



MINUTES OF THE WATER AND WASTE ADVISORY COMMITTEE MEETING NO. 3/26
held in the Microsoft Teams
on Friday, 24 April 2026 commencing at 8:00 AM.

PRESENT: Chairperson Peter Borrows
Member Michelle Byrne
Member Zane O'Keefe

STAFF IN ATTENDANCE: Director Water & Waste Services, Ms Narelle D'Amico
Executive Manager Process Operations, Mr Cameron Ansell
Acting Director Organisational Services, Ms Marion Millard
Executive Manager Engineering & Technical Services, Mr Trevor Dean
Executive Manager Resource Recovery Services, Mr Umur Natus-Yildiz
Executive Manager Network Operations and Maintenance, Mr Darren Smith
Acting Executive Manager Process Operations, Mr David Gibbs
Business Services Manager, Mrs Megan Gibbs
Meeting Secretary, Mrs Nic Puli
Planning & Environmental Services Manager, Mr John Mann
Planning & Network Engineer, Mrs Petra Bitar

WWS 1 **APOLOGIES**
Member Janice Wilson
Member Paul Heaton
Chief Executive Officer, Mrs Mica Martin
Executive Manager Process Operations, Mr Cameron Ansell

WWS 2 DISCLOSURE OF INTERESTS
Nil

SAFETY & VALUES MOMENT

The Executive Manager Network Operations & Maintenance commended the team effort of the Water Network Operators who participated in the Mains Tapping exercise yesterday at the Water Industry Operators Association (WIOA) Interest Day. The day is designed to bring local WIOA members together with peers from across the water industry operations section with a number of activities including local water taste test demonstration and panel discussions.

After a safety incident at a waste site, the Executive Manager Resource Recovery Services advised that the Waste Services and Safety teams collaborate to analyse what occurred, review procedures, and find ways to enhance practices. This effort demonstrated effective teamwork and a shared commitment to improving staff safety and wellbeing.

WWS 3 CONFIRMATION OF MINUTES OF MEETINGS

WWS 3.1 Water and Waste Advisory Committee Meeting No. 2/26 – 20 March 2026

RESOLUTION (Peter Borrowes/Michelle Byrne)

That the minutes of the Water and Waste Advisory Committee Meeting No. 2/26 held on 20 March, 2026 be confirmed.

WWS 4 OUTSTANDING ACTIONS
Nil

WWS 5 OFFICERS' REPORTS

WWS 5.1 Customer-side Water Demand Management - Cost Benefit Analysis

RESOLUTION (Zane O'Keefe/Michelle Byrne)

That the Water and Waste Services Advisory Committee:

1. Review, note and support the proposal to develop and implement a Customer Water Savings Program recognising its strategic importance in managing future water demand, supporting sustainable growth, and delivering long-term economic and environmental benefits for the Fraser Coast community.
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2. Endorse the presentation of the findings from the Cost-Benefit Analysis (CBA) of delivering a Customer Water Savings Program and seek support for the development and implementation of this program from the Directorate and Executive Leadership Team.
3. Endorse that further consultation with Council's financial teams to refine implementation planning and ensure alignment with budgetary frameworks and clear understanding of tariff structure and revenue scenarios for reduced consumption.

WWS 5.2 Fraser Coast Liquid Waste Receival and Treatment - Planning Report

RESOLUTION (Michelle Byrne/Zane O'Keefe)

That the Water and Waste Services Advisory Committee:

1. Note the Fraser Coast Liquid Waste Receival and Treatment Planning Report, Nov 2026 (Rev 03), Stantec (eDOCS 5280735).
2. Support the initiation of a Major OPEX funding for a total amount of \$210,000 for 27/28 for the development of detailed planning on Aubinville and Pulgul STP's separately to confirm required upgrades.

WWS 5.3 Wide Bay Water Customer Service Charter

RESOLUTION (Michelle Byrne/Zane O'Keefe)

That the Water and Waste Services Advisory Committee:

1. Note the update on the Customer Service Standard review process.
2. Endorse progressing the draft Customer Service Standard (*Attachment 2*) to the Executive Leadership Team prior to publication-ready format through the Communications team, and
3. Endorse undertaking community consultation on the publication-ready document.

WWS 5.4 Directorate Performance Report - March 2026

RESOLUTION (Peter Borrows/Zane O'Keefe)

That the Water and Waste Services Advisory Committee receive and note the Directorate Performance Report for the month of March 2026.

WWS 6 GENERAL BUSINESS

Nil

WWS 7 CONFIDENTIAL REPORTS

Nil

WWS 8 LATE ITEMS

WWS 8.1 Late Open Reports

Nil

WWS 8.2 Late Confidential Reports

There being no further business, the Meeting closed at 9:03am.

Confirmed that the next Water & Waste Services Advisory Committee Meeting will be held on 29 May 2026.



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Chairperson