

Application Form

Seasonal Water Assignment/Temporary Transfer 2026/27

PURPOSE OF FORM: This form will be used to process your application for a seasonal water assignment/temporary transfer of your water allocation.

PART A		SELLERS DETAILS	
Allocation Holder/s:			
In which water supply scheme does this water allocation sit?		Teddington Weir WSS Wide Bay WSS	
Allocation Number:		Nominal Volume:	
Current Water Usage: (Year to date)		Water volume available to transfer: (nominal volume-current water usage)	
Do you agree to decrease your allocation by the nominated transfer volume for this year? Your fees and charges will not change.			
		Yes	No
Who can we contact regarding this application?			
Name:			
Phone:			
Email:			
Preferred Contact Method		Email	Phone
PART B		BUYERS DETAILS	
Are you a current water allocation holder?			
		Yes (complete Part B1)	No (go to part B2)
PART B1			
Allocation Holder:			
In which water supply scheme does the water allocation sit?			
Teddington Weir WSS Wide Bay WSS Lower Mary River WSS			
Seasonal Water Assignment transfers into the Lower Mary River Water Supply Scheme require approval from SunWater which may take up to seven business days.			
Allocation Number:			
Do you agree to increase your allocation by the nominated transfer volume and pay all water usage fees payable? The conditions of your current water supply contract stand for any water transferred under a temporary transfer.			
		Yes	No
PART B2 Administration Fee Payable			
Name:			
Billing Address:			
Phone:			
Email:			

Preferred Contact Method: Email Phone			
Do you have a Water Supply Contract with FCRC? Yes No If no, please understand that completing and submitting this application form forms part of your application for a Water Supply Contract.			
Meter Number:		Land Lot/Plan:	
Property Address:			

Nominated Transfer Volume	ML
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PART C	TRANSFER STATEMENT
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This application is made under the Water Supply Contract and is a Seasonal Water Assignment under the Mary Basin Resource Operations Licence.

The seller warrants that they have sufficient water available to them under their contract with Fraser Coast Regional Council for the transfer. The Seller requests to reduce the volume available to them by the Nominated Transfer Volume and the Buyer requests to increase the volume available to them by this volume.

The Buyer warrants they have the approval under the Integrated Planning Act for their pump taking water. The Buyer and Seller are aware of the Transfer Conditions on the back of this form.

To be signed by ALL Account Holders for Seller and Buyer			
Seller's Signature(s)		Date	
Buyer's Signature(s)		Date	

PART D	SEASONAL WATER ASSIGNMENT ADMINISTRATION FEE
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i	\$198.00
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PAYMENT METHOD

i	Cash - Pay via reception, in person – Do not send cash through mail	PLEASE NOTE: Fraser Coast Regional Council will only commence action required upon full receipt of payment.
i	Cheque - All cheques should be made payable to Fraser Coast Regional Council.	
i	Credit Card - DO NOT record details on this form. Contact will be made with you upon receiving this application to obtain credit card details.	

TRANSFER CONDITIONS

Temporary transfers enable two customers to transfer water in the current year.

The seller's remaining allocation water for the year will be reduced by the Nominated Transfer Volume. The water available to the buyer will be increased by this volume.

Temporary transfers do not alter the buyer's or seller's conditions under the Water Supply Contract.

Volume that can be transferred

The maximum amount the seller may transfer is the volume available to the seller at the time of application.

By signing this form, the seller warrants they have sufficient water available for the temporary transfer.

The Seller is encouraged to check their meter reading to determine if such water is available.

Application

To apply for a transfer, the buyer and seller should complete and sign this application form and submit it to Fraser Coast Regional Council.

End of Water Year – please ensure that all applications are submitted at least five (5) business days prior to the end of the current water year.

A fee will be charged to those applicants who do not hold a current water allocation under the Resource Operations Plan..

Fraser Coast Regional Council will notify the buyer and seller within 5 business days of receiving an application whether the Seasonal Water Assignment has been approved or refused.

Seasonal Water Assignments are only valid for the current financial year ending 30 June. A new application is required each year.

Supply Contract

The buyer must have a Supply Contract with FCRC for delivery of the water prior to the application being made. Submission of this application form acts as your submission for a Water Supply Contract. The Buyer will need to understand and sign the Supply Contract prior to their application being approved.

Approval of Pumps

The buyer must ensure they have obtained approval under the Integrated Planning Act for their pump. This may include prior approval under a license.

WARNING

Any transfer of money between the buyer and seller is made at their own risk and does not involve Fraser Coast Regional Council.

The buyer should not begin accessing the water from a Seasonal Water Assignment until they have received written confirmation from Fraser Coast Regional Council that the Seasonal Water Assignment has been approved.

If a buyer exceeds their existing entitlement and the temporary transfer is refused, Fraser Coast Regional Council are required to report the buyer to the Department of Natural Resources, Mines and Energy.

Land Management

You may wish to contact the Department of Natural Resources, Mines and Energy to clarify any requirements for a Land and Water Management Plan.

Water Charges

The Seller's fixed (Part A) charges do not change as part of the temporary transfer.

Consumption (Part B) charges are payable for all water taken where the Standard Supply Contract applies.

OFFICE USE ONLY

Has the application been signed by all?	Yes	No
Approved by WBW?	Yes	No
Approved by Sunwater Ltd?	Yes	No
Clients Notified By:	Date:	
Entered into WBW Database By:	Date:	
Receiving Officer to Complete		
Date:	Payment Type:	
Amount Paid:	Receipt Number:	
Budget #	198819-8816-8045-40054	