, Mr Cameron Ansell
Executive Manager Engineering & Technical Services, Mr Trevor Dean
Executive Manager Network Operations and Maintenance, Mr Darren Smith
Executive Manager Resource Recovery Services, Mr Umur Natus-Yildiz
Meeting Secretary, Mrs Nicole Puli
Executive Manager People, Safety & Wellbeing, Ms Holly McBride

WBWWS 1 APOLOGIES
Business Services Manager, Mrs Megan Gibbs
Acting Business Services Manager, Mrs Amanda Rieck

WBWWS 2 DISCLOSURE OF INTERESTS
Nil

SAFETY & VALUES MOMENT

The Executive Manager Engineering and Technical Services acknowledged the efforts of the Infrastructure Delivery crew and expressed his appreciation for their efforts in preserving the site following an incident of a hydraulic hose braking on a machine prior, resulting in hydraulic oil being squirted over the operator. The incident was reported and there were no injuries.

Following a recent meeting with the Electrical team, the Chief Executive commended the initiative raised by the Electrical/Instrument Technician and Senior Electrician aimed at ensuring Council receives value in the electrical items it procures.

The Executive Manager Network Operations and Maintenance noted and commended the shift in culture within the Network Operations and Maintenance team who are pushing back on local developers not supplying compliant separation between utilities, such as water and power.

The Executive Manager Process Operations share a safety moment when during maintenance at Hebblewhite Farm, the Operator moved a log out of the way while slashing and the log lodged through the window of the cab. The incident was reported immediately, including to Work Safe Queensland due to the serious nature of the incident and has triggered a review of equipment.

As a result of the initiative and teamwork displayed by the Waste Services Technical Officer and Community Grants Officer in preparation of applications for recent funding opportunities, the Resource Recovery Services Executive Manager advised that we have been successful in securing funding for a Regional Waste Coordinator for three years, and Behaviour Change Coordinator. The Resource Recovery Services Executive Manager expressed his appreciation for their efforts in preparing the applications which will assist Council and the Region in improving resource recovery and achieving the objectives of the Regional Waste Management Plan.

WBWWS 3 CONFIRMATION OF MINUTES OF MEETINGS

WBWWS 3.1 Wide Bay Water and Waste Advisory Committee Meeting No. 4/24 – 17 May 2024

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the minutes of the Water and Waste Advisory Committee Meeting No. 4/24 held on 17 May, 2024 be confirmed.

WBWWS 4 OUTSTANDING ACTIONS

WBWWS 5 OFFICERS' REPORTS

WBWWS 5.1 Confirmation of Flying Minute - Wide Bay Water Final Annual Performance Plan 24/25

RESOLUTION (Peter Borrows/Janice Wilson)

That the Water and Waste Advisory Committee confirm the Flying Minute issued on 31 May 2024, seeking the Committee's endorsement for the report titled *Wide Bay Water Final Annual Performance Plan 24/25*.

WBWWS 5.2 Safety & Wellbeing Strategy and WHS Management Plan 2024/26

RESOLUTION (Adrian Morey/Janice Wilson)

That the Water and Waste Advisory Committee note the Safety & Wellbeing Strategy and WHS Management Plan 2024-2026.

WBWWS 5.3 Water and Waste Services Business Plan

RESOLUTION (Zane O'Keefe/Adrian Morey)

That the Water and Waste Services Advisory Committee endorse the final Water and Waste Services Business Plan 2024/28 (*eDocs #5010796*) for presentation at a future Council meeting.

WBWWS 5.4 Directorate Performance Report - May 2024

RESOLUTION (Janice Wilson/Adrian Morey)

That the Water and Waste Services Advisory Committee receive and note the Directorate Report for the month of May 2024.

WBWWS 6 GENERAL BUSINESS

The Water and Waste Services Director advised that a briefing note will be presented to Councillors providing an overview of the proposed implementation of a lower speed limit on the Weir No. 1 section of the Burrum River to address public safety concerns. The public waterway is regulated by the Queensland Government under the Transport Operation (Marine Safety) Act.

This week Council implemented the new Request Management System CiA and the external facing customer request portal. This new system will generate efficiencies for the business and customers. The Organisational Services Director advised that the systems primary goal is to automate, standardise and streamline business processes, therefore enabling staff to operate with greater efficiency and effectiveness. The efficiencies gained include the integration of Cleanaway’s system, which has removed the manual intervention previously required, with requests for new bins for example, going direct to Cleanaway for actioning. Additionally, the new system will provide more accurate reporting.

WBWWS 7

CONFIDENTIAL REPORTS

Nil

WBWWS 8

LATE ITEMS

WBWWS 8.1

Late Open Reports

Nil

WBWWS 8.2

Late Confidential Reports

There being no further business, the Meeting closed at 9:40am.

Confirmed that the next Water and Waste Services Advisory Committee Meeting will be held on 23 August 2024.

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Chairperson
