



MINUTES OF THE WATER AND WASTE ADVISORY COMMITTEE MEETING NO. 1/26
held in the Fraser Coast Regional Council Chambers, Tavistock Street, Hervey Bay
on Friday, 20 February 2026 commencing at 8:00 AM.

PRESENT:

- Chairperson Peter Borrows
- Member Janice Wilson
- Member Paul Heaton
- Member Michelle Byrne
- Member Zane O'Keefe

STAFF IN ATTENDANCE:

- Director Water & Waste Services, Ms Narelle D'Amico
- Acting Director Organisational Services, Ms Marion Millard
- Executive Manager Process Operations, Mr Cameron Ansell
- Executive Manager Engineering & Technical Services, Mr Trevor Dean
- Executive Manager Network Operations and Maintenance, Mr Darren Smith
- Executive Manager Resource Recovery Services, Mr Umur Natus-Yildiz
- Business Services Manager, Mrs Megan Gibbs
- Meeting Secretary, Mrs Nic Puli
- Acting Executive Manger Financial Services, Mr Peter Dart
- Asset Planning Coordinator, Mrs Amanda Rieck
- Manager Asset and Maintenance, Mr Matthew Cook
- Manager Infrastructure Delivery, Mr Stephen Tansley
- Network Maintenance Planner, Mr Jay Staines
- Planning & Environmental Services Manager, Mr John Mann
- Network Operations Manager, Mr Scott Scruton
- Senior Planning & Network Engineer, Joong Lee

WWS 1 **APOLOGIES**
Chief Executive Officer, Mrs Mica Martin

WWS 2 DISCLOSURE OF INTERESTS

Nil

SAFETY & VALUES MOMENT

During the Christmas period, Committee Member Janice Wilson and her team oversaw the treatment plants for the Mackay Regional Council, while a tropical cyclone caused extended rainfall. During this time, the team experienced a shortage of chemicals, prompting Janice to reach out to various contacts in the region, including the Executive Manager of Process Operations. Although he was unable to supply the required chemical directly, he successfully referred Janice to another provider who could assist. Janice commended the Executive Manager of Process Operations for his support, noting that this instance exemplifies effective cross-collaboration throughout the state and demonstrates valuable assistance among service providers during critical times.

The Executive Manager of Resource Recovery Services and the waste team expressed their appreciation to the Training Business Partner for supporting Maryborough Landfill operations. He has been highly responsive to the site's needs and, since joining Council, has fostered confidence among the operators. Particularly noteworthy is his recognition of the crews' effective teamwork and collaboration, characterised by clear communication between operators and excellent coordination across various equipment.

The Director expressed appreciation to the Executive Manager Resource Recovery Services for demonstrating initiative during the acting period and commended the dedication shown in ensuring business continuity and supporting both the Directorate Leadership team and committee prior to the Director's commencement.

The Executive Manager of Network Operations and Maintenance recognizes Mr. Steven Cook, Site Maintenance Planner, for his 18 years of exemplary service upon his retirement yesterday. His commitment and contributions are highly commendable. Mr. Cook's meticulous handover to the incoming maintenance planner reflects his professionalism and dedication to the role.

WWS 3 CONFIRMATION OF MINUTES OF MEETINGS

WWS 3.1 Water and Waste Advisory Committee Meeting No. 9/25 – 21 November 2025

RESOLUTION (Janice Wilson/Paul Heaton)

That the minutes of the Water and Waste Advisory Committee Meeting No. 9/25 held on 21 November, 2025 be confirmed.

WWS 4 OUTSTANDING ACTIONS

Outstanding actions updates were taken as read.

WWS 5 OFFICERS' REPORTS

WWS 5.1 Water and Waste Services Risk Register Review

RESOLUTION (Zane O'Keefe/Michelle Byrne)

That the Water and Waste Services Advisory Committee receive and note the Water and Waste Services Risk Update.

WWS 5.2 Asset Management Plan - 05 - Water Network Assets

RESOLUTION (Janice Wilson/Zane O'Keefe)

That the Water and Waste Services Advisory Committee:

1. Endorse AMP 05 – Water Network Assets Asset Management Plan (eDOCS #5355058).
2. Note the required increase in capital, particularly for renewal funding, and associated impacts to future budgets.
3. Further work be undertaken on financial modelling and risk weighted return on capital and program deliverability.

WWS 5.3 Fraser Coast Desalination Plant - Preliminary Evaluation

RESOLUTION (Paul Heaton/Zane O'Keefe)

That the Water and Waste Services Advisory Committee:

1. Endorse the Fraser Coast Desalination Plant Preliminary Evaluation Report.
2. Endorse the undertaking of further evaluation of the other long term water supply options which includes, demand modelling, the desalination plant, Paradise Dam, indirect reuse and Mary River options.

WWS 5.4 Directorate Performance Report - January 2026

RESOLUTION (Janice Wilson/Michelle Byrne)

That the Water and Waste Services Advisory Committee receive and note the Directorate Performance Report for the month of January 2026.

WWS 6 GENERAL BUSINESS
Nil

WWS 7 CONFIDENTIAL REPORTS
Nil

WWS 8 LATE ITEMS

WWS 8.1 Late Open Reports
Nil

WWS 8.2 Late Confidential Reports

There being no further business, the Meeting closed at 11:12AM.

Confirmed that the next Audit and Risk Committee Meeting will be held on 20 March 2026.

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Chairperson
